



**The Parochial Church Council of St Mary the Virgin
Handsworth Sheffield**
(Also known as “St Mary’s Church Handsworth”)

Annual Report and Financial Statements
for year ended 31 December 2024

Registered Charity Number 1206356

St Mary's Church Handsworth
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St Mary's Church Handsworth
Administrative information
For the year ended 31 December 2024

St Mary's Church is situated on Handsworth Road, Handsworth, Sheffield S13 9BZ. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is The Rectory, 402 Handsworth Road, Handsworth, Sheffield S13 9BZ.

Rector: Fr Keith Johnson Incumbent

PCC members who have served from 1 January 2023 until the date this report were approved, are:

Church Wardens:	Alan Barker	Health and Safety Officer
	Viv Chaplin	
	N Kendrick	Term of office ended 26 May 2024

Elected members:

Anne Palmer	Secretary	
Kay Cooper	Safeguarding officer	
Val Hanwell	Deanery Synod Rep	
Shirley McIntyre		
Christine Brown		
Fiona Middleton	Treasurer	(elected from 26 May 2024 – previously co-opted)
Christine King		Appointed 26 May 2024
John Price		Appointed 26 May 2024
Christopher Lemons	Deanery Synod Rep	Appointed 28 May 2024
John McIntyre		Term of office ended 26 May 2024
Gloria McBean		Term of office ended 26 May 2024

Church Wardens are elected annually at the Annual Parochial Church Meeting (APCM) by the parishioners of Handsworth. Both Incumbent and Church Wardens are ex officio members of the PCC. Under our rules Church Wardens can hold office for six consecutive years and may be re-elected after a year's break. PCC members are elected at the same meeting for three year terms by those on the Electoral Register. Co-opted members are co-opted at any point in the year at a PCC meeting. They have the same responsibilities and rights as elected members. Their term of office ends at the APCM.

Honorary Priest: Fr H Loxley

Other church officers not on the PCC are:

Electoral Role Officer: Kath Presswell.
 Gift Aid Secretary: Andrea Turner

The Independent Examiner is:

Sarah Lightfoot FCA, DChA
 Seven Hills Accountants Limited
 57 Burton Street
 Sheffield
 S6 2HH

St Mary's Church Handsworth
Annual Report
For the year ended 31 December 2024

Objectives and activities

The Parish Church of St Mary the Virgin Handsworth is dedicated to our Lord's mother, the Blessed Virgin Mary.

Taking Mary as our example of following Jesus, we seek to listen to our heavenly Father and discern where the Holy Spirit is leading us and to do so in faith, trust, obedience, and love. We seek to conform our lives on the Gospel by following Mary's Son, our Lord and Saviour Jesus Christ, through the grace and strength of the Sacraments, the teachings of holy Scripture and mother Church, and through mutual support and fellowship. You are warmly invited to join with us in our acts of worship, social and community events.

St Mary's is of the Catholic Tradition in the Church of England, affiliated to The Society of St Wilfrid and St Hilda. We offer a warm welcome and you are welcome to encounter the love of God with us. Our worship is modern yet reverent, biblical, and rooted in Christian Tradition.

At the request of the PCC and Rector the Bishop of Sheffield has placed us under the care of the Bishop of Beverley, the Provincial Episcopal Visitor.

Our Mission Statement:

Jesus inspires us to be His disciples.
Come and experience His presence among us.
Offering friendship, belonging and faith.
Come and join us.
Seeking to be a resource to Handsworth
and enhance community life.
Come and help us.

The PCC is committed to providing a welcoming and inclusive environment that supports as many people as it can to worship at St Mary's and to support the wider community through the provision of various social groups, which included those groups and activities that occur in the community hub. We take into consideration when planning Charity Commission's guidelines on public benefit and in particular the supplementary guidance on charities for the advancement of religion.

We undertake the following activities:

- the conducting of religious ceremonies, e.g. baptisms, wedding funerals including provision for remote access to services for those unable to attend church in person.
- the maintenance of public churchyards and other public religious burial places.
- the regular saying of masses and other acts of worship open to the public.
- Providing special services to mark national or personal events.
- the provision and maintenance of religious or devotional artefacts and items used in religious services, some Medieval.
- the provision and maintenance of religious stained-glass windows and other religious works of art within the place of worship.
- Open church for people to enter and benefit from personal spiritual contemplation.
- promoting prayer, praise and study through online events
- raising awareness of the Catholic Tradition in the Church of England

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- visiting the sick and housebound
- taking acts of worship in residential homes for the elderly
- administering the sacraments to the sick and dying
- community provision – use of hall (St Mary's Community Hub) by community groups, including our own, and for private hire
- work with children and young people in church, in the community and at places of education
- the provision and maintenance of the church building (Grade 2 Listed) and the buildings and grounds of The Old Rectory & Coach House (both Grade 2 Listed), the Nunnery Wing, museum and community garden. Both the Coach House and former Nunnery Wing are now renamed, St Mary's Community Hub.

It remains imperative that we continue to offer a warm welcome to all, to grow in confidence in an age when less people identify as Christian as shown in the last Census, to take every opportunity to invite others to church as well as to witness to our faith outside of church. We appear to be in good spirit despite the challenges and are pleased to welcome new members including from a variety of ethnic background.

The Report *Time To Sow In The North* identifies 7 features of a growing church in our Anglo-Catholic tradition:

- I. Growth minded priests, trained to lead effectively
- II. Maximising resources, including buildings
- III. Building lay leadership capacity in the congregation
- IV. Good hospitality
- V. Children made welcome
- VI. Working with local partners, i.e. schools and community groups
- VII. Provision of midweek services

Although we live in an increasingly secular society, with aggressive atheism and hard indifference, there are still a significant minority of people searching for:

- I. sacred/mystical/spiritual
- II. healing/wholeness
- III. friendship/community/belonging/acceptance/love

Therefore these are the ways in which we need to reach out to others both through our church and hub activities, though our hub activities are focused on social benefit rather than as a means of direct evangelization.

For a church to remain viable the following are essential:

- a. Compliance
- b. Paying our way
- c. Good volunteer base
- d. Mission
- e. Buildings in a good state of repair

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Review of the year

Praise is given to our team of volunteers both in the church and hub, without whom we would not be able to continue.

There have been regular Standing Committees and PCCs through the year. Churchwardens and clergy have met regularly regarding Safeguarding and H&S.

Whilst we face the same challenges the Church generally faces in our culture it feels that we are generally in good spirits and have grown slightly with both adults and children. It is very good to see that we have a greater ethnic mix in our congregation, which adds to our church life. Most of our servers have joined the Guild of Servants of the Sanctuary and we have our own local chapter to encourage them.

At the time of writing this report I am hopeful that we would have engaged a Funding Consultant to raise the necessary money to redevelop the hub building, to transform it into a great space fit for today's use. We are exceedingly grateful to the Handsworth Community Trust for a grant of £110,000 specifically towards, and restricted to, this project. Groups in the hub appear in good health, it is used regularly by other groups too that are not related to church and sometimes hired for small parties.

The Quinquennial Report 2022 has been received and an action plan has been formed, mainly around the sacristy roof and nave floor, otherwise the church is in a general good state of repair. Some remedial work has been undertaken on the sacristy roof and wall, which appear to have solved the immediate problem, though the situation remains under review. The bowed graveyard wall adjacent to the carpark has been repaired and the entire length of the allotment/graveyard wall is currently being removed and rebuilt in new stone. Sheffield City Council are responsible for the boundary walls maintenance and repair and are meeting this cost.

An attempt is being made to revitalise the allotment project. A new volunteer and Community Pay Back have recently become involved. The project has also been visited by Sheffield & Rotherham Wildlife Trust who have produced a report to help the area develop nature recovery and social space with an emphasis on well-being.

We have continued to have a presence with Ballifield and Athlestan Primary Schools with Open the Book, school visits to church and classroom visits. There has been a good number of children and families to church over Christmas. There has been a steady stream of visitors to Sunday afternoon opening.

Kunwara's tenants have settled in well, rent is paid regularly. It remains managed by Blundells.

We continue to do our best to support the charities we usually support and we have paid our pledged £11,000 towards the Common Fund.

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Vine Old Rectory are currently seeking to sell the Lease, which they are allowed to do with PCC approval. Vine feels it has not been as successful as they had hoped it would be. We are cautious as to who may become the new Leaseholders and are disappointed to find ourselves in this position.

OCCASIONAL OFFICES

	2019	2020	2021	2022	2023	2024
BAPTISMS	52	16	24	23	11	17
MARRIAGES	7	2	3	1	3	3
FUNERALS	30	20	23	20	23	31
Church						(28)
Crem						(3)
BURIAL OF ASHES	6	3	18	5	4	8

ELECTORAL ROLE

2019	2020	2021	2022	2023	2024
65	66	68	71	66	69

Future Plans

- Fundraising for the redevelopment of the hub and possible funding of a part-time hub co-ordinator. Around £350,000 is needed.
- Repairs to, or replacement, of the nave floor.
- Reinvigoration of the Community Garden to develop greater space for well-being and nature recovery.

Financial Review and Reserves Policy

It is the PCC policy to maintain a balance on general funds of at least 1 months average expenditure for essential costs such as utilities and Common fund should be also held £3,500.

The total free reserves (ie cash held in the general fund) at 31/12/24 were £47,699 which exceeds this target.

In addition:

- £5,000 was set aside in designated funds to cover unforeseen costs in relation to Kunwara
- £121,427 was held in restricted funds which can only be spent for the purposes it was given (see note 3). The main funds are:
 - a. For the maintenance of the bells and bell tower (originating from the Bell ringers)
 - b. To ringfence all lunch club activity, including the SCC grant.
 - c. Hub redevelopment initial grant of £110,000

Endowment funds, held as shares, are used to generate investment income that can be used for general purposes.

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Structure, governance and management

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure.

The Church registered with the Charity Commission on 2 January 2024 – this is a requirement for Church of England churches with income over £100,000. The Charity number is 1206356.

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

New PCC members receive appropriate training and induction, drawing on Diocesan courses where necessary.

The PCC meets on average every two months. Operational issues between PCC meetings are considered by Standing Committee (which consists of the Rector, Wardens, Secretary, Treasurer, and Lay Chairman.

The annual report and financial statements were approved by the PCC on 22 April 2025.

Signed on their behalf by

Fr Keith H Johnson

Fr K Johnson
Rector

Independent Examiner's report to the PCC Members of St Mary's Church Handsworth ("the Charity")

I report to the PCC members on my examination of the accounts of the Charity for the year ended 31 December 2024.

Responsibilities and basis of report

As the PCC members of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have assisted the trustees in the revision of bookkeeping and other records to ensure that the statutory accounts can be prepared accurately. The charity trustees remain responsible for making such judgments and decisions that are needed in relation to the presentation and disclosure of information in the financial statements. During my work I have been mindful of the guidance given by CC32 in relation to day to day administration of the charity, in assisting in preparing the accounts, and the provisions of the Revised Ethical Standard 2016 issued by the Financial Reporting Council (FRC).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S Lightfoot

28 Apr 2025

Sarah Lightfoot, FCA, DChA
Seven Hills Accountants Limited
57 Burton Street
Sheffield
S6 2HH

The Parochial Church Council of St Mary the Virgin Handsworth Sheffield
Receipts and payments account
For the year ended 31 December 2024

	Notes	General funds £	Designated funds £	Restricted funds £	Endowment funds £	2024 Total £	2023 Total £
Receipts from:							
Voluntary Giving							
Planned giving		15,212	-	100	-	15,312	14,017
Collections at services		5,574	-	28	-	5,602	5,920
Other giving		13,402	-	2,605	-	16,007	9,736
Gift aid recovered		876	-	-	-	876	2,549
Grants		-	-	123,850	-	123,850	9,798
Church activities							
Church magazine		1,367	-	-	-	1,367	654
PCC fees		7,825	-	4,206	-	12,031	11,122
Lunch Club		-	-	3,619	-	3,619	3,056
Other activities		3,217	-	-	-	3,217	3,556
Rental income							
Hub - community activities		7,386	-	-	-	7,386	3,593
Kunwara		1,782	9,738	-	-	11,520	5,471
Handsworth Old Rectory		13,795	-	-	-	13,795	14,140
Fundraising		3,946	-	706	-	4,652	5,479
Investment income		1,670	-	-	-	1,670	1,435
Insurance claims		-	-	-	-	-	1,760
Total receipts		76,052	9,738	135,114	-	220,904	92,286
Payments from:							
Church activities							
Mission giving and donations		2,269	-	-	-	2,269	2,266
Common fund		11,000	-	-	-	11,000	6,000
Salaries, wages and honorariums	5	4,755	-	-	-	4,755	10,998
Clergy and staff expenses		1,948	-	-	-	1,948	1,466
Mission and evangelism costs							
Church group activity costs		1,521	-	7,409	-	8,930	11,437
Church and Hub running costs							
Upkeep of services		6,357	-	-	-	6,357	4,411
Heating, lighting and insurance		15,535	-	-	-	15,535	19,713
Building maintenance costs		12,456	2,506	267	-	15,229	4,951
Upkeep of grounds		-	-	-	-	-	565
Telephone		2,693	-	-	-	2,693	2,777
Printing, postage and stationery		3,599	-	-	-	3,599	4,490
Other running costs		3,006	47	1,132	-	4,185	11,631
Fees paid out		-	-	4,206	-	4,206	3,481
Governance costs		1,815	648	-	-	2,463	714
Costs of generating funds							
Fundraising costs		1,050	-	-	-	1,050	-
Handsworth Old Rectory costs		656	-	-	-	656	6,798
Kunwara costs		1,782	995	-	-	2,777	12,474
Major repairs to church building		1,987	-	2,404	-	4,391	472
		72,429	4,196	15,418	-	92,043	104,644
Net receipts/(payments)		3,623	5,542	119,696	-	128,861	(12,358)
Transfers	6	14,381	(7,796)	(6,585)	-	-	-
Net movement in funds		18,004	(2,254)	113,111	-	128,861	(12,358)
Total cash funds brought forward		29,695	7,254	8,316	-	45,265	57,623
Total cash funds carried forward		47,699	5,000	121,427	-	174,126	45,265

The Parochial Church Council of St Mary the Virgin Handsworth Sheffield
Statement of Assets and Liabilities
As at 31 December 2024

	General funds £	Designated funds £	Restricted funds £	Endowment funds £	Total 2024 £	Total 2023 £
Cash funds						
Bank accounts	47,699	5,000	121,427	-	174,126	45,265
Total cash funds	47,699	5,000	121,427	-	174,126	45,265
Debtors						
Gift aid claimable <i>not valued</i>	-	-	-	-	-	875
Handsworth Old Rectory	3,750	-	-	-	3,750	1,667
Handsworth Old Rectory - prepaid insurance	-	-	-	-	-	3,934
Total debtors	3,750	-	-	-	3,750	6,476
Investment assets						
CCLA investment fund - income shares	-	-	-	28,281	28,281	27,526
CBF Fixed interest securities fund - income shares	-	-	-	491	491	464
Kunwara - rental property						
Old Rectory (including Hub)						
Total investment assets	-	-	-	28,772	28,772	27,990

Kunwara is a property which is rented out. The Old Rectory property is leased out to The Vine Hotels, with the church retaining use of The Hub. The Sheffield Diocese Board of Finance hold the title deeds to the properties. The PCC is responsible for the upkeep of its properties and receive the rental income generated.

Assets retained for church use

The PCC own a variety of furniture and equipment for use in church activities. No valuation is put on these items.

Liabilities						
Governance costs	1,050	-	-	-	1,050	720
Self employed verger, organist and bell ringer	-	-	-	-	-	400
Salary recharges	-	-	1,253	-	1,253	-
Heating, lighting and insurance	1,803	-	-	-	1,803	1,803
Handsworth Old Rectory - income received in advance	-	-	-	-	-	3,934
Total liabilities	2,853	-	1,253	-	4,106	6,857

Approved by the PCC on 22 April 2025 and signed on their behalf by:

Fr Keith H Johnson

Fr K Johnson
Rector

The Parochial Church Council of St Mary the Virgin Handsworth Sheffield
Notes to the financial statements
For the year ended 31 December 2024

1 Accounting policies

Basis of preparation

The accounts are prepared in line with the Charity Commission guidance on "Receipts and payments" accounts and the Church Accounting Regulations 2016.

Receipts & payments account

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Funds

General funds are donations and other income receivable or generated for the objects of the organisation without further specified purpose.

Designated funds are set aside at the discretion of the PCC.

Restricted funds are to be used for specific purposes as laid down by the donor.

Endowment funds arise from specific gifts left to the church and are held as investments.

The accounts include all transactions, assets and liabilities for which the PCC can be held responsible in law. They do not include the accounts for other church groups that owe their affiliation to another body, nor those that are informal gatherings of Church members.

2 Designated funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Children & young people's work/Extra hub costs	3,569	-	(3,201)	(368)	-
Kunwara	(85)	9,738	(995)	(3,658)	5,000
Organ fund	3,499	-	-	(3,499)	-
Training & Mission	271	-	-	(271)	-
	7,254	9,738	(4,196)	(7,796)	5,000

Children & young people's work/Extra hub costs

Monies originally set aside for the children & young people's work - in addition to various restricted funds to support this work, but now to include significant hub costs. This fund was mostly spent in the year - this fund is no longer required so has been transferred back to the general fund.

Kunwara

Monies set aside for the maintenance of the property "Kunwara". This fund will be built up using rental income until there is a minimum of £5,000 set aside towards future maintenance required - any excess funds will be transferred to the general fund.

Organ fund

Monies set aside for the maintenance of the organ - this fund is no longer required so has been transferred back to the general fund.

Training & Mission

Monies set aside for training and mission - this fund is no longer required so has been transferred back to the general fund.

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3 Restricted funds

	Cash funds brought forward £	Income £	Expenditure £	Transfers £	Cash funds carried forward £
Bellringers	2,711	357	-	-	3,068
Lunch club	4,552	12,444	(7,706)	(1,760)	7,530
DBF Fees	-	4,206	(4,206)	-	-
Dementia work	75	-	(75)	-	-
Community Garden and allotment project	978	-	(149)	-	829
Hub redevelopment	-	110,000	-	-	110,000
Audio system	-	2,404	(2,404)	-	-
Defib	-	678	(678)	-	-
Play and praise	-	200	(200)	-	-
Boiler	-	2,600	-	(2,600)	-
War memorial	-	2,225	-	(2,225)	-
	8,316	135,114	(15,418)	(6,585)	121,427

Bellringers

The funds are set aside for the future maintenance of the bells, in agreement with the bell ringers.

Lunch club

All lunch club activity is restricted, including the SCC lunch club grant. The transfer represents the rent paid for use of the Hub.

DBF Fees

Fees collected on behalf of the Diocese and paid out to them.

The other funds have been given towards specific church/hub activities. The Boiler and War memorial grants were given after the costs were incurred - the transfers represent the costs incurred in previous years in the general fund.

4 Endowment funds

The endowment funds consist of: CCLA investment fund - income shares
CBF Fixed interest securities fund - income shares

5 Salaries, wages and honorariums

		Average no. of staff	2024 £	2023 £
Salary and pension costs	Youth and children's worker	-	-	7,058
Self employed	Verger, organist, bell ringer		4,755	3,940
Salary recharges	Mission partner development worker		-	-
			4,755	10,998

6 Transfers

		Transfers to/(from) the general fund £	£
<u>Designated funds</u>			
Children & young people's work/Extra hub costs	Fund no longer required	368	
Kunwara	Excess funds over £5k balance required	3,658	
Organ fund	Fund no longer required	3,499	
Training & Mission	Fund no longer required	271	
	<i>Transfer from designated funds</i>		7,796
<u>Restricted funds</u>			
Lunch club	Rent recharge for Hub use	1,760	
Boiler	Grant received after the general fund expenditure	2,600	
War memorial	Grant received after the general fund expenditure	2,225	
	<i>Transfer from restricted funds</i>		6,585
	<i>Total transfer to/(from) the general fund</i>		14,381

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Notes to the financial statements
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7 Related party transactions

PCC members (and their close family members) gave general fund donations of at least £5,570 in addition to any amounts given within the collection, during the year.

PCC members received no remuneration for their role as trustees during the year. Clergy, curate and staff expenses of £1,948 (2023: £1,466) comprise primarily costs to allow the clergy and staff to fulfil their roles.

P King, the wife of PCC member C King, is a trustee of Handsworth Area Community Trust Fund. The PCC received 4 restricted grants totalling £115,025 in the year.