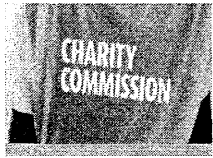


Charity registration number 1204711 (England and Wales)

THE PEOPLE'S PANTRY ELLESMERE PORT
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE PERIOD 1 APRIL 2024 TO 31 MARCH 2025



Trustees' Annual Report for the period

	Period start date				Period end date		
From	Day 1	Month April	Year 2024	To	Day 31	Month March	Year 2025

Section A

Reference and administration details

Charity name

The People's Pantry Ellesmere Port

Other names charity is known by

Registered charity number (if any)

1204711

Charity's principal address

Wolverham Community Centre

Cheltenham Road

Ellesmere Port

Postcode

CH65 5DS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kathleen Spain	Chair		
2	Hayley Humphreys	Secretary		
3	Erika Neill	Treasurer		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

We are a constituted group

How the charity is constituted
(eg. trust, association, company)

Our Charity is constituted as a Charity registered organisation

Trustee selection methods
(eg. appointed by, elected by)

All trustees are elected during the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Who do we work closely with:

Cadent
Trussel trust
SWEP
Eventbrite – training
Cheshire Wildlife Trust
Chester Zoo, Networks for Nature
Tomorrow's Woman Chester
Ellesmere Port Growing Network
Chester Zoo's Community Engagement Team
Local Voices Network
People's Health Trust Lottery
Cheshire West Cheshire CWAC – communities & Engagement Officers
NHS – Liver Trust
Refugee Assist
Ellesmere Port Library
Ian Anstice – Cheshire Libraries
The Elton Larder
Trinity Methodist Church
CWVA - Cheshire West Volunteers Action
Early Navigators Ellesmere Port
Local primary and secondary schools across Ellesmere Port.
Citizens Advice
Northwest Water Board
Stanlaw Abbey Business Centre.
HAF – Healthy activities and food programme
Plus Dane housing
Ellesmere Port Library Services
Kids-Bank Chester
Cheshire Wildlife Trust
Adele Dybacz Asda's Community Champion Ellesmere Port
NSPCC
West Cheshire Culture Partnership
Stanlaw Abbey Christmas Toy Appeal
Mentell – mental health support for men
COACTIVEICT
Forum housing
Wolverham Ward Board
Ellesmere Port Locality Team
Cheshire community action engagement officer
You're Safe
Youth Services
Cheshire Police, Fire, Ambulance

All our volunteers are asked to complete an enrolment form; we also ask for a DBS to be completed (we do not leave any volunteer unattended until we have the returned paperwork)

Our two young volunteers are underage for a DBS, their parents have completed and co-signed their application forms, the children are never left alone and supervised at all times by an adult member.

Summary of the objects of the charity set out in its governing document

The prevention or relief of poverty in Ellesmere Port, by providing food donations, hot food on a weekly basis in a registered safe, warm space. Clothing and essentials for the household, and by such means of any support including signposting, advice, updated relevant information and any advisory service for help and support.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Chair exercise was reopened in July 2024 after a short break; well-being sessions continued a weekly basis. Funding from the lottery was renegotiated and this was when all activities restarted and continue until mid-2026

Foodbank – we facilitate a Trussel Trust foodbank service twice a week for four-hour sessions.

Cadent – We run slow cooking classes to groups of six people, these ran in school settings, community centres and a library. During the session we do a demonstration of a different meal at each session, the people attending are given a free recipe booklet both preprinted by ourselves with recipes we have tried, and a professionally printed book specifically made for Cadent teams. We give the group time to ask questions, see if they would like to change any ingredients, they are all given a sample of the finished meal that is pre-made for them. They all receive a free slow cooker, the ingredients that are needed for the meal to take home and make for their families.

We collect donated items for Kidsbank Chester and deliver to them; we are also registered to place a referral for any family who need help with clothing for their children.

We were involved as facilitators alongside four other groups to work with The Stanlaw Abbey Business Centre to facilitate a children's Toy Appeal. This is to help any family struggling with the cost of Christmas, they all receive a bag of toys, pair of Christmas pyjamas, a craft item, and a story book. Parents receive a small gift too, usually some smellies and a gift. Such a good cause to be able to be a part of, we aim to continue to do this for the foreseeable future.

Early Help Navigator Service. We facilitate the group with our sessions every fortnight, they help families to navigate what support is available, offer support, advice and a listening ear, assistance with form filling and signpost to local and national services.

Citizens Advice Bureau – run a weekly session alongside us to help people with support needed. This is such a valuable service to be a part of and be available each week within our group.

HAF – healthy activities for children with food. This is a fantastic fund have been awarded this year; we facilitate 4 four-hour sessions a week for children who are entitled to benefit related free school meals and a parent to support them. During a session we plan activities around craft, art, physical fitness, cooking and food. Each week we plan a trip to give the family a day trip out of the local area; this is something many families cannot do due to costs.

SWEP – as part of this we support with hot meals for the homeless once a week within local and Chester. We now make a weekly meal and deliver to a homeless unit in the Chester area that support people who are local in Ellesmere Port with no home. This helps give some individuals to have a warm bed, shower and hot meal for the night, and receive support to move forward.

Each week we cook a hot two course lunch for locals who may be lonely or suffer from social isolation, don't have a large social group or just enjoy the company of others on a regular basis. We also run a well-being session during this time where we have puzzles, drawing, painting, clay skills. A lovely, relaxed session where individuals and couples attend regularly, and some occasionally.

We run a family orientated session each week for families, this may be parents and children, carers, grandparents, aunts and uncles. There are lots of activities included and a free breakfast consisting of toast, pancakes, cereal, crumpets and fruit. Children are encouraged to serve themselves with adult support if using the toaster. A great 4 hour session that is well attended.

The charity's trustees have had due regard to the Charity Commission's guidance on public benefit in deciding what activities to undertake to achieve the charity's objectives.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our policies are updated every September by the trustees.

We are always on the lookout for grants that are available, we apply as and when we can. As part of CWVA we are sent grant applications that are available locally, we can see if any of those fit our criteria and then apply for them.

We are three trustees who also volunteer at every session. Our other volunteers give up their time for every session we run; we are extremely grateful for this as we couldn't run without them. We are only a small team, but work together well, different days and times to fit both us and the individual volunteers. They help to ensure our setting is ready for the session, contribute to daily tasks, give their time and expertise, attend training sessions, are part of our yearly safeguarding training updates, they help with the planning of sessions and share the parts they would enjoy doing.

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

Cadent – we continued to work with Cadent Gas and had an award £54,000 over two payments of £27,000. to enable us to do our great work within the community, spreading awareness of carbon monoxide, registering on the Priority Services Register and slow cooking sessions.

An award of Household support to enable us to help individuals and families in our local community £4,200 which consisted of a £3,000 and a £1,200 payment

Stanlaw Abbey Development Trust Award Christmas Toy Appeal – December 2024. An amazing appeal we are very proud to be involved with.

We restarted our work with The People's Health Trust in August 2024, finances had been received in May 2023 an award of £4,500. This had been put on hold, this project is still ongoing.

Members budget £500 in July and in Jan 2025 we had £1,450. This was used to run a three day learning from Basic safety in a kitchen to cooking meals for children aged from 5 years to 18 years. Our youngest was just 5 years old and the eldest was 13, we had three amazing days and a great meal with their families to end each session.

Stanlaw Abbey Development Trust Awarded us £600 to facilitate a Christmas Lunch for families and a further full Christmas lunch for adults of the older generation. These were both fully booked and extra places for the older people were also added.

£1,413.20 was donated over four payments from the Trustees of Stanlaw Abbey to pay for our office rent.

Section E	Financial review
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Brief statement of the charity's policy on reserves

We operate on a non-profit basis, our CIO policy states that there should be unrestricted funds, which are not designated for specific use, they are maintained at a level equivalent to a month's core expenditure. The Trustees consider that the reserves at this level will ensure that, in the event of a significant drop in our funding, we will be able to continue the CIO's current activities whilst consideration is given to ways in which additional funds can be raised. The level of reserves has been maintained over this year. The trustees aim to build on this level of reserves over the forthcoming year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

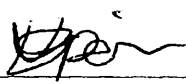

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kathleen Spain	Erika Nell
Position (eg Secretary, Chair, etc)	Charity Chair	Treasurer
Date	29/1/26	



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Peoples Pantry Ellesmere Port

On accounts for the year
ended

1 April 2024 to 31 March 2025

Charity no
(if any) 1204711

Set out on pages

1-10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/1/26

Name:

Susan Harris

Relevant professional
qualification(s) or body
(if any):

MA ACA

Address:

Champion Allwoods Limited
2nd Floor Refuge House
33-37 Watergate Row, Chester
CH1 2LE

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Peoples Pantry Ellesmere Port

No (if any)
1204711

Receipts and payments accounts

CC16a

For the period
from

01 April 2024

To

Period end date
31 March 2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	62,163	-	62,163	41,833
fundraising, meal sales and donations	7,426	-	-	7,426	13,075
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	7,426	62,163	-	69,589	54,908
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	7,426	62,163	-	69,589	54,908
A3 Payments					
Charitable Activities	6,537	55,372	-	61,908	47,103
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	6,537	55,372	-	61,908	47,103
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	6,537	55,372	-	61,908	47,103
Net of receipts/(payments)	889	6,791	-	7,681	7,805
A5 Transfers between funds	(4,508)	4,508	-	-	-
A6 Cash funds last year end	7,805	-	-	7,805	-
Cash funds this year end	4,186	11,300	-	15,486	7,805

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	4,186	11,300	-
		-	-	-
		-	-	-
	Total cash funds	4,186	11,300	-
	(agree balances with receipts and payments account(s))			



[illegible]

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Motor Vehicles - Van	Unrestricted	1	4,125
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
	Kathleen Spain	29/1/26.
	Erika Neill	29/1/26