

Registered Charity  
Number: 1206102

"HEAD ON IN" KIDS CLUB

FINANCIAL STATEMENTS

Period ended

31 AUGUST 2025

Phoenix Accountancy and Business Consultancy Limited

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For the period ended 31 August 2025**

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## **Trustees Annual Report For the period ending 31 August 2025**

The Trustees present their report with the independently examined financial statements of "HEAD ON IN" KIDS CLUB a registered Charity, for the year ending 31 August 2025.

### **Reference and Administrative Details of the Charity, its Trustees and Advisers**

<u>Name of charity:</u>	"Head On In" Kids Club
<u>Charity Registration Number:</u>	1206102
<u>Principal Operating Address:</u>	"Head On In" Kids Club Inmans County Primary School Inmans Road Hedon East Yorkshire HU12 8NL

#### Trustees:

Names of Trustees who served during the year were as follows:

Emma Regan *	Chair	Appointed 26.10.22
Craig Spence	Treasurer	Appointed 24.10.23
Rebecca Darvig *	Secretary	Appointed 26.10.22
Joanne Ward		Appointed 13.07.22
Graham Dobson *		Appointed 11.01.23

\* First Trustees

#### Management Roles

Karen Tonge	Co-ordinator - From 01.02.24
Karen Westfield	Co-ordinator – From 01.02.24

## **Trustees Annual Report For the period ending 31 August 2025**

Independent Examiner:

Rebecca Triffitt, MAAT  
Practice Accountant  
Employee of:  
Phoenix Accountancy and Business Consultancy Limited  
4-6 Roberts Street  
Scunthorpe  
North Lincolnshire  
DN15 6NG

Bankers:

Virgin Money PLC  
Jubilee House  
Gosforth  
Newcastle-upon-Tyne  
NE3 4PL

### **Structure, Governance and Management**

Governing Document:

The "Head On In" Kids Club is a registered Charitable Incorporated Organisation governed by its Constitution (foundation model), approved on the 5<sup>th</sup> December 2023. The organisation was registered with the Charity Commission on 7<sup>th</sup> December 2023.

Recruitment and appointment of Trustees

The Trustees form the Executive Committee of the charity. The members of the Executive Committee are elected at the Annual General Meeting by the members of the Charity. All members are circulated with invitations to nominate Trustees in advance of the AGM, which has to be 14 day notice period.

Apart from the first three trustees, every trustee must be appointed for a term of three years.

Minimum number of trustees is three, with no maximum number.

## **Trustees Annual Report For the period ending 31<sup>st</sup> August 2025**

### Trustee Induction and Training:

New Trustees undergo induction training. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the charity, the structure of the organisation, board of Trustees, general procedures of the organisation. New Trustees are introduced to volunteers and other Trustees and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the business plan, the latest statutory financial statements, Annual Report, and financial reports provided to the board of Trustees. Any additional training required by the new Trustees will be identified during induction and may be requested at any point by new and existing Trustees, where it is considered useful to their role as Trustee.

### Organisational Structure:

The board of Trustees manages the Charity and aims to consider only strategic decisions at its meetings. Trustees are aware that any conflict of interest is declared and minuted. Any trustee may call a meeting.

### Risk Management:

The major risks, to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks. All systems and procedures are reviewed regularly to ensure they meet charity law, and our own organisations aims and objectives.

## **Objectives and Activities**

"Head On In" Kids Club objects are:

1. To provide the necessary care, recreation and learning during out of school hours and school holidays
2. To advance the education and training of the persons in the provision of such care, education and recreational facilities.

## **Trustees Annual Report For the period ending 31<sup>st</sup> August 2025**

### Main objectives for the following year:

In shaping our objectives for the following year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit.

The main objectives for 2025/26 are:

- to continue to provide the same high quality child care provision as we have done for the past 26 years
- to further enhance the excellent reputation the club has built up over the years
- to plan for and oversee all snags that come with good club
- Complete transfer of assets from old charity to new charity (CIO).

### Review of Activities 2024/25

"Head On In" Kids Club board of Trustees is satisfied that in 2024/25:

- Our work reflected our aims.
- Our resources were well managed.

During the accounting period we have undertaken the following activities:

- Bouncy Castle
- Arts & Crafts days
- Outdoor Play
- Magician
- Party Games

## **Financial Review**

### Reserves Policy

As a non-profit making charity the Committee of "Head on-in" Kids Club have reviewed the need for reserves in line with guidance issued by the Charity Commission.

The reserves policy requires the charity to maintain a level of reserves that will ensure:

## **Trustees Annual Report For the period ending 31<sup>st</sup> August 2025**

### Review of Activities 2024/25 (continued)

#### **Financial Review**

- the charity is able to operate during periods of lower income covering at least a full 12 months
- money is reserved for unexpected events, redundancies or any emergencies
- ensure money is reserved for unexpected events, redundancies or any emergencies

#### Principal Funding Sources

The Charity's principal funding source is from fees charged to parents of the children attending the "Head On In" Kids Club.

#### **Plans for Future periods**

Please see main objectives for the following year.

#### **Statement of disclosure of information to Independent Examiner**

We, the Trustees of the charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- there is no relevant information of which the charity's Independent Examiner is unaware; and
- we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the charity's independent examiners are aware of that information.

#### **Statement of Trustees responsibilities**

The Trustees are responsible for preparing a Trustees' Annual Report and Financial Statements in accordance with applicable law and United Kingdom Accounting Standards. "Head On In" Kids Club CIO has income below £250,000 and has therefore elected to prepare the financial statements on a Receipts and Payments basis in line with the Charities Act 2011.

**Trustees Annual Report**  
**For the period ending 31<sup>st</sup> August 2025**

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Trustee Declaration**

The Trustees declare that they have approved the Trustees Annual Report.  
Signed on behalf of the charity's Trustees



**Emma Regan**  
**Chair of the board of Trustees**

Date: 15.1.26



### **Independent Examiner's Report to the Members of "Head On In" Kids Club**

I report on the accounts of "Head On in" Kids Club for the period ending 31 August 2025, which are set out on pages 10 to 12.

### **Respective responsibilities of Trustees and examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the General Directions given by the Charity Commissioners under section 145 (5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

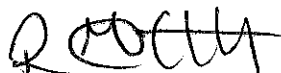
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - a. to keep accounting records in accordance with section 130 and 131 of the Charities Act; and
  - b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt, MAAT  
Practice Accountant  
Employee of Phoenix Accountancy and Business Consultancy Limited  
4-6 Robert Street  
Scunthorpe  
DN15 6NG



Date:

21.1.26

**Receipts and Payments Account  
For the period ended 31 August 2025**

	Notes	2025 Unrestricted Total £	2025 Unrestricted Total £	2025 Unrestricted Total £
<b>RECEIPTS</b>	1			
Fees		59,399	-	59,399
Room Hire		1,000	-	1,000
Bank Interest		4	-	4
		60,403	-	60,403
<b>PAYMENTS</b>	2 & 3			
Staffing		54,851	-	54,851
Equipment		51	-	51
Food and Refreshments		473	-	473
Insurance		351	-	351
Rent & Rates		848	-	848
Utilities		863	-	863
Telephone & Internet		134	-	134
Outings and Activity Expenses		409	-	409
Repairs, Maintenance and Cleaning		823	-	823
Stationery and Materials		380	-	380
Subscriptions		244	-	244
Payroll Fees & DBS Checks		272	-	272
Other		115	-	115
		59,814	-	59,814
<b>Net Surplus/(Deficit) for the period</b>		<b>589</b>		<b>589</b>
Transfer from Head on Kids Club (Charity 1075221)		62,726	-	62,726
Cash and Bank Balances carried forward		63,315	-	63,315

The notes on pages 12 form part of these financial statements

**Statement of Assets and Liabilities  
As at 31 August 2025**

	Notes	2025 £
<b>Monetary Assets</b>		
Virgin Current Account		63,315
HSBC Savings Account		-
Virgin Savings Account		-
<b>Total Monetary Assets</b>		<u>63,315</u>
Comprising:		
Unrestricted Funds		63,315
Restricted Funds		-
		<u>63,315</u>
<b>Non-Monetary Assets and Liabilities</b>		
<b>Fixed Assets for the Charity's use</b>		
Equipment		No value provided
<b>Debtors</b>		
Trade Debtors		<u>2,173</u>
		<u>2,173</u>
<b>Creditors</b>		
Trade Creditors		(655)
Accounts Fees (Current Year)		<u>(482)</u>
		<u>(1,137)</u>

These financial statements were approved by the committee on date 15.1.26 and signed on its behalf by:

 Emma Regan, Chair

The notes on pages 12 form part of these financial statements.

# Notes to the Financial Statements For the period ended 31 August 2025

## Notes

### 1 Basis of Preparation

These accounts have been prepared on a receipts and payments (R&P) basis in line with Charity Commission guidance for a charity of this size.

This is their first year trading as a CIO.

### 2 Staffing Costs

	2025 Total £
Salaries	44,600
Tax and NI	8,484
Employers NI Rebate	-
Pension	1,767
Staff Training	-
	<u>54,851</u>

### 3 Payments to Trustees

During the year no remuneration was paid to any of the Trustees.

There was no reimbursement of travel expenses to Trustees in respect of the year or the prior year.

### 4 Related Party Transactions

During the year the Charity had no related party transactions with its Trustees/Senior Officers and the organisations they represent on the Board of "Head On In" Kids Club.

### 5 Taxation

"Head On In" Kids Club is a registered charity. All the Charities' income is applied to its charitable objectives and the association is therefore exempt under current legislation from most forms of taxation.

The charity is not VAT registered and all expenditure includes irrecoverable VAT.

### 6 Transfer of Assets from old Charity

Savings account and rent lease agreement still need to be transferred to the CIO.