

SHEFFIELD FOOD CHAIN



TRUSTEES ANNUAL REPORT FOR THE PERIOD

From 30 November 2023 to 30 September 2024

I OBJECTIVES AND ACTIVITIES

I.1 Objects

The object of the Charitable Incorporated Organisation for the public benefit is the prevention or relief of poverty in Sheffield by the preparation and delivery of healthy frozen meals to individuals in need and/or charities or other organisations working to prevent or relieve poverty.

I.2 Activities

Sheffield Food Chain is a charity with a mission to nourish and support the community, delivering regular packages of meals made from food surplus to individuals and families affected by food poverty.

We cook nutritious vegetarian and vegan meals using food waste donated to us by local traders Beanies and Le Crunch. Every meal is prepared and cooked from scratch by a team of volunteers, then packed and frozen, ready to be delivered.

All our deliveries, from collecting food surplus, to delivering frozen meals to homes, are made by our team of volunteer cyclists. Using e-cargo bikes, we are able to deliver far and wide across Sheffield.

We believe everyone should have access to nutritious, sustainable food. We work closely with local charities to serve members of the community affected by food poverty, many of whom can't access other services because of caring responsibilities or disability. We aim to deliver five frozen meals per home on a weekly basis across areas including Sharrow, Highfield, Broomhall and Nether Edge with occasional emergency deliveries outside this area.

I.3 Public benefit

We refer to the Charity Commission guidance on Public Benefit when planning and carrying out our activities.

I.4 Volunteers

All our activities are carried out by volunteers. We currently have 53 members on our WhatsApp group, including the trustees who are all actively involved. We are, however, in need of more volunteers: recruitment will be one of the areas the trustees will focus on in the immediate future.

2 ACHIEVEMENTS AND PERFORMANCE

2.1 Operations

We delivered meals every Tuesday during our first year of operation, including Christmas Eve and New Years Eve. Delivery numbers varied from 60 to 110 meals each week and we managed to match this with the number of meals produced in the kitchen.

We cooked on almost every Tuesday with occasional Thursday sessions when additional stock was required.

2.2 Fundraising

Our initial funding came from Food Hall's Food Delivery Project (£1,480). We also inherited their kitchen equipment and our cargo bike.

Our fundraising activities in our first year produced the following results:-

Private donations	£5,537
Graves Trust	£500 (for new freezer)
Sheffield Town Trust	£750

3 FINANCIAL REVIEW

3.1 Financial position at the end of our financial year, 30 September 2024

See attached summary of income and expenditure.

3.2 Reserves

Restricted reserves	£2,398
Unrestricted reserves	£33
Total reserves	£2,431

3.3 Financial risks

Our activities are relatively low risk in financial terms but are dependent on external funding. While the Awards for All grant we received in October 2024 secured our main financial needs for a two year period, we need to maintain other income streams to cover activities outside the scope of this funding.

4 STRUCTURE, GOVERNANCE AND MANAGEMENT

4.1 Governing document

Constitution dated 27 November 2023.

4.2 Constitution

We are a Charitable Incorporated Organisation with voting members other than its charity trustees.

4.3 Appointment of trustees

Trustees are elected at the AGM and may also be co-opted by the trustees from time to time, as necessary.

5 TRUSTEES

5.1 Trustees during the relevant period

All the trustees were appointed on 30 November 2023

Claire Johnston

David John Morgan

Florence May Sayers

Jonathan Swain (resigned 26 October 2024)

Mark Beckles Willson

Michael Pollard

Shaun Bardsley

William Cole

5.3 Corporate trustees

None – not permitted by our constitution.

5.4 Trustees holding title to property belonging to the charity

None.

6 FUNDS HELD AS CUSTODIAN TRUSTEES ON BEHALF OF OTHERS

None.

A handwritten signature in black ink, consisting of stylized initials 'MBW' followed by a long, sweeping horizontal line.

Mark Beckles Willson
17 May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Sheffield Food Chain

1205994

Receipts and payments accounts


CC16a

For the period from	30/11/2023	To	30/09/2024
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Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	5,537	-	-	5,537	-
Grants	750	500	-	1,250	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,287	500	-	6,787	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,287	500	-	6,787	-
A3 Payments					
Ingredients	1,333	-	-	1,333	-
Rent	1,125	-	-	1,125	-
Insurance	305	-	-	305	-
Containers	1,046	-	-	1,046	-
Training	19	-	-	19	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,828	-	-	3,828	-
A4 Asset and investment purchases, (see table)					
Cooking equipment	61	467	-	528	-
	-	-	-	-	-
Sub total	61	467	-	528	-
Total payments	3,889	467	-	4,356	-
Net of receipts/(payments)	2,398	33	-	2,431	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	2,398	33	-	2,431	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		2,398	33	-
		-	-	-
		-	-	-
	Total cash funds	2,398	33	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mark Beckles Willson	17/05/2025	