

Pippins Community Centre CIO

Report and Accounts

21 September 2023 to 31 October 2024

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

PIPPINS COMMUNITY CENTRE CIO
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE PERIOD ENDED 31 OCTOBER 2024

ADDRESS FOR CORRESPONDENCE	Lyme Road Axminster Devon EX13 5AZ
GOVERNING DOCUMENT	Constitution - CIO Foundation - registered 21 September 2023
CHARITY REGISTRATION NUMBER	1204863
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Louise Collard (resigned September 2023) Lola Coombs Kay D'Albertanson Elizabeth Paice Nathan Ross Morgan Shore Beth Steele
BANKERS	Lloyds Bank plc.
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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PIPPINS COMMUNITY CENTRE CIO
REPORT OF THE TRUSTEES
FOR THE PERIOD ENDED 31 OCTOBER 2024

Objects of the charity

The charity is governed by a constitution and is constituted as a charitable incorporated organisation.

Our principal purposes are to:

- act as a community hub for all residents of Axminster and the surrounding area
- provide all-age community services to ensure well-being, health, learning, family support, and economic sustainability - particularly for vulnerable groups
- provide opportunities for volunteering in order to support and enhance the social capital and resilience across the community
- play a key role in the community response to local and national priorities and emergencies
- provide a venue for community and church groups to meet and to co-ordinate outreach work

Review of the charity's main activities and achievements

See appendix for full trustees' report

Pippins Community Centre CIO was previously part of the Life Community and registered separately as a CIO on 21st September 2023. On this date, £3,846 was received from Life Community. The period of this first year of accounts is from the date of registration to the 31st of October 2024

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Reserves policy

The trustees do not yet have a reserves policy but are focussed on building up the general funds.

The trustees acknowledge the low level of general funds and are addressing this by reducing costs and potentially slightly increasing room hire prices, increasing the number of 'fiver from a friend' supporters and increasing the number of fundraising events this year.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are recruited and appointed by the existing trustees.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Kay D'Albertanson

Date:_____

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
PIPPINS COMMUNITY CENTRE CIO

I report to the trustees on my examination of the accounts of Pippins Community Centre CIO ('the charity') for the period ended 31 October 2024 on pages 5 to 8 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date:

PIPPINS COMMUNITY CENTRE CIO
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31 OCTOBER 2024

	Notes	Unrestricted Funds		Restricted Funds	21Sep2023 to 31Oct2024
		General Funds	Designated Funds		
		£	£	£	£
Income receipts					
Donations and grants		10,781	-	15,627	26,408
Gift aid receipts		-	-	-	-
Grant from The Life Community		2,599	-	1,247	3,846
Income from charitable activities		2,039	-	-	2,039
Income from letting of facilities		30,589	-	-	30,589
Interest		10	-	-	10
Other		584	-	-	584
Total receipts		46,602	-	16,874	63,476
Payments					
Payments in relation to charitable activities undertaken directly	2	44,869	-	15,425	60,294
Total payments		44,869	-	15,425	60,294
Net of receipts / (payments) before transfers		1,733	-	1,449	3,182
Transfers between funds	4	(1,504)	-	1,504	-
Net movement in funds		228	-	2,953	3,182
Cash funds as at last year end		-	-	-	-
Cash funds at this year end	A	228	-	2,953	3,182

The notes on pages 7 - 8 form part of these accounts.

PIPPINS COMMUNITY CENTRE CIO
STATEMENT OF ASSETS AND LIABILITIES
AS AT THE PERIOD ENDED 31 OCTOBER 2024

	<u>Unrestricted Funds</u>		Restricted	21Sep2023 to
	General	Designated	funds	31Oct2024
	funds	funds		
	£	£	£	£
A Cash funds				
Cash at bank with immediate access	228	-	2,953	3,182
	<u>228</u>	<u>-</u>	<u>2,953</u>	<u>3,182</u>
B Other monetary assets				
Gift aid due to charity	-	-	-	-
Other debtors	3,013	-	-	3,013
	<u>3,013</u>	<u>-</u>	<u>-</u>	<u>3,013</u>
C Liabilities				
Falling due within one year:				
Taxes due	28	-	-	28
Fee for Independent Examination	960	-	-	960
Accrued expenses	890	-	-	890
	<u>1,878</u>	<u>-</u>	<u>-</u>	<u>1,878</u>

D Assets retained for charity's own use

Contents and equipment (disclosure of value not mandatory)

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by _____ date _____
 Kay D'Albertanson

The notes on pages 7 - 8 form part of these accounts.

PIPPINS COMMUNITY CENTRE CIO
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 31 OCTOBER 2024

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

		<u>Unrestricted Funds</u>		Restricted	21Sep2023 to
		General	Designated	Funds	31Oct2024
		funds	funds		
		£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Staff and service costs	Note 3	27,096	-	-	27,096
Activities and events		1,702	-	6,050	7,752
Pastoral support		-	-	3,558	3,558
Repairs, maintenance and equipment		4,305	-	5,394	9,699
Utilities		10,574	-	-	10,574
Insurance		597	-	-	597
Administration and support		595	-	423	1,019
		<u>44,869</u>	<u>-</u>	<u>15,425</u>	<u>60,294</u>

3 Transactions with related parties

A close relative of trustee K D'Albertanson served as Creative Media champion and was paid £248 for serving in that capacity.

No payments were made to any other trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

PIPPINS COMMUNITY CENTRE CIO
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 31 OCTOBER 2024

4 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	-	46,602	(44,869)	(1,504)	228
	-	46,602	(44,869)	(1,504)	228
Restricted funds					
Creative media	-	779	(423)	-	355
Pantry	-	3,642	(3,506)	-	136
Operation Restore	-	1,638	(891)	-	746
Douglas Martin Trust	-	4,320	(3,578)	-	742
Project Flourish	-	1,700	(881)	-	819
Boiler repair	-	1,904	(3,408)	1,504	-
Community Champion role	-	100	-	-	100
Energy grant	-	1,050	(1,050)	-	-
ACS painting	-	99	(45)	-	55
Hub	-	674	(674)	-	-
Youth provision	-	619	(619)	-	-
Pastoral	-	350	(350)	-	-
	-	16,874	(15,425)	1,504	2,953
Total funds	-	63,476	(60,294)	-	3,182

Creative media fund for the employment of creative media champion to update website, marketing, photography and poster designing.

Pantry fund for the as needed provision of a limited number of dry foods and toiletries to supplement local food bank.

Operation Restore relates to our windows restoration project. This is an ongoing project as and when funds are available.

Douglas Martin Trust fund for clients needing support on a one off basis as agreed by the donor.

Project Flourish for outdoor learning/gardening and cooking/learning with youth and young people.

Boiler repair were funds given towards the cost of the repairs needed for the boiler.

Community Champion relates to funds provided for employment of this worker.

Energy grant for materials to make the building more energy efficient.

ACS painting fund for materials and labour for internal painting and maintenance,

Hub fund for drug and alcohol recovery clients.

Youth provision fund for providing space and materials for toddler groups and young people's support.

Pastoral fund for volunteer mileage/bus fares and other pastoral assistance when required.



Pippins Community Centre
Lyme Road
Axminster
Devon
EX13 5AZ

Pippins Community Centre Trustees Report 2023/24

This financial year has been a great year for Pippins - we have seen many signs of people and projects flourishing, blossoming and growing.

Emergency Boiler Appeal – our main focus last winter was raising enough money to repair the commercial boiler to the tune of some £3400. This was a lot of hard work but we did it with the generous support of many individuals, our fundraising team and support from Axe Valley Runners, Axminster Care Service, Axminster Young Farmers and Axminster Town Council. This was funded by a combination of fundraising and general funds. We are hugely grateful to everyone for all of their efforts/ We hope that the boiler will now last us at least 8 years whilst we research and raise money for renewable energy.

Operation Restore - our windows restoration project has gone from strength to strength this year - a couple of our people who are in recovery are working hard at restoring the windows which is a labour of love. The downstairs windows are complete and now they are working on the upstairs windows and restoring the huge arched window in the stairwell. This is a great project and again we have been blown away by the generous support from many individuals as well as the Douglas Martin Trust and the Axminster Care Service.

Fundraising Events – our dedicated Fundraising Champion has been working hard this year on our events to raise money for the day to day running of our lovely centre. Highlights this year have

been our Afternoon Tea event with Axminster Rotary Club and our Pop-Up Quiz at St. Michael's Church Beer. Nathan has a core team of volunteers who really relish being part of the events team and all have flourished in this part of centre life.

Free Community Events – we have a separate team who have experimented with our community events this year and one of the highlights was our two Crafting for Christmas sessions in November welcoming people of all ages to come and craft ready for Christmas. Both sessions were a huge success and hopefully will pave the way into more free community events in 2025.

Volunteering – our volunteers are an amazing bunch and bring so much vibrancy to Pippins. Not sure what we'd do without them all. Our volunteering roles range from gardening to maintenance, events and baking, hosting toddlers and tinies to running our events and activities. We are hugely grateful to all of our volunteers who are all amazing!

Learn Devon have brought a huge amount of strength to centre life and a huge amount of confidence to our volunteers this year with the courses that they have delivered. We are enjoying developing a strong partnership with them hopefully for years to come.

Project Flourish was a new initiative in the summer working with Axe Valley Academy and Action For Children with young people falling through the net of mainstream education. We have seen many signs of flourishing as the students have enjoyed activities such as garden design for our community garden, helping to build raised beds with our Maintenance Team, planting up the raised beds, baking and arts and crafts.

Youth Provision Conversations has provided a good space for people from various agencies and community groups to really reflect on what young people are falling through the net of provision and the opportunity to do something about it by setting up new groups and initiatives.

Our **Creative Media Champion** returned fresh from university and got stuck into all things creative; posters, social media and photography.

Our **Pippins Trustees** have been working hard on preparing to take on the 10-year Full Repairing Lease from Devon County Council as well as ensuring that the centre is governed and run well and all of our paid staff are supported. Our Trustees do an amazing behind the scenes job and we are hugely grateful for the time that they give and the support that each of them give to the Centre Director individually and collectively as a team.

Following the retirement of our Administrator our new **Volunteer Safeguarding Admin Champion** has provided great support in keeping our Safeguarding files up-to-date and has been a real blessing to us.

Our two church families that gather at Pippins; **Axminster Methodist Church and The LIFE Community (Baptist Church)** are the spiritual heart of Pippins and along with our three prayer groups, undergird Pippins in prayer for which we are hugely grateful.

Local Support from our Partners – we celebrated at our **Partner's Evening** on the 4th of November with many local charities, community groups and councils; our partnership working. We receive so much support and encouragement to **keep going and to keep doing what we do which is to provide a safe place for people to be known, to belong, and to flourish and blossom and grow.**

We love being Pippins and we love what we do and for 2024/2025 we are concentrating on getting the windows fully restored, getting the Lease signed off and finishing off our Community Garden – which is the whole grounds. A vision of Pippins Community Centre **in** a Community Garden! We are excited about the year ahead.

Rev Kay d'Albertanson
Centre Director
Pippins Community Centre
M: 07901 906988
E: director@pippinscommunitycentre.co.uk
W: www.pippinscommunitycentre.co.uk