



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 05/10/2023 Period start date To 05/04/2024 Period end date

Charity name: CAVITENOS UK ASSOCIATION

Charity registration number: 1205079

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<i>1) To advance the education of the public in the preservation of Filipino arts, culture and heritage. 2) The relief of sickness and preservation of health of the public through the provision of medical care to individuals in need who would otherwise not have access to such services in the Philippines. 3) The relief of financial need and suffering among victims of natural or other disasters in the forms of money, goods and medical aid.</i>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<i>The main activities are as follows:<ul style="list-style-type: none"><li>• pro bono event</li><li>• a programme of cultural oriented events and activities</li></ul>These activities benefit the UK-Filipino people by gaining education on legal guidance's as well as preservation of arts, culture and heritage. We welcome all people regardless of personal background, gender or personal circumstances.</i>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<i>In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee's meetings.</i>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
		<i>We are grateful for the many hours volunteers, including member volunteers,</i>

Contribution made by volunteers	Para 1.38	<i>have spent listening and encouraging our members and working with us. Without this valuable contribution of time, energy and expertise, we would not have been able to achieve so much.</i>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><u>Oct 2023 &amp; Apr 2024 - Pro bono London &amp; Newcastle</u></p> <p><i>First pro bono event after gaining our charity number. 100 attendees with different age groups have successfully received free of charge legal advice from UK Filipino solicitors and barrister as follows :</i></p> <ul style="list-style-type: none"> <li>• <i>Financial &amp; Retirement Planning</i></li> <li>• <i>Will writing and probate</i></li> <li>• <i>Employment issues</i></li> <li>• <i>Immigration rules update</i></li> </ul> <p><u>June 2024 Summer Charity Ball</u></p> <p><i>The charity have conducted our annual cultural fundraising event. A total of 200 attendees experienced performances, food and imagery, as shown in our traditional clothes and exhibits, have provided the awareness, education, and preservation of the Filipino culture. This proceeds of this fundraising event are to fund our various projects.</i></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<i>The net movement of funds at 05/04/2024 was £3k as the result of events stated on Para 1.20</i>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<i>The funds are held to cover the planned 2025 Medical Mission as well as to cover 4 months operational costs in the event of loss of income and to meet unforeseen expenditure that may occur</i>
Amount of reserves held	Para 1.22	<i>The cash at bank at 05/04/2024 was £14k in unrestricted funds.</i>
Reasons for holding zero reserves	Para 1.22	<i>Not applicable</i>
Details of fund materially in deficit	Para 1.24	<i>Not applicable</i>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<i>Not applicable</i>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<i>Constitution</i>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<i>CIO</i>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Eligibility of Trustees:</b></p> <p>(a) Every charity trustee must be a natural person.</p> <p>(b) No individual may be appointed as a charity trustee of the CIO:</p> <ul style="list-style-type: none"> <li>• if he or she is under the age of 16 years; or</li> <li>• if he or she would automatically cease to hold office under the provisions of clause [12(1)(e)].</li> </ul> <p>(c) No one is entitled to act as a charity trustee whether on appointment or on any re-appointment until he or she has expressly acknowledged, in whatever way the charity trustees decide, his or her acceptance of the office of charity trustee.</p> <p>(d) At least one of the trustees of the CIO must be 18 years of age or over. If there is no trustee aged at least 18 years, the remaining trustees may only act to call a meeting of the charity trustees, or appoint a new charity trustee.</p> <p><b>Appointment of Trustees:</b></p> <p>Apart from the first charity trustees, every trustee must be appointed for a term of two (2) years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>(2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	<i>Cavitenos UK Association</i>
Other name the charity uses	
Registered charity number	<i>1205079</i>
Charity's principal address	<i>FLAT 23 CLAREWOOD COURT SEYMOUR PLACE LONDON W1H 2N</i>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	<i>Arlene Orida Canada</i>		<i>22 Sept 2023</i>	
2	<i>Pascualito Famy</i>		<i>22 Sept 2023</i>	
3	<i>Karen Samonte</i>		<i>22 Sept 2023</i>	
4	<i>Levita Castillo</i>		<i>22 Sept 2023</i>	
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
<i>N/A</i>		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
<i>N/A</i>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Arlene Oxida Canada	
Position (eg Secretary, Chair, etc)	Chair Trustee	
Date	20 January 2025	



**Cavitenos UK Association**

**Accounts**

**For the period 05 October 2023 to 05 April 2024**

**Cavitenos UK Association**

**Accounts information**

**For the year ended 5th April 2024**

**Information**

Trustees	Arlene Oxida Canada Pascualito Famy Levita Castillo Karen Samonte
Charity Number	1205079
Gift Aid Number	ZD29051
Principal Address	23 Clarewood Court Seymour Place London SW1H 2NL

**Cavitenos UK Association**

**Statement of Financial Activities**

**For the year ended 5th April 2024**

	<b>2024 £</b>
<b><u>Incoming resources from generated funds</u></b>	
Raffle/Ticket sales	7,981.00
Donations and legacies	2,870.00
Incoming resources from charitable activities	
<b>Total incoming resources</b>	<b>10,851.00</b>
<b><u>Resources expended</u></b>	
Administration Costs	268.91
Bereavement Fund	100.00
Costs of generating raffle prizes	1,077.40
Calamity fund donation	
Direct Cost of Charity Event	5,706.62
Scholarship grants	
<b>Total resources expended</b>	<b>7,152.93</b>
<b>Net movement in funds</b>	<b>3,698.07</b>
<b>Opening Bank balance at 27 December 2023</b>	<b>10,616.46</b>
<b>Closing Bank balance at 05 April 2024</b>	<b>14,314.53</b>

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