

Chiltern Wood School Fund
AGM of Trustees Meeting
Tuesday 26th November 2024

Those present: Ann Waterman - Chair of Trustees
 Rachel Chapman - Trustee
 David Buckle - Trustee
 Jonathan Allcock - Trustee
 Julie Whyte - School Business Manager
 Becky Horwood - Finance Manager

1. Apologies

None

2. Declaration of Interests

None declared.

3. Statement of Account

The current account balance is £9256.87

A donation of £1500 was received from a Little Wings' parent via their Company.

A further donation was received of £1786.50. A grandparent of two children in school passed away and they left wishes for donations from their funeral to be sent to the school.

As agreed, £7652.90 was paid out to the School budget to fund the memorial garden works which were completed in the summer.

4. Gift Aid

The charity is now set up for Gift Aid.

5. Just Giving

The charity has been officially registered with Just Giving.

This will initially be focussed on specific projects i.e. adventure play for all three sites.

Discussion around regular standing orders for donations and best mechanism for this. JW and RH to research. JA confirmed he can update on the Charities Aid Foundation.

6. Expenditure Requests

We have no specific expenditure requests at this time.

7. **Annual Audit**

JW will update the charity website with the annual accounts and will circulate a copy to the Trustees.

8. **AOB**

Coppice Kitchen

JA has been investigating donations of equipment and kitchen cupboards from Howden's and asked if the school has any contacts for electrical and plumbing work. Agreed that we would update JA following a meeting with the Local Authority on 17/12/24 as this will consider longer term use of the flats.

None

Date of next meeting: TBC

Opening Balance	£0.00
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Total Income	692.58
Total Expenditure	0

<u>Closing Balance</u>	<u>692.58</u>
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Date	Type	Details	Deposit	Outreach
7/6/2023	BGC	ParentMail - parent donations	68.08	
7/17/2023	FPI	Leong CWSOP004	30	30
7/17/2023	FPI	Stephen CWSOP006	20	20
7/19/2023	FPI	Elliott CWSOP003	30	30
7/24/2023	FPI	C Wheeliker CWSOP003	30	30
7/28/2023	FPI	Claire Greenaway CWSOP002	30	30
8/8/2023	FPI	Ven Keen E J BPO CWSOP005	30	30
9/20/2023	BGC	Chepping View CWSOP009	30	30
3/4/2024	BGC	Inspiring Futures IFP	424.5	424.5
Total Income			692.58	

Memorial (Coppice D) Donation
68.08

Expenditure

Date	Type	Details	Amount
			0
Total Expenditure			0