

# **Rous Lench Allotments and Community Garden**

## **Annual Report of the Trustees**

Financial Year End 31<sup>st</sup> December 2024

### **Charity details**

Name: Rous Lench and Radford Community Garden

Charity number: 1204895

Address: Court Hill House, Rous Lench, Evesham, WR11 4UJ

Trustees during the year:

- Laura Bradley
- Ben Cashmore
- Catriona Blair Whitfield

### **1. Objectives and Activities**

We run a community garden and allotments. We rent allotment plots to local tenants and maintain a community garden for use by the public, including running events to fund ongoing maintenance.

This year we:

- Received money from 3 grants from Wychavon District Council, Worcestershire County Council and Rous Lench Parish Council which we used to develop and improve the Community Garden, installing a Community Shed, a compost toilet, play equipment and water pump.
- We ran two events this year: an opening event in May 2025 and a Big Lunch over the summer, both of which were well attended by residents and local villagers, engaging our local community and bringing people together.

### **2. Achievements and Performance**

This year we have:

- Improved footfall by 200% to the Community Garden through our events and encouraging individuals and families to use the Garden as a community resource
- Volunteers gave an estimated 100 hours of their time to maintenance, event preparation and admin support
- Feedback from residents post our opening event in May 2024 showed that 98% of respondents and residents felt positive about the garden.
- We have implemented 95% of the planned improvements to the Community Garden
- Allotments are now fully tenanted with a waiting list.

### **3. Financial Review**

Income: £17,119 (grants, donations, events and allotment plot rent)

Expenditure: £12668 (bought assets with grant money, groundworks, insurance, land rent)

Unbanked Cash: £946

Reserves: £3505.84 carried forward

The trustees are satisfied with the charity's financial position and have adopted a simple reserves policy to maintain at least £500 to cover core costs.

### **4. Plans for the Coming Year**

- We intend to complete the implementation of the grant funded items which are scheduled for completion by February 2025.
- We intend to run at least two fundraising and community events in 2025 to raise awareness of the Community Garden
- We want to promote our 'Friends of the Garden' programme to increase donations

### **5. Structure, Governance and Management**

The Charity is governed by a constitution adopted in 2023. Trustees are elected annually by Trustees at the AGM. No paid staff are employed.

### **6. Reference and Administrative Details:**

Independent Examiner/ auditor: N/A

Bankers: Cooperative Bank

### **Approval**

Approved by the trustees on: 28<sup>th</sup> October 2025

Signed on behalf of the board:

A handwritten signature in blue ink, appearing to read 'Laura Bradley', with a small dot at the end.

Laura Bradley

**Rous Lench Community Gardens**  
**Budget Monitoring**

	Budget	Receipts YTD	Cash	Payments YTD	Under/ <b>Over</b> Spend	% Spent	Comments
<b>Receipts</b>							
Allotment Rent	0.00	565.00					
Friends of ...	0.00	80.00					
Events	0.00	1,001.61					
Grants/Funding	0.00	14,272.18					
Other	0.00	1,200.01					
<b>Unbanked Cash</b>			946.05				
<b>Total</b>	<b>0.00</b>	<b>17,118.80</b>	<b>946.05</b>				

<b>Payments</b>							
Rent	0.00			187.50			
Insurance	0.00			178.91			
Maintenance	0.00			559.51			
Events	0.00			0.00			
Assets	0.00			10,943.99			
Surveys	0.00			798.00			
Other	0.00			0.00			
<b>Total budget</b>	<b>0.00</b>			<b>12,667.91</b>			*
VAT recoverable				0.00			
<b>Total</b>				<b>12,667.91</b>			

<b>Total at Bank</b>	<b>3,504.84</b>
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**Rous Lench Community Gardens**  
**Payments**

[illegible]

Unpresented Cheques:	0.00
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**Rous Lench Community Gardens**

**Receipts**

Date	Ref.	Supplier	Receipts	BK.St.	Allotment Rent	Friends of	Events	Grants/Fundin g	Other	Unbanked Cash	Notes
30/09/2023	R24-0	BBQ and open afternoon	181.75				181.75			181.75	
22/04/2024	R24-1	Paypal code 4586	0.01	⌘					0.01		
22/04/2024	R24-2	PCC Rous Lench rent reimbursement	200	⌘	200						
09/05/2024	R24-3	PCC Rous Lench PCC takings from Grand Opening	55.56	⌘			55.56				
14/05/2024	R24-4	Wild EA	40	⌘		40					
22/05/2024	R24-5	F J Bentley	40	⌘		40					
31/05/2024	R24-6	Grand opening	764.3				764.3			764.3	
29/07/2024	R24-7	C Phillips	15	⌘	15						
12/09/2024	R24-8	S Newton	100	⌘	100						
17/09/2024	R24-9	C Philips	50	⌘	50						
23/09/2024	R24-10	MP Gladwin K Jones	200	⌘	200						
25/09/2024	R24-11	Worcestershire County Council	7000.00	⌘				7,000.00			
02/10/2024	R24-12	Rous Lench Parish Council - remaining CLG funding	4022.18	⌘				4,022.18			
03/10/2024	R24-13	Rous Lench Parish Council - Grant	3000.00	⌘				3,000.00			
17/10/2024	R24-14	Anderson Sol Refund	1200.00	⌘					1,200.00		
15/11/2024	R24-15	Seed Arboriculture	250.00	⌘				250.00			
		Totals: Year To Date	17,118.80		565.00	80.00	1,001.61	14,272.18	1,200.01	946.05	17,118.80

		2023												2024	
		September	October	November	December	January	February	March	April	May	June	July	August	September	
Credits	Name/ Organisation	£181.8	£0.0	£0.0	£0.0	£50.0	£0.0	£0.0	£0.0	£974.8	£25.0	£15.0	£0.0	£350.0	
Plot 1 rent	F Herdman/ J Guest from Jan 25										£25.0				
Plot 2 rent	S Savill								£25.0						
Plot 3 rent	M Harvey													£50.0	
Plot 4 rent	M Harvey								£25.0					£50.0	
Plot 5 rent	Karen													£50.0	
Plot 6 rent	Karen								£25.0					£50.0	
Plot 7 rent	Karen													£50.0	
Plot 8 rent	S Newton									£25.0				£50.0	
Plot 9 rent	S Newton										£25.0			£50.0	
Plot 10 rent	Ben and Vicki									£25.0					
Plot 11 rent	C Phillips											£15.0		£50.0	
Plot 12 rent	D Spooner														
Plot 13 rent (paddock)	Karen								£50.0						
Plot 14 rent (paddock)	Karen								£50.0					£50.0	
Plots Apple Orchard x2	J Whitfield				£50.0										
BBQ and open afternoon		£181.8													
Friends	A Wild									£40.0					
Friends	F Bentley									£40.0					
Grand opening takings (cash at home to deposit)										£764.3					
PCC Rent reimbursement £200 (M Harvey and Karen paid PCC instead of Allotments) amounts entered under their names									£200.0						
PCC Sum up takings from grand opening	PCC										£55.6				
Debits		£0.0	£0.0	£187.5	£0.0	£0.0	£72.0	£0.0	£0.0	£0.0	£0.0	£0.0	£0.0	£366.4	£0.0
6 month rent (1st 6 month paid by donation so won't feature in accounts?)	PCC			£187.50										£187.50	
Hedgecutting	Sir Smith & Sons						£72.00								
Insurance	PolicyBee													£178.9	
Maintenance 3hrs/month															
Alick Webb gate sept 2024															
Woo Woo Waterless Toilets				1410											
Shed	Chestnut Sheds														
Updated topo	Precisus Land Surveys														
Generator	Vital Power Ltd														
Alick Webb Topsoil spreading Dec 24						1414									
Taylor Landscape						608									
Taylor Landscape						607									
Jupiter						4065									
Borehole drilling, pump and installation	8483, 8484, 8446														
Balance		£181.8	£181.8	£5.8	£5.8	£44.3	£27.8	£27.8	£27.8	£947.1	£972.1	£987.1	£987.1	£970.7	£0.0

**Rous Lench Community Gardens**  
**Bank Reconciliation as at 31-12-24**

	Opening Balance Current Acc	0.00
add	receipts for period 01-01-24 to 31-12-24	17,118.80
less	payments for period 01-01-24 to 31-12-24	-12,667.91
less	un-banked cash	-946.05
	<b>balance per cash book</b>	<b>3,504.84</b>

	Bank Statement Current Acc 31-12-24	3,504.84
	<b>balance carried forward</b>	<b>3,504.84</b>