



ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

**THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GABRIEL'S
GREYSTONES, SHEFFIELD
Charity Commission Registration Number 1205179**

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST GABRIEL'S GREYSTONES, SHEFFIELD (PCC)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1. ANNUAL REPORT OF THE PCC FOR THE YEAR ENDED 31 DECEMBER 2024

1.1 Administrative information

1.1.1 St Gabriel's Church is situated in Dobbin Hill, Greystones, Sheffield S11 7JB. It is part of the Diocese of Sheffield within the Church of England. The correspondence address is Dobbin Hill, Sheffield S11 7JB.

1.1.2 The Parochial Church Council (**PCC**) is a charity registered with the Charity Commission for England and Wales with registered number 1205179.

1.1.3 PCC members who have served from 1 January 2024 until the date on which this report was approved are:

Incumbent	The Revd Alistair Philip Stevenson	Chair
Assistant Curate	The Revd Peter Gaunt	
Readers	Stuart Charles Ibbotson	Until 19 May 2024
Wardens	Martin Clow	
	Peter Andrew Smithers (from 19 May 2024)	
	Thomas Williams (until 12 March 2024)	
Representatives on the Deanery Synod	Stephen Thomas Dewey	
	Sarah Rhiannon Lawson (until 2 October 2024)	
Elected Members	Jacqui Bailey	
	Linda Chambers	
	Chiru Darby	
	Martha Dewey	

	Roger Kenneth Dyson - Treasurer	
	Thomas Janzen (from 19 May 2024)	
	Paula Mary Smithers	
	Peter Andrew Smithers (until 19 May 2024)	
	Howard Vaughan	
Co-Opted	Chiru Darby (until 19 May 2024)	
	Stephen Thomas Pendlebury (from 19 May 2024)	
	Rachael Williams (until 19 May 2024)	

- 1.1.4 Paula Mary Smithers was PCC Secretary until 19 May 2024 when she resigned from her position as PCC Secretary and Stephen Thomas Pendlebury was appointed as PCC Secretary in her place on 19 May 2024.

1.2 **Structure, governance and management**

- 1.2.1 The PCC is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council (Powers) Measure 1956.
- 1.2.2 The method of appointment of PCC members is set out in the Church Representation Rules 2020 (as amended).
- 1.2.3 All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.
- 1.2.4 The PCC is responsible for making decisions on all matters of general concern and importance to the parish, including decisions on how the funds of the PCC are to be spent.
- 1.2.5 On 31 December 2024, the PCC had the following Sub-Groups:
- 1.2.5.1 Children and Young People;
 - 1.2.5.2 Environmental and Social Justice;
 - 1.2.5.3 Finance and Property (which reports to the PCC on Health and Safety matters);

- 1.2.5.4 Ministry Leadership Team;
- 1.2.5.5 Mission Support;
- 1.2.5.6 Pastoral, Prayer and Wholeness Ministry; and
- 1.2.5.7 Worship Services Support.

1.3 Objectives and activities

- 1.3.1 St Gabriel's PCC has the responsibility of cooperating with the incumbent, the Revd Alistair Stevenson, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church and Hall Buildings.
- 1.3.2 When planning its activities for the year, the PCC has considered the Charity Commission's Guidance on public benefit and, in particular, the supplementary guidance on charities for the advancement of religion. Accordingly, the PCC tries to enable ordinary people to live out their faith as part of our parish community through:
 - 1.3.2.1 Worship and Prayer;
 - 1.3.2.2 Provision of pastoral care for people living in the parish and Church members;
 - 1.3.2.3 Community engagement activities (including "Playmates" (a group for under-5s), Cuppa and Cake, the Bless Greystones initiative, school assemblies and Nativity carols in the Greystones pub);
 - 1.3.2.4 Use of the Church and Hall buildings by community groups; and
 - 1.3.2.5 Mission and outreach work.

To facilitate this work, it is important that the PCC maintains the fabric of the building of St Gabriel's and the Church Hall.

1.4 Achievements and performance

1.4.1 Church attendance

In 2024 there were 68 people on the Church Electoral Roll, 25 of whom are resident within the parish. The average weekly "in person" attendance, counted during October 2024, was 65 adults and 24 children. In addition, the weekly service has also been streamed on Zoom, the average weekly attendance at which was 4 in October 2024.

1.4.2 Review of the year

The full PCC met seven times during the year with an average level of attendance of 88%. In addition, the PCC met on one Saturday morning,

which meeting included a presentation on the duties of Charity Trustees by an external speaker.

1.4.3 At each meeting of the PCC, consideration was given to reports from the subgroups of the PCC (see paragraph 1.2.5) including, in particular on safeguarding and policies. In addition, specific topics discussed during the PCC meetings included:

- 1.4.3.1 The structure of the PCC and its Sub-Groups;
- 1.4.3.2 The co-option of an additional PCC Member;
- 1.4.3.3 Appointment of Electoral Roll Officer, Secretary, Treasurer and the members of a Standing Committee.
- 1.4.3.4 The 2024 APCM and reports to be produced to the APCM.
- 1.4.3.5 Reports from the PCC Sub-Groups – see paragraph 1.2.5;
- 1.4.3.6 Terms of Reference of the Sub-Groups;
- 1.4.3.7 Safeguarding and other policies;
- 1.4.3.8 Health and Safety;
- 1.4.3.9 The Living in Love and Faith process;
- 1.4.3.10 Changes to service times;
- 1.4.3.11 Neurodiversity and an application for a grant from the Diocese of Sheffield Small Sparks Fund;
- 1.4.3.12 Community engagement and mission activities generally;
- 1.4.3.13 The holding of a launch event to promote an Alpha course;
- 1.4.3.14 Support and Pastoral Care for Alistair;
- 1.4.3.15 Eco-Church and environmental matters;
- 1.4.3.16 Arrangements for a Parish Away Day which took place in October 2024 and a proposed Parish Away Weekend which is planned to take place in May 2025;
- 1.4.3.17 Donations to be made by the PCC to charities; and
- 1.4.3.18 Youth and Children's work, including the appointment of a children's worker and the refurbishment of a room to be used by the Youth Group.

1.5 Financial review

- 1.5.1 Full details of the financial activities in the year to 31 December 2024 can be found in the Financial Statements in paragraphs 3 and 4, together with the notes to the Financial Statements in paragraph 5 of this report.
- 1.5.2 Total income received in the year amounted to £153984 of which unrestricted income received into the General Fund during the year was £150409 and a further sum of £3574 was received by way of restricted income.
- 1.5.3 Overall expenses totalled £144354 of which £143523 related to the General Fund.
- 1.5.4 There was therefore an overall surplus in the year of £9630, including a surplus of £2352 in respect of the General Fund.
- 1.5.5 Both income and expenditure for the year to 31 December 2024 show significant increases from the figures in 2023. Overall income increased by 11% and expenses by 16%. The factors leading to these increases included:
 - 1.5.5.1 Continuing growth of the Church, reflected in increased attendance at services, the number of activities undertaken and increased donations to the funds of the Church.
 - 1.5.5.2 In particular, regular giving by members of the Church has increased during the period under review and the generosity of the members of the Church to fund the growth of the Church is greatly appreciated.
 - 1.5.5.3 Increases in hall running costs, particularly in relation to electricity and gas prices and the undertaking of repairs to both the hall and church.
 - 1.5.5.4 In addition, work has been carried out to refurbish a room for use by the Church's younger people and youth club members.
- 1.5.6 The PCC made a contribution to the Diocesan Common Fund (formerly called Quota) in accordance with the pledge made at the start of 2024. The amount contributed to the Common Fund was £69,996 (2022: £70,000).
- 1.5.7 Details of the amounts held in Restricted and Designated Funds can be found in notes 2 to 9 to the Financial Statements in paragraphs 3, 4 and 5 of this Report.

1.6 Reserves Policy

- 1.6.1 It is PCC policy to maintain a balance of unrestricted funds that equates to three months of unrestricted payments to cover emergency situations that may arise from time to time. Based upon the budgeted expenses for 2025,

the amount of unrestricted funds required to comply with the reserves policy is currently equivalent to £43000.

1.6.2 The balance standing to the credit of the General Fund on 31 December 2024 in the sum of £50473 exceeds the target reserves amount referred to in paragraph 1.6.1.

1.6.3 The PCC will continue to monitor the amount of the unrestricted balance of the General Fund to ensure that the target level of reserves can be maintained.

1.6.4 In addition, however, the PCC has resolved to keep a sum within the Legacy Fund available to ensure that the PCC is able to comply with its reserves policy even if the balance of the General Fund falls below the target reserves level.

1.7 **Investment Policy**

It is the PCC's policy to invest funds not immediately required for the day-to day operations of the PCC with the CBF Church of England Deposit Fund.

1.8 **Donations in kind**

The PCC did not receive any donations in kind during the year.

1.9 **Connected Party Transactions**

1.9.1 During 2024, the following transactions involved connected parties:

1.9.1.1 SIM

- (a) a grant of £3,000 (payable in monthly instalments of £250) was made directly to support David and Helen Smithers' work through SIM and a similar sum has been pledged to support this work during 2025. Please also refer to note 9 to the Financial Statements.
- (b) Peter Smithers and Paula Smithers (PCC Members) are the parents of David Smithers. However, neither was involved in any decision making relating to this grant and did not participate in the part of the PCC meeting where the possibility of making a donation to SIM to support the work of David and Helen Smithers was discussed.

1.9.1.2 Christians and Sheffield Schools (CaSS)

- (a) A donation of £1,000 was made by the PCC to the CaSS, a charity of which Linda Chambers (PCC Member) is a trustee.
- (b) However, Linda Chambers was not involved in any decision making relating to this grant and did not participate in the part of the PCC meeting where the

possibility of making a donation to CaSS was discussed.

- 1.9.2 Save as set out in paragraphs 1.9.1, the PCC is not aware of any transactions which took place during the relevant period between the PCC and either a member of the PCC or a person connected to a member of the PCC.

Approved by the PCC on 30 April 2025.

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On behalf of the PCC

2. INDEPENDENT EXAMINER'S REPORT TO THE PCC

I report to the trustees on my examination of the accounts of the PCC for the year ended 31 December 2024 set out on pages 8 to 16 following which show an overall surplus for the year ended on 31 December 2024 of £9630 (2023: £13,521) and total funds on 31 December 2024 of £107473 (2023: £97,843) (**Accounts**).

RESPONSIBILITIES AND BASIS OF REPORT

The PCC is responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('**Act**') and the Church Accounting Regulations 2006 ("**Regulations**").

I report in respect of my examination of the PCC's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. The accounting records were not kept in respect of the PCC as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the Accounts to be reached.



STEPHANIE JANE BRATT
INDEPENDENT EXAMINER

3 April 2025

3. RECEIPTS AND PAYMENTS ACCOUNT

RECEIPTS AND PAYMENTS ACCOUNT

	Note	2024						2023	
		£	£	£	£	£	£	£	£
		General Fund (Note 3)	Publicity Fund (Note 4)	Legacy Fund (Note 5)	Fabric Fund (Note 6)	Bless Greystones (Note 7)	Diocesan Grant Fund (Note 8)	Small Sparks Grant Fund (Note 9)	Total 2024 Total 2023
Receipts									
Hall Hire Fees		30520	0	0	0	0	0	0	29868
PCC Fee Income		262	0	0	0	0	0	0	228
Planned Giving and Offerings		83396	0	0	0	0	0	0	69172
Donations and Legacies		6050	0	2000	0	0	0	0	2195
Gift Aid Claimed		18565	0	0	0	0	0	0	14700
Grants Received	8	100	0	0	0	0	2055	1520	14050
Other income (including Fundraising)	10	6117	0	0	0	0	0	0	4658
Bank Interest Received		3099	0	0	0	0	0	0	3298
Sundry income		300	0	0	0	0	0	0	0
Total income		148409	0	2000	0	0	2055	1520	153984 138164
Payments									

RECEIPTS AND PAYMENTS ACCOUNT

		2024					2023				
		£	£	£	£	£	£	£	£	£	£
Note		General Fund (Note 3)	Publicity Fund (Note 4)	Legacy Fund (Note 5)	Fabric Fund (Note 6)	Bless Greystones (Note 7)	Diocesan Grant Fund (Note 8)	Small Sparks Grant Fund (Note 9)	Total 2024	Total 2023	
	Excess/Deficit of Income over Expenditure	4886	0	2000	0	(98)	2055	787	9630	13521	
	Transfers between funds	(2535)	0	4255	0	0	(1720)		0	0	
	Net surplus/(deficit) for the year	2352	0	6255	0	(98)	335	787	9630	13521	
	Balance on 31.12.2023	48121	474	44422	0	1824	3001	0	97843	97843	
	Balance at 31.12.2024	50473	474	50677	0	1726	3336	787	107473	97843	

Approved by the PCC on 30 April 2024.

On behalf of the PCC

4. STATEMENT OF ASSETS AND LIABILITIES

Bank Accounts and Cash/Undeposited Receipts

	Note	2024 £	2023 £
Cash		0	29
NatWest Bank Current Account		19868	14978
NatWest Bank Current Account No.2		275	6054
NatWest Reserve Account		0	0
CBF Deposit Account		87330	76232
Stripe		0	550
		107473	97843

Represented by:

General Fund – Unrestricted fund	283	50473	48121
Publicity Fund – Restricted fund	284	474	474
Legacy Fund – Designated Fund	285	50677	44422
Fabric Fund – Restricted Fund	286	0	0
Bless Greystones Fund –Restricted Fund	287	1726	1825
Diocesan Grant Fund - Restricted Fund	288	3336	3001
Small Sparks Fund – Restricted Fund	289	787	0
		107473	97843

Total Funds

Approved by the PCC on 30 April 2025.

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On behalf of the PCC

5. NOTES TO THE FINANCIAL STATEMENTS

Note

1 The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments Method.

2 Summary of Movement in Funds during period to 31 December 2024

	<u>31/12/23</u>	<u>Receipts</u>	<u>Payments</u>	<u>Transfers</u>	<u>31/12/24</u>
<u>RESTRICTED FUNDS</u>					
Publicity Fund	474	0	0	0	474
Fabric Fund	0	0	0	0	0
Bless Greystones Fund	1825	0	(98)	0	1726
Diocesan Grant Fund	3001	2055	0	(1720)	3336
Small Sparks Diocesan Grant Fund	0	1520	(733)	0	787
Total Restricted Funds	5300	3575	(831)	(1720)	6323
<u>UNRESTRICTED DESIGNATED FUNDS</u>					
Legacy Fund	44,422	2000	0	4255	50677
Total Designated Funds	44422	2000	0	4255	50677
<u>UNRESTRICTED GENERAL FUNDS</u>					
	48121	148409	(143523)	(2535)	50473
TOTAL FUNDS	97843	153984	(144354)	0	107473

Note

3 General Fund – Unrestricted Fund

The General Fund is an unrestricted fund and is used by the PCC for the day-to-day financial management of the charity and for the usual financial operations of the PCC.

4 Publicity Fund

The Publicity Fund is a Restricted Fund, which was originally established in 2005 after receipt of a donation which was restricted for use in connection with promotion of the Church in the Greystones area and to provide funds in connection with the publicising of the Church and its mission.

5 Legacy Fund

The Legacy Fund is a designated fund.

The income for the year ended 31 December 2020 included 2 legacies generously bequeathed to the Church totalling £57,067. The PCC decided to transfer those legacies from the General Fund to the Legacy Fund.

The purpose of the Legacy Fund is to provide funds for specific projects in furtherance of the objectives of the Church including:

- Major repairs which cannot be easily funded out of the General Fund.
- Promoting the mission of the Church including the funding of specific costs to further the Church's mission.

The Legacy Fund also provides reserves in case any unexpected expenses arise which cannot be funded out of the General Fund, subject to the PCC agreeing to utilise such funds for that purpose.

During 2024 the PCC also agreed to use funds from the Legacy Fund to fund part of the salary costs of the Ministry Assistant and Children's Worker.

Additions to the Legacy Fund during the year to 31 December 2024 were a legacy received and a specific unrestricted donation which the PCC resolved to add to the Legacy Fund to be used for the purposes set out above.

Note

6 Fabric Fund

The Fabric Fund was a Restricted Fund.

It was originally established many years ago to provide a fund for major repairs to the Church. Subsequently in approximately 1995, it was used as the fund to manage the major rebuilding project undertaken at that time. In the period leading up to the refurbishment of the kitchen in the Church Hall, it was used as the fund to collect donations and grants for that project and out of which to expend the costs of the refurbishment.

The Fabric Fund did not have a balance on 1 January 2024 and PCC resolved to terminate the Fabric Fund with effect from 1 January 2024.

7 Bless Greystones

The Bless Greystones Fund is a Restricted Fund.

In November 2020, the Church launched a project for mission and outreach in the local area of Greystones under the title of the Fund. The fund received donations restricted to use in connection to the project.

8 Diocesan Grants received and repaid

Grants received or repaid (all from or to the Diocese of Sheffield) during the year were as follows:

1. Part of a grant of £4,000 made by the Diocese of Sheffield from the Church in Action Fund in 2023 to provide funding towards the cost of employing a Ministry Administrator during the period of 12 months from 1 October 2023 became repayable following the resignation of the Ministry Assistant and a decision by the PCC not to appoint a replacement. The amount repaid from the Diocesan Grant Fund was £2,945.03.
2. On 21 March 2024, a grant of £1520 was received from the Small Sparks Grant Fund of the Diocese of Sheffield to fund the purchase of equipment and other actions as part of a neurodiversity project undertaken by the PCC. The grant was credited to a new restricted Fund called the "**Small Sparks Grant Fund**".
3. A grant of £100 was received on 6 December 2024 towards costs already incurred by the PCC and disbursed from the General Fund to instal LED light bulbs in certain areas of the Church. This grant was accordingly credited to the General Fund.

Note

4. A grant of £5,000 was made by the Diocese of Sheffield from the Church in Action Fund. The grant was made to provide funding towards the cost of employing a Children's Worker and covers a period of 12 months from 1 September 2024. This grant has been credited to the existing Restricted Fund called the "**Diocesan Grant Fund**" and transfers are made from this fund to contribute towards the cost of employing the Children's Worker.

9 Small Sparks Diocesan Grant Fund

The Small Sparks Diocesan Grant Fund is a Restricted Fund.

During the year ended on 31 December 2024, the PCC applied to the Diocese of Sheffield for a grant to provide equipment and to enable the PCC to carry out actions pursuant to a neurodiversity project which was being undertaken. A grant of £1520 was made by the Diocese of Sheffield to fund certain aspects of this project.

10 Other income includes:

£

Holiday Club Subscriptions

1392

Cuppa and Cake

506

Coffee Donations

321

Playmates

1741

Christmas Fair

760

Sundry Other Income

1397

6118

Note

11 The following donations to charities were made during the period to 31 December 2023:

Charity Beneficiary	£
A Rocha UK	800
Arise, Together for Sheffield	500
Baby Basics UK being part of the proceeds of the Christmas Fair, the balance of £54 being paid in January 2025.	706
C3 Trust-Alpha Together	500
Christians and Sheffield Schools (CaSS)	1000
Christians Against Poverty	1000
Church Army	1000
Client Earth	200
Datic Trust/Galeed House	500
Golddigger Trust	500
Mission Aviation Fellowship	200
People International	2000
SIM (David and Helen Smithers)	3000

Note		
	Snowdrop Project	500
	Total	12406
12	Other Expenses include:	
		£
	Holiday Club Expenses	989
	Playmates Expenses	429
	Parish Weekend Away Deposit Payments	5604
	Other Expenses	1605
		8627

13 Transfers Between Funds

A legacy of £5,000 received during the year ended 31 December 2024 was transferred from the General Fund to the Legacy Fund.

In addition, the following transfers between funds of the PCC were undertaken during 2024 to cover the costs of employing the Ministry Administrator and the Children's Worker:

From	To	Amount - £
Diocesan Grant Fund	General Fund	1720
Legacy Fund	General Fund	745

Note

- 13 The PCC does not own any freehold or leasehold property nor any material fixed assets.

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STEPHANIE JANE BRATT
INDEPENDENT EXAMINER

2025

