

Charity Number: 1205664

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

TRUSTEES' REPORT AND ACCOUNTS

FOR THE PERIOD
10 NOVEMBER 2023 TO 31 MAY 2024

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

CONTENTS

	Page
Charity Information	1
Annual Report of the Trustees	2 - 4
Independent Examiner's Report	5
Receipts and Payments Account	6
Statement of Assets and Liabilities	7
Notes to the Accounts	8

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION
CHARITY INFORMATION
FOR THE PERIOD 10 NOVEMBER 2023 TO 31 MAY 2024

Trustees: Gerry Ladds (Chairperson)
Arthur Davey
Martin Wells
Ian Gomm (Resigned 1.8.24)
Paul Blackman
David Biggadyke
Mick Bryant
Katie Epton
Jane Kay
Paul Collingwood

Bankers: Barclays Bank

Charity Number: 1205664

Address: Willoughby Road Allotments
Willoughby Road
Boston
Lincolnshire

Independent examiner: Mrs Nicola Lenton FCCA
Dexter and Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston, Lincolnshire
PE21 6NA

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION
ANNUAL REPORT OF THE TRUSTEES
FOR THE PERIOD 10 NOVEMBER 2023 TO 31 MAY 2024

Objectives of the Charity

To further or benefit the residents of Boston without distinction of gender, sexual orientation, race or of political, religious or other opinions by providing allotment facilities in the interests of social welfare for recreational leisure time occupation with the objective of improving life for the residents.

In setting our objectives and planning our activities our trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

Structure, Governance and Management

Willoughby Road Allotment Association is a registered CIO (No 1205664), Registered 10th November 2023 and it is governed by its Constitution.

Financial Position and Reserves

The Charity relies on generous donations from individuals and grants received. During the year grant income received was £35,817 of which £11,639 was still in restricted reserves at the year end.

Figures for 2023-2024:		£
	Total receipts	57,709
	Total payments (including Capital Expenditure)	(34,357)
	Increase in cash funds	23,352
	Total Reserves	23,352

The trustees consider that the reserves are adequate to continue the charity's current level of activity.

Risk Management

The trustees have undertaken a review of the major risks to which the charity is exposed, and systems to mitigate those risks have been considered and are adequate.

Trustees

All of the trustees give their time voluntarily to the charity, all of the trustees had to undergo an ID check to be accepted as a trustee.

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION
ANNUAL REPORT OF THE TRUSTEES
FOR THE PERIOD 10 NOVEMBER 2023 TO 31 MAY 2024 Cont

Trustee selection – Trustees will be voted in at the AGM following the selection method as set out in the CIO's constitution document.

Review

Activities in the year

The main activities of Willoughby Road Allotments, are:-

- To allow individuals and families to tend the rented plots, there are 66 on site
- The running of an onsite café twice a week and on event days.
- The invitation of schools/groups/clubs to the site for educational purposes.
- To host volunteers.
- To hold events across the year, including 2 open days for the National Garden Scheme.
- To include people from the local community.
- To share produce with local food banks.

Main Achievements

The CIO was granted Charity Status on 10th November 2023

Willoughby Road allotments have been awarded the Boston Heroes award in February 2024 at Boston Borough Council event.

We have also continued to score highly on the In Your Neighbourhood Scheme last rating achieved was 5 – outstanding.

The setting up, from scratch, and running of a café, including training, after receiving funding from the National Lottery.

Regular attendance of a Nursey school group who visit the site weekly.

Raising funding through successful applications.

Holding events, 2 open days per year and in 2024 6 successful workshops and a Gnome Hunt

Installation of 10 streetlights on the public walkthrough on the site in February 2024.

Installation of a new bio-waste unit (septic tank) at the site

Volunteers

We are grateful to now have 5 regular volunteers on site who generously give up their time to contribute to the allotments. One attends 4 days a week regularly 9-11.30am, others on a regular basis without set date/times. Volunteers are able to contribute time to all aspects of the site outside and in the café. There is a volunteer policy in place for the CIO.

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

ANNUAL REPORT OF THE TRUSTEES FOR THE PERIOD 10 NOVEMBER 2023 TO 31 MAY 2024 Cont

Trustees' Responsibilities

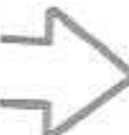
The trustees are required under the Charities Act 2011 to prepare financial statements for each year, selecting an appropriate consistent basis for preparation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Requirement for Audit

There is no requirement in the constitution for the accounts to be audited. The Charities Act 2011 obliges the Trustees to have the financial statements independently examined. A copy of the examiner's report is attached to the accounts.

The report was approved by the trustees on 11th September 2024 and signed on their behalf.



Gerry Ladds (Chairperson)

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WILLOUGHBY ROAD ALLOTMENT ASSOCIATION**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period 10 November 2023 to 31 May 2024, which are set out on pages 6 to 8.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

MRS NICOLA LENTON FCCA
Independent Examiner
Dexter & Sharpe
Chartered Certified Accountants
The Old Vicarage
Church Close
Boston
Lincolnshire
PE21 6NA

11th September 2024

WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

RECEIPTS AND PAYMENTS ACCOUNT FOR THE PERIOD 10 NOVEMBER 2023 TO 31 MAY 2024

	Restricted Funds £	General Funds £	Total 2024 £
RECEIPTS			
Grants, Donations and Offerings:			
Grants	35,817	-	35,817
Donations	-	18,590	18,590
Other Income:			
Allotment rent	-	2,495	2,495
Café takings	-	607	607
National garden scheme	-	200	200
Total Receipts:	35,817	21,892	57,709
PAYMENTS			
Direct Charitable Expenditure:			
Subcontract Labour	5,202	-	5,202
Insurance	-	601	601
Water rates	-	88	88
Light and heat	504	-	504
Repairs and renewals	-	72	72
Gardening	264	371	635
Donations	-	742	742
National garden scheme	-	200	200
Telephone and internet	367	-	367
Governance Costs:			
Subscriptions	80	-	80
Professional fees	-	180	180
Finance Charges:			
Sum-up fees	-	6	6
Other Expenditure:			
Sundry	230	-	230
Postage and stationery	170	-	170
Café purchases	292	292	584
Total Payments:	7,109	2,552	9,661
<u>NET SURPLUS FOR THE YEAR</u>	28,708	19,340	48,048
Capital Expenditure			
Street Lights	7,853	-	7,853
Septic Tank	16,300	-	16,300
Parasoles and bases	198	-	198
Furniture	115	-	115
Heater	130	-	130
Shed	-	100	100
Total Capital Expenditure:	24,596	100	24,696
Excess of income over expenditure	4,112	19,240	23,352
Transfers between funds	7,527	(7,527)	-
Cash Funds Carried Forward	11,639	11,713	23,352

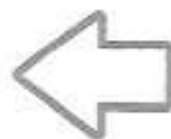
WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MAY 2024

	2024 £
Assets Owned by the Charity	
Street Lights	7,853
Septic Tank	16,300
Parasoles and Bases	198
Furniture	115
Heater	130
Shed	100
Total	<u>24,696</u>
Cash Funds	
Cash at Bank and In Hand	23,352
Total cash funds	<u>23,352</u>
Other Assets and Liabilities	
Debtors	
British Gas	558
	<u>558</u>
Liabilities	
Accountancy	480
	<u>480</u>

Approved for and on behalf of the charity on 11th September 2024 by:

Gerry Ladds (Chairperson)



WILLOUGHBY ROAD ALLOTMENT ASSOCIATION

**NOTES TO THE ACCOUNTS
FOR THE PERIOD 1 NOVEMBER 2023 TO 31 MAY 2024**

1. ACCOUNTING POLICIES

Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charity Commission requirements on the Receipts and Payments Basis and are compliant with the Charities Act 2011.

2. TRANSACTIONS WITH TRUSTEES

During the year, one of the trustees was paid £5,202, for work provided under normal commercial terms, to assist the Charity with its administrative procedures. This has been applied for and funded via one of the restricted grants.