

CLOCKHOUSE PRESCHOOL PLAYGROUP CIO

England & Wales · Charity number 1204785

Details

Status Registered

Legal form CIO

Registered 2023-09-19

Register [View on the Charity Commission register](#)

Contact

Address Beckenham Methodist Church
Clock House Road
Beckenham
BR3 4JP

Phone 02086636149

Email admin@clockhousepreschool.org

Website www.clockhousepreschool.org

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS, AND BY: • OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, • ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY. • ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS.

Activities: Pre-school education group, providing high quality, inclusive, cost effective early years education to local children.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training
- **Who:** Children/young People

Geography

- Bromley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£270,410	£236,902	-	-
2024-08-31	£63,131	£35,196	-	-

Trustees

Name	Role	Appointed
Allison Jane Pendergast	Chair	2023-09-19
Craig Dallender		2023-09-19
GRAHAM MCLEOD		2023-09-19
MARIE READ		2023-09-19
Rosemary White		2023-09-19
Sarah Campbell		2023-09-19

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Accounts

Clockhouse Preschool Playgroup CIO AGM Minutes



**Clockhouse
Preschool**
Learning through play

Date	19/09/2025	<u>Committee Members</u>
Time	6.30pm	Allison Pendergast (Chair)
Location	37 Cedars Road, Beckenham, Kent BR3 4JG	Marie Read (Treasurer)
Present	Rosie White (Minutes) Allison Pendergast (Chair) Sarah Campbell Marie Read	Rosie White Sarah Campbell Michael Gallagher Graham McLeod
Apologies	Graham McLeod Craig Dallender	Craig Dallender

	Action																																				
Declarations of Interest <ul style="list-style-type: none"> - Graham McLeod remains a member of the Church Council in Beckenham Methodist Church - Rosie White and Sarah Campbell are employees of Clockhouse Preschool 																																					
Minutes of the last meeting These were deemed to be an accurate record of proceedings by those present																																					
Matters arising from the last meeting. None																																					
Manager's report We are almost full, with home visits and settling sessions being carried out. Our longer days are very popular, and we are considering increasing our Monday and Friday sessions, as they still have spaces, perhaps because they are shorter days. We need to work out the logistics of these We again, have fewer children with SEN at present than in the past year, with 1 EHCP, 1 at assessment stage and two more receiving SENIF. We are fully staffed. Hollie has recently completed her Level 3 apprenticeship, so we now have 4 level 3 staff, and no level 3 apprentices.																																					
	<table border="1"> <thead> <tr> <th></th> <th>Now</th> <th>-1</th> <th>-2</th> <th></th> <th>Now</th> <th>-1</th> <th>-2</th> </tr> </thead> <tbody> <tr> <td>Total Occupancy</td> <td>80%</td> <td>103%</td> <td></td> <td>Children on roll</td> <td>44</td> <td>50</td> <td></td> </tr> <tr> <td>3&4yo</td> <td>26</td> <td>36</td> <td></td> <td>Funded 3&4yo</td> <td>25</td> <td>36</td> <td></td> </tr> <tr> <td>2YO</td> <td>18</td> <td>14</td> <td></td> <td>Funded 2YO</td> <td>16</td> <td>11</td> <td></td> </tr> </tbody> </table>		Now	-1	-2		Now	-1	-2	Total Occupancy	80%	103%		Children on roll	44	50		3&4yo	26	36		Funded 3&4yo	25	36		2YO	18	14		Funded 2YO	16	11					
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Clockhouse Preschool Playgroup CIO 2799543

Learning through play since 1990

www.clockhousepreschool.org Charity No: 1204785

Methodist Church Hall, Clockhouse Road, Beckenham, BR3 4JP

T: 020 8663 6149

e: admin@clockhousepreschool.org



Clockhouse Preschool

Learning through play

ENGLISH ADDITIONAL LANGUAGE	18	11		EARLY YEARS PUPIL PREMIUM	4			CHILD IN NEED / CHILD PROTECTION PLAN	0		
STAFF											
EYTS	2	L3	4	L3 Apprentices	0	L2	1	L2 Apprentices	2	Unqualified	1
Joiners	2		Leavers			0		Vacancies		0	
Treasurer's report											
Marie Read tabled the latest accounts showing the holding in the bank along with the income and expenditure for the year to date.										MR/ RW	
There has been much difficulty with the banking processes due to changes with the CAF banking systems, which have caused unpaid direct debits, difficulty with processing the wages payments and much confusion with preparing the accounts, which now do not balance by approx. £1300										MR/ RW	
It was agreed that MR and RW would meet to carry out a line-by-line check of the transactions between 3/6/25 and 16/6/25, when the changes took place at CAF and when the discrepancy occurred.										MR/ RW	
Once the accounts are corrected, they will be shared with the committee electronically and once agreed electronically, they will be independently verified by Alan Houston and then submitted to the charity commission.										MR	
It was agreed that the reserve should be increased to £40000										MR/ RW	
Election of Officers											
Nominations had been received for Craig Dallender and Graham McLeod, who were elected to stand for a further 1 year and 3 years respectively.										RW	
Michael Gallagher has stepped down from his role and will no longer serve on the committee. This will be reported to OFSTED with 14 days										RW	
These updates will be reported to the charity commission along with the annual return										RW	
Next Meeting Date											
The next meeting will be arranged by email to be held in January.											
The meeting closed at 8.15pm											

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A A Houston
4 Embassy Gardens
Beckenham
Kent
BR3 1HE
9th October 2025

Attention Marie Read
Clockhouse Preschool Playgroup CIO
Methodist Church
Clock House Road
Beckenham
BR3 4JP

Financial year 2024 to 2025
Clockhouse Preschool Playgroup CIO

This is to certify that I have audited the submitted accounts for the above year and have found them to be a true and accurate record of the years activities

Signed

A handwritten signature in black ink, appearing to read 'A A Houston', written in a cursive style.

CLOCKHOUSE PRESCHOOL PLAYGROUP CIO

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Accounts

Clockhouse Preschool Playgroup CIO AGM Minutes



**Clockhouse
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Learning through play

Date	20/09/2024	<u>Committee Members</u>
Time	6.30pm	Allison Pendergast (Chair)
Location	37 Cedars Road, Beckenham, Kent BR3 4JG	Marie Read (Treasurer)
Present	Rosie White (Minutes) Allison Pendergast (Chair) Sarah Campbell Marie Read Graham McLeod	Rosie White Sarah Campbell Michael Gallagher Graham McLeod Craig Dallender
Apologies	Craig Dallender Michael Gallagher	

	Action
<p>Declarations of Interest There were declarations of interest from:</p> <ul style="list-style-type: none"> - Allison Pendergast who remains the manager at Ladybird Nursery & a covid recovery group mentor. - Graham McLeod who remains a member of the Church Council in Beckenham Methodist Church - Marie Read who remains a governor at James Dixon Primary School <p>Rosie White and Sarah Campbell are employees of Clockhouse Preschool</p>	
<p>Minutes of the last meeting These were deemed to be an accurate record of proceedings by those present</p>	
<p>Matters arising from the last meeting.</p>	
<p>CIO Transfer Update Following our registration with Ofsted in June, the following has been updated to the new registration</p> <ul style="list-style-type: none"> • Insurance • Banking • HMRC • LA information and funding payments • Tax Free Childcare payments • Staff have been made aware of the transfer • Parents have been informed of the transfer 	
<p>Manager's report The manager reported that; We continue to be very busy, carrying out home visits and settling sessions and getting used to the longer hours that we are open. We have far few children with SEN, 1 with an EHCP, one in assessment stage and 1 other who has been referred to the local authority SEN team.</p>	

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Learning through play since 1990



Clockhouse Preschool

Learning through play

We still have spaces in our 12-3pm and 3-6pm session and are only offering these to new children.

We have begun to open on a Tuesday, Wednesday and Thursday from 3-6pm and have 5/5/6 children attending these sessions, with two members of staff. These sessions are making approximately a £30 loss per week, but this will be mitigated by just one more child attending.

Our Friday afternoon sessions have increased to 16 (from 14) children so has plenty of spaces available.

We have 41 children on roll (2 fewer than last meeting) as lots left us for school and lots joined us in September.

32 children are funded - 21 children are 3 or 4 years old and all are funded.

20 children are 2 years old and of these 11 are funded (was 7 last term)

We currently have 11 (was 20) children who speak English as an additional language, several of whom speak no English elsewhere in their lives.

We have no children subject to a child in need/child protection plans

We are fully staffed, including a new apprentice Aleksy who joined us this week.

Treasurer's report

Marie Read tabled the latest accounts showing the holding in the bank along with the income and expenditure for the year to date.

The meeting closed at 8.40

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1					from 11 July 2024			to 31 August 2024			totals				
2															
3		Balance b/f			59,815.88			41,323.89					Balance b/f		
4		Income											Income		
5		Fees /funds			£614.00			£1,307.00			£1,921.00		Fees /funds		
6		Events											Events		
7		Funds Borooough - General						£1,395.00			£1,395.00		Funds Borooough - General		
8		Grant from HMRC											Grant from HMRC		
9		Grant/Bursary											Grant/Bursary		
10		Refunds											Refunds		
11		Bank Interest											Bank Interest		
12		Total income for month			£614.00			£2,702.00			£3,316.00		Total income for month		
13															
14		Expenditure											Expenditure		
15		x Admin			£40.00			£5.00			£45.00		x Admin		
16		xAd Marketing											xAd Marketing		
17		DBS checks											DBS checks		
18		xEquipment			£15.30						£15.30		xEquipment		
19		xFood			£174.15						£174.15		xFood		
20		xInsurance											xInsurance		
21		xOfsted											xOfsted		
22		xPension			£1,309.93			£1,309.93			£2,619.86		xPension		
23		xPhone & Post			£63.52			£63.52			£127.04		xPhone & Post		
24		xRent											xRent		
25		xResources											xResources		
26		xSunds			£112.75						£112.75		xSunds		
27		xTraining											xTraining		
28		xWebhost						£210.00			£210.00		xWebhost		
29		HMRC			£2,968.47						£2,968.47		HMRC		
30		Wages net			£14,271.87			£14,501.74			£28,773.61		Wages net		
31		x Bonus			£100.00						£100.00		x Bonus		
32		Xhours Admin. Etc											Xhours Admin. Etc		
33		used Grant - training											used Grant - training		
34		refund paid			£50.00						£50.00		refund paid		
35		Total Expenditure - month			£19,105.99			£16,090.19			£35,196.18		Total Expenditure - month		
36															
37		Ledger balance			£41,323.89			£27,935.70					Ledger balance		

Clockhouse Pre School

Methodist Church

Clock House Road

Beckenham

BR3 4JP

Attention Marie Read

Financial year 2023 to 2024

Clockhouse Preschool Playgroup & Clockhouse Preschool Playgroup CIO

To confirm that I have carried out a random standard audit of the group's activities on 19/09/2024 for the above year and found them to be a true and accurate report

A A Houston

4 Embassy Gardens

Beckenham

Kent

BR3 1HE

Signed

A handwritten signature in black ink, appearing to read 'A A Houston', written in a cursive style.