

St Christopher's School & Nursery Parents Teacher Association

**Report of the Trustees and Accounts
for the Year Ending 31 August 2025**

Legal and Administrative Information

Status

St Christopher's School & Nursery Parents Teacher Association is a registered charity.

Registered Charity Number: 1206169

Address of the Association

St Christopher's School & Nursery Parents Teacher Association

6 Downs Road

Epsom

Surrey KT18 5HE

Trustees and Council Members

| Name | Position | Date Elected |
|-------------------------------|------------|--------------|
| Kay Wood | Co-Chair | 4 July 2024 |
| Anita Ezeanaka | Co-Chair | 4 July 2024 |
| Katie Robbins | Vice Chair | 4 July 2024 |
| Lauren Tarbit | Secretary | 4 July 2024 |
| Justina Dambrauskaite-Kapanci | Treasurer | 4 July 2024 |

Bankers

Lloyds Bank

64 High Street

Epsom

Surrey KT19 8AT

Report of the Trustees for the Year Ended 31st August 2025

The Trustees are pleased to present their Annual Report together with the Accounts of the St Christopher's School & Nursery Parents Teacher Association for the year ended 31st August 2025.

Introduction and Background Information

St Christopher's School & Nursery Parents Teacher Association, is a registered charity run by the parents of the St Christopher's School & Nursery. Its aim is to raise money by fundraising activities for use within the School, which help advance the education of pupils at the school. We raise funds to help support additional activities, and supporting school initiatives such as World Book week, science weeks. We put on events to bring parents, teachers, pupils, and the community together. For example, we have funded workshops for Chinese New Year, Coronation celebrations, outside play equipment.

Membership of the St Christopher's School & Nursery Parent Teacher Association is open to parents and guardians of current pupils at the School. It is administered and managed in accordance with its Constitution by the St Christopher's School & Nursery Trustees. Trustees are elected at the annual general meeting of the St Christopher's School & Nursery Parent Teacher Association. The elected Officers and Council Members for the year ended 31st August 2025 are listed on page 2.

Activities During the Year

Fundraising Activities

In 2025, the Association undertook a full year of fundraising activities. The Christmas Fair, Summer Fair, and Summer Ball were particularly successful, generating substantial funds in support of the Association's objectives. The Association extends its sincere appreciation to all volunteers whose commitment and efforts contributed to the success of these events.

Our top fundraising activities in 2025 were the Christmas Fair, which raised £4,345, a significant increase from £1,884 in the prior year, and second hand uniform sales, which generated £2,565, compared with £4,043 previously. The decrease in proceeds from uniform sales was primarily due to limited volunteer support leading to fewer sale events. The Summer Ball generated £1,939, well above £458 of the prior year. Collectively, the remaining activities contributed an additional £4,182.

In addition to these major fundraisers, a range of other activities took place throughout the year, including discos and social events. The introduction of regular Tea House events further enhanced both fundraising outcomes and community engagement within the school. The Association gratefully acknowledges the volunteers whose continued support and involvement have been essential to the success of these initiatives.

Donations awarded to the School

During the 2024/2025 financial year, the Association authorised donations to the school totalling £7,388, representing a significant increase compared with £2,082 in 2023/2024. These contributions included funding for five WOW events (£2,314), support for the Year 2 trip (£1,128), and the purchase of new sports hall equipment (£3,678), along with several smaller donations.

Results for the Year

The results for the year ended 31st August 2025 are shown starting on page 4 of the attached accounts.

Reserves Policy

The reserves held in the General Fund are maintained at a level sufficient to cover circa two years' worth of grants and donations to the school, as well as the ongoing costs of FSA fundraising activities. Despite the substantial donations made to the school during the year, the year-end Fund balance exceeds the target reserves level, reflecting the success of fundraising efforts throughout the year. Additional donations to the school are planned for the forthcoming financial year.

Kay Wood
Co-Chair



Dated 16 May 2026.

Statement of Financial Activities for the Years Ending 31 August 2025

Income & Expenditure Accounts for the Year ending 31 August 2025

| | Notes | Total Funds 2025 | Total Funds 2024 |
|--|-------|---------------------|---------------------|
| Incoming Resources: | | | |
| Income from activities to generate funds | 2 | £29,338 | £33,195 |
| Investment income | 3 | £134 | £0 |
| Total Incoming Resources | | £29,472 | £33,195 |
| Resources Expended: | | | |
| Costs of generating funds | 2 | £(16,307) | £(21,440) |
| Grants and donations payable | 4 | £(7,388) | £(2,082) |
| Management and administration | 5 | £(772) | £(1,039) |
| Total Resources Expended | | £(24,467) | £(24,561) |
| Net Surplus (Loss) | | £5,005 | £8,634 |
| Total Funds at 1 September | | | |
| | | £22,469 | £13,835 |
| Net Surplus (Loss) | | £5,005 | £8,634 |
| Net Movement in Funds | | £5,005 | £8,634 |
| Total Funds at 31 August | | £27,474 | £22,469 |

The notes on pages 6 to 7 form part of these accounts.

Balance Sheet as of 31 August 2025

| | Notes | 2025 | 2024 |
|-------------------------------------|-------|----------------|----------------|
| Current Assets | | | |
| Debtors | | £0 | £0 |
| Cash | 6 | £31,152 | £22,469 |
| | | <u>£31,152</u> | <u>£22,469</u> |
| Creditors | | | |
| Amounts falling due within one year | 7 | <u>£3,678</u> | <u>£ -</u> |
| Net Current Assets | | £27,474 | £22,469 |
| Net Assets | | <u>£27,474</u> | <u>£22,469</u> |

Represented by:

Unrestricted Funds

| | | |
|--------------------|----------------|----------------|
| General funds | £27,474 | £22,469 |
| <hr/> | | |
| Total Funds | <u>£27,474</u> | <u>£22,469</u> |

The notes on pages 6 to 7 form part of these accounts.

Notes to the Accounts for the Year Ending 31 August 2025

1. Accounting Policies

- These accounts have been prepared under the historical cost convention, in accordance with applicable accounting standards and the Statement of Recommended Practice (SORP 2000) issued by the Charity Commission - "Accounting and Reporting by Charities".
- These accounts have been prepared on an accrual basis.

2. Activities to Generate Funds

| | 2025 Income (£) | 2025 Costs (£) | 2025 Net Surplus (£) | 2024 Net Surplus (£) |
|-----------------------|--------------------|-------------------|-------------------------|-------------------------|
| Uniform Sale | 3,796 | 1,230 | 2,565 | 4,043 |
| Summer Fair | 4,256 | 2,035 | 2,220 | 3,467 |
| Christmas Fair | 7,366 | 3,022 | 4,345 | 1,884 |
| Photography Day | 0 | 0 | 0 | 665 |
| Cook Book | 0 | 0 | 0 | 565 |
| Summer Ball | 8,515 | 6,576 | 1,939 | 458 |
| Discos | 1,336 | 697 | 638 | 437 |
| Christmas Merchandise | 1,034 | 846 | 188 | 402 |
| Quiz night | 1,034 | 678 | 356 | 302 |
| Sports Day | 225 | 0 | 225 | 97 |
| Cinema Night | 0 | 0 | 0 | (601) |
| Social Evening | 647 | 589 | 58 | 35 |
| Tea House | 515 | 0 | 515 | 0 |
| Macmillan morning | 615 | 634 | (19) | 0 |
| | £29,338 | £16,307 | £13,031 | £11,755 |

3. Investment Income

| | 2025 (£) | 2024 (£) |
|---------------|-------------|-----------|
| Bank interest | 134 | 0 |
| | £134 | £0 |

4. Grants & Donations Payable

| | 2025 (£) | 2024 (£) |
|--|---------------|---------------|
| Year 2 Treat Trip | 1,128 | 1,370 |
| WOW experiences | 2,314 | 474 |
| Easter Eggs | 236 | 195 |
| Purchases for the school ("School Grants") | 3,710 | 43 |
| | £7,388 | £2,082 |

5. Management & Administrative Costs

| | 2025 (£) | 2024 (£) |
|--|-------------|---------------|
| Catering AGM/ Meetings and Other PTA expenses | 246 | 346 |
| Insurance, Website, licence costs, card machines | 526 | 694 |
| | £772 | £1,039 |

6. Cash

| | 2025 (£) | 2024 (£) |
|-------------------|----------------|----------------|
| Current account | 14,412 | 6,422 |
| Paypal account | 1,444 | 687 |
| Savings account | 15,134 | 15,000 |
| Petty Cash/Floats | 162 | 360 |
| | £31,152 | £22,469 |

7. Creditors

| | 2025 (£) | 2024 (£) |
|------------------------------|---------------|-----------|
| Accrual for sports equipment | 3,678 | 0 |
| | £3,678 | £0 |

Independent Examiner's Report for the Year Ending 31 August 2025

I report on the accounts of the St Christopher's School & Nursery Parents Teacher Association for the year ending 31 August 2025, which are set out on pages 4 to 7.

Responsibilities of trustees and examiner

The charity's trustees are responsible for the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

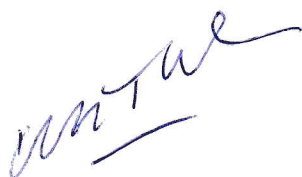
Basis of independent examiner's report

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements for the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mark Tickle FCA
Chartered Accountant

57 Seymour Avenue
East Ewell
Surrey
KT17 2RS

Dated: 9th May 2026