



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 07	Year 2024		Day 30	Month 06	Year 2025

## Section A Reference and administration details

Charity name

St John's Common Room

Other names charity is known by

Registered charity number (if any)

1205859

Charity's principal address

St John's College

3 South Bailey

Durham

Postcode

DH1 3RJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Katherine Hickson	Chair		
2	Susie Curtis	Trustee		
3	Emily Martin	Trustee		
4	Oliver Davis	Trustee		
5	Martin Hodgetts	Trustee		
6	Jonathan Savine	Trustee		
7	Edwin Jermyn-Francis	Trustee		
8	Robert Gomulak	Trustee	13/12/2024 – 30/06/2025	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by interview

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

n/a

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The objectives of the St John's Common Room (charity number: 1205859) are identical to those of the St John's Common Room (charity number: 1155621), which are: Promoting the interests and welfare of Students at St John's College during their course of study and representing, supporting and advising students. Being the recognised channel between Students and St John's College and any external bodies. Providing social,

cultural, sporting and recreational activities and forums for discussions and debate for the personal development of its students.

The trustees of the St John's Common Room (charity number: 1155621) have continued the process of transitioning to a Charitable Incorporated Organisation (charity number: 1205859) over the past year. Therefore, no formal activities have been conducted within the CIO.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

n/a

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

Summary of the main achievements of the charity during the year

The trustees of the St John's Common Room (charity number: 1155621) have continued the process of transitioning to a Charitable Incorporated Organisation (charity number: 1205859) over the past year. Therefore, no formal activities have been conducted within the CIO. It is hoped that the legal and financial transition will take place in June 2025.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

As there are currently no funds in the St John's Common Room (charity number: 1205859), there has been no requirement to establish a Reserves Policy; this will come over when the formal transition takes place in June 2025.

**Details of any funds materially in deficit**

n/a

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

n/a

## Section F Other optional information

As of the 01/07/2025 all funds and assets have been transferred from the St John's Common Room (charity number: 1155621) to the St John's Common Room (charity number: 1205859). As such the incorporation process is now complete.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Katie Hickson

Position (eg Secretary, Chair, etc)

Chair

Date

27/04/2026



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
St John's Common Room

No (if any)  
1205859

## Receipts and payments accounts


CC16a

For the period from	Period start date 7/1/2024	To	Period end date 6/30/2025
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	-
<b>A3 Payments</b>					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	-	-	-	-	-
<b>Net of receipts/(payments)</b>	-	-	-	-	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	-	-	-	-	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	-	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Katie Hickson	4/27/2026	