

Age Concern Heathfield and District

**Income & Expenditure for period covering
4th November 2023 to 30th June 2024**

Charity Number 1205545

Age Concern Heathfield and District

Legal and Administrative Information

Trustees	Alan Kenneth Hale – appointed 4 th November 2023 Elizabeth Jean Keating – appointed 4 th November 2023 Julie Anne Langdon – appointed 4 th November 2023 Andy Shakeshaft – appointed 24 th November 2023 Annabel Williams – appointed 24 th November 2023 Nicole Hudson – appointed 24 th November 2023 John Hudson – appointed 24 th November 2023 Robert George Curtis – appointed 25 th November 2023
Charity Number	1205545
Principal Address	12 Hawthorn Close Heathfield East Sussex TN21 8HP
Independent Examiner	Steven Kemp, MDJ Services
Bankers	NatWest Bank 49 High Street Uckfield East Sussex TN22 1AN Shawbrook Bank Limited Lutea House Warley Business Park The Drive Great Warley Brentwood Essex CM13 3BE

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Age Concern Heathfield and District

Trustees' Report

For the period ended 30th June 2024

The trustees present their report and accounts for the year ended 30th June 2024.

The accounts have been prepared in accordance with the accounting policies which comply with the Charities Act 2011 and the Statement of Recommended Practice issued in March 2005.

Structure, governance and management

The charity was established by a deed of constitution on 2 November 1953. Amended 26 September 1991 and 23 September 1997.

Registered with the Charity Commission, registration number 205665

The trustees who served during the year were:

Alan Kenneth Hale – appointed 4th November 2023
Elizabeth Jean Keating – appointed 4th November 2023
Julie Anne Langdon – appointed 4th November 2023
Andy Shakeshaft – appointed 24th November 2023
Annabel Williams – appointed 24th November 2023
Nicole Hudson – appointed 24th November 2023
John Hudson – appointed 24th November 2023
Robert George Curtis – appointed 25th November 2023

Trustees are elected annually at the Annual General Meeting

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that the systems are in place to mitigate exposure to the major risks.

Objectives and activities

To promote and assist the general good of all old people in the parishes of Heathfield, Horam and Waldron.

This is a charity staffed entirely by volunteers offering minibus transportation and a comprehensive medical car service for the benefit of elderly & disabled people in Heathfield and district Area. A Men's Shed project was established during the year, which will provide men over the age of 60 the opportunity to connect, create and converse.

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Chair Report

Chairmen's Report for the period 4th November 2023 – 30th June 2024

In October, the remaining Trustees, Alan Hale, Elizabeth Keating and myself engaged a firm of Solicitors, to start the process of converting ACH to an Incorporated Charity. This change of status had been agreed by a members vote, to provide a more secure status for the Trustees. Elizabeth and I completed the paperwork and with the solicitors help, the change was agreed by the Charity Commission on November 8th 2023.

Now, the old charity and the Incorporated charity continue to work concurrently. The majority of the assets have now been transferred and we anticipate the full closure of the old charity within the next 6 months. The Incorporated Charity is now set up to accept Gift Aid.

We recently have also been able to negotiate a new lease at Little Tinkers for the Men's Shed, however this is a rolling contract and from next May, six months leave of notice may be given by either party, which leaves us in a vulnerable situation.

All our services continue to be popular and the structure of the organisation has been modified to meet the increased demand and allow us to run as smoothly as possible.

The Medical Car Service is led by Nicole Hudson, a Trustee, with help from Elizabeth, myself and most recently Gina Darling. The service continues to be in great demand and more recently demand has overtaken driver availability, resulting in us unfortunately having to decline trips. On average the MCS will provide between 25-30 trips a week. We do receive thanks and appreciation from many of our clients.

Andy Shakeshaft, a Trustee, has taken the lead role for the minibus service. He is supported by Chris Hicks, Mark Fletcher and a team of administrators. The Service is very well used, in addition to regular weekly shopping trips to the Co-op and lunches, there have been a variety of trips out for pub lunches, to garden centres, shopping centres and the seaside. We are also continuing to support clients from some of the local nursing homes to access outside activities.

The Men's Shed is now led by Bob Curtis, a Trustee and Nic Stenhouse. The social members have increased with a regular programme of events, which are well attended. The reputation of the Men's Shed continues to grow and quality of the work produced in the workshop is now widely recognised within the local community, and as a result, the shed receives commissions from the council, schools, and private customers, as well as selling at local markets. We are currently working with The Men's Shed committee to investigate ways we can provide additional, accessible space, which would then allow for access to other activities and to reduce the waiting list.

We have a new volunteer Richie Jarvis, who has experience in IT. He has proved very helpful in updating the website and helping produce the quarterly newsletters.

For the first time we had an afternoon cream tea for clients, at Rushlake Green Village Hall initiated by Rhona Verrall. The clients were provided with an array of sandwiches, sausage rolls, scones and cakes and a plentiful supply of tea. All the food was homemade by our volunteers. This proved very successful, and we plan to repeat it again next year.

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We have also been able to support a young person from the area to work alongside the Charity and Country Lunches, as a volunteer to help obtain his Silver Duke of Edinburgh Award.

We held a BBQ in the summer for our volunteers, which provided a lovely opportunity for volunteers to meet, eat, drink and share experiences. There will be a Christmas Cheese and wine party on the 18th December and the Trustees would love our volunteers to join us.

With the change in legal status of the organisation during the year, it has required us to produce two sets of financial accounts. However, in essence it is the same organisation providing the same services. Thank you to Steve Kemp at MDJ Services for his continued support.

Looking at the combined numbers for the year ending 30th June 2024, it is fair to say that the outturn is very consistent with previous year statements of Income and Expenditure. Combined income was close to £37,000 a little lower than the last 2 years, which was a result of fewer one-off donations - which of course can never be predicted. Bank Interest on deposits increased significantly, as we switched to higher interest bearing accounts. All services continued to contribute in a positive way. The continued support of our clients and donations throughout the year of course is very much appreciated.

Expenses continue to be well managed, given inflationary pressures seen during the period, particularly having an impact on our larger costs items, Motor and General Insurances and, Fuel and Minibus maintenance. Additionally, larger one-off costs of £4,376 were incurred in respect of the legal expenses for the change in charitable status of the organisation and the perfecting a new lease at Little Tinkers. Overall expenses totalled £45,667 including Depreciation charges (Accounting entry) of £18,268 in respect of the three Minibuses and two buildings at Little Tinkers. Whilst an overall net loss of £8,817 is reported across the two sets of accounts, Net Income pre Depreciation charges was £9,451, which is reflected in the increased cash position held of £89,813 at the end of the year. The vast majority of these funds are currently held on interest bearing accounts. Overall the charity remains in a strong financial position, with Income and Expenditure well managed and a strong capital base.

I would like to thank my fellow Trustees, who work behind the scenes keeping the charity running efficiently and meeting all the legal obligations. Personally, special thanks must go to Elizabeth who has supported me in everyway during my first year as Chairman.

Finally I must thank each and everyone of our volunteers who give so freely of their time, to enable ACH to continue to thrive and support our elderly.

Julie Langdon

Chairman

October 2024

Age Concern Heathfield and District

Age Concern Heathfield & District

Income & Expenditure for period ended 30th June 2024

	Notes	2024 £	2023 £
<u>Income</u>			
General Donations and Activities	2	12,650	0
Investment Income	3	660	0
Total Income		13,311	0
 <u>Expenditure</u>			
Expenses	4 & 8	6,167	0
Accountancy Fees		0	0
Depreciation		4,567	0
Total Expenses		10,734	0
Net Income/(Expenditure) for the Year/ Net Movement in Funds		2,575	0

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Balance Sheet

As at 30th June 2023

	Notes	£	2024 £	£	2023 £
Fixed Assets	5				
Fixed Assets at Cost			152,470		0
Less Depreciation			<u>-110,099</u>		<u>0</u>
			42,371		0
Current Assets					
Cash at Bank and in hand	9	89,813		0	
Debtors: amounts due within 1 year	6	699		0	
Creditors: amounts due within 1 year	7		<u>90,512</u>		<u>0</u>
Total Assets less current liabilities			<u>132,884</u>		<u>0</u>
Funds					
Unrestricted Funds			2,575		0
Transferred from Old Charity			130,309		0
			<u>132,884</u>		<u>0</u>

The Accounts were approved by the Trustees on

Julie Langdon

Chairman

Age Concern Heathfield and District

Notes to the Accounts

1) Accounting Policies

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, 'Accounting and Reporting by Charities', issued March 2005 and the Charities Act 2011.

2) Income

	2024	2023
	£	£
Income from Mini Bus Services	6,255	0
Subscriptions, Donations and Fundraising to Men's Shed	3,274	0
Income from Medical Car Services	1,696	0
Central Donations/Gifts/Grants	1,425	0
	12,650	0

3) Investment Income

	2024	2023
	£	£
Interest Receivable	660	0

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4) Other Expenses

	2024	2023
	£	£
Advertising	0	0
Computer	85	0
Contractors / Admin Cost	300	0
Equipment	365	0
General Insurance	0	0
Licenses - Blue Badge	0	0
Medical Expenses	0	0
Marketing	129	0
Motor Expenses	2,569	0
News Letter	0	0
Postage and office expenses	811	0
Rent	1,236	0
Software	0	0
Staff Training, DBS Checks & Welfare	121	0
Stationary & Printing	248	0
Subscriptions	0	0
Sundry / Donations	39	0
Telephone	175	0
Thank You	0	0
Travel & Subsistence	0	0
Office / Shed / Shopping	90	0
Misc.	0	0
	6,167	0

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5) Fixed Assets

	2024 £ Buildings	2024 £ Motor Vehicles	2024 £ Total	2023 £ Total
Fixed Assets at Cost – Transferred	26,715	125,755	152,470	0
Additions in Year				
Purchased				
Disposal				
Gift Aided – DVLA Scheme				
Total Cost of Fixed Assets C/fwd	26,715	125,755	152,470	0
Depreciation - Transferred	21,783	83,748	105,531	0
Depreciation Charge in Year	1,336	3,232	4,568	0
Depreciation eliminated on disposal				
Total Depreciation Charge	23,119	86,980	110,099	0
Net Book value at 30th June 2024	3,596	38,775	42,371	0
Net Book value at 30th June 2023	0	0	0	0

6) Debtors: amounts falling due within one year

	2024 £	2023 £
Shopping purchased for Clients	699	0

7) Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	0	0

8) Trustees

None of the Trustees (or any person connected with them) received any remuneration or benefits from the charity during the year.

Age Concern Heathfield and District

9) Analysis of Funds

	As at 30 th June 2023	Cash Flow	As at 30 th June 2024
	£	£	£
Cash at Bank and in Hand	0	89,813	89,813

Independent examiner's report to the trustees of Age Concern Heathfield and District

I report to the trustees on my examination of the accounts of the Age Concern Heathfield and District for the year ended 30 June 2024.

Responsibilities and basis of report

As the charity trustees of Age Concern Heathfield and District you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Age Concern Heathfield and District's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Age Concern Heathfield and District as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Steven Kemp FCCA
ACCA membership no 2792716
Date: 14 October 2024

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