

# SHEFFIELD FOOD CHAIN



## TRUSTEES ANNUAL REPORT

1 October 2024 to 30 September 2025

### 1 OBJECTIVES AND ACTIVITIES

#### 1.1 Objects

The object of the Charitable Incorporated Organisation for the public benefit is the prevention or relief of poverty in Sheffield by the preparation and delivery of healthy frozen meals to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

#### 1.2 Activities

Sheffield Food Chain is a charity with a mission to nourish and support the community, delivering regular packages of meals made from food surplus to individuals and families affected by food poverty.

We cook nutritious vegetarian and vegan meals using surplus and waste food donated to us by local traders Beanies and Le Crunch. Every meal is prepared and cooked from scratch by a team of volunteers, then packed and frozen, ready to be delivered.

All our deliveries, from collecting food surplus, to delivering frozen meals to homes, are made by our team of volunteer cyclists. Using e-cargo bikes, we are able to deliver far and wide across Sheffield.

We believe everyone should have access to nutritious, sustainable food. We work closely with local charities to serve members of the community affected by food poverty, many of whom can't access other services because of caring responsibilities or disability. We aim to deliver five frozen meals per home on a weekly basis across areas including Sharrow, Highfield, Broomhall and Nether Edge with occasional emergency deliveries outside this area.

#### 1.3 Public benefit

We refer to the Charity Commission guidance on Public Benefit when planning and carrying out our activities.

#### 1.4 Volunteers

All our activities are carried out by volunteers. We currently have 66 members on our WhatsApp group, including the trustees who are all actively involved.

### 2 ACHIEVEMENTS AND PERFORMANCE

#### 2.1 Operations

We delivered meals every Tuesday during this, our first full year of operation, including Christmas Eve and New Years Eve. Delivery numbers varied from 60 to 110 meals each week and we managed to match this with the number of meals produced in the kitchen.

We cooked on almost every Tuesday with occasional Thursday sessions when additional stock was required.

## 2.3 Fundraising

Our fundraising activities this year produced the following results:-

Private donations	£1,328
A4A	£18,960
Asda Foundation	£800
Groundforce UK	£2,000

## 3 FINANCIAL REVIEW

### 3.1 Financial position at the end of our financial year, 30 September 2025

See attached summary of income and expenditure.

### 3.2 Reserves

Restricted reserves	£9,473
Unrestricted reserves	£4,223
Total reserves	£13,696

### 3.3 Financial risks

Our activities are relatively low risk in financial terms but are dependent on external funding. While the Awards for All grant we received in October 2024 secured our main financial needs for a two year period, we need to maintain other income streams to cover activities outside the scope of this grant and secure additional funding to take us beyond this period.

## 4 STRUCTURE, GOVERNANCE AND MANAGEMENT

### 4.1 Governing document

Constitution dated 27 November 2023.

### 4.2 Constitution

We are a Charitable Incorporated Organisation with voting members other than its charity trustees.

### 4.3 Appointment of trustees

Trustees are elected at the AGM and may also be co-opted by the trustees from time to time, as necessary.

## 5 TRUSTEES

### 5.1 Trustees during the relevant period

Claire Johnston (resigned 31 January 2025)

David John Morgan

Florence May Sayers (resigned 17 May 2025)

Mark Beckles Willson

Matthew Drew

Michael Pollard

Shaun Bardsley

William Cole

5.2 Corporate trustees

None – not permitted by our constitution.

5.3 Trustees holding title to property belonging to the charity

None.

6 FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS

None.

A handwritten signature in black ink, appearing to be 'MBW' followed by a long horizontal stroke.

Mark Beckles Willson  
8 November 2025

SHEFFIELD FOOD CHAIN  
FINANCIAL REPORT 2024-25  
8 November 2025

	2024			2025									
Month	October	November	December	January	February	March	April	May	June	July	August	September	
INCOME													TOTAL
Donations		£315.19	£415.71	£306.65	£230.00				£9.51			£51.12	£1,328.18
Grants	£18,960.00		£800.00	£2,000.00									£21,760.00
TOTAL	£18,960.00	£315.19	£1,215.71	£2,306.65	£230.00	£0.00	£0.00	£0.00	£9.51	£0.00	£0.00	£51.12	£23,088.18
EXPENDITURE													
Ingredients	-£140.10	-£104.25	-£124.83	-£68.23		-£160.08	-£226.79		-£78.94	-£131.57		-£298.60	-£1,333.39
Cooking equipment	-£123.26	-£29.99		-£418.80		-£549.16	£189.24			-£29.00	-£1,103.04		-£2,064.01
Rent	-£975.00		-£1,470.00			-£90.60	-£1,260.00	-£25.00	-£975.00				-£4,795.60
Insurance						-£306.32							-£306.32
Containers	-£173.32	-£190.49		-£201.29		-£320.68	-£108.30			-£156.54	-£143.05		-£1,293.67
Training			-£89.00	-£936.00						-£131.16			-£1,156.16
Servicing				-£84.49						-£174.00			-£258.49
Cargo bike						-£90.00	-£252.00					-£273.97	-£615.97
TOTAL	-£1,411.68	-£324.73	-£1,683.83	-£1,708.81	£0.00	-£1,516.84	-£1,657.85	-£25.00	-£1,053.94	-£622.27	-£1,246.09	-£572.57	-£11,823.61
Net income	£17,548.32	-£9.54	-£468.12	£597.84	£230.00	-£1,516.84	-£1,657.85	-£25.00	-£1,044.43	-£622.27	-£1,246.09	-£521.45	£11,264.57
Opening balance	£2,431.83	£19,980.15	£19,970.61	£19,502.49	£20,100.33	£20,330.33	£18,813.49	£17,155.64	£17,130.64	£16,086.21	£15,463.94	£14,217.85	£2,431.83
Closing balance	£19,980.15	£19,970.61	£19,502.49	£20,100.33	£20,330.33	£18,813.49	£17,155.64	£17,130.64	£16,086.21	£15,463.94	£14,217.85	£13,696.40	£13,696.40