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Company registration number CE034504 (England and Wales)

Charity registration number 1206022 (England and Wales)

THE AFRICAN HERITAGE CULTURE FORUM

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2025

THE AFRICAN HERITAGE CULTURE FORUM

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Sonia Gayle Rita Gayle Kaltum Osman Rivers	
Country of incorporation	United Kingdom (England and Wales)	CE034504
Charity registration	England and Wales	1206022
Registered office	The Circle 33 Rockingham Lane Sheffield United Kingdom S1 4FW	
Independent examiner	Marriott Gibbs Rees Wallis Limited First Floor Unit 4 Broadfield Court Sheffield S8 0XF	

THE AFRICAN HERITAGE CULTURE FORUM

CONTENTS

	Page
Trustees' report	1 - 6
Independent examiner's report	7
Statement of financial activities	8
Balance sheet	9
Notes to the financial statements	10 - 15

THE AFRICAN HERITAGE CULTURE FORUM

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 DECEMBER 2025

The Trustees present their annual report and financial statements for the year ended 31 December 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the 's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)".

Objectives and activities

To advance the education of the public on the subject of African heritage and culture and Black British history – including:

- the provision of learning resources to people and organisations, including schools;
- hosting exhibitions and contributing to cultural events focusing on the same;
- acting as advisers and consultants on the same and in partnership with local authorities and other stakeholders; and
- the provision of grants to post graduate students whose studies will focus on African heritage and/or African-Caribbean or Black British history.

Public benefit

The trustees confirm that they have complied with the Charity Commission's guidance on public benefit when reviewing the charity's aims and objectives, in planning future activities, and for the purposes of formulating its finalised grant funding policy.

Activities

By focusing on these areas the trustees are confident this will enable the charity to successfully deliver on its key strategic priorities – specifically to:

1/ Provide publicly accessible sources of cultural information

2/ Serve as a valued ally and key partner

3/ Help to raise awareness and promote authentic knowledge

4/ Represent the community as a trusted cultural liaison

5/ Be an effective custodian of African heritage culture

Grant making policy

In accordance with the charity's purpose, the charity is committed to providing qualifying grants to post graduate students whose studies focus on African heritage and/or African-Caribbean or Black British history.

The trustees confirm that no grants were made in the financial y/e 2025.

Achievements and performance

Significant activities and achievements against objectives

Consistent with the charity's mission to help raise awareness, educate, recognise and celebrate the city of Sheffield's rich and diverse heritage; during 2025 the trustees are pleased to confirm that the charity successfully delivered the following:

1/ Free provision of publicly accessible sources of cultural information

The charity's website continues to attract visitors and also features prominently in web browser searches (inc Google, Bing) for 'African heritage culture'.

The charity's website content is regularly updated and features insights on local places to go, and things to do. There is also a separate area (the *Forum*) for members to access key facts and demographics of the city of Sheffield; free learning resources (for use by educators, parents and pupils), plus key signposts for help, financial assistance and support.

Since October 2022 the charity has maintained a regularly updated online listing of African heritage themed cultural events. The listing is publicly accessible via Sheffield City Council's 'Welcome to Sheffield' web portal. As at December 2025 the charity had listed and publicised over 480 cultural events, spanning genres such as: theatre, dance, community, music, literature and film.

2/ Served as a valued ally and key partner

As an ongoing member of the Sheffield Culture Consortium, the charity continues to support and actively engage in the Consortium's strategic relaunch proposals (with the new Sheffield Cultural Leaders Group expected to launch in Summer 2026) to ensure alignment with the new Culture Strategy for Sheffield.

The charity works closely with community ambassadors, arts and cultural organisations and the local authority to ensure the city's celebration of national events are positive, authentic, diverse, equitably funded and fully accessible for all to enjoy. This includes leading key projects for Windrush Day and Black History Month (e.g. partnering with Sheffield Hallam University to design new BHM display banners for free use in public spaces).

The charity has also contributed to key strategic policy initiatives in the city of Sheffield including:

- providing input to the Sheffield Culture Strategy Action Group.
- representing the city of Sheffield at the National Windrush Summit (Home Office, 12 June 2025).
- collaborating with the University of Sheffield's architectural design department to develop a free 'meanwhile space' guide for use by the charity and also shared with other local voluntary organisations in November 2025.

3/ Helped to raise awareness and promote authentic knowledge in Sheffield's primary and secondary schools

Each year the charity provides comprehensive learning resources packs (for use by educators, parents and pupils) – appropriately packaged for key stage learning age – to help raise awareness and improve authentic understanding of Black British history and African heritage culture. The learning resources packs (themed for Black History Month and Windrush Day) are distributed via the charity's partner – Learn Sheffield and are publicly accessible via their website.

In 2024 the charity and Learn Sheffield jointly launched a new creative project: The Sheffield Young Poets Award 2024-25 (Windrush) ; designed to raise awareness and help pupils to develop their writing skills.

- In June 2025 the award winners were presented their prizes by the charity at the Windrush Civic reception – hosted by the Sheffield Lord Mayor.
- In October 2025 the charity co-hosted (with Learn Sheffield) a follow-up creative writing workshop for the K3/4 award winners – supported by Sheffield Hallam University; the Higher Education Partnership (HeppSY); and the city's former poet laureate – Danae Wellington.

4/ Represented the community as a trusted cultural liaison

The charity serves as a key contact point for organisations (whether as donors, funders or service providers) who wish to support, consult and develop African heritage themed events in the city of Sheffield and are seeking further information, guidance and introductions.

In April 2025 the charity worked closely with Sheffield Museums to identify African diaspora family story tellers in support of their 'Caribbean Footsteps' exhibition – which launched in May 2024.

In addition to publicly listing 157 events during 2025 the charity also issued calendar reminder invites to a wide audience (comprising 000's community contacts, Forum members and ambassadors, and other key stakeholders including Consortium members) for x39 key events.

The charity also welcomed the decision by the city's leadership to grant its former chair and co-founder (Des Smith DL) the *Freedom of the City*; in recognition for his longstanding contribution to the city and wider community at the Lord Mayor's civic reception on 5 September.

5/ Served the community as a trusted custodian of African heritage culture

Through the effective oversight, governance and maintenance of Sheffield's African heritage themed cultural calendar and related events listings the charity coordinated a number of events. Notable highlights in 2025 were supporting the following organisations and key stakeholders with developing their ideas and proposals for celebrating 'Black History Month' and 'Windrush Day' that lead to the successful delivery of the following events for the public benefit:

- **New Testament Church of God:** Windrush Civic Service
- **Sheffield Cathedral:** Black History Stories & Civic Service
- **Sheffield City Council:** Black History Month celebrations in the Winter Garden
- **Sheffield Lord Mayor:** Windrush Flag raising photocall and Town Hall Civic Reception

Fundraising performance

Our Performance	**2025**		**2024**	
	Outcome	*Target*	*Outcome*	*Target*
Total number of event listed via Welcome to Sheffield web portal	157	135	116	100
Website traffic volumes				
Number of event invites issued	39	23	37	18
Minimum gross fundraising levels (inc donations / gifts / grant income)	£7060	£11330	£14200	£11000
Number of key projects	6	4	6	4
Number of newsletters / bulletins	2	1	1	1

The charity could not have exceeded its targets (increased volume of events listed and invites issued) and achieved so much during 2025 without the continued support of key stakeholders including: Arts Council England; Higher Education Progression Partnership South Yorkshire; Learn Sheffield; local schools; Sheffield City Council; Sheffield & District African Caribbean Community Association (Sadacca); Sheffield Hallam University; Sheffield Theatres, and The Poetry Society.

Financial review

As a newly registered charity (4 December 2023) the African Heritage Culture Forum has maintained a steady growth trajectory.

In the financial year ending 31 December 2025, the charity generated the following (as agreed by the trustees):

Income: £7060 (a decrease of over 60% compared to the previous year's £18,223).

Expenditure: £11,605 with the majority (£10,867) devoted to charitable activities. This reflects an increased spend of almost 75% on the prior year's amount of £6,552 (Actual not accrued costs).

Total amount carried forward: £7,152 representing a 40% decrease on the prior year's amount of £11,571.

The trustees are satisfied with the charity's financial trajectory, which is in line with ongoing efforts by the trustees to shift towards a sustainable (income generating) model – whilst maximising strategic investment towards increased charitable activities for the public benefit.

The trustees continue to review the charity's fundraising strategy to further accelerate increased income during the next tax year 2026 and beyond. The trustees are confident that this approach will allow the charity to both diversify and increase its regular income streams and help it:

- to further strengthen financial reserves and internal controls environment consistent with the charity's upward growth trajectory;
- commence grant making for the public benefit; and
- generate additional funds for strategic investment into:
    - the design and production of new information display boards for use in public spaces and with schools.
    - recruitment (inc operational leadership and support staff).
    - new premises for the charity with sufficient gallery space to display exhibits.
    - updating the charity's website (inc related functionality for a virtual museum).
    - developing proposals for a new retail subsidiary arm for the charity.

Going concern

The charity's reserves policy is reviewed annually to ensure it aligns with organisational priorities and supports the trustee's confidence of the charity's medium to long-term sustainability as a going concern.

Reserves are held separately (savings a/c) from funds held in the charity's main Treasurer bank a/c.

Reserves policy

The trustees maintain a reserves policy to ensure the charity can sustain its operations.

The target is to hold unrestricted reserves equivalent to the greater of:

a. 20% (£3645) of the previous y/e 2024 income (£18,223); or

b. £1,500.00.

The trustees reserve the right in (a) and (b) above to adjust minimum reserves to reflect three months of core operating costs (£875) in the previous y/e 2024 (£3500).

As of 31 December 2025, unrestricted reserves stood at £1505, equivalent to over five months of core operating costs (excluding contractor pay/employee benefits), and exceeding the minimum target of 3 months.

This demonstrates the trustee's financial management and provides additional assurance of the charity's ongoing liquidity.

Major risks

The trustees retain overall responsibility for risk management, and are supported by the charity's ambassador members at quarterly meetings of the Steering Committee (SteerCo) where key risks are discussed along with other strategic matters.

Key risks include:

- **Financial** (inc cost controls, fundraising and related cash flow management).
- **Operational** (inc trustee and staff recruitment, premises, governance and internal controls).
- **External** (e.g. competitor, economic, political, social unrest).

Efforts to mitigate these risks remain ongoing with the emphasis on:

a. appointing new trustees;

b. operational leadership (a p/t administrator was appointed in March 2025 and remains in post as @ July 2026);

c. maintaining compliance (inc annual reviews of governance, policies and the charity's ICO registration as a data controller);

d. adequate internal controls (inc public liability insurance); and

e. strengthening fundraising capacity (the charity has a JustGiving account); and is also registered with the Fundraising Regulator, and HMRC for Gift Aid relief.

Structure, governance and management

The charity's governing document is based on the Charity Commission's 'Foundation' model constitution for a CIO (version dated October 2016).

The charity was formally constituted 4 December 2024 (registered in England by the Charity Commission) as a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees.

Relevant information on the charity can be publicly viewed on the register of charities maintained by the Charity Commission.

The Trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:
Sonia Gayle
Rita Gayle
Kaltum Osman Rivers

Recruitment and appointment of trustees

Trustees are selected based on their respective skills and experience. The current trustees were confirmed in post at the charity's 23 July 2023 board meeting (as noted in SteerCo minutes, item 9), and their details are publicly available on the charity's website.

The provisions for the formal appointment, removal or retirement of trustees are prescribed in the charity's governing document.

Upon initial appointment trustees are provided with a copy of the governing document, signed trustee declaration and annual a/c's; and essential information (inc legal responsibilities) for trustees and access to relevant learning resources (refreshed annually).

Remuneration policy

In the financial y/e 2025 the charity employed a p/t administration assistant (7hrs per week on a 12-month 'living wage' contract commencing 1 March 2025). The charity's leadership continues to be run and managed by volunteers.

All trustees give of their time freely, and in the financial y/e 2025 there were no claims made by any trustee for expenses.

The charity is a member of the National Council for Voluntary Organisation (NCVO) . The NCVO is an independent charitable organisation that supports UK charities with helpful information on good practice with the Charities Commission's rules and regulations.

The charity also regularly engages with other organisations including Sheffield & District African Caribbean Community Association (Sadacca) and various members of the national Windrush 100 Network.

Relationship with related parties

As per the charity's governing document, no trustee (or any connected person) can be employed by, or receive any remuneration from the charity; but reasonable expenses are reclaimable.

Trustees are required to disclose all relevant interests (including any relationship with a related party / connected person) and in accordance with the charity's governance policy must withdraw from decisions where a conflict of interest may or has arisen.

The Trustees' report was approved by the Board of Trustees.

Sonia Gayle
Trustee

18 August 2026

THE AFRICAN HERITAGE CULTURE FORUM

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THE AFRICAN HERITAGE CULTURE FORUM

I report to the Trustees on my examination of the financial statements of The African Heritage Culture Forum (the charity) for the year ended 31 December 2025.

Responsibilities and basis of report

As the Trustees of the charity (and also its directors for the purposes of company law), you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006.

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the charity as required by section 386 of the Companies Act 2006.

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the accounting requirements of section 396 of the Companies Act 2006 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination; or

4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

T. D Havenhand

Tina Dawn Havenhand FCCA
The Association of Chartered Certified Accountants

Marriott Gibbs Rees Wallis Limited
First Floor
Unit 4 Broadfield Court
Sheffield
S8 0XF
Date: ..... 16 September 2026

THE AFRICAN HERITAGE CULTURE FORUM

STATEMENT OF FINANCIAL ACTIVITIES
(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 DECEMBER 2025

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Income from:							
Donations and legacies	**2**	1,119	2,000	3,119	5,223	13,000	18,223
Charitable activities	**3**	3,943	-	3,943	-	-	-
Investments	**4**	5	-	5	-	-	-
Total income		5,067	2,000	7,067	5,223	13,000	18,223
Expenditure on:							
Raising funds	**5**	182	4,169	4,351	3,034	970	4,004
Other costs	**6**	2,644	4,490	7,134	1,914	734	2,648
Total expenditure		2,826	8,659	11,485	4,948	1,704	6,652
Net income/(expenditure) and movement in funds		2,241	(6,659)	(4,418)	275	11,296	11,571
Reconciliation of funds:							
Fund balances at 1 January 2025		275	11,296	11,571	-	-	-
Fund balances at 31 December 2025		2,516	4,637	7,153	275	11,296	11,571

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

THE AFRICAN HERITAGE CULTURE FORUM

BALANCE SHEET

AS AT 31 DECEMBER 2025

	Notes	2025 £	£	2024 £	£
Fixed assets					
Intangible assets	**11**		1,042		1,486
Current assets					
Debtors	**12**	336		-	
Cash at bank and in hand		6,701		11,240	
		7,037		11,240	
Creditors: amounts falling due within one year	**13**	(926)		(1,155)	
Net current assets			6,111		10,085
Total assets less current liabilities			7,153		11,571
The funds of the					
Restricted income funds	**14**		4,637		11,296
Unrestricted funds	**15**		2,516		275
			7,153		11,571

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 December 2025.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 18 August 2026

Sonia Gayle
Trustee

1 Accounting policies

1.1 Basis of preparation

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)". The is a Public Benefit Entity as defined by FRS 102.

The has taken advantage of the provisions in the SORP for charities not to prepare a statement of cash flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

1.6 Intangible fixed assets other than goodwill

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	10 years

1 Accounting policies (Continued)

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

2 Income from donations and legacies

	Unrestricted funds 2025	Restricted funds 2025	Total 2025	Unrestricted funds 2024	Restricted funds 2024	Total 2024
	£	£	£	£	£	£
Donations and gifts	1,119	-	1,119	5,223	-	5,223
Grants	-	2,000	2,000	-	13,000	13,000
	1,119	2,000	3,119	5,223	13,000	18,223

3 Income from charitable activities

	Unrestricted funds 2025	Unrestricted funds 2024
	£	£
Charitable activities		
Provision of services	3,943	-

4 Income from investments

	Unrestricted funds 2025	Unrestricted funds 2024
	£	£
Interest receivable	5	-

5 Expenditure on raising funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
Fundraising and publicity						
Light and Heat	-	-	-	180	-	180
Printing, postage & stationery	47	-	47	238	-	238
Insurance	135	-	135	77	-	77
Telephone	-	-	-	4	-	4
Advertising	-	-	-	-	514	514
Other fundraising costs	-	-	-	2,535	456	2,991
Staff costs	-	4,169	4,169	-	-	-
	182	4,169	4,351	3,034	970	4,004

6 Expenditure on other costs

	Raising funds 2025 £	Raising funds 2024 £
Direct costs		
Depreciation and impairment	444	734
Light and heat	360	-
Subcontractors	1,995	-
Accountancy	2,644	1,914
Rent	270	-
Travel	88	-
Postage and stationery	1,333	-
	7,134	2,648
Analysis by fund		
Unrestricted funds	2,644	1,914
Restricted funds - general	4,490	734
	7,134	2,648

7 Net movement in funds

	2025 £	2024 £
The net movement in funds is stated after charging/(crediting):		
Fees payable for the independent examination of the charity's financial statements	-	-
Amortisation of intangible assets	444	734

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

9 Employees

The average monthly number of employees during the year was:

	2025 Number	2024 Number
	1	-

Employment costs	2025 £	2024 £
Wages and salaries	4,169	-

There were no employees whose annual remuneration was more than £60,000.

10 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

11 Intangible fixed assets

	Software £
Cost	
At 1 January 2025 and 31 December 2025	2,220
Amortisation and impairment	
At 1 January 2025	734
Amortisation charged for the year	444
At 31 December 2025	1,178
Carrying amount	
At 31 December 2025	1,042
At 31 December 2024	1,486

12 Debtors

Amounts falling due within one year:	2025 £	2024 £
Other debtors	336	-

13 Creditors: amounts falling due within one year

	2025	2024
	£	£
Other taxation and social security	168	-
Accruals and deferred income	758	1,155
	926	1,155

14 Restricted funds

The restricted funds of the charity comprise the unexpended balances of donations and grants held on trust subject to specific conditions by donors as to how they may be used.

	At 1 January 2025	Incoming resources	Resources expended	At 31 December 2025
	£	£	£	£
	11,296	2,000	(8,659)	4,637

Previous year:	At 1 January 2024	Incoming resources	Resources expended	At 31 December 2024
	£	£	£	£
	-	13,000	(1,704)	11,296

15 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 January 2025	Incoming resources	Resources expended	At 31 December 2025
	£	£	£	£
General funds	275	5,067	(2,826)	2,516

Previous year:	At 1 January 2024	Incoming resources	Resources expended	At 31 December 2024
	£	£	£	£
General funds	-	5,223	(4,948)	275

16 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
At 31 December 2025:			
Intangible fixed assets	-	1,042	1,042
Current assets/(liabilities)	2,516	3,595	6,111
	2,516	4,637	7,153

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
At 31 December 2024:			
Intangible fixed assets	1,486	-	1,486
Current assets/(liabilities)	(1,211)	11,296	10,085
	275	11,296	11,571

17 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).