

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF

# HOLY CROSS, BILLESLEY

Annual Report & Financial Accounts

For the year end 31<sup>st</sup> December 2024

Registered Charity Number 1205618

## Contents

Annual Report .....	3
Independent Examiners Report .....	7
Receipts & Payments Accounts .....	8
Statement of Assets & Liabilities .....	10
Notes to the Accounts .....	11

# TRUSTEES' ANNUAL REPORT

## **Financial Review**

Total income for unrestricted funds was £47,758, of which £21322 was from unrestricted voluntary income.

Unrestricted voluntary income remains steady compared with 2023. Donations made up £11269 of the total with the remainder being made up of £2250 Gift Aid and a legacy of £7803. Hire income was £24,935 compared with £20,623 in the previous year.

£53,900 was spent from unrestricted funds to provide a Christian Ministry from Holy Cross representing a decrease of 11%. This was due to Centre boiler replacement in 2023. Church utility costs decreased to £2229 (47.5% decrease due to inoperable boilers in church). Church Centre utility costs decreased by 19% to £5439, due to better tariffs and energy management.

There was also restricted expenditure of £13333 which is detailed in the Financial Statements. The net result for the year was a decrease in total funds of £19774 (down 18.2%) The total fund balances at the year end stood at £94158 (unrestricted: £31401 designated £203 and restricted £62376)

## **Aims and purposes in Interregnum**

Holy Cross' Parochial Church Council (PCC) has the responsibility to promote the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the Church Centre.

## **Objectives and Activities.**

The PCC have considered the Charity Commission's guidance on public benefit and in particular the supplementary guidance in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the Parish. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

providing resources and facilities for public worship, pastoral care, and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers.

promoting Christian values, and service by members of the Church in the Parish to its community, to the benefit of individuals and society as a whole.

## **Achievements and Performance**

### **Mission Statement**

*Holy Cross Church: A cornerstone in the community, seeking to faithfully love and serve God and our neighbours both near and far.*

The PCC has temporarily suspended Transforming Church Goals whilst awaiting a new incumbent, however still aiming to maintain and develop an enriching children's and youth ministry; and making the most of occasional offices and seasonal services.

### **Church Attendance and Electoral Roll**

On 31<sup>st</sup> December 2024 there were 30 members on the Church Electoral Roll, 14 of whom were not resident within the parish.

The average attendance at Sunday Eucharist services during October 2024 was 13, of which an average of 13 received communion and an average of 1 was under 16.

### **Review of the year**

The PCC met 4 times during the year, two of which included the Area Dean. There were no Standing Committee meetings in 2024. However, there were 5 Continuity Committee Meetings in which the Ministry Rotas were discussed and reviewed.

Pastoral care has been maintained as much as possible during the Interregnum led by Reader Val King.

The main items of business included managing the church, the roof is an ongoing issue to be resolved with the involvement of the Diocesan Surveyor.

We continue to support the congregation and community.

### **Fundraising events:**

Quiz Night and the sale of quiz sheets raised £622 for church funds. No other fundraising events were held due to the Interregnum.

The PCC is extremely grateful to those who have continued to serve our Parish, especially in a time of interregnum.

### **Optional Information**

#### **Risk Assessment**

The PCC is aware of its responsibilities with regard to risk management and has carried out an assessment of risks it might be exposed to and that all necessary steps have been taken to minimize the effects of all such risks as may exist.

The PCC has a Health and Safety Policy which is reviewed on a regular basis.

There is a Protection Policy in place in respect of children and vulnerable adults.



## **Future Plans**

The PCC will continue to carry out policies and initiatives to achieve the aims of our Mission Statement with these priorities; -

- Making the most of occasional offices and seasonal services
- Creating a spiritually enriching children's and youth ministry
- Communication in all its forms to create a visible and accessible church.

However, the PCC acknowledges that many of these are strained due to Interregnum.

Necessary repairs to the fabric of the building will continue to be carried out.

An Art Exhibition was held from Westhill Endowment which provided an opportunity to link with groups through education and creative and spiritual reflection.

Creating a Transforming Church Action Plan (TCAP) with support from the Diocesan Parish Mission Support Team. This has been paused due to the Interregnum and emerging Oversight area with Immanuel and Christchurch.

Working towards a Silver Award from A Rocha through the development of Holy Cross as an Eco Church. All electrical lighting in the Centre has been upgraded to led which has already proved to be more efficient and economic. Fairtrade coffee always used and recycled toilet paper and copier paper is used. Compost in outside area is used to fertilize shrubbery and flower patches.

## **Structure, Governance and Management**

The Parochial Church Council (assisted by the Area Dean and Arch Deacon) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Powers Measure.

The method of appointment of PCC members is set out in the Church Representation Rules.

All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including how the funds of the PCC are to be spent.

The Standing Committee is the only committee required by church law and has the power to transact the business of the PCC between meetings, subject to ratification by the PCC. Its members are, Dave Edwards, Helen Edwards, Valerie King and Stephanie Spencer. It is considered that all those whose involvement in the life of our church includes management responsibilities are deemed to be Fit and Proper Persons under the terms of the Finance Act 2010.

## **Administrative Information**

The Parish of Holy Cross, Billesley Common is situated in the Kings Norton, Moseley and Shirley Deanery. It is part of the Diocese of Birmingham within the Church of England. The correspondence address is Beauchamp Road, Billesley, Birmingham. B13 0NS.

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2011) and is a charity with the Charity Commission. Charity No. 1205618 from 7<sup>th</sup> November 2023.

PCC members who have at any time from 1<sup>st</sup> January 2024 until the date this report was approved are:

Ex Officio Members:

- Incumbent:
- Reader: Valerie King
- Churchwardens:

Elected Members:

- Stephanie Spencer (Treasurer)
- Sue Richards
- Lesley Brown
- Elaine Wilson
- Malcolm Wilson
- David Edwards
- Helen Edwards
- Dawn Butterfield

It is considered that all PCC members and any others who could be understood as 'managers' in the activities and affairs of the church as defined in Schedule 6 of the Finance Act 2010, have completed declarations confirming that they are 'fit and proper' persons under the terms of the Finance Act 2010'.

All members elected for the first time and any others who have been re-elected to the P.C.C. after an absence of time are supplied with copies of the minutes of the P.C.C meetings and are given a copy of the last Annual Report and Accounts, and are invited to meet with the PCC, the Churchwardens and the Incumbent in order that they may be thoroughly briefed on the present situation of the Parish.

Inservice training is available for all members of the P.C.C as appropriate.



**Independent Examiner's unqualified report to the members of the P.C.C. of Holy Cross Church, Billesley Common in respect of the Financial Statements of the P.C.C. for the year ended 31<sup>st</sup>. December 2024 as set out on pages 8 to 12 of this Report.**

**Respective responsibilities of the P.C.C. and the examiner.**

The P.C.C. members acting as the charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for the year under section 144 of the Charities Act 2011(the Charities Act) and that an independent examination is needed. It is my responsibility to:

examine the accounts under section 145 of the Charities Act  
to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and  
to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's statement.**

My examination was carried out in accordance with the general Directions given by the Charity Commission and the guidance published in PCC Accountability (The Charities Act 2011 and the P.C.C.), 5<sup>th</sup> edition). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement.**

In connection with my examination, no material matter has come to my attention which gives me cause to believe that in, any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act, or  
the accounts do not accord to the accounting records.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts is reached.

Signed. *Alan A. Clements* Date 2<sup>nd</sup>. May 2025.

Name Rev'd. A. A. Clements.  
Fellow Association of Charity Independent Examiners.  
Address 15 Carleton Road, Great Knowley, Chorley PR6 8TQ.  
ACIE PCC CC32

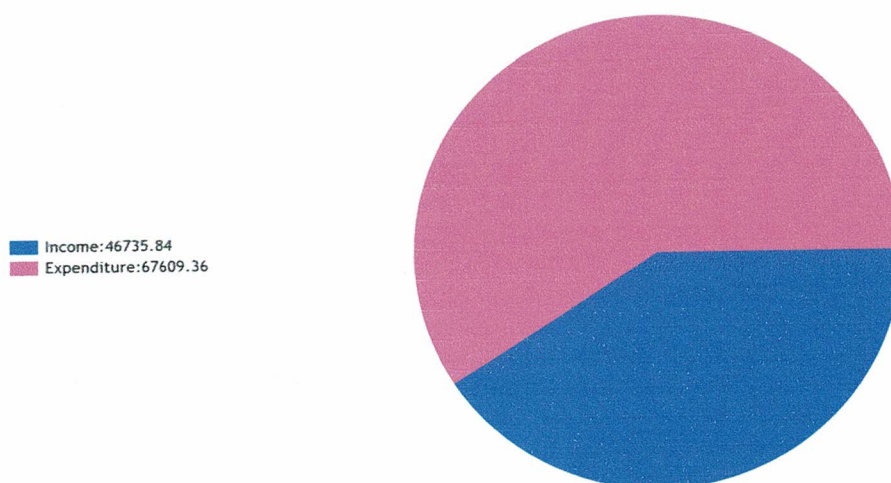
**Holy Cross**  
**Receipts & Payments by Report Group**  
**For the period from 01 January 2024 to 31 December 2024**

		General funds	Designated funds	Restricted funds	Total funds	Last Year
<b>Receipts</b>						
Voluntary income	Planned Giving	7,951	-	-	7,951	10,681
	Collections At Services	1,405	-	-	1,405	1,520
	Donations & Appeals	1,912	-	-	1,912	711
	Gift Aid	2,250	-	-	2,250	3,279
	Legacies	7,803	-	-	7,803	28,000
<b>SubTotal Voluntary income</b>		<b>21,322</b>	<b>-</b>	<b>-</b>	<b>21,322</b>	<b>44,191</b>
Activities for generating funds	Events Fundraising	448	-	-	448	-
	Regular Fundraising	174	-	-	174	158
<b>SubTotal Activities for generating funds</b>		<b>622</b>	<b>-</b>	<b>-</b>	<b>622</b>	<b>158</b>
Church activities	Parochial Fees	879	-	-	879	1,441
	Centre Hire	24,935	-	78	23,912	20,623
	Other Income	1	-	-	8	44
<b>SubTotal Church activities</b>		<b>25,815</b>	<b>-</b>	<b>78</b>	<b>25,892</b>	<b>22,108</b>
<b>Total Receipts</b>		<b>47,758</b>	<b>-</b>	<b>78</b>	<b>47,836</b>	<b>66,456</b>
<b>Payments</b>						
Church activities	Common Fund	18,681	-	-	18,681	18,720
	Charitable Giving	110	-	-	110	124
	Ministry Expenses & Costs	-	-	-	-	235
	Vicarage Costs	537	-	-	537	658
	Mission & Outreach Work	-	-	1,163	1,163	859
	Church Service Costs	848	-	810	1,658	1,995
	Church Maintenance & Improvements	362	-	-	362	3,374
	Centre - Cleaning & Hygiene	2,095	-	-	2,095	1,369
	Church Insurance	1,627	-	-	1,627	1,583
	Church Safety & Security	125	-	-	125	125
	Church Utilities	2,229	-	-	2,229	4,247
	Centre - Staffing	10,479	-	-	10,479	9,779
	Centre - Office & Admin Costs	1,630	-	-	1,630	1,049
	Centre - Maintenance & Improvements	1,720	-	11,360	13,080	3,318
	Centre - Major Repairs	-	-	-	-	9,316
	Centre - Insurance	1,627	-	-	1,627	1,583
	Centre - Safety & Security	5,846	-	-	5,846	2,013
	Centre - Utilities	5,439	-	-	5,439	6,663
	Churchyard Upkeep	152	-	-	152	450
	Professional Fees	100	-	-	100	100
	Other Expenditure	294	-	-	294	58
<b>SubTotal Church activities</b>		<b>53,901</b>	<b>-</b>	<b>13,333</b>	<b>67,234</b>	<b>67,616</b>

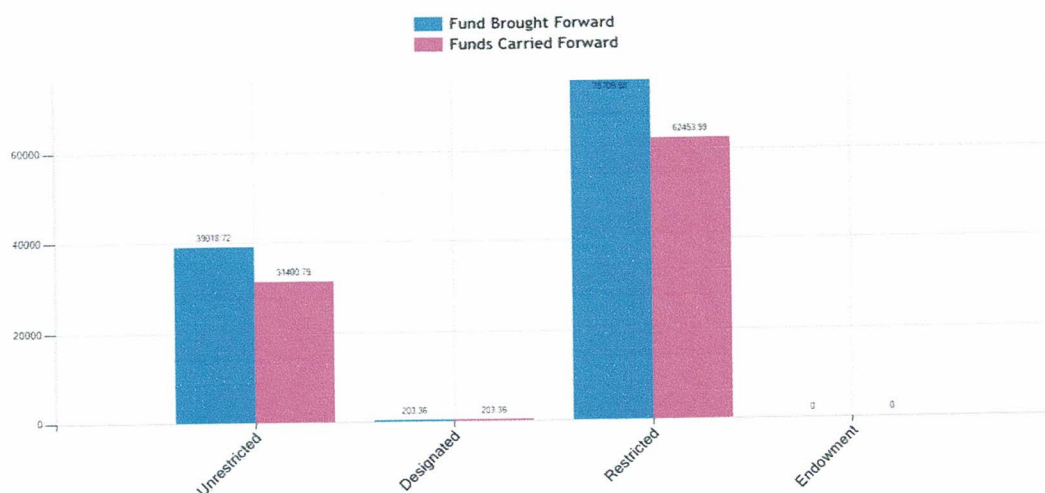


Costs of generating funds	Giving Costs	58	-	-	58	60
	Events Fundraising Costs	318	-	-	318	-
<b>SubTotal Costs of generating funds</b>		<b>376</b>	<b>-</b>	<b>-</b>	<b>376</b>	<b>60</b>
<b>Total Payments</b>		<b>54,276</b>	<b>-</b>	<b>13,333</b>	<b>67,609</b>	<b>67,676</b>
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<b>-6,518</b>	<b>-</b>	<b>-13,256</b>	<b>-19,774</b>	<b>-1,220</b>

Sofa Separate Designated-Total Income vs Expenditure



Sofa Separate Designated-Funds Brought Forward vs Funds Carried Forward



# Holy Cross

## Statement of Assets and Liabilities (by code) As at: 31 December 2024

Class and nominal code	General (Unrestricted)	Designated	Restricted	Total	Last year
<b>Current Asset - Cash At Bank And In Hand</b>					
1500: Current Account	32,578	203	61,942	94,723	115,352
<b>Total</b>	<b>32,578</b>	<b>203</b>	<b>61,942</b>	<b>94,723</b>	<b>115,352</b>
<b>Liability - Agency Accounts</b>					
6699: Agency collections	-	-	-435	-435	420
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-435</b>	<b>-435</b>	<b>420</b>
<b>Net total assets</b>	<b>32,578</b>	<b>203</b>	<b>62,376</b>	<b>95,158</b>	<b>114,932</b>
<b>Represented by</b>					
General (Unrestricted)	32,578	-	-	32,578	39,019
Designated - Diocese Decorating	-	203	-	203	203
Restricted - Crafts Club	-	-	2,497	2,497	2,497
Restricted - Help	-	-	1,501	1,501	1,501
Restricted - Inunity	-	-	21	21	21
Restricted - Job Club	-	-	1,316	1,316	1,316
Restricted - Lord Mayor	-	-	754	754	754
Restricted - M&M	-	-	20,887	20,887	22,777
Restricted - Mind & Music	-	-	1,748	1,748	3,311
Restricted - POW	-	-	3,889	3,889	3,889
Restricted - PSA	-	-	23,097	23,097	32,977
Restricted - Roof Fund	-	-	911	911	911
Restricted - Seeding	-	-	4,580	4,580	4,580
Restricted - Those in Need	-	-	1,173	1,173	1,173
<b>Total</b>	<b>32,578</b>	<b>203</b>	<b>62,376</b>	<b>95,158</b>	<b>114,932</b>

Approved by the PCC at its meeting on 27<sup>th</sup> February 2025 and signed on their behalf by Stephanie Spencer.

*S. Spencer*  
Chair of PCC

# Notes to the Accounts

## Agencies

Any third-party funds received by the PCC during the year have been excluded from the accounts and put through agency collections. The following balances were held in those agency collections at year end:

	Total
Sequestration Account	490
	<u>490</u>

### Agency collections during year on behalf of external causes

Any third-party funds received by the PCC during the year end have been excluded from the accounts and put through agency collections. The PCC runs several events through the year to raise money for external causes. The following amounts were collected during the year and paid out to these charities:

	Total
Children's society	97
Christian Aid	30
Poppy appeal	43
	<u>170</u>



# Fund Movements

## Unrestricted fund movements

**Holy Cross**  
**Fund movement summary**  
**Selected period: 01 January 2024 to 31 December 2024**

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
<b>Unrestricted</b>					
General - General fund	39,019	47,758	54,276	78	32,578
<b>Sub-totals</b>	<b>39,019</b>	<b>47,758</b>	<b>54,276</b>	<b>78</b>	<b>32,578</b>
<b>Designated</b>					
Diocese Decorating Fund - Diocese Decorating	203	-	-	-	203
<b>Sub-totals</b>	<b>203</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>203</b>

## Restricted funds movements

**Holy Cross**  
**Fund movement summary**  
**Selected period: 01 January 2024 to 31 December 2024**

Fund	Fund balances brought forward	Incoming Resources	Outgoing Resources	Transfers	Fund balances Carried forward
<b>Restricted</b>					
Crafts Club - Running Of Weekly Club	2,497	-	-	-	2,497
Help - Helping Billesley	1,501	-	-	-	1,501
Inunity - Inunity	21	-	-	-	21
Job Club - Employment Guidance & Support	1,316	-	-	-	1,316
Lord Mayor - Community Trip	754	-	-	-	754
M&M - Mission & Ministry	22,777	-	1,890	-	20,887
Mind & Music - Music Dementia Group	3,311	-	1,563	-	1,748
POW - Place Of Welcome	3,889	-	-	-	3,889
PSA - Phelps Social Activities	32,977	-	9,880	-	23,097
Roof Fund - Roof Fund	911	-	-	-	911
Seeding - Pre-School	4,580	-	-	-	4,580
Those in Need - Those In Need	1,173	-	-	-	1,173
<b>Sub-totals</b>	<b>75,710</b>	<b>-</b>	<b>13,333</b>	<b>-</b>	<b>62,376</b>
<b>Totals</b>	<b>114,932</b>	<b>47,758</b>	<b>67,609</b>	<b>78</b>	<b>95,158</b>