



# Trustees' Annual Report

for the period

From (start date)  to (end date)

## Section A

### Reference and administration details

Charity name

LONGPARISH LITTLE SCHOOL

Other names the charity is known by

Registered charity number (if any)

1205876

Charity's principal address

LONGPARISH LITTLE SCHOOL

LONGPARISH

ANDOVER

HAMPSHIRE

Postcode SP116PB

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	EMMA FELL	CHAIR		
2	GEMMA DOUGHTY-JONES	SECRETARY		
3	REBEKAH MILTON	TREASURER		
4	REBECCA CORSAN	TRUSTEE		
5	SALLY LAWMAN	TRUSTEE		
6	KRISTY LAMBERT	TRUSTEE		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Section A

## Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address
CONSULTANT	SALLY GRIDLEY	DINKY ONES EARLY YEARS CONSULTANCY
		WWW.DINKYONES.COM

Name of chief executive or names of senior staff members (optional information)

## Section B

## Structure, governance and management

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted  
(eg trust, association, company)

COMMITTEE OF TRUSTEES

Trustee selection methods  
(eg appointed by, elected by)

APPOINTED

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Formerly a registered charity (No. 1001065), Longparish Little School converted to CIO in 2024.

This process was undertaken due to the difficulty of attracting new Committee members. The Trustees can serve longer terms, and our CIO status also protects the Trustees from any financial liability.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSARY SCHOOL AGE BY PROVIDING A SAFE AND SATISFYING ENVIRONMENT FOR GROUP PLAY.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

LONGPARISH LITTLE SCHOOL HAS CONTINUED TO PROVIDE LEARNING OPPORTUNITIES FOR PRESCHOOL CHILDREN FROM 30 TO 60 MONTHS OLD, PARTIALLY FUNDED FROM HCC GRANTS, FEES & CONTRIBUTIONS FROM PARENTS, AND INCOME FROM FUND-RAISING ACTIVITIES.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

SEE ADDITIONAL SHEET.

## Section E

## Financial review

Brief statement of the charity's policy on reserves

THE LITTLE SCHOOL HAS A RESERVES POLICY AND RETAINS A RESERVE OF AT LEAST ONE TERMS RUNNING COSTS AS RECOMMENDED BY THE EARLY YEARS ALLIANCE IN ADDITION TO SUFFICIENT FUNDS TO COVER REDUNDANCIES / RE-LOCATION IF NECESSARY.

Details of any funds materially in deficit

NONE

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- TERMILY GRANTS FROM HAMPSHIRE COUNTY COUNCIL.
- FEES FOR CHILDREN ATTENDING NON-FUNDED HOURS.
- VOLUNTARY CONTRIBUTIONS FROM PARENTS / CARERS
- ADDITIONAL INCOME FROM DONATIONS, GRANTS AND FUND-RAISING ACTIVITIES.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

E. Fell

Full name(s)

EMMA FELL

Position (eg Secretary, Chair, etc)

CHAIR

Date

24 09 25



## **Longparish Little School Report for 2024/25**

We are pleased to advise that Little School remains a popular preschool for families in Longparish, Andover, and the surrounding villages. We currently have 39 children enrolled, with 19 of them preparing to leave for primary school this year, and our numbers for September are already looking very promising.

The children continue to enjoy their time at Forest School, and we are pleased that the area has stayed dry enough to use this year. Throughout most of the year, we have also been joined by Robins class from Longparish School during our Thursday sessions. We are delighted with the development of our relationship with the school, especially during our weekly visits to Robins class, where we run a gardening club. We are currently working towards creating a shared area for growing fruits and vegetables, with assistance from Tesco Community Helpers. Teaching children how to grow their own produce and understand where food comes from is incredibly important. Additionally, we participate in various joint activities with Robin class, including trips to the park, the shop, beach days, and, more recently, the exciting experience of watching duck eggs hatch. We also share fundraising efforts such as the Pumpkin Competition and the Sponsored Walk.

At the end of last term, we decided to conclude our sports sessions with the previous provider, and Kristy has since taken over these sessions, now renamed Physical Play. We have received positive feedback from parents, and the children are eagerly participating and demonstrating remarkable development in skills such as balance, core stability, agility, and confidence in their abilities.

We have maintained our Eco School status and would like to thank Christian for visiting us to talk about the litter she collected in the village, which inspired the children to engage in their own litter picking efforts. We are also investigating the impact of rubbish on our oceans, exploring ways to be good recyclers, and creating habitats for local wildlife. Recently, we added some wildflower grass to our nature area to encourage more bees, and we are delighted to have a blue tit nesting in our camera bird box.

This year, we have enjoyed several visits to the church to celebrate harvest time, Christmas, and Easter. We also held a remembrance service there for our dearly missed colleague, Chris, who sadly passed away during the Christmas break. Our heartfelt thanks go to Sarah and her helpers for arranging such lovely activities for the children.

Our woodwork sessions have remained very popular, resulting in some fantastic creations by the children. The tools funded by the Parish Council have been particularly well received and are being put to very good use. We provide soft wood, additional resources, and tools, allowing the children to design and create their own items, and we are continually impressed by their ingenuity.

This year, we have placed a strong emphasis on maths, particularly by embedding subitising into our practice, enabling children to recognise quantities without counting. We are currently exploring shapes and measurements and introducing methods for creating our own shapes while examining their properties. We are also investigating various ways to incorporate measurement into children's play. For example, we are measuring temperatures in both shaded and sunny areas while planting our wheat crop, using a calendar whiteboard to track the days leading up to significant events, and measuring the depths of puddles in our Forest School to observe changes over time.

We are hoping to add a small external classroom for use as a Sensory Pod and for small group work with our children who have additional needs such as help with speech and

language. We have a brilliant SENCo at Little School, but are currently forced to hold these sessions sitting on the floor of the preschool lobby which is far from ideal, being cold in the winter, and full of the children's coats and belongings. We have been making enquiries into the likely cost of this project, and have approached the school, the PCC (who own the school site), and the Parish Council for their feedback, which has so far been favourable. Test Valley Borough Council's Community Engagement Officer, Jenny Brain, is scheduled to visit us on 29<sup>th</sup> April to take a look at the proposed site and advise us on funding for our project.

Lastly, we would like to take this opportunity to acknowledge the wonderful Little School team of staff and our volunteer Management Committee. They work tirelessly to ensure that the children have the best possible start, equipping them with the skills they need for their future endeavours. We are also proud to support the next generation of childcare professionals. We have assisted one apprentice in completing her level two childcare qualification, and she is staying with us to embark on her level three journey. We also provide placement opportunities for a student pursuing the T Level in childcare. In an industry that often struggles with recruitment, we are grateful to support these students, who have much to contribute to the future of childcare.

Claire Nash, Early Years Manager

# LONGPARISH LITTLE SCHOOL CIO

Registered charity No. 1205876

## RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 31 AUGUST 2025

	Year ended 31 August		
	2024	2025	
	£	£	
<b>Receipts</b>			
Fees (Children)	57,924.47	59,839.78	
Fees (HCC Grant & EYPP)	118,621.53	130,110.24	
Fundraising	3,033.33	1,895.03	NOTE 1
Donations	900.00	740.01	NOTE 2
Grants	925.00	500.00	NOTE 3
Interest	1,375.10	1,271.68	
Other income	790.24	1,636.69	NOTE 4
<b>Total receipts</b>	<b>183,569.67</b>	<b>195,993.43</b>	
<b>Payments</b>			
<b>Staff</b>			
Salaries and employment costs	129,031.21	153,480.31	NOTE 5
Training	3,031.34	2,226.63	NOTE 6
Staff fuel	111.60	159.30	NOTE 7
Staff uniforms	510.76	205.30	NOTE 8
<b>Premises</b>			
Contribution of costs (to Longparish School)	8,490.00	8,768.00	
Furniture and fixtures	2,993.83	1,405.78	NOTE 9
<b>Equipment</b>			
Learning Resources	1,284.74	1,923.12	NOTE 10
Other equipment	1,441.95	437.20	NOTE 11
Capital Expenditure	2,612.89	0.00	NOTE 12
Outside area	221.83	0.00	NOTE 13
IT equipment & consumables	426.77	1,967.09	NOTE 14
<b>Operations</b>			
Insurance	1,335.63	1,438.03	
Cleaning	125.91	44.04	NOTE 15
Telephone & Broadband	353.73	368.78	
Marketing	88.00	0.00	NOTE 16
General administration	4,247.47	4,206.02	
<b>Consumables</b>			
Snack	592.02	668.16	NOTE 17
Cooked lunches	4,719.97	6,161.99	NOTE 18
Uniforms and bags	606.35	599.95	
Consumables and stationery	3,218.65	2,400.78	NOTE 19
<b>Activities</b>			
Forest School/Physical Play	5,836.72	1,572.86	NOTE 20
Enrichment activities	1,396.51	1,596.97	NOTE 21
Fundraising expenses & purchases	236.08	699.35	NOTE 22
<b>Miscellaneous</b>			
EYPP & SEN expenditure (resources)	150.22	304.13	NOTE 23
Other	873.69	3,837.65	NOTE 24
<b>Total payments</b>	<b>173,937.87</b>	<b>194,471.44</b>	
<b>Year end</b>	<b>£9,631.80</b>	<b>£1,521.99</b>	

# LONGPARISH LITTLE SCHOOL CIO

Registered charity No. 1205876

## Analysis of cash

	At 31 August		Movement £
	2024	2025	
Current account Charities Aid Foundation	40,993.12	41,485.56	492.44
Deposit account Charities Aid Foundation	51,948.89	52,978.44	1,029.55
<b>Total</b>	<b>92,942.01</b>	<b>94,464.00</b>	<b>1,521.99</b>

### Explanation for any marked decrease:

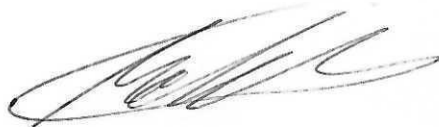
Not applicable

### Statement from the Internal Auditor:

I have reviewed the accounting records and compared the accounts with those records and no matter has come to my attention, which gives me reasonable cause to believe that in any material respect the requirements have not been met:

- to keep accounting records, and
- to prepare accounts which accord with the accounting records

Signature:



Name:

MALCOLM EDWARDS

Position:

Honorary Auditor

Date:

31/03/26

Still  
approved -  
24/9/2025



# LONGPARISH LITTLE SCHOOL CIO

Registered charity No. 1205876

## 2024/25 Accounts – Notes

*Explanation of variances of 10% or more*

### NOTES AND SUPPORTING STATEMENTS

1. **Fundraising.** Lower income from fund-raising events than in previous year.
2. **Donations.** Fewer donations received compared to previous year.
3. **Grants.** Fewer grants received compared to previous year.
4. **Other income.** Includes income from parents for trips/visits, plus £500 training grant for apprentice.
5. **Salaries & employment costs.** National Living Wage increase. Changes to National Insurance. Cost of employing apprentice.
6. **Training.** Statutory and non-statutory training for 2024/25.
7. **Staff fuel.** Fuel for external training and home visits.
8. **Staff uniforms.** Fewer new uniform items needed compared to previous year.
9. **Furniture & fixtures.** Fewer new items needed, lower maintenance costs.
10. **Learning resources.** For new and replacement items (books/toys etc).
11. **Other equipment.** Includes new vacuum cleaner, otherwise fewer uncategorised purchases made in year.
12. **Capital expenditure.** Purchases previously under this heading assigned to other categories.
13. **Outside area.** Refurbishment project completed in 2023/24 therefore no new expenditure under this category in 2024/25.
14. **IT equipment & consumables.** Includes 3 x replacement laptops for managers, and tablet for new staff member.
15. **Cleaning.** General cleaning is undertaken by a member of staff, therefore included in staff costs. This amount for cleaning materials.
16. **Marketing.** Not required in 2024/25.
17. **Snack.** Increased cost of food items compared to previous year.
18. **Cooked lunches.** Slight increase in cost of meals, plus more uptake of cooked lunches. Cost of lunches passed on to families – included in Fees (children).
19. **Consumables & stationery.** Includes budget for Process Art (over-budget by £125). Savings made on other consumable items by purchasing less in year.
20. **Forest School/Physical Play.** Forest School leadership was outsourced in previous year due to staff member on maternity leave, hence reduced cost in 2024/25.

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Registered charity No. 1205876

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- 21. **Enrichment activities.** More activities undertaken in year – cost covered by Enrichment Contributions received from parents.
- 22. **Fundraising expenses & purchases.** Includes goods/services purchased with fund-raising income whereas previous year's figure was purely expenditure associated with fund-raising events.
- 23. **EYPP & SEN expenditure (resources).** Items purchased to support SEN children.
- 24. **Other.** Includes cost of staff enrichment event.

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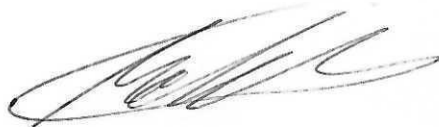
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