

Glebelands Community Centre

Trustees' Annual Report

For the Period 30 November 2023 to 31 March 2025

Charity Name: Glebelands Community Centre

Charity Registration Number: 1205706

Registered Address:

Glebelands Community Centre

Greystoke Road

Ferring

Worthing

West Sussex

BN12 5JL

1. Introduction

The Trustees of Glebelands Community Centre (GCC) are pleased to present their first Annual Report, together with the Financial Statements for the period ended 31 March 2025. This report is prepared under the Charities Act 2011 and the Statement of Recommended Practice (SORP) for charities.

Legal Status:

GCC is a Charitable Incorporated Organisation (CIO) regulated by the Charity Commission. This structure provides the benefits of incorporation without the administrative burden of being a company. GCC is a separate legal entity from its predecessor, The Glebelands Centre Limited (GCL), which is now dissolved.

The transition to CIO status was made to avoid dual reporting to Companies House and the Charity Commission.

2. Objectives and Activities

Charitable Purpose:

To provide a safe, inclusive, and accessible community space offering activities, support, and facilities that improve the well-being, skills, and social cohesion of local residents.

Public Benefit Statement:

The Trustees confirm compliance with section 17 of the Charities Act 2011, ensuring all activities benefit the local community without restriction.

Key Activities This Year:

- Transitioned from the previous Limited Company (GCL) and achieved full CIO status
- Managed, maintained, and improved the community centre building

Glebelands Community Centre

- Provided facilities for a variety of activities (exercise, yoga, Pilates, choir, steel band, arts and crafts, senior social sessions)
 - Hosted local support groups, advice services, and community meetings
 - Offered affordable room hire for local organisations and residents
 - Provided polling station facilities for elections
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3. Achievements and Performance

Highlights:

- Launched the Sunday Afternoon Pop In (SASPI) initiative for socialising and community engagement
- Launched a new website: www.glebelandscentre.co.uk
- Completed essential building improvements (heating, electrics, double-glazed windows, accessible toilets)
- Redecorated and upgraded furnishings

Impact:

- Reduced social isolation among older residents
 - Improved access to low-cost activities for families
 - Strengthened partnerships with local groups, businesses, and charities
-

4. Financial Review

Income:

- Total income: £51,272
 - Opening funds from GCL: £14,807
 - Rooms hire and service income: £29,384
 - Donations: £5,080
 - Electricity rebates: £1,140
 - Other income: £749
 - Interest on savings: £112

Expenditure:

- Total expenditure: £32,429
 - Independent cleaners, grounds persons, and other worker costs
 - Utilities, maintenance, and building repairs
 - Insurance and compliance costs
 - Upgrades to heating, electrics, windows, and accessible toilets

Glebelands Community Centre

Reserves Policy:

- Aim to maintain unrestricted reserves equivalent to three months of operating costs (approx. £8,000)
- At period end, unrestricted reserves stood at £18,843

Going Concern:

- The charity is considered financially stable and able to continue operating for the foreseeable future

5. Structure, Governance and Management

Governing Document:

- The charity is governed by a Constitution adopted on 14 November 2023 operating as a CIO

Trustee Recruitment and Training:

- Trustees are appointed per the governing document and receive induction on governance, safeguarding, financial management, and activities

Management:

- Day-to-day operations are managed by Trustees, who volunteer their time and meet monthly

Volunteers:

- Recruited on an ad hoc basis for events such as SASPI

Risk Management:

- Key risks: financial sustainability, building maintenance, safeguarding, volunteer capacity
- Mitigation: regular financial monitoring and maintenance schedules

6. Building and Facilities

- The Centre is leased from West Sussex County Council
- Essential repairs, improved accessibility signage, updated fire safety equipment, redecoration, and upgrades to furnishings, heating, electrics, windows, and disabled facilities were completed this year

Glebelands Community Centre

7. Safeguarding

- Updated safeguarding policies for children and vulnerable adults are maintained
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8. Statement of Trustees' Responsibilities

- Trustees are responsible for preparing the Annual Report and Financial Statements, ensuring compliance with applicable law and regulations.
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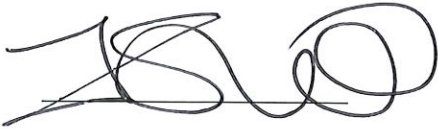
9. Trustees

The Trustees who served during the period were:

- Christoper William John Jackson, Chair (Appointed 30 November 2023)
 - Jacqueline Swindells, Treasurer (Appointed 3 February 2024)
 - Lilian Jane Helen Holdsworth, Secretary (Appointed 30 November 2023)
 - Michael Johnson Foster-Baptiste (Appointed 30 November 2023)
 - Simon Patrick Ash (Appointed 30 November 2023)
 - John Edward Bugar (Appointed 16 January 2025)
 - Lara Gretchen Sparks (Appointed 3 February 2024)
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10. Approval

This report was approved by the Board of Trustees on 03/03/2026 and signed on their behalf by:



Jacqui Swindells, Chair of Trustees



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Glebelands Community Centre

No (if any)
1205706

Receipts and payments accounts

CC16a

For the period from	Period start date 14-Nov-23	To	Period end date 31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations and legacies	5,080	-	-	5,080	-
Room Hire	29,384	-	-	29,384	-
Electricity Rebates from FRC	1,140	-	-	1,140	-
Investment Interest	112	-	-	112	-
Separate material item of income	14,807	-	-	14,807	-
Misc. refunds	15	-	-	15	-
Utilities refund	567	-	-	567	-
Art Sales	168	-	-	168	-
Sub total (Gross income for AR)	51,272	-	-	51,272	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	51,272	-	-	51,272	-
A3 Payments					
Donation & Art Sales	256	-	-	256	-
Repairs and Maintenance	6,318	-	-	6,318	-
Projects/Improvements	17,051	-	-	17,051	-
IT/Website/WiFi/Phone/Hallmaster	1,260	-	-	1,260	-
Gas/Electric/Recycling/	4,891	-	-	4,891	-
Rates, Water & Sewerage	981	-	-	981	-
Insurance	523	-	-	523	-
Sundries and misc. Expenses	763	-	-	763	-
Trustees' Exepenses	386	-	-	386	-
Sub total	32,429	-	-	32,429	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	32,429	-	-	32,429	-
Net of receipts/(payments)	18,843	-	-	18,843	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	18,843	-	-	18,843	-

Section B Statement of assets and liabilities at the end of the period

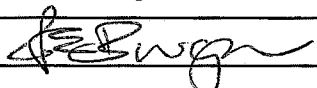
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	2,500	-	-
	Instant Savings Account	16,343	-	-
		-	-	-
	Total cash funds	18,843	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval



JOHN EDWARD BURGESS

15/1/2024



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The Glebelands Community Centre

On accounts for the year
ended

31 March 2025

Charity no
(if any)

1205706

Set out on pages

Receipts and Payments accounts pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

03/03/2026

Name:

MATTHEW HODSON

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

WISTON HOUSE
1 WISTON AVENUE

WORTHING
WEST SUSSEX

BN14 7QL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.