



Ref: AR24-CIO-REM-3c – 1204777 – C

Charity Name: Elyon Therapeutic Family Services CIO

Charity Number: 1204777

Registered Address:

- C/O Renewal Church Whitfield
Whitfield Village Hall
Manley Close
Whitfield
Kent
CT16

Trustee Names:

- James Lee [Chair]
- Lauren Dyer
- Tracy Perrow [appointed 26/01/2025]
- Kaye Johnson
- Patricia Holley [resigned 09/01/2025]

Organisation Management:

- Ruth Lee

Bank:

- The Cooperative Bank – Business
Business Customer Services
PO BOX 250
Skelmersdale
WN8 6WT

Organisation history:

Elyon Therapeutic Family Services converted from a Community Interest Company to Charitable Incorporated Organisation on 19th September 2023.

Elyon Therapeutic Family Services have only had a bank account which reflects CIO status since 30th April 2025. Prior to this, the account reflected CIC status and fundraising was paused.

Due to this, and apart from the activity detailed below, Elyon Therapeutic Family Services CIO has been inactive.

Organisational Aims and Objectives:

The aims and objectives of the charity are to deliver services to women and children in the Dover District who have experienced adversity and trauma, which continues to impact on their day to day lives and relationships.

The intention of the charity is to deliver a therapeutic service and interventions to inform and develop resilience, empowering women and their children to make choices that will have improved outcomes:

Our constitution states that our organisational aims and objectives are to: preserve and protect the health and to relieve the mental sickness of women and children residing permanently or temporarily in Dover, Kent and such other parts of the United Kingdom by the provision of therapeutic services and such other financial or practical support as required and decided by the Charity Trustees.



The charity is a Christian organisation, and we consider a holistic approach in the service(s) delivered to promote growth in mind, body and spirit. Whilst women and children are not obligated to acknowledge the Christian element of the service, our aim is to advance the Christian faith, in particular but without limitation, by providing pastoral support to vulnerable groups and communities so that the love of Christ is shared by word and practical means.

Currently, Elyon Therapeutic Family Services CIO consists of the founding member and a team of 4 trustees, with the flexible access to advice and guidance from 1-2 Therapists.

How do our activities deliver public benefit:

In June 2024, Elyon delivered a Women's Wellbeing Workshop. The aim of the workshop was to provide a safe space to welcome women, to connect with one another and to engage in activities that will have a positive impact on emotional, physical and spiritual wellbeing.

The course was facilitated by a registered occupational therapist and included developing skills around reflection and realistic goal setting to facilitate change. Each week topics were introduced or expanded upon to promote increased awareness of physical and sensory experiences, including thoughts, behaviours and past patterns. The promotion of self-soothing and self-regulation, to improve daily challenges and experiences and promote positive interactions and behaviours. To support women in developing containment, reciprocity and behaviour management – to promote a sense of control. To promote establishing appropriate, helpful routines and habits.

The workshop was supposed to run for 6 weeks, however the workshop disbanded after week 2 due to poor attendance.

The cost to run the workshop, including staff, venue hire and resources was:

- **£311.44**

No further outreach activities have been delivered during this period.

Financial Review:

Elyon Therapeutic Family Services **CIO** inherited the balance from Elyon Therapeutic Family Services **CIC**

- **Transferred Balance: £ 3265.01.**

Following a misinformation from The Cooperative bank concerning the requirements for a new bank account to reflect organisational status [from CIC to CIO], Elyon Therapeutic Family Services received a goodwill payment from The Cooperative bank of:

- **£150**

No further funding was received during this period due to the bank account status.

- **Transferred Balance: £ 3265.01.**

- **Expenditure: £ 2443.93**

Included within expenditure costs:

- **£156.00 – Website domain [Dzines Digital]**
- **£1110.00 – legal cost for conversion from CIC to CIO [Anthony Collins Solicitors]****
- **£353.68 – DBS Service [Thirtyone eight]****
- **£35.00 – ICO registration****
- **£317.32 – Organisational insurance [Bridges insurance]****
- **£100.50 – Venue hire [Holiday Inn – Team Vision Day]**
- **£59.99 – Microsoft subscription**
- **£311.44 – Outreach Event [Women's Wellbeing Workshop]**

****Legal or mandatory costs**

- **Credit Balance: £150 – Goodwill payment [Cooperative Bank]**

- **Closing Balance for period 01/09/2023 – 31/08/2024: £971.08**



Following a consultation with HMRC, Elyon Therapeutic Family Services CIO were informed they are exempt from filing accounts for the tax period 1st September 2023 – 31st August 2024. This was considering the issue that a new bank account needed to be opened, and no funds having been received due to the bank account status.

Principal Funding Source:

The principal funding source has been by means of inherited funds transferred from Elyon Therapeutic Family Services CIC

Reserves Policy:

Due to the small financial figure held in the charity account and without pursuit of additional funding through grants and fundraising, the charity has not developed a reserves policy. A policy will be reviewed as funding resources are accessed and as the charity becomes more established.

Governance:

Responsibility for policies and operational decisions rests with the trustees, who meet quarterly to review the charity activities.

Elyon Therapeutic Family Services CIO create their policies in accordance with the requirement for services intended to be delivered.

Current policies include:

- Safeguarding Policy – inc. safer recruitment policy.

New trustee appointments are managed as per the constitution stipulations:

“Apart from the first Charity Trustees, unless the Charity Trustees decide otherwise every Charity Trustee must be appointed by a resolution passed at a properly convened meeting of the Charity Trustees.

In selecting individuals for appointment as Charity Trustees, the Charity Trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

All Charity Trustees must subscribe and adhere to, in belief and lifestyle, the Statement of Faith.”

Conclusion:

As Elyon Therapeutic Family Services evolves, the founder and the trustees will work together to create and deliver services and support for women and children outlined in the constitution.