



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 2/10/23

Period start date To 5/4/24

Period end date

Charity name: Being Neighbourly

Charity registration number: 1205015

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The prevention or relief of poverty in East Grinstead and the surrounding area by providing items and services to individuals in need due to isolation.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Social groups for older Neighbours and local refugees arriving in the area – RH19 and RH10. Services include: Befriending, referrals to other community organisations for poverty relief, free shopping and prescription collection, general errands, community allotment, sourcing household items for Neighbours in need, PAT Testing for us and other local charities, handyperson tasks for neighbours in need.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees of Being Neighbourly confirm that they have all had regard to the Charities Commission Guidance on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Reduced isolation and loneliness through our social groups, community allotment and befriending which increases mental wellbeing. To support the local refugees the charity has facilitated English lessons which has increased their employment opportunities. Arrangement of outings to Garden Centre and Panto which has encouraged more social interaction and widened Neighbours networks. These events have also encouraged further integration into the community.</p> <p>Ongoing support and referrals for all of our 18+ Neighbours to relieve poverty and isolation. Our shopping and prescription service is free of charge to our Neighbours at short notice. The PAT Testing service encourages extending the useable life of small electrical items and ensures the safety of small electricals donated to the charity which are then given to those in need.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the commencement of Charitable status we had funds of £11,195, at the end of this period we had £18,948. During this financial period we gained £7,753
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Trustees decided that an estimate of the costs incurred annually by Being Neighbourly was approximately £4000. It was decided that we should keep 2 years worth and so £8000.
Amount of reserves held	Para 1.22	£8000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Local community grants and fundraising events. As in Receipts and Payment report
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	N/A
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Initially, the board of Trustees comprised experienced members of the committee from when it was an Unincorporated Association. Another Trustee member was an ex-Mayor who had chosen Being Neighbourly as one of his Mayorial Charities. During his year of office, he had raised a substantial amount of money for Being Neighbourly and had substantially elevated its public profile. He remains a local councillor. Expert advice was sourced from Mid Sussex Voluntary Action (now Community People) plus other established local and national Charitable Organisations.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		

Reference and Administrative details

Charity name	Being Neighbourly
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Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of
adviser

Name

Address

Name of chief executive or names of senior staff members (Optional information)

Fiona Revell Haywood

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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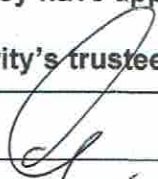
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	David Peter Kent	
Position (eg Secretary, Chair, etc)	Chair	
Date	29/01/25	



Receipts and payments accounts

CC16a

For the period
from

Period start date
02/10/2023

To

Period end date
05/04/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fundraising - external	1,414	-	-	1,414	-
Gifts and donations	572	220	-	792	-
Grants	2,350	10,208	-	12,558	-
Miscellaneous (Panto tickets contribution)	290	-	-	290	-
Refreshments contributions	1,119	-	-	1,119	-
Refund	165	-	-	165	-
	-	-	-	-	-
Commenced as Charity 2nd Oct 23 - funds in bank	-	-	-	-	11,195
Sub total (Gross income for AR)	5,910	10,428	-	16,338	11,195
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	5,910	10,428	-	16,338	11,195
A3 Payments					
Advertising	442	-	-	442	-
Christmas Smiles	-	371	-	371	-
Items for refugee	103	-	-	103	-
Bank Charges	36	-	-	36	-
Insurance	234	-	-	234	-
Fundraising expense	25	-	-	25	-
Printing - The BEAN	-	220	-	220	-
Refugee event	-	26	-	26	-
Miscellaneous	188	-	-	188	-
Office supplies	49	-	-	49	-
Postage	13	-	-	13	-
Professional charges	358	-	-	358	-
Refreshments	1,832	594	-	2,426	-
Room rental	1,932	-	-	1,932	-
Repairs	29	-	-	29	-
Telephone system	42	-	-	42	-
Allotment tools	-	1,574	-	1,574	-
Travel reimbursements	-	517	-	517	-
Sub total	5,283	3,302	-	8,585	-
A4 Asset and investment purchases, (see table)					
Allotment tools	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,283	3,302	-	8,585	-
Net of receipts/(payments)	627	7,126	-	7,753	11,195
A5 Transfers between funds					
A6 Cash funds last year end	10,395	800	-	11,195	
Cash funds this year end	11,022	7,926	-	18,948	11,195

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		11,022	7,926	-
			-	-
		-	-	-
	Total cash funds	11,022	7,926	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	N/A	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	N/A		-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop	General	-	-
	PAT Tester	General	359	259
	Gazebo	General	1,100	-
	SUM UP machines		-	-
	Allotment tools		-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature
J.E. Harman

Print Name
J.E. HARMAN

Date of approval
14/1/2024