

Minutes of the First Annual General Meeting
of the Durrington Community Centre Association (charity number 1205617) held
On Wednesday 4 June 2025 at 7.30pm

Present:

Roger Eastment	Treasurer
Jackie Tettersell	Manager
Laura Thomas	Secretary
Linda Leaney	Trustee / LEP Church
Sylvia Chapman	Trustee / CSPA
Geraldine Mustard	Durrington Friendship
Eric White	Goring Stamps
Pam Hawley	Durrington WI
Paul Mansfield	CSPA

1 Apologies for absence

David Jacobs	Chairman
Jackie Bray	Office Administrator
Dawn Boulton	2 nd Northbrook Brownies
Denise Cullip	Cats Protection

2 Minutes of the last meeting

As the first meeting of the Community Centre as a CIO no previous minutes were available.

3 Matters Arising

No matters arising

4 Chairman's Welcome (read out by J Tettersell in Chairman's absence)

2025 has started as an excellent and also challenging year for us here at the Durrington Community Centre Association. Our first months operating as a Charitable Incorporated Organization has seen a few subtle changes which have hopefully gone un-noticed by our members but been time consuming, frustrating and sometimes extremely stressful to our Committee and Staff.

Our success as a Centre both under the old and new umbrellas, is directly due to those working as part of a team to enable the successful day to day running of the Centre, and I would like to personally thank all of them for their enthusiasm, energy and hard work it requires to keep our Centre up and running and open every day for the various activities we have on offer for members of the Community.

We are no longer charging to become a member of the Centre, but membership is still available and open to everyone who takes an interest and is keen to support our community. We have also re-arranged our pricing structure to be fairer and easier for our users.

So far this year, we have had the floors cleaned and polished, purchased some new chairs, had the movable wall repaired and kept up with the mountain of maintenance, paperwork and legal requirements, and also arranged training for those who have needed it or just wanted to be more involved with the Centre.

We have also reconnected with the local special needs community and they are volunteering within the Centre with jobs such as coffee bar cover once a week, painting jobs and small maintenance jobs.

Our current Trustees are David Jacobs, Roger Eastment, Linda Leaney, and Sylvia Chapman. All of whom are happy to remain for the coming year. If you feel you would like to join the trustee committee - you will have the opportunity to join before the end of this meeting.

Thank you for coming and continuing to support your Community Centre, now I ask Roger Eastment to report on the finances of the Centre.

5 Treasurer to present the Accounts of the Association

These accounts for 2024 represent the last year of our status as an Unincorporated Charity. From 2025 we are a Charitable Incorporated Organisation. I would draw your attention to the notes on the third page under the heading "depreciation" explaining that we have written off the remaining value of our fixed assets so that in future our accounts will just show our profit and loss and a summary of our current assets, of which the vast majority consists of our bank balances.

After the depreciation of £14,792 we made a small loss of £981, leaving our total current assets at £187,386 of which £186,118 is held in our bank accounts. Future accounts will of course benefit considerably from not having depreciation deducted.

R D Eastment
Hon Treasurer

6 To elect the trustee officers of the Association

The current trustees are David Jacobs, Roger Eastment, Linda Leaney and Sylvia Chapman who agreed to continue in the posts and the meeting agreed to re-elect the Trustees.

7 To note the names of the outside bodies appointed by the Borough Council

The Council are currently looking into the system of outside bodies and we are awaiting their conclusion as to whether we will still have representation from the Council on our committee.

8 To appoint a qualified auditor

Jan Young is happy to continue as an independent auditor.

9 Any Other Business

Geraldine asked whether we had reviewed our prices as mentioned previously. It has been agreed we can keep our prices at the current rate for the time being.

The chairs are still proving a problem and more will need to be purchased.

The meeting discussed the number of groups and it was reported that whilst community groups are declining possibly due to a lack of volunteers, we are running groups as sections

which raises more money for the Centre.

Linda asked how the new church were settling in and Jackie reported Kingdom Faith were a happy enthusiastic group who were also starting to use the prayer room.

A recent meter reading meant 2 gas leaks were noticed and reported. SGN attended within the hour and fixed them.

A question regarding the new community centre planned on the floral estate was discussed, this still seems to be a long way off. The church also planning to build there appear to be no closer to building.

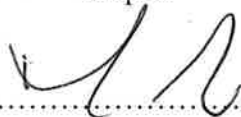
Jackie felt the flooring in the toilets needs to be the next repair and will look into getting quotes.

10 Date of next meeting

The date of the next meeting will be announced by poster and email next year.

The meeting closed at 8.00pm.

Signed



Date

15/6/2026

DURRINGTON COMMUNITY CENTRE ASSOCIATIONStatement of financial activities for the year ended 31 December 2025

<u>INCOME</u>	Notes	2025 £	2024 £
Room rentals		63,607	57,257
Interest		6,840	7,340
Membership fees	2		2,243
Donations	3	1,969	2,081
Shed rental		780	660
Fund raising activities	4	30,623	26,597
Photocopying (net)		0	6
		<u>103,819</u>	<u>96,184</u>
 <u>EXPENDITURE</u>			
Salaries & NIC	6	41,318	41,998
Repairs and Maintenance		8,733	4,313
Cleaning & Gardening		8,251	7,821
Light & Heating		12,722	14,266
Security/CCTV		652	773
Telephone		979	923
Water		1,443	1,875
Insurance		767	746
Fees & Subs		1,656	1,399
Printing & Stationery		164	44
Photocopying		125	
Sundry Equipment		1,783	1,250
Rates		593	274
Refuse		907	975
Training		50	48
Bank charges		271	303
Accountants Fees		872	
Sundries		0	62
Solicitors Fees		0	900
Depreciation		0	14,792
		<u>81,286</u>	<u>92,762</u>
 Fund Raising Activities	4	5,113	4,403
 <u>TOTAL EXPENDITURE</u>		<u>86,399</u>	<u>97,165</u>
Net profit for year/(loss)		17,420	(981)

DURRINGTON COMMUNITY CENTRE ASSOCIATION

Statement of funds held as at 31 December 2025

	£
HSBC Bank - current account	35,378
HSBC Money Market Division	70,000
Cambridge & Counties Bank	97,266
	<hr/>
	202,644

Funds held as at 31 December 2024

HSBC Bank - current account	23,129
HSBC Money Market Division	70,000
Cambridge & Counties Bank	92,989
	<hr/>
	186,118

Increase over year	16,526
(difference in debtors)	894

Note

The value of fixed assets, having been depreciated over approximately 40 years was finally written-off in the 2024 accounts

Cash held is negligible. Creditors are nil
Debtors amount of £2014 see note 5

DURRINGTON COMMUNITY CENTRE ASSOCIATION

Notes to the Accounts for the year ended 31 December 2025

1 Accounting Policies

These accounts have been prepared in accordance with the Charities Act 2011, the Charities (Annual Return) Regulations 2024 and the Statement of Recommended Accounting Practice on accounting by Charities

2 Membership fees

Both Individual Membership fees and Group Membership Affiliation fees were discontinued from 1 January 2025

3 Donations

	£
Sundry anonymous	1,969

4 Fund Raising Activities

	Organiser's Costs	Proceeds	Net	2024
Coffee Lounge	2,530	9,767	7,237	8,099
Bowls Equipment hire	---	220	220	340
Sale of waste sacks	2,583	2,939	356	764
Raffles	---	202	202	444
Bowls	---	8,965	8,965	5,619
Dancers	---	8,530	8,530	6,928
	<u>5,113</u>	<u>30,623</u>	<u>25,510</u>	<u>22,194</u>

5 Debtors

	£
Room rentals due 31.12.24 but not yet received	955
Accrued interest	<u>1,059</u>
	2,014

6 Employee's Remuneration

Band	£	No of employees
Under 60K	41,360	3

7 Administration Charges

No fee has been charged for the Independent Examination and costs relating to meetings were negligible.

8 Trustees Expenses etc

No expenses were reimbursed to the Trustees during the year and no member of the committee or any other person connected to them has received or is due to receive any remuneration directly or indirectly from the Charity's funds. The charity made no ex-gratia payments during the year.

DURRINGTON COMMUNITY CENTRE ASSOCIATION

I report on the accounts of Durrington Community Centre Association for the year ended 31 December 2025 which are set out of pages 1-4.

This report is made solely to the charity's trustees as a body, in accordance with provision 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters that I am required to state them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

As described in the Statement of Trustees' Responsibilities, the charity's trustees are responsible for the preparation of the Accounts. The charity's trustees consider that an audit is not required for this year, under provision 144(1) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under provision 145 of the 2011 Act;
- Follow the procedure laid down in the General Directions given by the Charity Commission under provision 152(5) of the 2011 Act; and

state whether particular matters have come to my attention.


Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosure in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

- 1 Which gives me reasonable cause to believe that in any material respect the requirements
 - To keep accounting records in accordance with provision 130 of the 2011 Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- 2 To which, in my opinion, my attention should be drawn in order to enable a proper understanding of the accounts to be reached.

NICKY THORNHILL : 
FORMER FCCA (Retired)
9, CORNE CLOSE, WORTHING, BN13 3LP
12/5/2026

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