

NEWCASTLE MANDARIN CHINESE SCHOOL

REPORT AND FINANCIAL STATEMENTS
For the period 27.10.2023 to 30.07.2024

Charity Number 1205464

NEWCASTLE MANDARIN CHINESE SCHOOL
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the period 27.10.2023 to 30.07.2024

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NEWCASTLE MANDARIN CHINESE SCHOOL
TRUSTEES ANNUAL REPORT
For the period 27.10.2023 to 30.07.2024

The trustees are pleased to present their annual trustees' report together with the financial statements of the charity for the period 27.10.2023 to 30.07.2024.

The financial statements comply with the Charities Act 2022, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective October 2019)

1. Objectives and Activities

Objective:

To advance the education of the public in the subject of the Mandarin Chinese language and culture.

Main activities for the year

We have provided tuition of mandarin classes for children aged 5 to 16 years old on Saturdays during term time. In addition we organised and delivered cultural activities to our members, including Chinese New Year gala, Kung Fu class, and dance class.

We also held safety awareness sessions, one on fire safety delivered by Tyne & Wear Fire brigade and the other financial and cyber safety by HSBC.

2. Public Benefit Statement

NMCS thrive through integrating education and multi-cultural value to our communities.

3. Contribution by Volunteers

NMCS relies on generous contribution by volunteers through time and volunteering work.

4. Achievements and Performance

NMCS has successfully completed curricula and extra-curriculum activities to over 140 pupils during the academic year 2023-24.

In terms of curricula activities, all pupils have successfully progressed through their studies. In terms of extra-curriculum activities, we took part in Reading and Chinese calligraphy competitions organised by UKAPCE and won Best School award. Our pupils won individual awards.

5. Financial review

Review of the year

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

During the year the Charity had income of £13,649 and expenditure of £29,320. There was an operating deficit of £15,671.

At 30 July 2024 the Charity had net assets of £26,532.

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Reserves policy/Going concern

The Trustees consider the level of reserves, £26,532, prudent for the Charity at this time taking into account potential liabilities in the event that the charity ceased. Our Reserves Policy is reviewed annually.

6. Risk Management

NMCS had 1st aid training.

7. Plans for future periods

To continue Chinese education and cultural provision to wider communities, embracing inclusivity.

8. Reference and administrative details of the charity, its trustees and advisors

Registered charity name	Newcastle Mandarin Chinese School
Charity number	1205464
Registered office	Ravenswood Primary School Ravenswood Road Newcastle Upon Tyne NE6 5TU
Trustees and Members of the Board	Lana Y J Liu Julie Li Tang Caren Lim Terry Yapen Li
Chief Executive and Senior staff members	Lana Y J Liu Julie Li Tang Caren Lim Terry Yapen Li
Independent Examiner	Doug Maltman FMAAT Connected Voice Business Services One Strawberry Lane Newcastle upon Tyne. NE1 4BX.

9. Structure, governance and management

Governing Document was established on 27/10/2023.

Recruitment and Appointment of the Board

Committee members who worked at NMCS prior to its incision of charitable status resume the roles.

Board Induction and Training

New Board Members are introduced to the work of the organisation and informed of their legal roles and responsibilities at an induction meeting. The induction and training programme for new Board Members includes:

- A briefing by the Chair or Chief Executive
- An explanation of roles and responsibilities as a Board Member
- Copies of the main charity documents including the Memorandum and Articles of Association and the Financial Statements
- Copy of the business plan and most recent evaluation report
- Copies of recent board papers including budgets and management accounts
- A copy of the Charity Commission publication "How to be an Effective Trustee"
- A copy of the governance structure.

10. Statement of Trustee Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the Financial Statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity SORP requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and of incoming resources and application of resources, including the receipts and payments of the charity for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records that disclose with reasonable accuracy at any time the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 09.02.2025 and signed on their behalf by:

Lana Y J Liu
Chair

NEWCASTLE MANDARIN CHINESE SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

For the period 27.10.2023 to 30.07.2024

I report on the financial statements of Newcastle Mandarin Chinese School for the period 27.10.2023 to 30.07.2024 , which are set out on pages 6 to 13.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2022 ("the Charities Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair" view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Doug Maltman FMAAT
Fellow Member of the Association of Accountancy Technicians
Connected Voice Business Services
One Strawberry Lane
Newcastle upon Tyne
NE1 4BX
Date: 11.09.2025

NEWCASTLE MANDARIN CHINESE SCHOOL

STATEMENT OF RECEIPTS AND PAYMENT

For the period 27.10.2023 to 30.07.2024

	Notes	Unrestricted	Restricted	Total For the period 27.10.2023 to 30.07.2024
		Funds £	Funds £	£
Receipts from:				
Other trading activities	6	13,396	-	13,396
Investments	7	253	-	253
Total receipts		13,649	-	13,649
Payments on:				
Charitable activities				
Operation of the charity	8	29,320	-	29,320
Total payments		29,320	-	29,320
Reconciliation of funds				
Net of receipts/payments		(15,671)	-	(15,671)
Exceptional Item	5	42,203	-	42,203
Cash carried forward		26,532	-	26,532

The Receipts and Payments Statement includes all gains and losses recognised in the year. All receipts and payments derive from continuing activities

The notes on pages 8 to 13 form an integral part of these accounts.

STATEMENT OF ASSETS AND LIABILITIES

As at 30 July 2024

		Unrestricted	Restricted	Total
	Notes			For the period
		Funds	Funds	27.10.2023
		£	£	to
				30.07.2024
				£
Cash funds				
Cash at bank and in hand	12	26,532	-	26,532
Liabilities: amounts falling due within one year				
	13			300
Funds of the charity				
Unrestricted income funds			26,532	
Restricted income funds			-	
Total funds			26,532	

The notes on pages 8 to 13 form an integral part of these accounts.

These financial statements were approved by the Board on: 10.09.2025

and are signed on its behalf by: Yapeng Li
Treasurer

NEWCASTLE MANDARIN CHINESE SCHOOL

NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

1 Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

2 Basis of accounting

2.1 Basis of preparation

The accounts have been prepared on the receipts and payments basis. An audit is not required by the charity's constitution and has not been requested by the trustees.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland.

Newcastle Mandarin Chinese School meets the definition of a public benefit entity under FRS 102.

2.2 Preparation of the accounts on a going concern basis

The charity reported total unrestricted funds at the year end of £26,532 and has already secured a significant amount of funding for the current year. The trustees are of the view that the immediate future of the charity for the next 12 to 18 months is secure and that on this basis the charity is a going concern.

3 Receipts

3.1 Recognition of receipts

Receipts are recognised when the charity has received the resources, any performance conditions attached to the item(s) of receipt have been met.

3.2 Offsetting

There has been no offsetting of receipts and payments, unless required or permitted by SORP.

3.3 Grants and donations

Receipts from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has received the funds, any performance conditions attached to the grants have been met.

3.4 Volunteer help

The value of volunteer help received is not included in the accounts but is described in the trustees' annual report.

3.5 Interest receivable

Interest on funds held on deposit is included when received.

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NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

3.6 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

4 Expenditure and liabilities

4.1 Liability recognition

Liabilities are recognised when it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

4.2 Charitable activities

Payments on charitable activities includes the costs of work and other activities undertaken to further the purposes of the charity and their associated support costs.

4.3 Governance and support costs

Support costs have been allocated between governance cost and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources.

4.4 Irrecoverable VAT

Irrecoverable VAT is charged as a cost against the activity for which the payment was incurred.

4.5 Liabilities

The charity has liabilities which are measured at settlement amounts less any trade discounts.

4.6 Provisions for liabilities

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

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NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

Analysis of receipts

	Unrestricted	Restricted	Total For the period 27.10.2023 to 30.07.2024 £
	Funds £	Funds £	
5 Exceptional item			
Funds brought forward from period prior to Charity registration (number 1205464).	42,203	-	42,203
	<u>42,203</u>	<u>-</u>	<u>42,203</u>
6 Other trading activities			
Tuition fees	13,396	-	13,396
	<u>13,396</u>	<u>-</u>	<u>13,396</u>
7 Receipts from investments			
Bank interest	253	-	253
	<u>253</u>	<u>-</u>	<u>253</u>

Receipts were £13,649 of which £13,649 was unrestricted or designated and £0 was restricted.

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NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

Analysis of payments on charitable activities

	Unrestricted	Restricted	Total period 27.10.2023 to 30.07.2024 £
	Funds £	Funds £	£
8 Charitable activities			
<u>Direct costs</u>			
Teaching fees	21,583	-	21,583
Events	1,722	-	1,722
School equipment	1,941	-	1,941
<u>Support costs</u>			
Caretaker	1,378	-	1,378
Internet	114	-	114
Training	243	-	243
Travel and accommodation	276	-	276
Office consumables	222	-	222
Accountancy fees	300	-	300
Other payments	641	-	641
<u>Governance costs</u>			
Charity registration	900	-	900
	<u>29,320</u>	<u>-</u>	<u>29,320</u>

Payments on charitable activities were £29,320 of which £29,320 was unrestricted or designated and £0 was restricted.

9 Fees for examination of the accounts

	For the period 27.10.2023 to 30.07.2024 £
Independent examiner's fees for reporting on the accounts	300
	<u>300</u>

10 Transactions with trustees

None of the trustees have been paid any remuneration or received any other benefits from an employment with their charity or a related entity.

Trustees' expenses

No trustee expenses have been incurred in the year.

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NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

Transaction(s) with related parties

There have been no related party transactions in the reporting period.

11 Corporation Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objectives.

12 Cash at bank and in hand

	For the period 27.10.2023 to 30.07.2024 £
Current account	294
Short term deposits	11,193
Short term deposit 32 days notice	15,048
	<u>26,535</u>

13 Liabilities (payable within 1 year)

	For the period 27.10.2023 to 30.07.2024 £
Independent examination of accounts	300
	<u>300</u>

14 Events after the end of the reporting period

No events (not requiring adjustment to the accounts) have occurred after the end of the reporting period but before the accounts are authorised which relate to conditions that arose

15 Analysis of charitable funds

Analysis of movements in unrestricted funds

	Fund balances brought forward £	Incoming resources £	Resources expended £	Fund balances carried forward £
Unrestricted funds				
General unrestricted fund	42,203	13,649	(29,320)	26,532
Totals	<u>42,203</u>	<u>13,649</u>	<u>(29,320)</u>	<u>26,532</u>

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NOTES TO THE FINANCIAL STATEMENTS

For the period 27.10.2023 to 30.07.2024

Purpose of unrestricted funds

General unrestricted fund

The 'free reserves' of the charity

16 Capital commitments

As at 30 July 2024, the charity had no capital commitments (0 -£nil)