

# THE OTFORD AND DISTRICT HISTORICAL SOCIETY

England & Wales · Charity number 1205870

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2023-11-23

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 7 Darnets Field  
Otford  
Sevenoaks  
Kent  
TN14 5LB

**Phone** 01959524120

**Email** [nick.fothergill1204@outlook.com](mailto:nick.fothergill1204@outlook.com)

## Activities

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**Objects:** THE ADVANCEMENT OF PUBLIC EDUCATION IN HISTOR, PARTICULARLY THAT OF OTFORD AND THE SURROUNDING DISTRICT, AND, IN FURTHERANCE OF THIS OBJECT: (A) TO STUDY LOCAL BUILDINGS, INSTITUTIONS AND DOCUMENTS: (B) TO COMPILE, RESTORE AND SECURE THE PRESERVATION OF RECORDS OF LOCAL HISTOR, (C) TO ARRANGE LECTURES IN CONNECTION WITH THE ABOVE AND BACKGROUND HISTORY, (D) TO VISIT PLACE OF HISTORICAL INTEREST, (E) TO DO SUCH OTHER LAWFUL THINGS AS WOULD FURTHER THE OBJECTS OF THE SOCIETY.

**Activities:** To advance for the public benefit education and interest in history, particularly but not exclusively, that of Otford and its surrounding district.

## Classification

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- **How:** Provides Advocacy/advice/information
- **What:** Education/training

## Geography

- Kent

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£1,321	£1,027	-	-

## Trustees

Name	Role	Appointed
<b>Clifford Phillip Ward</b>	Chair	2023-11-23
Alan Peter Williams		2024-10-04
Deborah Julie Stronach		2023-11-23
Dr Charles Damien Shee		2024-04-24
JACQUELINE HOWE		2023-11-23
Lesley Rosaline Edmeads		2024-04-24
Nicholas Swenson Haig Fothergill		2023-11-23
Philip Douglas Clucas		2024-12-03
Rodney Stanhope Shelton		2023-11-23

**THE OTFORD AND DISTRICT HISTORICAL SOCIETY**

England & Wales - Charity number 1205870

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# Accounts

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## Trustees' Annual Report for the period

From **01/09/2023**

Period start date To **31/08/2024**

Period end date

**Charity name: Otford and District Historical Society**

**Charity registration number: 1205870**

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ul style="list-style-type: none"> <li>a. To study local buildings, institutions and documents</li> <li>b. To compile, restore and secure the preservation of local history records</li> <li>c. To arrange lectures in connection with above and background history</li> <li>d. To visit places of interest of historical interest</li> <li>e. To do such other lawful things as would further the objects of the society</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"> <li>a. The study of local buildings, institutions and documents is ongoing by members of the society</li> <li>b. The compilation, restoration and preservation of local history records is currently being undertaken by a trustee, having secured professional advice</li> <li>c. Nine lectures concerning the above are arranged every year</li> <li>d. A programme of visits to places of historical interest is being discussed by the trustees</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit as shown by the following: the society is continuing to undertake the series of talks which is advertised to the wider community and also has recently held an exhibition of the society's photographs and artefacts which has been greatly appreciated by the wider community</b>

#### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	

Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>On-going programmes of talks which are being continuously advertised to a wider community than previously which has been successful with an increase with the number of visitors.</b></p> <p><b>The society is celebrating its 75<sup>th</sup> anniversary this year. An exhibition showing how the village has changed since 1950, using original documents and photographs from our archives has been held. Also displayed were artefacts, the result of archaeological work done by the society and its associated organisations.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>The charity was able to cover expenditure out of income with a small surplus. This means it is in a better position than the last few years as then expenditure outstripped income. Going forward, the charity has enough money to continue to fund its talks and will be able to continue providing these to the membership. Work on the historical archives can continue ensuring that all artefacts are stabilised and can then be accessible to our members and to the wider public.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The charity hopes to have reserves of at least £5000. This will enable the society to continue to provide talks even if costs increase. Also, this will provide enough money so that work can continue on the society's archive and will allow the society to improve the accessibility and security of it. Having a reserve will allow the society to cope with unforeseen circumstances.</b>
Amount of reserves held	Para 1.22	<b>£5000</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	'Association' model constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	By invitation from the current trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Otford and District Historical Society
Other name the charity uses	
Registered charity number	1205870
Charity's principal address	7 Darnets Field Otford Near Sevenoaks Kent TN14 5LB

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Clifford Phillip Ward	Chairman		
2	Jacqueline Howe	Secretary		
3	Deborah Julie Stronach	Treasurer		
4	Alan Peter Williams			
5	Dr Charles Damien Shee			
6	Lesley Rosaline Edmeads			
7	Philip Douglas Clucas			
8	Rodney Stanhope Shelton			
9	Nicholas Swenson Haig Fothergill			
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
<b>N/A</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		


## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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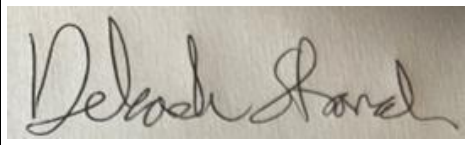

### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Deborah Julie Stronach	Nicholas Swenson Haig Fothergill
<b>Position (eg Secretary, Chair, etc)</b>	Treasurer	Point of contact to the Charity Commission trustee
<b>Date</b>	24/06/2025	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**OTFORD AND DISTRICT HISTORICAL SOCIETY**

No (if any)  
**1205870**

**CC16a**

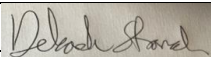
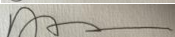
## Receipts and payments accounts

For the period from	Period start date 01/09/2023	To	Period end date 31/08/2024
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Subscriptions	930	-	-	930	540
Visitors	235	-	-	235	59
Book sales	80	-	-	80	109
Refreshment sales	29	-	-	29	21
Cheque not cashed	47	-	-	47	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>1,321</b>	<b>-</b>	<b>-</b>	<b>1,321</b>	<b>729</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>1,321</b>	<b>-</b>	<b>-</b>	<b>1,321</b>	<b>729</b>
<b>A3 Payments</b>					
Speakers	563	-	-	563	370
Hall hire	418	-	-	418	403
Software	42	-	-	42	-
Refreshment purchases	4	-	-	4	-
Insurance	-	-	-	-	75
Archive	-	-	-	-	129
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>1,027</b>	<b>-</b>	<b>-</b>	<b>1,027</b>	<b>977</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>1,027</b>	<b>-</b>	<b>-</b>	<b>1,027</b>	<b>977</b>
<b>Net of receipts/(payments)</b>	<b>294</b>	<b>-</b>	<b>-</b>	<b>294</b>	<b>- 248</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>8,623</b>	<b>-</b>	<b>-</b>	<b>8,623</b>	<b>8,689</b>
<b>Cash funds this year end</b>	<b>8,917</b>	<b>-</b>	<b>-</b>	<b>8,917</b>	<b>8,441</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		8,917	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>8,917</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Deborah Julie Stronach	24/06/2025	
		Nicholas Swenson Haig Fothergill	<b>24/06/2025</b>	