

Age Concern Heathfield and District

Income & Expenditure for 12 months ended 30th June 2025

Charity Number 1205545

Age Concern Heathfield and District

Legal and Administrative Information

Trustees	Alan Kenneth Hale Elizabeth Jean Keating Julie Anne Langdon Andy Shakeshaft Annabel Williams Nicole Hudson John Hudson Robert George Curtis
Charity Number	1205545
Principal Address	c/o Little Tinkers Nursery Scocus Barn Five Ashes East Sussex TN20 6JJ
Independent Examiner	Steven Kemp, MDJ Services
Bankers	NatWest Bank Muster Green Haywards Heath West Sussex RH16 4AP

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Age Concern Heathfield and District

Trustees' Report

For the period ended 30th June 2025

The trustees present their report and accounts for the year ended 30th June 2025.

The accounts have been prepared in accordance with the accounting policies which comply with the Charities Act 2011 and the Statement of Recommended Practice issued in March 2005.

Structure, governance and management

The charity was officially registered as a Charitable Incorporated Organisation (CIO) on 2nd November 2023 under Charity Number 1205545.

The trustees who served during the year were:

Alan Kenneth Hale
Elizabeth Jean Keating
Julie Anne Langdon
Andy Shakeshaft
Annabel Williams
Nicole Hudson
John Hudson
Robert George Curtis

Trustees are elected annually at the Annual General Meeting

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that the systems are in place to mitigate exposure to the major risks.

Objectives and activities

To promote and benefit the well-being of senior residents in the TN21 post-code area. The Charity is staffed entirely by volunteers offering our clients;

- Minibus transportation services for outings and shopping trips
- Medical car transportation services for hospital, doctor and other medical appointments
- A Men's Shed providing the opportunity for men to connect, create and converse

Age Concern Heathfield and District

Chair Report for the period 1st July 2024 – 30th June 2025

I am pleased to report that we have had another successful year.

We have continued to offer a comprehensive service to our clients and we are in a strong financial position.

Our biggest challenge remains encouraging new volunteers, as we continue to have an increasing demand which we are not always able to meet, despite trying multiple avenues to recruit.

Minibus Service

Andy Shakeshaft, a Trustee, continues in the lead role for the minibus service. He is supported by Chris Hicks and Mark Fletcher who organise the maintenance and servicing of the mini buses and a team of administrators who book drivers and telephone clients. Chris kindly investigated the VAT we pay as a charity on the vehicle maintenance and as a consequence we are now VAT exempt on our vehicle servicing and maintenance. Thank you, Chris.

Special thanks to Dawn and Elizabeth who work out the logistics of order and timing of clients, which can change on an hourly basis!

The Service continues to be very well used, and trips are often oversubscribed.

There are regular weekly shopping trips to the Co-op and lunches at Punnetts Town and the Union Church.

New venues have been tried out this year, including Staverton Garden Centre, The Heathfield Tavern, Pashley Manor Rose festival, with a boat trip from Medway Wharf Marina planned.

Our clients were invited to the dress rehearsal of two shows by the Rushlake Green Players, in November and June, both were well attended and much laughter was had by all.

We also arranged D-Day Cream team on the 6th June including engaging a local singer who sang many old favourites from the 1940s and 50s. There was much singing, some dancing and lots of flag waving.

Another second cream tea was held in August, co-ordinated by Rhona Verrall, an event now added to the annual calendar. It was lovely to see a number of Rushlake Green residents joining us. As always, we received many compliments and thanks.

Although the buses are ageing, they are well maintained. We are looking at the option of an electric vehicle, although this would need approval and a permanent site for the bus.

I would also like to thank Andy for his perseverance in taking ACH forward with the setting up and training of the Trustees to use a central 'P Cloud' database that can be accessed by all Trustees. The database includes client and volunteer information giving instant access for details if required urgently. In addition, all our legal and other paperwork, including Trustee meetings are now stored electronically in one place.

Medical Car Service

Our Medical Car Service is led by Nicole Hudson, a Trustee, and assisted by Elizabeth Keating, Gina Darling, Julie Langdon and most recently Sue Palmer. The service continues to be in great and constant demand for both local and hospital appointments, which can be as far afield as Brighton, Maidstone, East Sussex as well as London. The demand for assistance can sometimes overtake our driver availability supply which, unfortunately, on occasions has led to us having to inform clients that we cannot fulfil their request. Our average trips remain at around 20-30 trips per week.

Age Concern Heathfield and District

It must not be underestimated the amount of time and effort that the administrators put in to keep this service working so efficiently.

The Men's Shed

The Men's Shed is led by Bob Curtis, a Trustee and Nic Stenhouse and a committee.

There are a regular group of 'Shedders' who are active members, along with an ever-increasing social group. As of the end of June there were 40 members, (27 active and 13 social).

There is currently no waiting list.

The shed is open on Tuesdays and Thursdays.

The 'Shedders' work hard to generate money and are consistently looking for new opportunities. They regularly attend local Farmers markets and events to sell their work, in addition to commissioned work.

They have regular social events including coffee mornings, curry evenings and quizzes, with something for everyone.

Accounts

John Hudson, a Trustee has taken on the main role as treasurer for ACH. John has also put together a power point presentation which explains exactly what our services are. In addition, he is recording the workings of ACH that can be an important reference for everyone involved in the running of ACH

As reported in last year's accounts the legal status of the organisation changed in the 2023/2024 financial year, necessitating the production of two sets of accounts, one for our legacy charity no. 205665 and one for our new charity no. 1205545. The dual reporting continues this financial year as the legacy charity is still in existence, as are its bank accounts which started and closed the year with £0.00 cash balances. This allowed us to capture any odd receipts that had been credited to the legacy bank accounts and transfer the monies to the respective new charity bank accounts as well as notifying the sender of the bank detail change.

During the year, our cash balances increased by £26,249.73 to close at £116,062 credit. Of this, £105,151 (90%) is held in interest bearing deposit accounts which earned £2,472 interest during the year (despite the Bank of England base rate decreasing by 1% to 4.25%, which resulted in our credit interest rates reducing to 2.25% (35-day notice account) and 1.05% (business reserve accounts) as at the year-end}.

Revenues of £51,151 were achieved across the charity from our core services Medical Cars, Minibuses and Men's Shed, including generous donations from our clients and community (a £15,000 legacy and £500 from Tunbridge Wells Oddfellows).

Expenses were well maintained at £38,264 which is approx. 15% lower than previous years. As is typical with our operation of three mini buses, a large part of our expense base supports the running and maintenance of the fleet, which equated to £11,365 plus depreciation of £9,692. In respect of depreciation, the mini buses will remain our only depreciating asset (depreciating on a 25% per annum reducing balance basis) as the Men's Shed was fully depreciated by £3,596 during this financial year.

The Trustees have been actively looking at ways to utilise our cash for the benefit of our clients and community. In April 2025, the Trustees agreed that an initial amount of £50,000 be allocated towards potential projects including the Men's Shed relocation and the establishment of an ACH Hub along with a new minibus. It should be noted that these projects have not been approved and would require additional funds to complete (which would need to be raised by separate funding initiatives). From an accounting perspective, this allocation is an internal 'paper annotation' only at this time as funds have not been specifically ring fenced in any bank account or accounting.

Age Concern Heathfield and District

We are extremely grateful, as always, to Steve Kemp at MDJ Services for his continued support in producing our accounts – thank you!

The Charity is now set up to receive Gift Aid and we have received our first payment.

Volunteers

And so, to our lovely volunteers, without you all ACH would not exist and I thank each and everyone of you, for the time you give along with your enthusiasm and patience that you bring to the role.

We held a BBQ in the summer for our volunteers, which provided a lovely opportunity for volunteers to meet, eat, drink and share experiences. A Christmas cheese and wine party also proved popular and both events will be repeated the next year.

There was also the opportunity for volunteers to undertake training in basic first aid, manual handling and dementia awareness.

In April, we were invited to Holy Cross Priory for a lovely cream tea that was organised by some of our clients that live there as a way of saying thank you.

This was well attended by residents and volunteers. Holy Cross Priory has also provided a parking space for one of the minibuses. This is an example of how organisations can work together for everyone's benefit.

Trustees

I would like to thank my fellow Trustees, who work behind the scenes keeping the charity running efficiently and meeting all the legal obligations.

Special thanks must go to Elizabeth. She is the first point of call for our clients and I know she helps many of them with queries and problems outside of our services. There is no doubt that she is the lynch pin that holds everything together in ACH.

Equally, there can be no doubt of the role that ACH provides in benefiting the elderly and disabled in our area and everyone should be very proud of ACH and the work we do.

Julie Langdon

Chair

Age Concern Heathfield & District

September 2025

Age Concern Heathfield and District

Age Concern Heathfield & District

Income & Expenditure for period ended 30th June 2025

	Notes	2025 £	2024 £
<u>Income</u>			
General Donations and Activities	2	48,679	12,650
Investment Income	3	2,472	660
Total Income		51,151	13,311
 <u>Expenditure</u>			
Expenses	4 & 8	24,976	6,167
Accountancy Fees		0	0
Depreciation		13,288	4,567
Total Expenses		38,264	10,734
 Net Income/(Expenditure) for the Year/ Net Movement in Funds		 12,887	 2,575

Age Concern Heathfield and District

Balance Sheet

As at 30th June 2025

	Notes	£	2025 £	£	2024 £
Fixed Assets	5				
Fixed Assets at Cost			152,470		152,470
Less Depreciation			<u>-123,389</u>		<u>-110,099</u>
			29,081		42,371
Current Assets					
Cash at Bank and in hand	9	116,064		89,813	
Debtors: amounts due within 1 year	6	625		699	
Creditors: amounts due within 1 year	7		<u>116,689</u>	<u>90,512</u>	
Total Assets less current liabilities			<u>145,770</u>	<u>132,884</u>	
Funds					
Unrestricted Funds			145,770		2,575
Transferred from Old Charity			0		130,309
			<u>145,770</u>	<u>132,884</u>	

The Accounts were approved by the Trustees on

Julie Langdon

Chairman

Age Concern Heathfield and District

Notes to the Accounts

1) Accounting Policies

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, 'Accounting and Reporting by Charities', issued March 2005 and the Charities Act 2011.

2) Income

	2025	2024
	£	£
Income from Mini Bus Services	16,049	6,255
Subscriptions, Donations and Fundraising to Men's Shed	9,212	3,274
Income from Medical Car Services	5,583	1,696
Central Donations/Gifts/Grants	17,835	1,425
	48,679	12,650

3) Investment Income

	2025	2024
	£	£
Interest Receivable	2,472	660

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4) Other Expenses

	2025	2024
	£	£
Advertising	60	0
Computer	235	85
Contractors / Admin Cost	1,369	300
Equipment	1,393	365
General Insurance	1,082	0
Licenses - Blue Badge	0	0
Medical Expenses	404	0
Marketing	117	129
Motor Expenses	11,589	2,569
News Letter	204	0
Postage and office expenses	121	811
Rent	1,385	1,236
Software	37	0
Staff Training, DBS Checks & Welfare	2,467	121
Stationary & Printing	744	248
Subscriptions	40	0
Sundry / Donations	1,359	39
Telephone	694	175
Thank You	0	0
Travel & Subsistence	0	0
Office / Shed / Shopping	1,163	90
Misc.	512	0
	24,976	6,167

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5) Fixed Assets

	2025 £ Buildings	2025 £ Motor Vehicles	2025 £ Total	2024 £ Total
Fixed Assets at Cost – Transferred	26,715	125,755	152,470	152,470
Additions in Year				
Purchased				
Disposal				
Gift Aided – DVLA Scheme				
Total Cost of Fixed Assets C/fwd	26,715	125,755	152,470	152,470
Depreciation - Transferred	23,119	86,980	110,099	105,531
Depreciation Charge in Year	3,596	9,694	13,290	4,568
Depreciation eliminated on disposal				
Total Depreciation Charge	26,715	96,674	123,389	110,099
Net Book value at 30th June 2025	0	29,081	29,081	42,371
Net Book value at 30th June 2024	3,596	38,775	42,371	0

6) Debtors: amounts falling due within one year

	2025 £	2024 £
Shopping purchased for Clients	625	699

7) Creditors: amounts falling due within one year

	2025 £	2024 £
Accruals	0	0

8) Trustees

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

Age Concern Heathfield and District

9) Analysis of Funds

	As at 30 th June 2024	Cash Flow	As at 30 th June 2025
	£	£	£
Cash at Bank and in Hand	89,813	26,251	116,064

Age Concern Heathfield and District

Independent examiner's report to the trustees of Age Concern Heathfield and District

I report to the trustees on my examination of the accounts of the Age Concern Heathfield and District for the year ended 30 June 2025.

Responsibilities and basis of report

As the charity trustees of Age Concern Heathfield and District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Age Concern Heathfield and District's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Age Concern Heathfield and District as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Steven Kemp FCCA
ACCA membership no 2792716
Date: 17 September 2025

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