

Trustees 'Annual Report Friends Of Woodlawn

Woodlawn School Parent Teacher Association

For the year ended 6th April 2025

Reference and Administrative Details

Charity name: Friends Of Woodlawn

Charity registration number: 1205952

Principal address: Drumoyne Gardens, Whitley Bay. NE25 9DL

The trustees who served during the year are recorded in the charity's official records.

Structure, Governance and Management

Woodlawn School Parent Teacher Association is a registered charity governed by its constitution. The charity is managed by a committee of trustees who are elected in accordance with the constitution and meet regularly to oversee the charity's activities, finances, and compliance with charity law.

During the year, a dedicated and effective PTA committee was established, bringing together committed volunteers who worked collaboratively in support of the school and in furtherance of the charity's objectives. This committee meet on a regular basis.

Objectives and Public Benefit

The objective of the charity is to advance the education of pupils in the school in particular by providing facilities or equipment which support the school and advance the education of the pupils.

- Developing effective relationships between parents, staff, and others associated with the school; and
- Engaging in fundraising and other activities to provide facilities, equipment, or resources which support the school and benefit the pupils.

The trustees confirm that they have had due regard to the Charity Commission's guidance on public benefit. All activities undertaken during the year were carried out in furtherance of the charity's charitable objectives and for the public benefit.

Activities and Achievements

A major achievement during the year was the fulfilment of the charity's first core objective: the successful fundraising and purchase of two minibuses for Woodlawn School. These vehicles are now in regular use and are making a tangible difference by supporting school activities and advancing the education of pupils through improved access to off-site learning opportunities and enrichment activities.

The charity also delivered a range of successful fundraising and community events, including the Summer Fair and the sponsored Swimathon/Reboundathon. In addition, the PTA increased its involvement in established events such as the annual Pudding Run and the Christmas Enterprise. These activities generated significant funds while strengthening engagement between pupils, families, staff, and the wider community.

Partnerships and Support

During the year, the trustees developed new relationships with local organisations and businesses, resulting in financial donations and wider community support. Notable contributions were received from The Rotary Club, Lowes, and Stronger Starts. The trustees are extremely grateful for the generosity and continued confidence shown by these organisations and all supporters of the charity.

Impact on the School Community

Throughout the year, the charity placed strong emphasis on fostering positive relationships between the school and its families. The increased number and variety of events encouraged greater participation and reinforced the sense of community around Woodlawn School.

By providing essential equipment, most notably the minibuses, the charity has directly supported the school's educational activities and delivered clear public benefit in line with its charitable objectives.

Financial Review

During the year, the charity received income in excess of £50,000, primarily from fundraising events, community activities, and donations. Expenditure was largely directed towards fulfilling the charity's objectives, with the most significant cost being the purchase of two minibuses to support educational activities.

The trustees have reviewed the charity's financial position and consider it to be stable. The trustees have also considered the level of reserves held and believe them to be appropriate to support the charity's ongoing activities and future commitments.

Plans for Future Periods

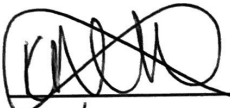
The trustees intend to build on the strong foundations established during the year by continuing to support Woodlawn School through targeted fundraising, community engagement, and the provision of resources that enhance pupils' educational experiences. The trustees have agreed that the next main project will be the refurbishment of the school's Hydrpool.

Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and regulations. The trustees are committed to maintaining good governance, sound financial management, and compliance with charity law.

Approval

This report was approved by all trustees of Friends Of Woodlawn at the AGM 21/01/2026

Signature:  _____
Name: KERRY ELLIOTT
Role: CHAIR
Date: 21 / 1 / 26

Woodlawn School – Friends of Woodlawn

Charity Number: 1205952

Annual Report and Financial Statements

Accounting Period: 24 January 2024 – 6 April 2025

1. Introduction / Trustees' Report

These are the charity's first accounts. The charity was formally established prior to opening its bank account. The bank account was approved and opened on 24 January 2024. No financial transactions occurred before this date.

The accounting period for these accounts covers 24 January 2024 to 6 April 2025, in line with the charity's financial year end. All income, expenditure, and balances during this period are fully included.

Activities during the period included fundraising and supporting the educational and extracurricular development of pupils at Woodlawn School. The charity undertook a major fundraising project to purchase two minibuses, which are now used to support school activities.

2. Accounting Policies

Basis of Accounting: Prepared on a receipts and payments basis, in line with Charity SORP (FRS 102) for small charities.

Income Recognition: Recognised when received.

Expenditure Recognition: Recognised when paid.

Cash Basis: No accruals or prepayments included.

3. Financial Summary

Description	£
Opening Balance (24 Jan 2024)	7,989.76
Income	196,471.94
Expenditure	172,355.47
Net Surplus / Closing Balance (6 Apr 2025)	24,116.56

Note: This reflects the charity's first period of operation.

4. Income

Total income for the period was **£196,471.94**, comprising of donations, grants, and fundraising activities supporting Woodlawn School.

Fundraising Project – Minibuses:

During the period, the charity undertook a major fundraising project to purchase two minibuses. Income for this project included various grants and donations, including a significant contribution from Variety, which was paid on behalf of their sponsors. All funds received for this project were used in full to purchase the two minibuses, which directly support the charity's educational and extracurricular activities.

Donations received:

Lowes Financial Management: £2000.00

Benefact: £100.00

Tesco Stronger Starts: £5000.00

Rotary Club: £14500.00

Personal/family donations: £450.00

Variety: £117,580.00

The charity was not in receipt of any grants during this financial period.

The charity did not receive any government contracts.

The charity did not receive any income from outside the United Kingdom or partake in any activities outside the United Kingdom.

The charity does not have any trading subsidiaries.

The charity does not own property.

5. Expenditure

Total expenditure was **£172,355.47**, covering operational costs associated with charitable events and activities.

The cost of the two minibuses purchased as part of the fundraising project is included in this expenditure.

Net Surplus: £24,116.56

None of the charity trustees have been paid.

The charity has zero employees.

Over the recorded period of time for this report that charity has received regular support from 15 volunteers.

6. Bank Account Reconciliation

The charity opened its bank account on 24 January 2024.

- Opening balance: £7,989.76
- Total income received: £196,471.94
- Total expenditure: £172,355.47
- Closing balance on 6 April 2025: £24,116.56

7. Independent Examination

These accounts have been independently examined by **B Harrison (Auditor)**. Although the examiner reviewed a longer period (1 January – 30 June 2025), all transactions and balances for the charity's first accounting period (24 January 2024 – 6 April 2025) were fully verified.

Examiner Work:

- Verified all cheques to bank statements for the audit period.
- Verified all income banked to bank statements.
- Reconciled bank statements to receipts.
- Ensured best audit practices were applied throughout.

Findings: No issues identified.

Recommendations: Accounts are kept to a very high standard; current practices should be maintained.

8. Statement on First Accounts

"These are the charity's first accounts. The accounting period covers **24 January 2024 to 6 April 2025**, reflecting the charity's actual period of operation. No finances were banked prior to 24 January 2024, the date the bank account was approved and opened. All income and expenditure for this period are fully accounted for and independently verified.

The major fundraising project to purchase two minibuses is fully included in these accounts, with all funds received and spent for the intended purpose."

9. Governance, safeguarding and risk

10. Approval

The trustees confirm that these accounts are a true and fair record of the charity's finances for the period and have been prepared in accordance with applicable law and regulations.

These accounts have been approved by all trustees at the AGM 21/01/2026

Signed: 

Name & Role: KERR-ELLIOTT CHAIR

Date: 21/1/26

WOODLAWN SCHOOL-FRIENDS OF WOODLAWN

PERIOD EXAMINED- 1st JANUARY- 30th JUNE 2025

Independent Examiner

B Harrison

Work Done

- Verified all cheques to bank statements for the audit period
- Verified all income banked to bank statements for audit period
- Reconciled bank statements to receipts
- Ascertained that best audit practice has been used at all times

Findings

- No findings.

Recommendations

- Accounts are kept to a very high standard, and current practices should be maintained.

I therefore certify that the account balance

Friends of Woodlawn -£35,702.72

Signed

B Harrison

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