

Trustees' Annual Report

Holland Park School PTA

Charity registration number: 1204753

For the period from 1 September 2023 to 31 August 2024

1. Objectives and Activities

Summary of the purposes of the charity as set out in its governing document

The object of the association is to advance the education of pupils in the school in particular by:

- Developing effective relationships between, the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

Summary of the main activities in relation to those purposes for the public benefit

The PTA raises funds through events, uniform sales, and community activities to support educational enrichment and extracurricular initiatives for students. Activities included fairs, quizzes, bake sales, and the school uniform shop. In 2024, the PTA made a £10,000 grant to the school.

Statement confirming public benefit guidance was considered

The trustees have had due regard to the guidance issued by the Charity Commission on public benefit in carrying out their activities.

Contribution made by volunteers

The PTA is run entirely by volunteers, including parents and carers, who organise events, manage the uniform shop, support school initiatives, and provide governance oversight.

2. Achievements and Performance

Summary of main achievements

1. Held multiple successful events, including a Summer Fair, Quiz Night, Comedy Night, and Bake Sales
2. Operated a uniform shop with strong revenue generation (£8,849)
3. Donated £10,000 to the school to support student enrichment
4. Expanded community engagement and participation in fundraising events

3. Financial Review

Financial position at year end

The PTA raised £26,369 during the financial year and spent £19,596, leaving a net surplus of £6,773 and year-end bank balances of £8,074.

Reserves policy

The PTA aims to maintain modest reserves to meet upcoming school support commitments and unforeseen event costs. As of 31 August 2024, reserves stood at £6,781.

Funds held

All funds are unrestricted and there are no material deficits.

Principal sources of funds

Event sales (£16,061), uniform sales (£8,849), and general donations made up the majority of income. The PTA does not engage in professional fundraising.

Principal risks

The main risks include volunteer capacity, event weather dependency, and changes in school support needs. These are mitigated through prudent planning and budgeting.

4. Structure, Governance and Management

Governing document

The charity is an unincorporated association governed by a written constitution.

Trustee selection methods

Trustees are elected annually at the AGM or co-opted by agreement of the committee.

Policies and procedures for new trustees

New trustees are provided with an induction, including a briefing on the charity's constitution, recent financial statements, and Charity Commission guidance on trustee duties.

Organisational structure and related parties

The PTA operates independently but works closely with Holland Park School. It does not control any subsidiary entities or related charities.

5. Reference and Administrative Details

Charity Name: Holland Park School PTA

Registered Charity Number: 1204753

Principal Address: Holland Park School, Airlie Gardens, London W8 7AF

Email: pta.hollandparkschool@gmail.com

Trustees during the year:

- Inge Marks, Chair
- Angie Birch, Vice Chair
- Jonathan Bicu, Co-Treasurer
- Shane Leonard, Co-Treasurer

Note: Ms Birch did not stand for re-election, at the AGM in December 2024. A new Trustee was elected as Vice Chair, Amanda Wrigley.

6. Declarations

The trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the charity's trustees:

Signature:  _____

Name: Shane A. Leonard, CFA

Position: Co-Treasurer

Date: 30th June 2025

Statement of Financial Activities

Holland Park School PTA

For the year ended 31 August 2024

	2024	2023
Income		
Donations	1,285	-
Event Sales	16,061	-
Lottery Sales	174	-
Uniform Sales	8,849	880
Total Income	26,369	880
Direct Costs		
Direct Expenses	8,911	-
Total Direct Costs	8,911	-
Overheads		
Bank Fees	256	-
General Expenses	276	727
Subscriptions	153	145
Total Overheads	685	872
Income before Donations	16,773	8
Donations to School		
Grants	10,000	-
Total Donations to School	10,000	-
Net Income	6,773	8

Financial Activities by Event

Holland Park School PTA
For the year ended 31 August 2024

	AUCTION	BAKE SALES	COLOUR RUN	COMEDY NIGHT	DONATIONS	FILM NIGHT	LOTTERY	PARENTS COFFEE OR EVENING	PTA GRANTS TO SCHOOL	PTA RUNNING COSTS	QUIZ NIGHT	SPORTS DAY	SUMMER FAIR	UNIFORM SHOP	WINTER FAIR	TOTAL
Income																
Donations	-	-	-	-	1,285	-	-	-	-	-	-	-	-	-	-	1,285
Event Sales	2,859	286	1,425	2,720	-	1,204	-	235	-	-	1,355	786	5,192	-	-	16,061
Lottery Sales	-	-	-	-	-	-	174	-	-	-	-	-	-	-	-	174
Uniform Sales	-	-	-	-	-	-	-	-	-	-	-	-	-	8,849	-	8,849
Total Income	2,859	286	1,425	2,720	1,285	1,204	174	235	-	-	1,355	786	5,192	8,849	-	26,369
Direct Costs																
Direct Expenses	-	-	1,240	1,299	-	675	-	241	-	-	987	792	3,142	303	232	8,911
Total Direct Costs	-	-	1,240	1,299	-	675	-	241	-	-	987	792	3,142	303	232	8,911
Overhead																
Bank Fees	165	-	59	-	-	-	6	-	-	-	26	-	-	-	-	256
General Expenses	-	-	-	-	-	-	-	-	-	276	-	-	-	-	-	276
Subscriptions	-	-	-	-	-	-	-	-	-	153	-	-	-	-	-	153
Total Overhead	165	-	59	-	-	-	6	-	-	429	26	-	-	-	-	685
Income before Donations	2,694	286	126	1,421	1,285	529	168	(7)	-	(429)	343	(6)	2,050	8,546	(232)	16,773
Donations to School																
Grants	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000
Total Donations to School	-	-	-	-	-	-	-	-	10,000	-	-	-	-	-	-	10,000
Net Income	2,694	286	126	1,421	1,285	529	168	(7)	(10,000)	(429)	343	(6)	2,050	8,546	(232)	6,773

Balance Sheet

Holland Park School PTA











As at 31 August 2024

	31 AUG 2024	31 AUG 2023
Assets		
Bank		
Metrobank #1	4,213	-
Metrobank #2	236	880
SumUp Business	3,624	-
Total Bank	8,074	880
Total Assets	8,074	880
Liabilities		
Current Liabilities		
Accounts Payable	1,293	872
Total Current Liabilities	1,293	872
Total Liabilities	1,293	872
Net Assets	6,781	8
Funds		
Unrestricted Funds		
Retained Earnings	8	-
Current Year Earnings	6,773	8
Total Unrestricted Funds	6,781	8
Total Funds	6,781	8

Cash Summary

Holland Park School PTA

For the year ended 31 August 2024

	2024	2023	VARIANCE
Income			
Donations	1,285	-	- 
Event Sales	16,061	-	- 
Lottery Sales	174	-	- 
Uniform Sales	8,849	880	906% 
Total Income	26,369	880	2,897%
Less Expenses			
Bank Fees	256	-	- 
Direct Expenses	7,618	-	- 
General Expenses	1,003	-	- 
Grants	10,000	-	- 
Subscriptions	298	-	- 
Total Expenses	19,175	-	-
Surplus (Deficit)	7,194	880	718%
Net Cash Movement	7,194	880	718%
Summary			
Opening Balance	880	-	-
Plus Net Cash Movement	7,194	880	718% 
Cash Balance	8,074	880	818%

Independent Examiner's Report

Report to the Trustees of the Holland Park School Parent Teachers Association

Charity Name:	Holland Park School PTA
On accounts for the year ended:	31 August 2024
Charity Number:	1204753

Responsibilities and Basis of Report

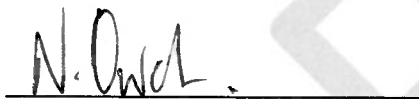
I report to the trustees on my examination of the accounts of the Holland Park School PTA ("the Trust") for the year ended 31 August 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act. In carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Name: Natasha Owoh

Title: CFO

Date: 02 June 2025

Address: 12 Fetter Lane, EC4A 1JP