

BURPHAM COMMUNITY HUB

England & Wales · Charity number 1205899

Details

Status Registered

Legal form CIO

Registered 2023-11-27

Register [View on the Charity Commission register](#)

Contact

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Guildford
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Activities

Objects: THE OBJECT OF THE CIO IS:TO FURTHER OR BENEFIT THE RESIDENTS OF GUILDFORD AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER:TO ESTABLISH OR SECURE THE ESTABLISHMENT OF A COMMUNITY CENTRE AND TO MAINTAIN OR MANAGE OR CO-OPERATE WITH ANY STATUTORY AUTHORITY IN THE MAINTENANCE AND MANAGEMENT OF SUCH A CENTRE FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

Activities: To manage local community facilities for the benefit of the community.To organised community events for the benefit of the community.To raise funds to finance the management of community facilities and community events.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** The General Public/mankind

Geography

- Surrey
- Throughout London

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£13,800	£4,386	-	-
2024-09-30	£1,595	£0	-	-

Trustees

Name	Role	Appointed
IAN ANDREW CLAPHAM	Chair	2023-11-23
Charlotte Antonia Ng		2025-08-01
GEORGE WEIGHTMAN POTTER		2023-11-23
SUSAN JILL POOLE		2023-11-23

Accounts

BCH Trustees Report Year Ending September 30th 2025

During this year, the Burpham Community Hub conducted its first full calendar year of activities, including the public hiring of the Sutherland Memorial Hall in Burpham, the establishment of a weekly Saturday morning community cafe operated by volunteers as a social gathering space for the community, and various public community events, including an Easter Egg Trail, various free workshops, and the funding of the Burpham Village Fair, with various activities and stalls providing free or low-cost entertainment. During this year we also adopted policies on Safeguarding, Health and Safety, Financial Reserves, Pre-Approval of Expenditure, Deposit Return and Financial Internal Controls. We also received a top level 5 food safety standards rating for the community cafe, based on our food hygiene and safety practices and the training for volunteer baristas.

Of the administrative goals we established last year, we have yet to be able to adopt a Bullying and Harassment Policy to document our internally agreed processes, and for this coming year we wish to adopt this policy and to also ensure that all adopted policies are published on our website.

In the past year we improved our hall booking process by adopting an online booking platform, which included stronger financial record keeping for hire charge payments and deposits. We also raised significant donations towards expenditure on hall equipment and future community events, spending of which is anticipated to continue in the upcoming year.

Burpham Community Hub
Income and Expenditure Account
For the Year ended 30 September 2025

	2024/2025
	£
Income	
Hall Hire Fees	1,433.75
Less payments rec'd for hires after 31/10/25	(497.50)
Donations	8,267.00
Bank Interest	3.77
Café Income	2,311.69
Burpham Village Fair	2,281.77
Total	<u>13,800.48</u>

	2024/2025
Expenditure	
Printing costs	144.00
GBC Rent	1,216.30
Public Liability & Events Insce	509.16
Café costs	878.91
Café costs owed but not yet paid	282.14
BVF Expenditure	1,355.43
Total	<u>4,385.94</u>

Income – Expenditure	9,414.54
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Burpham Community Hub
Balance Sheet
as of 30 September 2025

	2024/25	2023/24
	£	£
Cash at bank and in Hand	11,269.78	1,597.72
Less deposits for after 31/10/2025	(1500.00)	0.00
Total	<u>9,769.78</u>	<u>1,597.72</u>
Represented by:		
Current account	5,723.49	1,095.20
Less deposits paid for next year	(1500.00)	0.00
Deposit account	5,506.29	505.52
Café Cash	40.00	0.00
Total	<u>9,769.78</u>	<u>1,597.72</u>

Signed

B.C.H. Treasurer

Accounts

Annual Report

Burpham Community Hub

27 October 2023 - 30 September 2024

Our first year of existence, our primary focus was negotiating a licence to manage and operate Sutherland Memorial Hall in Burpham, Guildford from Guildford Borough Council.

We received a grant from Guildford Borough Council of £1,000.

We also received a donation from Burpham Community Association of £595 to support our activities for the 24-25 financial year when we will commence charitable activities in line with our purpose.

Accounts

Date	Description	Balance
12 Jun 2024	Received £1,000 from Guildford Borough Council £1,000	
24 Jun 2024	Received £595 donation Burpham Community Association £1595	
	Outgoings	£0
	Final Balance	
	£1595	