

BIG HIGHWORTH COMMUNITY FOUNDATION

England & Wales · Charity number 1204776

Details

Other names BCHF

Status Registered

Legal form CIO

Registered 2023-09-18

Register [View on the Charity Commission register](#)

Contact

Address 70 Home Farm
Highworth
SN6 7EQ

Phone 07903871140

Email BHCF2023@outlook.com

Activities

Objects: TO FURTHER SUCH CHARITABLE PURPOSES AS ARE EXCLUSIVELY CHARITABLE ACCORDING TO THE LAWS OF ENGLAND AND WALES AS THE TRUSTEES MAY FROM TIME TO TIME DETERMINE IN HIGHWORTH, WILTSHIRE AND THE SURROUNDING VILLAGES FOR THE PUBLIC BENEFIT IN PARTICULAR BUT NOT EXCLUSIVELY BY GRANT FUNDING AND BY PROMOTING COMMUNITY SUPPORT TO SUCH PURPOSES.

Activities: We hold fundraisers and events which brings people together to build a fund that can then help charities and charitable activities within Highworth. We also support charities supporting the people of Highworth. KINDNESS is a value of a charity. There is so much good in Highworth, INSPIRE KINDNESS today and PAY IT FORWARD.

Classification

- **How:** Makes Grants To Organisations, Provides Services
- **What:** General Charitable Purposes, Disability, Economic/community Development/employment
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Swindon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£10,472	£5,456	-	-
2024-03-31	£4,601	£3,789	-	-

Trustees

Name	Role	Appointed
Alison Cross-Jones	Chair	2023-09-18
Jayne Marie Britton		2024-12-12

BIG HIGHWORTH COMMUNITY FOUNDATION

England & Wales - Charity number 1204776

Accounts

Big Highworth Community Foundation Trustees' Annual Report

1 April 2024 to 31 March 2025



Charity contact information

Big Highworth Community Foundation

Charity Number: 1204776

Address 70 Home Farm Highworth Wiltshire

Postcode SN6 7EQ

Telephone number 07903871140

Email address BHCF2023@outlook.com

Website – in production

Facebook

<https://www.facebook.com/BigHighworthCommunityFoundation>

Charity Trustees

Big Highworth Community Foundation has four trustees. Our trustees have experience in community development, charity, business, health and safety and finance.

1. Alison Cross-Jones, chair – 3 Years
2. Chris Kent secretary - 2 Years
3. Jayne Britton – 2 Years
4. Russell Dobbs treasurer – 1 Year

Objectives and activities

Highworth is a small hilltop market town with lots of small charities, Big Highworth Community Foundation plays a pivotal role in championing volunteerism, citizenship, and a wide variety of local charitable efforts.

This year, we proudly hosted our very first Community Awards event, which saw strong attendance and enthusiastic support from local businesses. Looking ahead, we aim to expand these awards by introducing one or two new categories each year.

We recognise the challenges faced by small local charities in spreading their message and raising the funds they need. Our purpose is to support and uplift them. We also encourage others to launch their own charitable initiatives, volunteer, and become active, positive members of the community.

Through our annual grants, funded by our Community Fund, we provide a valuable boost to local charitable resources. Next year, we will allocate £3,000 to support charities and charitable community activities in Highworth and the surrounding area.

Throughout the year, we organise fundraising and community events to foster unity and a true sense of belonging. Our ambition is to increase both our activities and our fundraising efforts from 1 April 2025 to 31 March 2026, strengthening our impact and further engaging local businesses in the process.

Structure, governance and management

Big Highworth Community Foundation is governed by a constitution, which clearly outlines our aims, organisational structure, and the principles that guide our work.

Our charitable purpose is to advance causes that are exclusively charitable under the laws of England and Wales, as determined by our trustees for the benefit of the public in Highworth and the neighbouring area . We achieve this mainly—but not solely—through grant funding and by fostering community support for these initiatives.

Our trustees are responsible for ensuring that we always follow our constitution and maintain high standards by:

- Maintaining financial stability and keeping accurate records
- Prioritising value for money in all our activities
- Ensuring all necessary insurances are in place
- Providing training and support for trustees and volunteers
- Keeping our policies and procedures up to date
- Strategically planning each year's work
- Supporting a wide range of charitable activities

Trustee recruitment and appointment

As a newly established charity, we ensured that our initial trustees possessed the necessary experience and undertook professional training for their roles. Since the trustees are currently the sole members of the charity, we have recognised the importance of establishing a transparent recruitment process for future trustees. Our goal is that, by the end of our third year, we will have a complete board of seven trustees whose diversity and inclusivity reflect the community of Highworth and its surrounding area.

Achievements and performance

From 1 April 2024 to 31 March 2025, our accomplishments include:

Hosting our first-ever Community Awards to honour outstanding contributions in the following categories:

- Charity of the Year
- Volunteer of the Year
- Citizen of the Year

This event received sponsorship from six local businesses, with nominations submitted by members of the local community and winners selected by four independent local judges. Looking ahead, we plan to introduce two additional award categories next year with more to follow in future years. We also plan to continue:

- Growing our Facebook page to over 800 followers
- Building local support for our work and fundraising, including through community presentations
- Expanding our volunteer team
- Maintaining our registration with The Fundraising Regulator
- Maintaining our registration with the National Council for Voluntary Organisations (NCVO)
- Renewing our small lottery licence from Swindon Borough Council for another year
- Implementing essential insurances and risk assessments
- Establishing our first Community Fund of £3,000 through generous donations and the success of our fundraising activities

Financial review

As an entirely voluntary organisation with no premises or employees, most of our costs relate to the events we run, each of which is intended to be self-financing.

We can, therefore, progress without large financial reserves.

We end the year with a reserve figure of £4998, which has allowed us to set aside **£3000** into our Community Grant Fund for 2025 and still be on schedule to achieve our target retained reserve of £3500 by the end of year three.

We have no deficits.

We have no donated facilities or services.

Our year ahead

In the next year we will be setting up a new way of ensuring our fundraising is able to make a bigger impact through our annual grants programme.

In the coming year we will:

- Continue to develop our policies and procedures to ensure everything we do is legally compliant
- Add two more award categories to our annual Community Awards which celebrate, promote and encourage volunteering and citizenship within our community area
- Introduce sponsorship packages to encourage more local business support
- Look to start our own community projects that support those who are disadvantaged in the community
- Increase our Community Fund to be able to offer more charitable support and achieve our charitable object.

Additional information

Our charity is driven by trustees and volunteers who care deeply about our local community. Guided by our motto - **Community Together Matters** - we believe that collaboration empowers us to achieve far more collectively than we ever could on our own.

Declaration

Signed on behalf of the charity trustees:

Mrs A Cross-Jones

Print name

Alison Cross-Jones

Designation

Chair of trustees

Date

17 May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Big Highworth Community Foundation

No (if any)

Receipts and payments accounts

CC16a

For the period from	Period start date 4/1/2024	To	Period end date 3/31/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations (general)	212	-	-	212	839
Donations (Awards)		1,600	-	1,600	95
Craft Fairs	1,740	-	-	1,740	323
Community Awards	1,640	-	-	1,640	-
Raffles/Tombolas	4,432	-	-	4,432	984
Concert sales inc Bar	2,448	-	-	2,448	2,176
Coffee mornings	-	-	-	-	184
Sub total (Gross income for AR)	10,472	1,600	-	12,072	4,601
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,472	1,600	-	12,072	4,601
A3 Payments					
Equipment	284	-	-	284	236
Craft Fair Expenses	205	-	-	205	-
Insurance/Licences	231	-	-	231	101
Admin Costs	461	-	-	461	91
Community Award Expenses	1,837	1,600	-	3,437	-
Raffle/Tombola Expenses	612	-	-	612	239
Concert Expenses	1,826	-	-	1,826	1,146
Venue Costs					312
Printing etc (now admin)					298
Ticket refund	-	-	-	-	30
Charity donations/grants					1,336
					-
Sub total	5,456	1,600	-	7,056	3,789
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	5,456	1,600	-	7,056	3,789
Net of receipts/(payments)	5,016	-	-	5,016	812
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	812	-	-	812	-
Cash funds this year end	5,828	-	-	5,828	812

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank and cash balance	5,828	-	-
		-	-	-
		-	-	-
	Total cash funds	5,828	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Eventbrite payment due re Awards	60	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Craft Fair prepayments 25/26	890	-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

BIG HIGHWORTH COMMUNITY FOUNDATION

England & Wales - Charity number 1204776

Accounts

Big Highworth Community Foundation Trustees' Annual Report

19 September 2023 to 31 March 2024



Charity contact information

Big Highworth Community Foundation

Charity Number: 1204776

Address 70 Home Farm Highworth Wiltshire

Postcode SN6 7EQ

Telephone number 07903871140

Email address BHCF2023@outlook.com

Website – in production

Facebook

<https://www.facebook.com/BigHighworthCommunityFoundation>

Charity Trustees

Big Highworth Community Foundation started with three trustees. Our trustees have experience in community development, charity, business, health and safety and finance.

1. Alison Cross-Jones, chair – 4 Years
2. Chris Kent secretary - 2 Years
3. Russell Dobbs treasurer – 1 Year

Objectives and activities

Highworth is a small hilltop market town. Big Highworth Community Foundation was established to promote and celebrate volunteering and citizenship and to support local charitable activities. We realised early on that many small local charities find it difficult to raise awareness and raise funds. We seek to help them and encourage others to think about starting their own charitable projects.

Our annual grants are an opportunity to help boost charitable funds.

We hold fundraising and community events to bring the community together and feel part of the community.

We plan to increase our activities and grow our support over the next year.

Structure, governance and management

Big Highworth Community Foundation's governing document is a constitution. This is our written statement that sets out our purpose, structure and describes how we will operate.

Our charitable object is to further such charitable purposes as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine in Highworth, Wiltshire and the surrounding villages for the public benefit in particular but not exclusively by grant funding and by promoting community support to such purposes.

Our trustees make sure that we comply with our governing document and ensure that we:

- Are financially viable and keep accurate financial records
- Place a priority on value for money
- Have all the necessary insurances in place
- Provide training and support for trustees and volunteers
- Ensure our policies and procedures are up to date
- Strategically plan for the year
- Support charitable activities

Trustee recruitment and appointment

As a new charity we ensured that each of the first trustees had the necessary experience and undertook professional training to be a trustee.

We decided that as the trustees are the only members of the charity, we discussed the need to put in place a recruitment process for trustees in future years.

Our aim by the end of year three is to have a full board of seven trustees and that our trustee board will be as diverse and inclusive as is the community area we serve – Highworth and the surrounding area.

Achievements and performance

From 19 September 2023 to 31 March 2024, we have achieved the following:

- Set up a bank account
- Started a Facebook page
- Gathered regular local support for our work and fundraising
- Gained five regular volunteers
- Registered with The Fundraising Regulator
- Registered with the National Council for Voluntary Organisations (NVCO)
- Obtained a small lottery licence from Swindon Borough Council
- Put in place the necessary insurances and risk assessments
- Supported three local charities by way of donations from our fundraising events and activities
- Held four events and fundraisers the biggest being our annual Christmas charity concert
- Gained the financial support from various local businesses

Financial review

As an entirely voluntary organisation with no premises or employees, most of our costs relate to the events we run, each of which is intended to be self-financing.

We can, therefore, progress without large financial reserves. However, we have a target for reserves of circa £3,000 by the end of our third year.

As a new charity with only 6 months history, our reserves are modest at only £811.

We have no deficits.

We have no donated facilities or services.

Our future plans

In the next year we will be setting up a new way of ensuring our fundraising is able to make a bigger impact through our annual grants programme.

In the coming year we will:

- Continue to develop our policies and procedures to ensure everything we do is legally compliant
- Introduce annual community awards which celebrate, promote and encourage volunteering and citizenship
- Gain more local business support
- Look to start our own community projects that support those who are disadvantaged in the community

Additional information

We are a charity whose members are passionate about our local community. We stand by our motto – **Community Together Matters.**

Declaration

Signed on behalf of the charity trustees:

Mrs A Cross-Jones

Print name

Alison Cross-Jones

Designation

Chair of trustees

Date

17 January 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Big Highworth Community Foundation

1204776

Receipts and payments accounts

CC16a

For the period
from

19/09/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation (general)	839	-	-	839	-
Donations (restricted)	-	95	-	95	-
Coffee Morning sales	184	-	-	184	-
Craft Fair stall fees	323	-	-	323	-
Raffle & ntombola sales	984	-	-	984	-
Concert sales	1,648	-	-	1,648	-
Concert bar sales	528	-	-	528	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,506	95	-	4,601	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,506	95	-	4,601	-
A3 Payments					
Insurance & licences	101	-	-	101	-
Equipment	236	-	-	236	-
Concert expenses	1,000	-	-	1,000	-
Concert bar expenses	146	-	-	146	-
Administration costs	91	-	-	91	-
Charity donations/grants	1,336	-	-	1,336	-
Venue costs	312	-	-	312	-
Printing etc	298	-	-	298	-
Ticket refund	30	-	-	30	-
Raffle expenses	144	95	-	239	-
	-	-	-	-	-
Sub total	3,694	95	-	3,789	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,694	95	-	3,789	-
Net of receipts/(payments)	812	-	-	812	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	812	-	-	812	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Russell Dobbs (Treasurer)		