

Charity Number: 1205664

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

TRUSTEES' REPORT AND ACCOUNTS

**FOR THE YEAR ENDED
31 MAY 2025**

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

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WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

CHARITY INFORMATION FOR THE YEAR ENDED 31 MAY 2025

Trustees: Gerry Ladds (Chairperson)
Arthur Davey
Martin Wells
Ian Gomm (Resigned 1.8.24)
Paul Blackman
David Biggadyke
Mick Bryant
Katie Epton
Jane Kay
Paul Collingwood
Paul Ward (Appointed 11.9.24)

Bankers: Barclays Bank

Charity Number: 1205664

Address: Willoughby Road Allotments
Willoughby Road
Boston
Lincolnshire

Independent examiner: Mrs Nicola Lenton FCCA
Dexter and Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston, Lincolnshire
PE21 6NA

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2025

Objectives of the Charity

To further or benefit the residents of Boston without distinction of gender, sexual orientation, race or of political, religious or other opinions by providing allotment facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving life for the residents.

In setting our objectives and planning our activities our trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Structure, Governance and Management

Willoughby Road Allotment Association is a registered CIO (No 1205664), Registered 10th November 2023 and it is governed by its Constitution.

Financial Position and Reserves

The Charity relies on generous donations from individuals and grants received. During the year grant income received was £17,828 of which £4,136 was still in restricted reserves at the year end.

Figures for 2024-2025:		£
	Total receipts	27,636
	Total payments (including Capital Expenditure)	(32,604)
	Decrease in cash funds	4,968
	Total Reserves	18,384

The trustees consider that the reserves are adequate to continue the charity's current level of activity.

Risk Management

The trustees have undertaken a review of the major risks to which the charity is exposed, and systems to mitigate those risks have been considered and are adequate.

Trustees

All of the trustees give their time voluntarily to the charity, all of the trustees had to undergo an ID check to be accepted as a trustee. Trustees attend meetings (where they are able) to discuss matters relating to the site.

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2025 Cont

Trustee selection – Trustees will be voted in at the AGM following the selection method as set out in the CIO's constitution document.

Review

Activities in the year

The main activities of Willoughby Road Allotments, are:-

- To allow individuals and families to tend the rented plots, there are approximately 65 on site.
- The running of an onsite café twice a week and on event days.
- To open the café for private groups, such as the menopause group once a month.
- The invitation of schools/groups/clubs to the site for educational purposes.
- To host volunteer opportunities.
- To hold events across the year, including 2 open days for the National Garden Scheme.
- To include people from the local community.
- To share produce with local food banks.

Main Achievements

The CIO was granted Charity Status on 10th November 2023

We have just had an inspection from East Midlands in Bloom, 25th July 2025 and are awaiting the outcome from this.

The setting up, from scratch, and running of a café, including training, after receiving funding from the National Lottery. The café continues to run successfully to date with the addition of a regular weekly Lunch Club for bookings. There are also local groups that use the café for regular meetings.

Regular attendance of nursey school groups who visit the site weekly, twice weekly from September 2025.

Raising funding through successful applications.

Holding events, 2 open days per year and in 2024 6 successful workshops and a Gnome Hunt.

Start of a new sensory garden area in June 2025 – ongoing, thanks to funding from ASDA Outdoor Community Fund. This will provide another level of interest to the site, which will encourage different people to visit.

Volunteers

We are grateful to now have 11 regular volunteers on site who generously contribute time to all aspects of the site, outside and in the café. There is a volunteer policy in place for the CIO.

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MAY 2025 Cont

Trustees' Responsibilities

The trustees are required under the Charities Act 2011 to prepare financial statements for each year, selecting an appropriate consistent basis for preparation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Requirement for Audit

There is no requirement in the constitution for the accounts to be audited. The Charities Act 2011 obliges the Trustees to have the financial statements independently examined. A copy of the examiner's report is attached to the accounts.

The report was approved by the trustees on 1st October 2025 and signed on their behalf.



Gerry Ladds (Chairperson)

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WILLOUGHBY ROAD ALLOTMENT ASSOCIATION**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 May 2025, which are set out on pages 6 to 9.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MRS NICOLA LENTON FCCA
Independent Examiner
Dexter & Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston
Lincolnshire
PE21 6NA

1st October 2025

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MAY 2025

	Restricted Funds £	General Funds £	Total 2025 £	10.11.23 - 31.5.24 £
RECEIPTS				
Grants, Donations and Offerings:				
Grants	17,828	-	17,828	35,817
Donations	-	-	-	18,590
Other Income:				
Allotment rent	-	3,635	3,635	2,495
Café takings	-	6,113	6,113	607
National garden scheme	-	60	60	200
Total Receipts:	17,828	9,808	27,636	57,709
PAYMENTS				
Direct Charitable Expenditure:				
Subcontract labour	9,768	-	9,768	5,202
Insurance	311	311	622	601
Water rates	-	180	180	88
Light and heat	394	116	510	504
Repairs and renewals	1,275	432	1,707	72
Gardening	719	-	719	635
Donations	-	-	-	742
National garden scheme	-	161	161	200
Telephone and internet	173	130	303	367
Trustees travel expenses	-	107	107	-
Rent	-	608	608	-
Governance Costs:				
Subscriptions	80	192	272	80
Professional fees	-	480	480	180
Finance Charges:				
Sum-up fees	-	33	33	6
Other Expenditure:				
Sundry	-	39	39	230
Postage and stationery	397	-	397	170
Café purchases	6	2,994	3,000	584
Café repairs and renewals	-	537	537	-
Advertising	268	-	268	-
Total Payments:	13,391	6,320	19,711	9,661
<u>NET SURPLUS FOR THE YEAR c/fwd</u>	4,437	3,488	7,925	48,048

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MAY 2025 Contd...

	Restricted Funds £	General Funds £	Total 2025 £	10.11.23 - 31.5.24 £
<u>NET SURPLUS FOR THE YEAR</u> b/fwd	4,437	3,488	7,925	48,048
Capital Expenditure				
Street lights	-	-	-	7,853
Septic tank	-	-	-	16,300
Parasols and bases	-	-	-	198
Furniture	-	-	-	115
Heater	-	-	-	130
Shed	-	-	-	100
Kitchenware	327	-	327	-
Statesman fridge	230	-	230	-
Shed	1,900	-	1,900	-
Decking area	3,440	-	3,440	-
Statesman chest freezer	-	260	260	-
Veranda to decking area	1,000	693	1,693	-
Artwork	5,043	-	5,043	-
Total Capital Expenditure:	11,940	953	12,893	24,696
Excess of (expenditure over income)/ income over expenditure	(7,503)	2,535	(4,968)	23,352
Transfers between funds	-	-	-	-
Cash Funds Brought Forward	11,639	11,713	23,352	-
Cash Funds Carried Forward	4,136	14,248	18,384	23,352

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MAY 2025

	2025 £	2024 £
Assets Owned by the Charity		
Street Lights	7,853	7,853
Septic Tank	16,300	16,300
Parasols and Bases	198	198
Furniture	115	115
Heater	130	130
Shed	100	100
Kitchenware	327	-
Statesman Fridge	230	-
Shed	1,900	-
Decking Area	3,440	-
Statesman Chest Freezer	260	-
Veranda to Decking Area	1,693	-
Artwork	5,043	-
Total	37,589	24,696
Cash Funds		
Restricted funds	4,136	11,639
Unrestricted funds	14,248	11,713
Total cash funds	18,384	23,352
Other Assets and Liabilities		
Debtors		
British Gas	-	558
Amazon	27	-
	27	558
Liabilities		
Accountancy	528	480
British Gas	300	-
	828	480

Approved for and on behalf of the charity on 1st October 2025 by:



Gerry Ladds (Chairperson)

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2025

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charity Commission requirements on the Receipts and Payments Basis and are compliant with the Charities Act 2011.

2. TRANSACTIONS WITH TRUSTEES

During the year, one of the trustees was paid £9,768 (2024 - £5,202), for work provided under normal commercial terms, to assist the Charity with its administrative procedures. This has been applied for and funded via one of the restricted grants.

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MAY 2025 Cont...

3. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Restricted Funds £	General Funds £	10.11.23 - 31.5.24 £
RECEIPTS			
Grants, Donations and Offerings:			
Grants	35,817	-	35,817
Donations	-	18,590	18,590
Other Income:			
Allotment rent	-	2,495	2,495
Café takings	-	607	607
National garden scheme	-	200	200
Total Receipts:	<u>35,817</u>	<u>21,892</u>	<u>57,709</u>
PAYMENTS			
Direct Charitable Expenditure:			
Subcontract Labour	5,202	-	5,202
Insurance	-	601	601
Water rates	-	88	88
Light and heat	504	-	504
Repairs and renewals	-	72	72
Gardening	264	371	635
Donations	-	742	742
National garden scheme	-	200	200
Telephone and internet	367	-	367
Governance Costs:			
Subscriptions	80	-	80
Professional fees	-	180	180
Finance Charges:			
Sum-up fees	-	6	6
Other Expenditure:			
Sundry	230	-	230
Postage and stationery	170	-	170
Café purchases	292	292	584
Total Payments:	<u>7,109</u>	<u>2,552</u>	<u>9,661</u>
<u>NET SURPLUS FOR THE YEAR</u>	<u>28,708</u>	<u>19,340</u>	<u>48,048</u>
Capital Expenditure			
Street Lights	7,853	-	7,853
Septic Tank	16,300	-	16,300
Parasols and bases	198	-	198
Furniture	115	-	115
Heater	130	-	130
Shed	-	100	100
Total Capital Expenditure:	<u>24,596</u>	<u>100</u>	<u>24,696</u>
Excess of income over expenditure	4,112	19,240	23,352
Transfers between funds	7,527	(7,527)	-
Cash Funds Carried Forward	<u>11,639</u>	<u>11,713</u>	<u>23,352</u>