

Kirkstall St Stephens Pre-School Playgroup
Charity Number - 1205989

Annual Report and Financial Statements

For the Period to 31 August 2025

Kirkstall St Stephens Pre-School Playgroup

Annual Report and Financial Statements

For the period 1 September 2024 to 31 August 2025

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Kirkstall St Stephens Pre-School Playgroup

Trustees' Report

The Trustees during the year were

Name	Position
Katie Maltas	Chairperson
Victoria Keating	Secretary
Natalie Stacey	Treasurer
Susan Hudson	Member
Phillip Sheppard	Member
Samantha Thackwray	Pre-School Manager

Method of Appointment

Trustees are elected by the members at the AGM

Principal Address

Kirkstall St Stephens C of E Primary School
Morris Lane
Leeds
LS5 3JD

Bankers

Virgin Money
Wavers Green
Pudsey
LS28 7BG

Independent Examiner

Jonathan White
on behalf of

J S White & Co Limited
25-29 Sandy Way
Yeadon
Leeds
LS19 7EW

Progress

This year the rest of the staff have taken advantage of government funding to complete a Early Years Professional Development Programme, the course was launched as part of the DFE's Early Years Education Recovery Programme to support the sector by delivering high quality CPD to up to 10,000 early years practitioners in England, the setting was paid to allow staff time to complete the programme. Another member of staff is on the DFE-Funded Early Years SENCO (EYSENCO) course.

Fund Raising 2024-2025 - £396.66

This was raised by a stall at the school Christmas Fair raffles, selling second hand uniform that people had donated. The money raised was used towards the Christmas party and Christmas presents, the end of term party and gifts and food. We again subsidised the trips to the carriage works and Tropical world.

This year we took the children to see a play at the Carriage Works; pre-school subsidised the cost. We had a Christmas party and Santa came to visit; pre-school provided a present for all the children. In the summer term we took the children by coach to Tropical world for our annual trip.

At the end of the term we paid for a farm to come into pre-school and the children had great fun walking the goats, brushing the donkey and cuddling the guinea pigs. The children had McDonalds and each made a build a bear at the graduation party. Both these were funded by the EYPP money/deprivation fund and fund raising.

Kirkstall St Stephens Pre-School Playgroup

Independent examiner's report of the accounts of
Kirkstall St Stephens Pre-School Playgroup
for the period 1 September 2024 to 31 August 2025

I report on the accounts of the charity set out on pages 4 to 6.

Respective Responsibilities of the Trustees and the examiner

As the Charity's trustees you are responsible for the preparation of the accounts you consider that the audit requirement of section 43(2) of the Charities Act 1993 does not apply, It is my responsibility to examine the accounts using procedures laid down in the General Direction given by the Charity Commission and to state whether matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners, an examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do express an audit opinion on the view given by the accounts.

Independent Examiners Statement

In connection with examination no matter has come to my attention

1) Which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 41 of the Act and to prepare accounts which accord with the accounting records and to comply with the accounting records of the Act have been met, or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: Jonathan S White

Name: Jonathan S White FCCA.

Date: 19 November 2025.

J S White & Co Limited

25-29 Sandy Way

Yeadon

Leeds

LS19 7EW

KIRKSTALL ST STEPHENS PRE SCHOOL
TRADING PROFIT AND LOSS ACCOUNT
For Period Ending 31 August 2025

	2025		2024	
	£	£	£	£
<u>Income</u>				
Fees	16,044.40		20,197.26	
Nursery Ed Grant	100,038.25		77,632.03	
Fund Raising	407.27		714.69	
Deprivation Grant Restricted	3,861.37		2,687.65	
EYFFI Restricted	37,642.00		26,912.00	
Payable School Meals	2,079.23		1,471.56	
DAF Restricted	1,876.00		1,762.00	
Uniform	130.00		219.65	
Misc	5,408.44		2,530.68	
		167,486.96		134,127.52
<u>Expenses</u>				
Wages	90,004.81		86,358.28	
Tax/NI	11,973.58		12,887.86	
Pension	4,286.24		4,316.91	
Rent	9,500.00		9,000.00	
Non-food	142.84		144.60	
Food	1,487.12		456.84	
Admin	2,404.20		1,942.40	
Furniture/Equipment	3,643.54		768.50	
Resources/materials	4,037.77		1,650.99	
Uniform	336.00		262.97	
Stationery/Post	41.09		127.48	
Insurance/PLA	952.39		848.48	
Ofsted	35.00		85.00	
Telephone	494.96		516.11	
Staff Training	680.20		654.13	
School Meal	312.48		2,178.25	
Fundraising	451.15		237.76	
Misc	3,666.80		650.14	
Accountancy	840.00		840.00	
		135,290.17		123,926.70
Net Profit/(Loss)		32,196.79		10,200.82

KIRKSTALL ST STEPHENS Pre-School Playgroup

Balance sheet as at 31st August 2025

	2025		2024	
	£	£	£	£
Fixed Assets per Schedule	60,000.00		60,000.00	
	-	60,000.00	-	60,000.00
Current Assets				
Debtors				
Fees Outstanding	-		-	
Bank & Cash				
Cash at Bank	250,128.10		219,808.48	
Cash in Hand	1.00		1.00	
		250,129.10		219,809.48
Total Current Assets		310,129.10		279,809.48
Current Liabilities				
HMRC	2,113.55		1,503.48	
Accruals	840.00		840.00	
		2,953.55		2,343.48
Total Current Liabilities		2,953.55		2,343.48
Total Assets Less Current Liabilities		307,175.55		277,466.00

Kirkstall St Stephens Pre-School Playgroup

Statement of Assets & Liabilities

As at 31 August 2025

Cash Funds

Cash at Bank

Cash in Hand

Total Cash Funds

Other Monetary Assets

Investment Assets

Assets Retained for the Charity's own use (at cost)

20 Chairs

8 Tables

2 Computers

1 Printer

10 Storage Units

2 Screens

1 Paper Storage Unit

1 Shelving Unit

2 Large Filing Cupboards

Liabilities

HMRC

Accountancy

Approval of the Accounts

The Annual Report & Accounts were approved at a meeting of the Trustees held on:

Date:.....

Name:.....

Signed:.....

on behalf of the Trustees

Kirkstall st Stephens Pre-School Playgroup

Notes to the Accounts

For the period 1 September 2024 to 31 August 2025

1 Accounting Policies

A Basis of Accounting

The Trustees have taken advantage of section 42 (3) of the Charities Act 1993 and have prepared the accounts on a receipts and payments basis

B Taxation

As a registered charity the organisation benefits from rates and is generally exempt from income tax and capital gains tax but not from VAT, irrecoverable VAT is included in the cost of those items to which it relates

C Fund Accounting

Funds held by the organisation are either

Unrestricted General Funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees

Restricted Funds

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.