



**CVH Catshill Village Hall
Registered Charity 1205756**

Board of Trustees Report 1st March 2024- 28th February 2025

Date Produced 30th July 2025

Annual General Meeting 28th August 2025 7pm

Trustees' Annual Report
For the period

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Section A	Reference and administration details
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Charity name **CVH Catshill Village Hall**

Other names the charity is known **CVH Catshill**

Registered charity number (if any) **1205756**

Charity's principal address

CVH						
Golden Cross Lane						
Catshill, Bromsgrove						
Postcode	B	6	1		0	J Z

Names of the charity trustees who manage the charity

Trustee Name	Office (if any)	Dates acted if not for whole year
Phil Love	Lead Volunteer	
Viv Ware	Finance Lead	
Valerie Bailey		
Lisa Troth		
Daren Lacey		
Heather Waldron		
Sue Waldron		
Lin Wilson		
Jayne Kings		
Steve Wallace		
Vicki Lingwood		
Amanda Bennett		

CVH Catshill's governing document is adopted from the charity commission and edited to suit our requirements.

CVH is a charity formed under charity commission guidelines

The Trustees are appointed in accordance with the governing document of the registered Charity

CVH is managed by the Board of Trustees, the members of which are the Charity Trustees of the Hall which is a recreational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Board of Trustees consists of 2 independent representatives, Chair and Treasurer together with the other representatives and meets every 3 months.

Members of the Board of Trustees complete Trustee Induction training along with other mandatory training.

This Board of Trustees exists to support the Lead Volunteer in meeting the responsibilities of the Charity and is responsible for:

The maintenance of any Property;

The raising of funds and the administration of finance; the insurance of persons, property and equipment; public occasions;

Assisting in the recruitment of volunteers;

Appointing any sub board of trustees that may be required;

Appointing Administrators and Advisors other than those who are elected as required

Risk and Internal Control

The Board of Trustees has identified the major risks to which they believe the charity is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to buildings, property and equipment.

The Charity would request the use of buildings, property and equipment from neighboring organisations such as the church, community groups and hirers. Similar reciprocal arrangements exist with these organisations. The Charity has sufficient insurance in place to mitigate against permanent loss and additional insurance cover personnel, such as volunteers, helpers, Board of Trustee members and hirers

The Charity is primarily reliant upon income from Hirers. The Charity does hold a reserve to ensure the continuity of the charity should there be a major reduction in income. The Board of Trustees could raise the level of the hire to increase the income to the charity on an ongoing basis.

Reduction or loss of trustees and volunteers. The Charity is totally reliant upon volunteers to run and administer the activities of the charity. If there was a reduction in the number of trustees to an unacceptable level in the charity as a whole there would have to be a contraction, consolidation or closure of activities or In the worst case scenario the complete closure of the Charity.

Risk and Internal Control

The Charity has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

The Purpose of CVH Catshill

TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF CATSHILL AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS. CVH STRIVES TO BE THE HUB OF THE LOCAL COMMUNITY

The Charity meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

This year our achievements have been –

Our first full year of CVH Catshill. We worked hard on changing the perception of the hall with a total rebrand and decoration of the hall.

Introduction of the new booking system. Introduction of Catshill Community events and strengthening the perception of Catshill in Bloom

We have increased our Regular hirers which provides more varied activities for the community. We have held several events within the village which have been a great success.

The Creation of Catshill Games Hub which is now a Charity in its own right

The hall is now in a stable position financially

Next year our aim is

To continue to recruit volunteers, grow our regular hirers providing more activities. Continue the Refurb of the hall as and when

To continue with many projects within the community.

Section E

Financial Review

Reserves Policy

The Charities policy on reserves is to hold sufficient resources to continue the charitable activities of the Charity should income fall short. The Board of Trustees considers that the Charity should hold a sum equivalent to £5,500 for operating expenses.

The Charity hold reserves of approximately £6000. This is a contingency fund to assist if in need of an

Emergency Fund.

Investment Policy

The Charity does not have sufficient funds to invest in longer-term investments. The Charity has therefore adopted a risk-averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Section G

The trustees declare that they have approved the trustees' report above

Signed on behalf of the Board of Trustees

Signed on behalf of the Trustees



Position

Lead Volunteer

Date

1st August 2025



CVH CATSHILL VILLAGE HALL
FULL ACCOUNT BREAK DOWN MARCH 2024 TO FEB 2025

INCOME	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Total
Lettings income to CAF bank													
Beeches							180.00			195.00		60.00	435.00
Chadgrove								200.00					200.00
Conservatives									152.00				152.00
Emma Davies												120.00	120.00
Girl Guides											330.00		330.00
Jigsaw Players							278.24						278.24
Jujitsu				345.00									345.00
Karate			421.00										421.00
M & C Club			225.00	195.00				225.00					645.00
Parish Council									1,751.05				1,751.05
S Fage - Callinetics & Yoga			420.00		120.00	195.00		105.00	120.00	180.00		90.00	1,230.00
Silly Sprouts			315.00	525.00									840.00
Slimming World			1,440.00	560.00			810.00				870.00	500.00	4,180.00
Stars Dance			865.00		225.00			247.50		225.00		210.00	1,772.50
Toddler Football				65.00	915.00							150.00	1,130.00
WI					55.00		120.00		165.00			165.00	505.00
Other lettings					45.00	20.00	40.00	30.00	10.00				145.00
Lettings income to Natwest													
Brighter Minds	20.00		10.00										30.00
Conservatives		30.00											30.00
Healing Horse			30.00			60.00						10.00	100.00
Paynes Dance	40.00	100.00	60.00	60.00	80.00	20.00							360.00
Silly Sprouts				1,018.75									1,018.75
Spiritual Gateway		15.00											15.00
WI				530.00									530.00
Lettings sub total	60.00	145.00	3,786.00	3,298.75	1,440.00	295.00	1,428.24	807.50	2,198.05	600.00	1,200.00	1,305.00	16,563.54

Other Income to CAF bank													
Parties			256.65	137.06	263.15	335.33	571.84	512.94	209.08	140.00	100.00	170.00	2,696.05
Interest				0.99			6.41			9.13			16.53
Roof donations				400.00		500.00		25.00					925.00
Other income to Natwest													
Parties	185.67	159.90	137.10	13.58	24.79						80.00		601.04
Donation for dishwasher	100.00												100.00
Other income sub total	285.67	159.90	393.75	551.63	287.94	835.33	578.25	537.94	209.08	149.13	180.00	170.00	4,338.62
Grants into CAF bank													
Stay Connected - Worcs CC						2,500.00	-340.00	-1,502.15	-238.20	-158.88			260.77
Catshill PC grant returned					-840.00								-840.00
Kitchen Grant - Bromsgrove DC							-36.17						-36.17
Security Grant - Catshill PC									1,800.00	1,220.00			580.00
Bleed Kit Grant - Worcs CC											154.00	-116.51	37.49
Grants into Natwest													
Catshill PC grant received in error - returned - see above			840.00										840.00
Grants Sub Total	0.00	0.00	840.00	0.00	-840.00	2,500.00	-376.17	1,502.15	1,561.80	1,378.88	154.00	116.51	842.09
Monthly income	345.67	304.90	5,019.75	3,850.38	887.94	3,630.33	1,630.32	-156.71	3,968.93	-629.75	1,534.00	1,358.49	21,744.25

EXPENDITURE	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Total
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Utilities from CAF bank													
Gas and Electricity						190.00	95.00	246.00	246.00	246.00	246.00	246.00	1,515.00
Water Plus													0.00
Utilities from Natwest													
Gas and Electricity	339.17	240.20	434.75	159.15	127.00	64.30	32.15	32.15	33.16	33.11	33.11	33.11	1,561.36
Utilities Sub total	339.17	240.20	434.75	159.15	127.00	254.30	127.15	278.15	279.16	279.11	279.11	279.11	3,076.36
Hall Costs													
Bromsgrove DC						47.30	47.30	69.13	47.30	47.30	47.30	47.30	352.93
Bromsgrove DC (Natwest)	109.43	47.30	59.23	47.30	47.30								310.56
Tamar Telecom						17.74	17.74	17.74	17.74	17.74	17.74	17.74	124.18
TV Licence					33.90	33.90	33.90	33.90	33.90	14.18	14.12	14.12	211.92
Music Licence							147.31	147.32	147.32	147.32			589.27
Fire extinguisher check										215.50			215.50
Insurance					97.54	97.54	97.54	97.54	97.54	97.54	97.54	97.54	780.32
Insurance (Natwest)	94.61			97.64									192.25
Monthly general costs				1,360.00	1,870.21		213.72	191.30	403.84	842.21	370.24	261.39	5,512.91
Hall Costs (Natwest)	42.00	300.00											342.00
Hall costs sub total	246.04	347.30	59.23	1,504.94	2,048.95	196.48	557.51	556.93	747.64	1,381.79	546.94	438.09	8,631.84
Other Expenses													
Bank charges				5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	45.00
Bank charges (Natwest)			50.00				24.00			12.00			86.00
Other expenses sub total	0.00	0.00	50.00	5.00	5.00	5.00	29.00	5.00	5.00	17.00	5.00	5.00	131.00
Monthly Expenditure	585.21	587.50	543.98	1,669.09	2,180.95	455.78	713.66	840.08	1,031.80	1,677.90	831.05	722.20	11,839.20

Monthly overview	- 239.5 4	- 282.6 0	4,475.7 7	2,181.2 9	- 1,293.0 1	3,174.5 5	916.66	- 996.79	2,937.1 3	- 2,307.6 5	702.95	636.29	9,905.0 5
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Other Monies Held	B F'wd	Mar- 24	Apr-24	May- 24	Jun-24	Jul-24	Aug- 24	Sep-24	Oct-24	Nov- 24	Dec- 24	Jan-25	Feb-25	Total
Catshill In Bloom	302.1 4		-464.24			-474.4			1525.4 2	-618.64		-236.16		34.12
Knit & Natter	0			250		-117.48			100		-19.98	100		312.54
Catshill Events	0	1500			1455	- 2010.7 4	475		1820		20	540		3799.26
	302.1 4	1500	- 464.24	250	1455	- 2602.6 2	475	0	3445.4 2	- 618.64	0.02	403.84	0	4145.92