

# EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO

England & Wales · Charity number 1205432

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2023-10-26

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Embsay Institute  
Main Street  
Embsay  
Skipton  
BD23 6RE

**Phone** 01756461480

**Email** [ewithevi@gmail.com](mailto:ewithevi@gmail.com)

**Website** [www.embsaywitheastbyvillageinstitute.org.uk](http://www.embsaywitheastbyvillageinstitute.org.uk)

## Activities

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**Objects:** THE OBJECT OF THE CIO IS TO PROVIDE A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF THE PARISH OF EMBSAY WITH EASTBY AND THE NEIGHBOURHOOD WITHOUT DISTINCTION OF GENDER OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** The charity provides a village hall for the inhabitants of Embsay with Eastby and the neighbourhood to use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- North Yorkshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-12-31	£46,129	£41,109	-	-
2024-12-31	£46,094	£40,662	-	-

## Trustees

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Name	Role	Appointed
<b>Peter James Creek</b>	Chair	2023-10-16
Jennifer Anne Stearn		2024-05-20
Kathleen Ann Cowgill		2024-04-15
Michael Eaton		2024-06-10
Peter Hargreaves		2023-10-16
Robert Middleton		2024-04-15
Robin Julian Culver		2024-05-03
Shona Elizabeth Watson		2023-10-16

**EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1205432

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# Accounts

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CROFT HOUSE, STATION ROAD, BARNOLDSWICK, LANCASHIRE. BB18 5NA  
Telephone: 01282 813031 Email: Post@windleandbowker.co.uk

SH/NC/E044

3<sup>rd</sup> March 2026

Mr P Creek & Mr P Hargreaves  
Embsay with Eastby Village Institute CIO  
c/o 19 Low Bank  
Embsay  
Skipton  
BD23 6SQ

Email [creekpeter19@gmail.com](mailto:creekpeter19@gmail.com)  
[phhargreaves410@gmail.com](mailto:phhargreaves410@gmail.com)

Dear Peter & Peter,

**Re: Embsay with Eastby Village Institute CIO - Financial Accounts for the year ended 31<sup>st</sup> December 2025**

Following our recent communication, please find the following for your review and signature where indicated:

1. Financial Accounts for the year ended 31<sup>st</sup> December 2025, including the signed Examiners Report.
2. A Letter of Representation confirming matters disclosed in the Financial Statements.

Should you have any queries, please do not hesitate to contact me.

Kindest regards

Yours sincerely,

*Sophie*

**Sophie Horsman**

Website: [www.windleandbowker.co.uk](http://www.windleandbowker.co.uk)

**EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO  
MAIN STREET, EMBSAY, SKIPTON, NORTH YORKSHIRE BD23 3RE**

**REGISTERED CHARITY NO 1205432**



**FINANCIAL ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**WINDLE & BOWKER LIMITED  
CHARTERED ACCOUNTANTS  
CROFT HOUSE, STATION ROAD, BARNOLDSWICK, BB18 5NA**

# CONTENTS

	<b>Page</b>
Trustees Report	1 to 4
Independent Examiner's Report	5
Receipts and Payments Accounts	6 to 9

# **EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

## **TRUSTEES REPORT**

The trustees present their report with the financial statements of the charity for the year ending 31<sup>st</sup> December 2025. The Trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective from the 1<sup>st</sup> January 2019.

### **Objectives and Activities**

The village institute is a CIO registered with the Charity Commission under the title: Embsay with Eastby Village Institute CIO. It is constituted by means of a governing document.

The object of the CIO is the provision of a village hall for the use of all inhabitants of the parish of Embsay with Eastby and its neighbourhood "for meetings, lectures, classes and other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants". The actual site and buildings are held on trust for these purposes by the Embsay with Eastby Parish Council whose members are the custodian trustees. The Trustees of the CIO are responsible for the management and running of the hall. The trustees are made up of local volunteers who aim to ensure that the building is a vibrant and viable hub for the two villages. The Trustees aim to make the Village Institute a welcoming place for all the residents without discrimination.

Funds raised through the hiring of rooms in the VI are used to meet the considerable costs involved in running, maintaining and improving the building.

### **Public Benefit**

The CIO has considered the Charity Commission's guidance on public benefit and uses it to ensure that future plans are consistent with its aims and objectives.

### **Achievements and Performance**

The CIO has, in its second full year, provided a venue for many people in the parish and surrounding area. Although it remains fairly busy we lost several regular users during the last 12 months.

User groups include Carpet Bowls, Table Tennis, Keep Fit, Yoga, Bridge, Balance Bikes, WI, Quilters, Toddler Club, Pilates, two Art Groups, Flower Club, Wow Baby Group and a Youth Theatre Group. In addition, the local U3A uses the hall for its orchestra and the supper room for three smaller groups.

The village theatre group, Embsay Players, performed "The Snow Queen" during the 3<sup>rd</sup> week of November, selling out on three performances.

A local musician has established a quarterly, live music evening in the main hall. The hall was booked for two wedding receptions in the final quarter of the year.

Two other local charities, Embsay Community Library and the Preschool Playgroup are both permanent tenants of the institute, and both continue to be a vital part of the community hub.

## EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO

### TRUSTEES REPORT (*continued*)

The library was established more than ten years ago and operates under the wing of the village institute. In the autumn of 2025, the library registered with the Charity Commission as an independent CIO in readiness for complete financial independence from the Institute early in 2026. The library is run by local volunteers and opens three days a week. It provides a valuable resource for the parish. On Monday afternoons the library hosts the local “knit & natter” group.

The Preschool Playgroup opens every day during school term times for pre-school children. It also runs Breakfast and After-school clubs for older school-age children. The Playgroup is a non-profitmaking charity established for the benefit of the community.

#### Events

The institute has hosted a number of events over the last twelve months. The Library Winter Warmer was the first event of the year. The Playgroup’s Easter Egg Trail took place at Easter. Pop-up restaurants throughout the year proved popular with locals. A 3<sup>rd</sup> Environmental Awareness Day was well supported. The library plant sale/coffee morning was an important fund-raiser. Friday night is music night started as a quarterly event in the summer. The VI’s Autumn Fair proved to be a major fundraiser. St Mary’s church Christmas Fair in the main hall and supper room was a busy event. Finally the 7<sup>th</sup> Ceilidh at Christmas rounded off an eventful year.

#### Financial Review

The CIO’s total income for the year exceeded its payments by a total of £5,020 (2024 £5,432) and its total cash reserves increased to £41,529 at 31<sup>st</sup> December 2025.

The activities of the CIO are divided between that of the village hall and the library. Consequently, the hall surplus is £4,522 (2024 £4,157) and the library £498 (2024 £1,275). Cash reserves are £30,407 (2024 £25,885) and £11,122 (2024 £10,624) respectively.

#### The Hall

Income has decreased slightly by £168 and costs £533, an increase in surplus of £365 year on year.

The reduction in income is principally due to lower utility company refunds of £1,593 offset by higher room rental receipts and a one-off donation of £913 following the cessation of the local horticultural society.

The reduction in costs is due to a lower utility charge of £5,365 with a lower gas charge of £4,174 although this movement is distorted by the requirement to show any refunds in income and not offset against the relevant cost. The reduced utility charge is offset by an increase in the charge for caretakers’ wages of £4,417 with a £3,145 back-pay payment and a higher repairs and renewals charge of £1,255 reflecting the major costs of refurbishing the floor in the hall. Other reductions in costs total £840 and include a lower performing rights charge and no fund-raising costs.

#### The Library

Income increased by £203 but costs also increased by £980.

## **EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

### **TRUSTEES REPORT (*continued*)**

The increase in income is due to higher donation receipts offset by lower fund-raising income.

The increase in costs is primarily due to a higher rent charge of £552 with a £395 contribution to capital costs. Donations totalled £600 and includes £500 to Macaws library.

On the 2<sup>nd</sup> October a new CIO was registered with the Charities Commission in readiness to take over the running and administration of the library in 2026.

To conclude the Charity was able to increase its reserves in the year. A Finance sub-group was formed towards the end of the year with the task of examining all our costs and identify any efficiencies. Some cost reductions have already been implemented, and other initiatives are in discussion. The full year effects of these actions when implemented should further strengthen the Charity's financial position in 2026.

#### **Structure, Governance & Management**

The village institute is a Charitable Incorporated Organisation registered with the Charity Commission under the name of "Embsay with Eastby Village Institute CIO". It is constituted by means of a governing document.

The CIO is administered by 12 trustees. The trustees are responsible for the management and running of the village hall premises. The trustees also have the responsibility for ensuring that the hall remains a vibrant and viable community hub for the villages of Embsay and Eastby. All funds raised by the hiring out of the rooms in the Village Institute are used to meet the costs involved in running, maintaining and upgrading the building.

At the year end, 31<sup>st</sup> December 2025 the trustees were:

Mr P Creek	Chairman
Mr M Eaton	Vice Chairman
Mr P Hargreaves	Secretary
Mr R Culver	Treasurer

Ms J Stearn, Mrs S Watson, Mrs S Kirkbride, Ms A Cowgill, Ms M Greenwood, Mrs B Worthington, Mr R Middleton and Mrs C Kent.

#### **Reference and Administrative Details**

A part-time caretaker is employed by the CIO. She cleans and maintains the hall to a good standard. When the caretaker is on holiday trustees stand in for her at no cost to the CIO. Our thanks go to the caretaker and to the volunteers for maintaining the Institute's smart appearance.

Price increases have been kept to a minimum this year. However, during the year, it was realised that costs outside of our control were spiralling. With this in mind the finance sub-committee were tasked with instigating cost saving measures, many of which were implemented in the final quarter of the year. The effectiveness of these measures will, it is hoped, keep the CIO viable going forward.

## EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO

### TRUSTEES REPORT *(continued)*

#### Policies

CIO policies are reviewed on a regular basis and, when deemed necessary, are amended or rewritten. New policies/procedures are introduced when necessary. During 2025 we established and implemented a "Security & Access" policy. New trustees are provided with the governing documents to help familiarise themselves with the CIO and their responsibilities as trustees.

#### Risk Management

One of the duties of trustees is to identify and review any risks to which the CIO is exposed. Control systems are established and appropriate measures are taken to mitigate such risks as arise.

#### Maintenance

The upkeep and improvement of the fabric of the building remains a high priority for the trustees. Where possible maintenance has been carried out by volunteers. We also rely on local trades people to help maintain the building. Testing of electrical equipment, fire extinguishers, fire alarm systems plus boiler servicing are all carried out. This year we have had the main hall floor refurbished. It is now maintained under a service contract. The water-heating systems for the kitchen and toilet facilities have been integrated resulting in a more cost-effective system. Blinds have been installed in the main hall to screen off the storage area for the tables and chairs resulting in a big improvement in the internal appearance of the hall.

#### Acknowledgements

Our thanks go to the regular users and tenants of the Village Institute. These groups and organisations finance the upkeep of the building. Particular thanks go to our Table Tennis club who subsidised the purchase of the hall blinds. Sadly, their chair, Marcia Watson, passed away in November. Marcia was a trustee of the CIO and a passionate advocate of the Institute who is already greatly missed. Thank you to everyone who has helped in the running of the CIO. We have a safe, warm, dry facility of which we can be proud.

*Peter Creek*

**Mr P Creek (Chairman)**  
**2nd March 2026**

#### Plans for 2026

Jazz in the Village	Eco Day 4	Spring Fair	Music Nights
Easter Egg Trail	Autumn Fair	Pantomime	Ceilidh at Christmas

## INDEPENDENT EXAMINER'S REPORT

### REPORT TO THE TRUSTEES OF EMB SAY WITH EASTBY VILLAGE INSTITUTE CIO ON THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

CIO NUMBER 1205432

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2025 which are set out on pages 6 to 9.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Eric R Hargreaves*

**Eric R Hargreaves FCA CTA (Independent Examiner)**  
Windle & Bowker Limited  
Chartered Accountants & Chartered Tax Advisers  
Croft House  
Station Road  
Barnoldswick  
Lancashire  
BB18 5NA

**2nd March 2026**

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**RECEIPTS**

**2025**

**2024**

	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>
	Unrestricted	Restricted	Unrestricted	Restricted		Unrestricted	Restricted	Unrestricted	Restricted	
	£	£	£	£	£	£	£	£	£	£
<b>Donations, legacies and grants</b>										
Grants	-	-	1,605	-	<b>1,605</b>	-	-	1,556	-	<b>1,556</b>
Donations	953	-	1,786	-	<b>2,739</b>	-	-	1,273	-	<b>1,273</b>
	<u>953</u>	<u>-</u>	<u>3,391</u>	<u>-</u>	<u><b>4,344</b></u>	<u>-</u>	<u>-</u>	<u>2,829</u>	<u>-</u>	<u><b>2,829</b></u>
<b>Fundraising events</b>										
Fundraising	548	-	562	-	<b>1,110</b>	893	-	1,005	-	<b>1,898</b>
	<u>549</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>549</b></u>	<u>619</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>619</b></u>
<b>Other receipts</b>										
Energy Overpayment	1,000	-	-	-	<b>1,000</b>	-	-	-	-	-
Replacement Blinds Contribution	300	-	-	-	<b>300</b>	-	-	-	-	-
NYC Rates refund	711	-	-	-	<b>711</b>	4,000	-	-	-	-
Water Consumption overpayment	396	-	-	-	<b>396</b>	-	-	-	-	-
Miscellaneous	-	-	84	-	<b>84</b>	-	-	-	-	-
	<u>2,407</u>	<u>-</u>	<u>84</u>	<u>-</u>	<u>2,491</u>	<u>4,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Hire of hall</b>										
Rental income	37,635	-	-	-	<b>37,635</b>	36,748	-	-	-	<b>36,748</b>
	<u>37,635</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>37,635</b></u>	<u>36,748</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>36,748</b></u>
<b>TOTAL RECEIPTS</b>	<u><b>42,092</b></u>	<u><b>-</b></u>	<u><b>4,037</b></u>	<u><b>-</b></u>	<u><b>46,129</b></u>	<u><b>42,260</b></u>	<u><b>-</b></u>	<u><b>3,834</b></u>	<u><b>-</b></u>	<u><b>42,094</b></u>

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**PAYMENTS**

	<u>2025</u>					<u>2024</u>				
	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>
	Unrestricted	Restricted	Unrestricted	Restricted		Unrestricted	Restricted	Unrestricted	Restricted	
	£	£	£	£	£	£	£	£	£	
<b>Wages</b>										
Caretaker	15,700	-	-	-	<b>15,700</b>	11,283	-	-	-	<b>11,283</b>
	<u>15,700</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>15,700</u>	<u>11,283</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,283</u>
<b>Repairs and maintenance</b>										
Cleaning	2,283	-	-	-	<b>2,283</b>	2,420	-	-	-	<b>2,420</b>
Floors	4,176	-	-	-	<b>4,176</b>	896	-	-	-	<b>896</b>
Painting	-	-	-	-	<b>-</b>	255	-	-	-	<b>255</b>
Doors	486	-	-	-	<b>486</b>	2,298	-	-	-	<b>2,298</b>
Plumbing	1,696	-	-	-	<b>1,696</b>	717	-	-	-	<b>717</b>
Electrical	1,125	-	-	-	<b>1,125</b>	1,722	-	-	-	<b>1,722</b>
General	824	-	40	-	<b>864</b>	1,027	-	174	-	<b>1,201</b>
	<u>10,590</u>	<u>-</u>	<u>40</u>	<u>-</u>	<u>10,630</u>	<u>9,335</u>	<u>-</u>	<u>174</u>	<u>-</u>	<u>9,509</u>
<b>Utilities</b>										
Insurance	1,514	-	-	-	<b>1,514</b>	1,286	-	-	-	<b>1,286</b>
Rent	-	-	2,652	-	<b>2,652</b>	-	-	2,100	-	<b>2,100</b>
Water	1,117	-	-	-	<b>1,117</b>	2,744	-	-	-	<b>2,744</b>
Electricity	2,880	-	-	-	<b>2,880</b>	2,564	-	-	-	<b>2,564</b>
Gas	3,248	-	-	-	<b>3,248</b>	7,422	-	-	-	<b>7,422</b>
NYC rates	327	-	-	-	<b>327</b>	460	-	35	-	<b>495</b>
NYC trade waste	487	-	-	-	<b>487</b>	462	-	-	-	<b>462</b>
	<u>9,573</u>	<u>-</u>	<u>2,652</u>	<u>-</u>	<u>12,225</u>	<u>14,938</u>	<u>-</u>	<u>2,135</u>	<u>-</u>	<u>17,073</u>
<b>Postage, stationery &amp; computer</b>										
Printing, post and Stationery	-	-	50	-	<b>50</b>	31	-	-	-	<b>31</b>
Software	256	-	-	-	<b>256</b>	265	-	-	-	<b>265</b>
Website	-	-	59	-	<b>59</b>	-	-	59	-	<b>59</b>
Broadband	337	-	-	-	<b>337</b>	167	-	166	-	<b>333</b>
	<u>593</u>	<u>-</u>	<u>109</u>	<u>-</u>	<u>702</u>	<u>463</u>	<u>-</u>	<u>225</u>	<u>-</u>	<u>688</u>
<b>Other</b>										
Performing rights	228	-	-	-	<b>228</b>	737	-	-	-	<b>737</b>
Donations	-	-	600	-	<b>600</b>	-	-	-	-	<b>-</b>
Eco Day	-	-	-	-	<b>-</b>	-	-	25	-	<b>25</b>
Accounts	834	-	-	-	<b>834</b>	793	-	-	-	<b>793</b>
Fundraising	-	-	48	-	<b>48</b>	470	-	-	-	<b>470</b>
Other	52	-	90	-	<b>142</b>	84	-	-	-	<b>84</b>
	<u>1,114</u>	<u>-</u>	<u>738</u>	<u>-</u>	<u>1,852</u>	<u>2,084</u>	<u>-</u>	<u>25</u>	<u>-</u>	<u>2,109</u>
<b>TOTAL PAYMENTS</b>	<b>37,570</b>	<b>-</b>	<b>3,539</b>	<b>-</b>	<b>41,109</b>	<b>38,103</b>	<b>-</b>	<b>2,559</b>	<b>-</b>	<b>40,662</b>

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2025**

	<u>2025</u>				<u>Total</u>	<u>2024</u>				<u>Total</u>
	<u>Village Hall</u>		<u>Library</u>			<u>Village Hall</u>		<u>Library</u>		
	Unrestricted £	Restricted £	Unrestricted £	Restricted £		Unrestricted £	Restricted £	Unrestricted £	Restricted £	
Total Receipts	42,092	-	4,037	-	46,129	42,260	-	3,834	-	46,094
Release of previously restricted funds	-	-			-			1,162	(1,162)	-
Total Payments	37,570	-	3,539	-	41,109	38,103	-	2,559	-	40,662
Net (deficit)/surplus for year	4,522	-	498	-	5,020	4,157	-	2,437	(1,162)	5,432
Cash Funds at 31 December 2024	25,885	-	10,624	-	36,509	21,728	-	8,187	1,162	31,077
<b>Cash Funds at 31 December 2025</b>	<b>30,407</b>	<b>-</b>	<b>11,122</b>	<b>-</b>	<b>41,529</b>	<b>25,885</b>	<b>-</b>	<b>10,624</b>	<b>-</b>	<b>36,509</b>

**Cash Funds at 31 December 2024**

TSB - Club & Society Account	8,362	4,064
Skipton Building Society - Community Saver	10,972	-
Co-Operative Bank 95 day notice deposit account	21,000	20,156
Co-Operative Bank Current Account	1,195	12,289
<b>TOTAL CASH FUNDS</b>	<b>41,529</b>	<b>36,509</b>

**Assets retained for Charity's own use**

Property- Embsay with Eastby Village Hall, Main Street, Embsay, Skipton BD23 3RE

**Signed on behalf of the Trustees**

*Peter Creek*

Peter Creek (Mar 4, 2026 16:06:43 GMT)

**Mr P Creek- Chairman**

*Peter Hargreaves*

Peter Hargreaves (Mar 4, 2026 17:00:07 GMT)

**Mr P Hargreaves- Secretary**

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2025**

**Additional accounts notes**

There have been no related party transactions during the period.

There have been an average of 1 employee employed by the Charity and there are no employees who received employee benefits of more than £60,000.

**Windle & Bowker Limited**  
**Chartered Accountants & Tax Advisers**  
**Croft House**  
**Station Road**  
**Barnoldswick**  
**Lancashire**  
**BB18 5NA**

**Embsay with Eastby Village Institute CIO**  
**19 Low Bank**  
**Embsay**  
**Skipton**  
**BD23 6SQ**

**2<sup>nd</sup> March 2026**

Dear Sirs,

During the course of your preparation of the unaudited statutory financial statements for the year ending 31<sup>st</sup> December 2025, the following representations were made to you by management and trustees.

1. We have fulfilled our responsibilities as trustees under the Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework, (United Kingdom Generally Accepted Accounting Practice (UKGAAP)), that give a true and fair view and for making accurate representations to you as accountants.

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed.

2. We confirm that all accounting records have been made available to you for the purposes of your preparation of the financial statements, in accordance with your terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management and trustees meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain accounting evidence and have provided any additional information that you have requested for the purposes of your preparation of the financial statements.
3. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
4. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to the accountant and accounted for and disclosed in accordance with the applicable financial reporting framework (United Kingdom Generally Accepted Accounting Practice (UKGAAP)).
5. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
6. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice versa and as a result will include; shareholders (as a guide with more than 20 per cent of the voting rights), trustees, other key management, close family and other business interests of the previous. We confirm that the related party relationships and transactions set out below are a complete list of such relationships and transactions and that we are not aware of any further related parties or transactions. **(See Appendix 1 – Related Party Transactions).**

7. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework (United Kingdom Generally Accepted Accounting Practice (UKGAAP)).
8. We confirm that the charity has had, at no time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the company) for trustees, nor to provide guarantees of any kind on behalf of the trustees, except as already disclosed in the financial statements.
9. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
10. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities.
11. We acknowledge our responsibility for the design and implementation of controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the charity.
12. We confirm that there have been no actual or suspected instances of fraud involving management or trustees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, regulators or others.
13. We confirm that, in our opinion, the company is a going concern.
14. We confirm that no restatement of the comparative figures was required.
15. We confirm that no specific representations were made to you.
16. We acknowledge our legal responsibilities regarding disclosure of information to you as accountants and confirm that:
  - so far as each trustee is aware, there is no relevant accounting information of which you as accountants are unaware; and
  - each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant accounting information and to establish that you are aware of that information.

We confirm that the above representations are made on the basis of enquiries of management and trustees with relevant knowledge and expertise (and, where appropriate, of supporting documentation) sufficient to satisfy ourselves that we can properly make these representations to you and that to the best of our knowledge and belief they accurately reflect the representations made to you by the trustees during the course of your preparation of the financial statements.

Yours faithfully,

*Peter Creek*  
Peter Creek (Mar 4, 2026 16:06:43 GMT)

**Chairperson**

## Appendix 1 - Related Party Transactions

<i>Party</i>	Trustees
<i>Relationship</i>	Trustees
<i>Nature of Transaction</i>	None










# E044 Accounts

Final Audit Report

2026-03-04

Created:	2026-03-03
By:	Windle & Bowker (post@windleandbowker.co.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAR4SEd0OHHafSCePaw2pfpnT2HR4w8srz

## "E044 Accounts" History

-  Document created by Windle & Bowker (post@windleandbowker.co.uk)  
2026-03-03 - 3:29:13 PM GMT
-  Document emailed to Peter Creek (creekpeter19@gmail.com) for signature  
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Signature Date: 2026-03-04 - 5:00:07 PM GMT - Time Source: server
-  Agreement completed.  
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**EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

England & Wales - Charity number 1205432

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# Accounts

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CROFT HOUSE, STATION ROAD, BARNOLDSWICK, LANCASHIRE. BB18 5NA  
Telephone: 01282 813031 Email: Post@windleandbowker.co.uk

ERH/SS/E044

6<sup>th</sup> March 2025

Messrs P Creek & P Hargreaves  
Embsay with Eastby Village Institute CIO  
c/o 19 Low Bank  
Embsay  
Skipton  
BD23 6SQ

Dear Peter & Peter,

**Re: Embsay with Eastby Village Institute CIO**  
**Financial Accounts for the year ended 31<sup>st</sup> December 2024**

Following our recent communication, please find the following for your review and signature where indicated:

1. Financial Accounts for the year ended 31<sup>st</sup> December 2024.
2. Letter of representation confirming matters disclosed in the Financial Statements.

Once we have received the signed documents, I will issue you with a copy of the Financial Statements including the signed Independent Examiner's Report and our accompanying letter.

Should you have any queries, please do not hesitate to contact me.

Kindest regards

Yours sincerely,

*Eric*

**Eric R Hargreaves**

Website: [www.windleandbowker.co.uk](http://www.windleandbowker.co.uk)

**EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO  
MAIN STREET, EMBSAY, SKIPTON, NORTH YORKSHIRE BD23 3RE**

**REGISTERED CHARITY NO 1205432**



**FINANCIAL ACCOUNTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**WINDLE & BOWKER LIMITED  
CHARTERED ACCOUNTANTS  
CROFT HOUSE, STATION ROAD, BARNOLDSWICK, BB18 5NA**

# CONTENTS

	<b>Page</b>
Trustees Report	1 to 4
Independent Examiner's Report	5
Receipts and Payments Accounts	6 to 9

# EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO

## TRUSTEES REPORT

The trustees present their report with the financial statements of the charity for the year ending 31<sup>st</sup> December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) effective from 1<sup>st</sup> January 2019.

### **Objectives and Activities**

The Village Institute is a CIO registered with the Charity Commission under the title Embsay with Eastby Village Institute CIO” It is constituted by means of a governing document.

The object of the CIO is the provision of a village hall for the use of all inhabitants of the parish of Embsay with Eastby and its neighbourhood “for meetings, lectures, classes and other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.” The actual site and buildings are held on trust for these purposes by the Embsay with Eastby Parish Council whose members are the custodian trustees. The Trustees of the CIO are responsible for the management and running of the hall. The trustees are made up of a group of local volunteers who aim to ensure that the building is a vibrant and viable hub for the two villages. The trustees aim to make the Village Institute a welcoming place for all residents without discrimination. The trustees have a forward plan to prioritise and prepare for the future.

Funds raised by hiring out the rooms in the Village Institute are used to meet the costs involved in running, maintaining and improving the building.

### **Public Benefit**

The CIO has considered the Charity Commission’s guidance on public benefit and uses it to ensure that future plans are consistent with its aims and objectives.

### **Achievements and Performance**

The CIO has, in its first full year, provided a venue for many local people. It remains very busy and is used by a wide range of groups and societies as well as individuals.

Regular users include: Carpet Bowls, Table Tennis, Keep Fit, Yoga, Bridge, Toddler Bikes, WI, Film Club, Embsay Quilters, New Beginnings Toddler Club, Pilates, two Art Groups, WI Crafts, Flower Club and the Parish Council. The U3A uses both the hall and supper room for classes which this year have included the Orchestra, History of Art and Architecture and Music Improvisation.

Embsay Players put on an annual pantomime (This year it was Rumpelstiltskin) over four days. This was a major success.

Embsay Community library and the Preschool Playgroup are permanent tenants and are a vital part of the community hub.

The library is open three days a week and is run by volunteers. It provides a valuable resource for the villages. A Knit & Natter group meet weekly in the library on Monday afternoons.

## **EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

### **TRUSTEES REPORT *(continued)***

The “Outstanding” Preschool Playgroup opens every day during school term times for pre-school children. It is run by Emma Bowers & Judy Hirst. They also run Breakfast and After school clubs for older children. The Playgroup is a non-profit making charity established for the benefit of the community.

#### **Events**

A number of events have been hosted by the Village Institute. These included the Embsay Village Bake Off, a Jazz afternoon, a second Eco-day, the Wonderdome and our annual Christmas market all of which raised funds towards the upkeep of the premises.

Many private events have taken place in the hall throughout the year celebrating birthdays, christenings, as well as coffee mornings and afternoon teas.

#### **Financial Review**

The CIO’s total income for the year exceeded its payments by a total of £5,432 (2023 £6,637 deficit) and its total cash reserves increased to stand at £36,509 at 31<sup>st</sup> December.

The activities of the CIO are divided between the library and the hall, and this results in a hall share of surplus of £4,157 (2023 deficit of £7,559) and library £1,275 (2023 £922) with cash reserves for the hall of £25,885 (2023 £21,728) and for the library £10,624 (2023 £9,349).

The CIO therefore shows a healthy surplus for the year but there are some unusual amounts shown in the Receipts and Payments schedule which can be explained as follows.

Hall results – Income has increased by £9,846 when compared to 2023 and costs have decreased by £1,870. A total increase in profitability of £11,716 and turning last year’s deficit of £7,559 into a surplus of £4,157 for 2024. Income from room hire increased by £6,033 and a £4000 was received from our energy supplier (see below).

The cost reduction is principally attributed to the repairs and renewals charge lower at £3,179 and lower insurance charge of £1,324 (the charity paid two years insurance in 2023) offset by additional payments to our utility companies of £1,884 (see below) and other increases of £751.

Utilities – There is a £4,000 receipt from our energy supplier Eon shown separately reflecting a repayment of an excessive amount collected by direct debit. There is also an exceptionally high charge for our water at £2,744 which is both a repaid outstanding debt from 2023 of £1,144 and a further overpayment in 2024. Our ongoing charge for water is around £1,200 p.a.

Taking utilities collectively the CIO was owed £1,562 at the end of last year and this has increased to £2,683 at 31<sup>st</sup> December 2024 mainly in readiness for anticipated higher energy bills in 2025. As the accounts are prepared on what is actually received and paid any amounts owed to or from the CIO at the year end are not reflected. If the amounts owed from utilities were to be shown the hall surplus would be £1,121 higher at £5,277. Our ongoing energy charge should be around £7,300 p.a.

## **EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO**

### **TRUSTEES REPORT *(continued)***

Library – The library with limited costs and successful fundraising events made a surplus of £1,275 and cash balances reflecting year on year surpluses have now reached £10,624. Discussions are ongoing, with representatives of the library with regard to how this cash can be unlocked for the benefit of the community.

Conclusion – The CIO is in a good financial position with a healthy bank balance at the year end. The effect on a full year of the room hire charge increase has yet to be felt so this promises some further increase in income which is greatly increased over 2023 already. However, costs need to be carefully monitored, and possible savings investigated. Reporting for our trustees monthly meeting will be improved so that our ongoing financial position is better understood.

#### **Structure, Governance & Management**

The Village Institute is a Charitable Incorporated Organisation registered with the Charity Commission under the name of “Embsay with Eastby Village Institute CIO” It is constituted by means of a governing document.

The CIO is administered by 16 trustees. 11 trustees represent the hall’s main user groups and 5 have been elected. The trustees are responsible for the management and running of the village hall. The trustees also have the responsibility for ensuring that the hall remains a vibrant and viable hub for the villages of Embsay and Eastby. All funds raised by hiring out the rooms in the Village Institute are used to meet the costs involved in running, maintaining and upgrading the building.

At the year end, 31<sup>st</sup> December 2024, the trustees were:

Mr P Creek	Chairman
Mr M Eaton	Vice Chairman
Mr P Hargreaves	Secretary
Mr R Culver	Treasurer

Ms J Stearn, Mrs S Watson, Mrs S Kirkbride, Mrs J Robinson, Mrs M Watson, Mrs I MacDougall, Miss A Cowgill, Mrs B Haspell, Miss M Greenwood, Mrs B Worthington, Mrs C Kent and Mr R Middleton.

#### **Reference and Administrative Details**

A part time caretaker, Gloria Drury, is employed by the CIO to look after the day to day running of the hall. Gloria continues to clean and maintain the hall to a high standard. Gloria’s husband, Jack stands in for her when she is on holiday. We are thankful to both for looking after the Institute so well and maintaining such high standards.

We have increased our prices to help with increasing maintenance & utility costs. During the year we managed to get our energy tariffs fixed for 2 years which gives us a degree of certainty going forward. We continue to have a finance sub-committee who meet to ensure that, as trustees, we are fiscally efficient and effective in keeping the Institute viable.

## EMBSAY WITH EASTBY VILLAGE INSTITUTE CIO

### TRUSTEES REPORT *(continued)*

#### Policies

All our policies are reviewed on a regular basis. We believe that we have all the relevant policies pursuant with running a community venue. All policies are available for inspection on request. New trustees are provided with the governing document and other documents to familiarise themselves with the CIO and their responsibilities as trustees.

#### Risk Management

The trustees identify and review risks to which the CIO is exposed to. Control systems are established to mitigate risks.

#### Maintenance

A number of maintenance tasks have been carried out during the year both by trustees and professional contractors. The fire door operation for the main hall, library and supper room has been incorporated into the building's fire alarm system. Safety improvements to the doors in both the main hall and pre-school rooms have been carried out by trustees. Essential pointing to the external stonework has been carried out.

Regular maintenance and servicing have continued throughout the year including PAT testing, fire extinguishers, fire alarms, fire door operation, automatic doors, boiler servicing, health & safety checks (risk assessments, fire checks, evacuation policy).

#### Acknowledgements

Thanks go to all the people who have helped to look after the Village Institute over the last twelve months, keeping it as such a valuable facility for the parish. Thanks also go to Emma Bowers who ensures that the rooms are all heated at the right time. Special thanks go to the new trustees who turn up every month to the management meetings and effect the day to day running of the Institute. The trustees of the CIO ensure that we have a safe, warm, dry facility that people enjoy using.

  
PJCreek (Mar 6, 2025 16:44 GMT)

**Mr P Creek (Chairman)**

**6<sup>th</sup> March 2025**

#### Plans for 2025

Embsay Bake-off

Eco Day 3

Spring Art & Craft Fair

Autumn Fair

## INDEPENDENT EXAMINER'S REPORT

### REPORT TO THE TRUSTEES OF EMB SAY WITH EASTBY VILLAGE INSTITUTE CIO ON THE ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2024

CIO NUMBER 1205432

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 December 2024 which are set out on pages 6 to 9.

#### Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

#### **Eric R Hargreaves FCA CTA (Independent Examiner)**

Windle & Bowker Limited  
Chartered Accountants & Chartered Tax Advisers  
Croft House  
Station Road  
Barnoldswick  
Lancashire  
BB18 5NA

**6<sup>th</sup> March 2025**

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**RECEIPTS**

**2024**

**2023**

	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>
	Unrestricted	Restricted	Unrestricted	Restricted		Unrestricted	Restricted	Unrestricted	Restricted	
	£	£	£	£	£	£	£	£	£	£
<b>Donations, legacies and grants</b>										
Grants	-	-	1,556	-	<b>1,556</b>	1,000	-	1,732	-	<b>2,732</b>
Donations	-	-	1,273	-	<b>1,273</b>	-	-	1,054	-	<b>1,054</b>
	-	-	2,829	-	<b>2,829</b>	1,000	-	2,786	-	<b>3,786</b>
<b>Fundraising events</b>										
Fundraising	893	-	1,005	-	<b>1,898</b>	122	-	667	-	<b>789</b>
<b>Interest received</b>	619	-	-	-	<b>619</b>	578	-	-	-	<b>578</b>
<b>Other receipts</b>										
Equipment sales	-	-	-	-	-	-	-	170	-	<b>170</b>
Light & Heat Refund	4,000	-	-	-	<b>4,000</b>	-	-	170	-	<b>170</b>
	4,000	-	-	-	<b>4,000</b>	-	-	170	-	<b>170</b>
<b>Hire of hall</b>										
Rental income	36,748	-	-	-	<b>36,748</b>	30,715	-	-	-	<b>30,715</b>
<b>TOTAL RECEIPTS</b>	<b>42,260</b>	-	<b>3,834</b>	-	<b>46,094</b>	<b>32,414</b>	-	<b>3,623</b>	-	<b>36,037</b>

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

PAYMENTS	<u>2024</u>					<u>2023</u>				
	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>
	Unrestricted	Restricted	Unrestricted	Restricted		Unrestricted	Restricted	Unrestricted	Restricted	
	£	£	£	£	£	£	£	£	£	£
<b>Wages</b>										
Caretaker	11,283	-	-	-	<b>11,283</b>	11,009	-	-	-	<b>11,009</b>
	<u>11,283</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,283</u>	<u>11,009</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>11,009</u>
<b>Repairs and maintenance</b>										
Cleaning	2,420	-	-	-	<b>2,420</b>	2,312	-	-	-	<b>2,312</b>
Floors	896	-	-	-	<b>896</b>	850	-	-	-	<b>850</b>
Painting	255	-	-	-	<b>255</b>	1,618	-	-	-	<b>1,618</b>
Doors	2,298	-	-	-	<b>2,298</b>	3,670	-	-	-	<b>3,670</b>
Plumbing	717	-	-	-	<b>717</b>	2,435	-	-	-	<b>2,435</b>
Electrical	1,722	-	-	-	<b>1,722</b>	766	-	-	-	<b>766</b>
General	1,027	-	174	-	<b>1,201</b>	863	-	-	-	<b>863</b>
	<u>9,335</u>	<u>-</u>	<u>174</u>	<u>-</u>	<u>9,509</u>	<u>12,514</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>12,514</u>
<b>Utilities</b>										
Insurance	1,286	-	-	-	<b>1,286</b>	2,610	-	-	-	<b>2,610</b>
Rent	-	-	2,100	-	<b>2,100</b>	-	-	2,000	-	<b>2,000</b>
Water	2,744	-	-	-	<b>2,744</b>	488	-	-	-	<b>488</b>
Electricity	2,564	-	-	-	<b>2,564</b>	2,652	-	-	-	<b>2,652</b>
Gas	7,422	-	-	-	<b>7,422</b>	7,706	-	-	-	<b>7,706</b>
CDC rates	460	-	35	-	<b>495</b>	-	-	-	-	<b>-</b>
CDC trade waste	462	-	-	-	<b>462</b>	494	-	-	-	<b>494</b>
	<u>14,938</u>	<u>-</u>	<u>2,135</u>	<u>-</u>	<u>17,073</u>	<u>13,951</u>	<u>-</u>	<u>2,000</u>	<u>-</u>	<u>15,951</u>
<b>Postage, stationery &amp; computer</b>										
Printing, post and Stationery	31	-	-	-	<b>31</b>	291	-	118	-	<b>409</b>
Software	265	-	-	-	<b>265</b>	227	-	-	-	<b>227</b>
Website	-	-	59	-	<b>59</b>	-	-	71	-	<b>71</b>
Broadband	167	-	166	-	<b>333</b>	-	-	373	-	<b>373</b>
Computers	-	-	-	-	<b>-</b>	-	-	-	-	<b>-</b>
	<u>463</u>	<u>-</u>	<u>225</u>	<u>-</u>	<u>688</u>	<u>518</u>	<u>-</u>	<u>562</u>	<u>-</u>	<u>1,080</u>
<b>Other</b>										
Performing rights	737	-	-	-	<b>737</b>	708	-	-	-	<b>708</b>
Early Start purchases	-	-	-	-	<b>-</b>	500	-	-	-	<b>500</b>
Eco Day	-	-	25	-	<b>25</b>	-	-	139	-	<b>139</b>
Accounts	793	-	-	-	<b>793</b>	636	-	-	-	<b>636</b>
Fundraising	470	-	-	-	<b>470</b>	-	-	-	-	<b>-</b>
Other	84	-	-	-	<b>84</b>	138	-	-	-	<b>138</b>
	<u>2,084</u>	<u>-</u>	<u>25</u>	<u>-</u>	<u>2,109</u>	<u>1,982</u>	<u>-</u>	<u>139</u>	<u>-</u>	<u>2,121</u>
<b>TOTAL PAYMENTS</b>	<b>38,103</b>	<b>-</b>	<b>2,559</b>	<b>-</b>	<b>40,662</b>	<b>39,973</b>	<b>-</b>	<b>2,701</b>	<b>-</b>	<b>42,674</b>

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	<u>2024</u>					<u>2023</u>				
	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>	<u>Village Hall</u>		<u>Library</u>		<u>Total</u>
	Unrestricted £	Restricted £	Unrestricted £	Restricted £		Unrestricted £	Restricted £	Unrestricted £	Restricted £	
Total Receipts	42,260	-	3,834	-	46,094	32,414	-	3,623	-	36,037
Release of previously restricted funds	-	-	1,162	(1,162)	-					
Total Payments	38,103	-	2,559	-	40,662	39,973	-	2,701	-	42,674
Net (deficit)/surplus for year	4,157	-	2,437	(1,162)	5,432	(7,559)	-	922	-	(6,637)
Cash Funds at 31 December 2023	21,728	-	8,187	1,162	31,077	29,287	-	7,265	1,162	37,714
<b>Cash Funds at 31 December 2024</b>	<b>25,885</b>	<b>-</b>	<b>10,624</b>	<b>-</b>	<b>36,509</b>	<b>21,728</b>	<b>-</b>	<b>8,187</b>	<b>1,162</b>	<b>31,077</b>

**Cash Funds at 31 December 2024**

TSB - Club & Society Account	4,064	8,106
Skipton Building Society - Community Saver	-	22,970
Co-Operative Bank 95 day notice deposit account	20,156	-
Co-Operative Bank Current Account	12,289	-
<b>TOTAL CASH FUNDS</b>	<b>36,509</b>	<b>31,077</b>

**Monies held for Emsay Fete in the TSB Bank account total £1,200 and will be transferred upon request.**

**Assets retained for Charity's own use**

Property- Emsay with Eastby Village Hall, Main Street, Emsay, Skipton BD23 3RE

**Signed on behalf of the Trustees**

P. Creek  
.....

**Mr P Creek- Chairman**

Peter Hargreaves  
.....

**Mr P Hargreaves- Secretary**

**EMBSAY WITH EASTBY VILLAGE INSTITUTE**

**RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**Additional accounts notes**

There have been no related party transactions during the period.

There have been an average of 1 employee employed by the Charity and there are no employees who received employee benefits of more than £60,000.

A total of £1,190.50 of Trustee expenses were reimbursed during the year.

**Windle & Bowker Limited**  
**Chartered Accountants & Tax Advisers**  
**Croft House**  
**Station Road**  
**Barnoldswick**  
**Lancashire**  
**BB18 5NA**

**Embsay with Eastby Village Institute CIO**  
**c/o Mr R Culver**  
**19 Low Bank**  
**Embsay**  
**Skipton**  
**BD23 6SQ**

**6<sup>th</sup> March 2025**

Dear Sirs,

During the course of your preparation of the unaudited statutory financial statements for the year ending 31<sup>st</sup> December 2024, the following representations were made to you by management and trustees.

1. We have fulfilled our responsibilities as trustees under the Charities Act 2011 for preparing financial statements, in accordance with the applicable financial reporting framework, (United Kingdom Generally Accepted Accounting Practice (UKGAAP)), that give a true and fair view and for making accurate representations to you as accountants.

We confirm that in our opinion the financial statements give a true and fair view and in particular that where any additional information must be disclosed in order to give a true and fair view that information has in fact been disclosed.

2. We confirm that all accounting records have been made available to you for the purposes of your preparation of the financial statements, in accordance with your terms of engagement, and that all transactions undertaken by the charity have been properly reflected and recorded in the accounting records. All other records and related information, including minutes of all management and trustees meetings, have been made available to you. We have given you unrestricted access to persons within the charity in order to obtain accounting evidence and have provided any additional information that you have requested for the purposes of your preparation of the financial statements.
3. We confirm that significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.
4. We confirm that all known actual or possible litigation and claims whose effects should be considered when preparing the financial statements have been disclosed to the accountant and accounted for and disclosed in accordance with the applicable financial reporting framework (United Kingdom Generally Accepted Accounting Practice (UKGAAP)).
5. We confirm that there have been no events since the balance sheet date which require disclosing or which would materially affect the amounts in the financial statements, other than those already disclosed or included in the financial statements.
6. We confirm that we are aware that a related party of the charity is a person or organisation which either (directly or indirectly) controls, has joint control of, or significantly influences the charity or vice versa and as a result will include; shareholders (as a guide with more than 20 per cent of the voting rights), trustees, other key management, close family and other business interests of the previous. We confirm that the related party relationships and transactions set out below are a complete list of such relationships and transactions and that we are not aware of any further related parties or transactions. **(See Appendix 1 – Related Party Transactions).**

7. We confirm that all related party relationships and transactions have been accounted for and disclosed in accordance with the applicable financial reporting framework (United Kingdom Generally Accepted Accounting Practice (UKGAAP)).
8. We confirm that the charity has had, at no time during the year, any arrangement, transaction or agreement to provide credit facilities (including advances and credits granted by the company) for trustees, nor to provide guarantees of any kind on behalf of the trustees, except as already disclosed in the financial statements.
9. We confirm that the charity has not contracted for any capital expenditure other than as disclosed in the financial statements.
10. We confirm that we are not aware of any possible or actual instance of non-compliance with those laws and regulations which provide a legal framework within which the charity conducts its activities and which are central to the charity's ability to conduct its activities.
11. We acknowledge our responsibility for the design and implementation of controls to prevent and detect fraud. We confirm that we have disclosed to you the results of our risk assessment of the risk of fraud in the charity.
12. We confirm that there have been no actual or suspected instances of fraud involving management or trustees who have a significant role in internal control or that could have a material effect on the financial statements. We also confirm that we are not aware of any allegations of fraud by former trustees, regulators or others.
13. We confirm that, in our opinion, the company is a going concern.
14. We confirm that no restatement of the comparative figures was required.
15. We confirm that no specific representations were made to you.
16. We acknowledge our legal responsibilities regarding disclosure of information to you as accountants and confirm that:
  - so far as each trustee is aware, there is no relevant accounting information of which you as accountants are unaware; and
  - each trustee has taken all the steps that they ought to have taken as a trustee to make themselves aware of any relevant accounting information and to establish that you are aware of that information.

We confirm that the above representations are made on the basis of enquiries of management and trustees with relevant knowledge and expertise (and, where appropriate, of supporting documentation) sufficient to satisfy ourselves that we can properly make these representations to you and that to the best of our knowledge and belief they accurately reflect the representations made to you by the trustees during the course of your preparation of the financial statements.

Yours faithfully,

*PJCreek*  

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PJCreek (Mar 6, 2025 16:44 GMT)

**Chairperson**

## Appendix 1 - Related Party Transactions

<i>Party</i>	Trustees
<i>Relationship</i>	Trustees
<i>Nature of Transaction</i>	None










# E044 - Embsay with Eastby Village Institute CIO

Final Audit Report

2025-03-07

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