



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

Period start date: Oct 2023

Period end date: March 2025

Charity name: Pendle New Neighbours

Charity registration number: 1205177

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the CIO is the promotion of social inclusion for the public benefit among people who are refugees and asylum seekers who are living in the Pendle area, who are socially excluded on the grounds of their social and economic position.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We do this by providing in particular, but not exclusively: <ul style="list-style-type: none">(1) Advice, support, advocacy, interpreting, translating, and signposting to other services.(2) English classes and other opportunities for learning the English language.(3) Trips and visits to UK cities, towns, and country to learn about our heritage, traditions, and culture.(4) Relief from poverty or financial hardship by making emergency small grants and distributing funds from other organisations.(5) Social and recreational facilities and events involving the local community.(6) Information and education of the general public about the issues relating to refugees and those seeking asylum.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Prior to our application to the Charity Commission to become a charity in September 2023, the trustees considered the guidance when defining the objects of the CIO. The trustees remain aware of the guidance and have held a recent discussion at the Board meeting on 28 th March 2025.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>We make small grants from our general charity account to individuals when we encounter an emergency need. This may arise when the asylum seeker has registered for an eVisa when they are granted leave to remain, and it is not functioning correctly. Additional hardship may also arise when there are additional costs incurred that take spending over the weekly budget. These emergency grants amounted to £1,811 from October 2023 to end March 2025.</p> <p>Also, we have a Service Level Agreement with Pendle Borough Council to provide crisis relief through the Household Support Fund. We have distributed nearly £28,600 to individuals and families during this period.</p> <p>This is one of the main services of our charity, as set out above in item (4) of our main activities.</p>
Contribution made by volunteers	Para 1.38	<p>Volunteers play an essential part in the operation of our charity's activities. Most importantly, all the tutors and their assistants who deliver the Informal ESOL (English for Speakers of Other Languages) programme are volunteers. They are, therefore, essential to the success of the programme.</p> <p>Volunteers are also needed to deliver the range of educational trips and activities that take place during the holiday periods. These range from the minibus driver, to guides, interpreters, and general supporters.</p> <p>The office staff who deliver the Advice, Support and Signposting Services, have also benefitted from volunteers, who have assisted during peak times and in providing cover for holiday or sickness absence.</p> <p>This project has also acquired the services of a retired GP who volunteers to support any clients in need of health care or require help in navigating the system to gain the treatment they need.</p> <p>One of the trustees has qualified as a Level 1 Immigration, Asylum & Protection adviser. The charity is registered with the Immigration Advice Authority (IAA) to deliver this service.</p>

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Pendle New Neighbours was registered as a charity with the Charity Commission on 12th October 2023.</p> <p>This was a milestone in the short history of our organisation which was previously a voluntary and community group, formed in 2017.</p> <p>Our main achievements have been:</p> <ol style="list-style-type: none"> 1. To build on our two main Service Level Agreements with Lancashire County Councils Resettlement Team. We are delivering a regular service of Advice, Support and Signposting on a daily basis to a substantially increasing number of newly- arrived asylum seekers. Our attendances at the drop-in service have doubled from around 60/month at the beginning of the year to 120 cases. We addressed nearly 1,000 issues over the course of the year. Attendance at the Informal ESOL English classes is continually more than 200/month. 2. Our programme of trips during the holiday periods, not only provide opportunities for singles and families to socialise, travel and learn about our country, but also enables us to keep in touch and monitor any issues that the refugees and asylum seekers may have. At the beginning of the year, supported by Wild Ingleborough, we arranged four trips: Ribbleshead station and viaduct; a walk round Malham Tarn; a journey on the Settle-Carlisle railway to Appleby with short walks around Settle & Appleby; and a visit to Lower Winskill Farm, where we learnt about hill farming, wildflowers etc <p>During the summer holidays we provided outings to towns, cities and countryside offering a diverse programme in response to a questionnaire asking our clients what they wanted to do.</p> <ol style="list-style-type: none"> 3. PNN has continued to be located at Pendle Business Centre which ensured that we could continue to deliver our services from a Centre that was fit for our purposes. We have a leased agreement with Pendle Borough Council.

		<p>4. We established an Internet Café in May 2024 with a major grant from the Community Fund and additional support from the Allen Lane Foundation. The café is open for 3 hours a day from Monday to Friday which has enabled our charity to offer a service for six hours every day of the week. The Internet Café has made a significant difference to refugees and asylum seekers who have been able to access the internet in a safe, social environment at our Centre to contact family and friends, search for jobs, further their education, find things of interest or places to visit etc. Awareness of the service has grown slowly throughout the year until we are now experiencing a steady demand for the facilities.</p> <p>5. A major development was the setting up of a new Service Level Agreement with Pendle Borough Council to provide resettlement support to all households in the process of leaving Home Office accommodation when they are granted refugee status and choose to remain living in the Pendle area. PNN has supported 102 households since April 2024. These clients that have been placed in accommodation have all required identifying a suitable flat or house; liaison with the landlord; arranging a viewing of the property; agreeing the details of the tenancy; signing the lease; and liaising with Pendle Borough Council. Our work has resulted in a significant saving in any emergency hotel accommodation which could run into several thousand pounds; a saving in the cost of paying for translator services; and the reassurance that no asylum seekers are left homeless and sleeping on the streets of Pendle.</p>
--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>We are in a good position to deliver the Service Level Agreements during the forthcoming year.</p> <p>Our Internet Café will continue to benefit from the support of the Community Fund as we enter the second year of a 5-year grant.</p> <p>We are in a stronger financial situation than at the beginning of the year as a result of increased support from trusts and the corporate sector.</p> <p>In addition, we are in the process of negotiating to remain in our current facilities at an annual cost which is within our means.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have a reserves policy as the situation has not arisen to date.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Whilst our income is adequate to meet our needs, it does not exceed our running costs.
Details of fund materially in deficit	Para 1.24	n/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are none.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal funding (40%) has been through Service Level Agreements with Lancashire County Council and Pendle Borough Council.</p> <p>Our SLAs accounted for 89% of our income in the previous year and the trustees recognise that the balance needed to change to afford the charity greater independence and to reduce the risks.</p> <p>We are pleased that the current level of 41% places the charity in a healthier position.</p> <p>The first stage of this process was the acquisition of Community Fund funding of £78,971 over 5 years to run an Internet Café. It accounted for 11% of our income.</p> <p>The charity has worked hard during this period to secure increased amounts from grant making trusts (9%), local companies (21%) and small levels of individual giving. The Household Support Fund accounted for 19% of the total income received.</p>
--	-----------	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Charity Commission constitution.
How is the charity constituted?	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions	Para 1.25	Election to post by all the trustees.

Reference and Administrative details

Charity name	Pendle New Neighbours
Other name the charity uses	PNN
Registered charity number	1205177
Charity's principal address	Suite 203 Pendle Business Centre Commercial Road Nelson Lancs. BB9 9BT

Names of the charity trustees who manage the charity

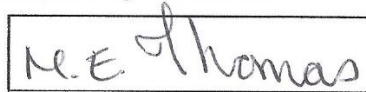
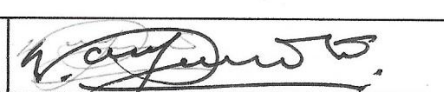
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mary Elizabeth Thomas	Chair		
2	Michael Paul Gauntlett	Treasurer		
3	Christine Wren	Secretary		
4	Howard Thomas			
5	Saba Iftikhar			
6	Kevin Joseph Vickers			
7	Vitalii Malyshko		9 th April 2024	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
Full name(s)	Michael Paul Gauntlett
Position	Treasurer

Full name(s)

Position

Date

5th September 2025

5th September 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Pendle New Neighbours

No (if any)
1205177

Receipts and payments accounts

CC16a

For the period
from

Period start date
12-Oct-23

To

Period end date
31-Mar-25

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations - individual & corporate	25,386	-	-	25,386	-
Grants..	-	-	-	-	-
Community Fund	-	13,120	-	13,120	-
Trusts	-	10,496	-	10,496	-
Lancs CC - SLA for Drop-In Service	-	40,000	-	40,000	-
Lancs CC - SLA for ESOL	-	-	-	-	-
Pendle BC - Household Support	-	22,800	-	22,800	-
Pendle BC SLA Housing	-	10,000	-	10,000	-
Refunds & repayments	733	-	-	733	-
Sub total (Gross income for AR)	26,119	96,416	-	122,535	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,119	96,416	-	122,535	-
A3 Payments					
Salaries	8,482	47,191	-	55,673	-
Professional services	-	15	-	15	-
Grants & donations paid	1,738	20,815	-	22,553	-
ESOL prog. books, materials, trips	-	5,580	-	5,580	-
Office furniture, equipment & costs	4,380	3,392	-	7,772	-
Volunteers' expenses	-	2,686	-	2,686	-
Electricity, water, phone & internet	3,177	3,995	-	7,172	-
Rents, rates & room hire	150	492	-	642	-
Insurance	-	1,032	-	1,032	-
Sub total	17,927	85,198	-	103,125	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	17,927	85,198	-	103,125	-
Net of receipts/(payments)	8,192	11,218	-	19,410	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,996	15,899	-	21,895	-
Cash funds this year end	14,188	27,117	-	41,305	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	14,188	27,117	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Mary Elizabeth Thomas	05-Sep-25	
		Michael Paul Gauntlett	05-Sep-25	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

PENDLE NEW NEIGHBOURS

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

1205177

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Janet Peart MIAB

Date:

24/08/25

Name:

JANET PEART MIAB

Relevant professional
qualification(s) or body
(if any):

IAIB

Address:

4 JACOBSEN AVENUE

HYDE, CHESHIRE

SK14 4DW