

# Trustees' Annual Report and Accounts

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Charity Name: Excellent Minds

Charity Number: 1206390

Year Ended: 1<sup>st</sup> September 2024

## 1. Objectives and Activities

Charitable Objectives:

Our aim is to improve academic outcomes and lifelong learning opportunities for young people aged 9–16 and adults in the Greater Manchester area. We focus on providing extra tuition in core GCSE subjects like Maths, English, and Science, and also offer adult classes in essential academic and computer skills."

Main Activities During the Year:

### **After-School Tutoring Sessions**

- Weekly Maths, English, and Science tuition for students aged 9–16.
- One-on-one and small group formats led by qualified volunteer tutors.
- Homework clubs hosted at local community centres or libraries.

### **Exam Preparation Workshops**

- Half-term or holiday revision camps focused on GCSE exam readiness.
- Mock exams and confidence-building test strategies.
- Targeted support for students identified as at risk of underperformance.

### **Adult Learning Evening Classes**

- Basic English and numeracy for adults with no formal qualifications.
- Functional IT skills classes (e.g., Microsoft Word, Excel, internet safety).
- ESOL (English for Speakers of Other Languages) for migrant learners.

### **Volunteer Tutor Training and Development**

- Initial training and ongoing CPD for volunteers.
- Safeguarding, inclusive education, and behaviour management modules.

### **Digital Learning Support**

- Providing online classes via Zoom or Teams for students unable to attend in person.
- Digital literacy training for both young people and adults.

All these activities advance our mission of building stronger, more resilient individuals and communities.

## **2. Achievements and Performance**

- Mentoring over 10 young people across Manchester
- Held 20 weekly after school session

## **3. Financial Review**

Income Summary:

- Donations: £0.00
- Fundraising events: £0.00
- Grant income: £0.00
- Workshop fees and sponsorships: £0.00
- Total Income: £0.00

Expenditure Summary:

- Staff/volunteer training and expenses: £300.00
- Workshop materials and venue costs: £850.00

Reserves Policy:

We aim to hold a minimum reserve of £2,000 to cover three months of core activities. As of 31 March 2025, our reserve is £0.00.

## **4. Structure, Governance and Management**

Governing Document:

Excellent Minds operates under a constitution adopted on 02 January 2024.

Trustees in Office During the Year:

- James Enotiemwonmwan (Chair)
- Christopher Oriakhi (Treasurer)
- Joseph Osemwenkhae

Recruitment and Appointment of Trustees:

Trustees are selected for their relevant skills and experience. New trustees receive an induction on the charity's governance and activities.

## 5. Declaration

The trustees declare that they have approved this report and the accompanying accounts.

Signed on behalf of the trustees:

A handwritten signature in black ink, appearing to be 'James', is written over a horizontal line.

- James Enotiemwonmwan (Chair)

Date: 20 September 2024