

ALTON AND DISTRICT COMMUNITY RELIEF FOUNDATION

England & Wales · Charity number 1204493

Details

Status Registered

Legal form CIO

Registered 2023-08-29

Register [View on the Charity Commission register](#)

Contact

Address Harvest Church
Alton Maltings
Maltings Close
Harvest Church
Alton Ma

Phone 0142081950

Email info@altoncommrelief.org.uk

Website www.altoncommrelief.org.uk

Activities

Objects: (1) THE RELIEF OF POVERTY IN ALTON AND SURROUNDING ALTON RURAL CATCHMENT INCLUDING THE VILLAGES OF BENTLEY, BEECH, BENTWORTH, BINSTED, BLACKNEST, EAST WORLDHAM, HOLYBOURNE, KINGSLEY, CHAWTON, SELBORNE, FARRINGDON, NEWTON VALENCE, BLACKMOOR, OAKHANGER, FROYLE, FOUR MARKS, MEDSTEAD, ROPLEY, LASHAM AND SHALDEN.(2) WHERE POSSIBLE, COLLABORATE WITH OTHER LOCAL CHARITIES, SERVICE ORGANISATIONS AND FUNDING SOURCES, TO AVOID DUPLICATION, AND TO PROMOTE JOINED-UP RESPONSE TO MAXIMISE IMPACT AND GOOD PRACTICE TO SUPPORT THOSE IN NEED.(3) PROVIDE AID AND ASSISTANCE TO INDIVIDUALS AND HOUSEHOLDS PRIMARILY, AS WELL AS TO GROUPS AND ORGANISATIONS WHOSE BENEFICIARIES MEET THESE CHARITABLE OBJECTS.

Activities: Objects and Activities:1. Relief of poverty in Alton and enumerated surrounding villages. 2. Where possible, collaborate with other local charities, service organisations and funding sources. 3. Provide aid and assistance primarily to individuals and households.4. Referral required; maximum £600/applicant every 12 months; funds disbursed to provider of goods/services (not applicant).

Classification

- **How:** Makes Grants To Individuals
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Hampshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£24,430	£22,805	-	-
2024-03-31	£19,685	£2,906	-	-

Trustees

Name	Role	Appointed
Andrew Lawrence	Chair	2024-01-01
David Millard		2024-01-01
Katie Louise Ward		2024-09-16
LISA LORRAINE HILLAN		2024-01-01
Moira Baker		2024-01-01
Paul Kenneth Susans		2024-01-01

ALTON AND DISTRICT COMMUNITY RELIEF FOUNDATION

England & Wales - Charity number 1204493

Accounts



Trustees' Annual Report for the period

From 1 April 2024 **Period start date** **To** 31 March 2025 **Period end date**

Charity name: Alton and District Community Relief Foundation

Charity registration number: 1204493

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none">1. The relief of poverty in Alton and surrounding Alton Rural catchment including the villages of Bentley, Beech, Bentworth, Binsted, Blacknest, East Worldham, Holybourne, Kingsley, Chawton, Selborne, Farringdon, Newton Valence, Blackmoor, Oakhanger, Froyle, Four Marks, Medstead, Ropley, Lasham and Shalden.2. Where possible, collaborate with other local charities, service organisations and funding sources, to avoid duplication, and to promote joined-up response to maximise impact and good practice to support those in need.3. Provide aid and assistance to individuals and households primarily, as well as to groups and organisations whose beneficiaries meet these charitable objects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity's main activities include:</p> <ul style="list-style-type: none">• Awarding grants up to £625 for people in need, via a referrer (usually a social prescriber, school leader, youth worker, etc.) awarded in the form of goods and services with payment directly to the provider of the goods/services.• Fundraising: grant writing and applying for grants, seeking donations.• Community engagement and signposting to share information about the charity to make people—especially referrers—aware of the charity's purpose and objectives.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Awarding grants to support people in need is our core activity. Our grant-making policy enables us to achieve this objective.</p> <ul style="list-style-type: none">• £625/year per applicant. This includes all costs and expenses, including VAT.

		<ul style="list-style-type: none"> • To increase each year on 31st March to match cost-of-living increases. Per-grant maximum increased accordingly from £600 to £625 during this reporting period. • Referral required. No self-referrals. • Referrer to remain in charge of the referral, including liaising directly with the beneficiary, through to the conclusion of the application process and coordination/receipt of any and all goods/services • Request must be specific with estimated itemised costs. • Financial information required for each person in the household. • In exceptional circumstances, grants in excess of the maximum amount may be awarded. If possible, supplemental funding may come through other/outside sources, but this is not guaranteed. • In the event of any conflict of interest—or the appearance of a conflict—a conflicted trustee shall abstain from voting on the grant application. • Payment for approved goods/services are always made directly to the provider of the goods/services. No funds are given directly to the beneficiary. The only exception to this is in the form of gift cards in an approved amount; for example, Sainsbury's.
Policy on social investment including program related investment	Para 1.38	Not applicable. Social investment does not form a material part of our charitable activities.
Contribution made by volunteers	Para 1.38	<p>Minimal contribution; the work of the charity is completed by the trustees.</p> <p>Contributions by two nontrustee volunteers during this reporting period involved assistance in the delivery of items purchased for a grant beneficiary.</p>
Other: Community Roles and Impact of Trustees		<p>The involvement of representatives of key community groups and charities, along with a referral-based application process, continues to enhance ADCRF's efficiency and effectiveness with helpful signposting and joined-up thinking and action.</p> <p>ADCRF Trustees are people of influence in the community, involved with or connected to:</p> <ul style="list-style-type: none"> • Alton Lions • Harvest Church • The Parish of the Resurrection • East Hants Citizen's Advice Bureau • Alton Food Bank • Alton Community Cupboard • Alton Community Exchange (community network) • Bushy Leaze Children's and Families' Centre • The King's Arms Youth Project • Resurrection Trading (dba Resurrection Furniture) • Primary/Secondary School Governance • ABF Charitable Trust • Dementia-Friendly Alton • The Thomas Geales Almshouses (Alton United Charities)

		<ul style="list-style-type: none"> • The East Hampshire Local Children's Partnership • Alton Rotary • Andy's Man Club • Alton Men's Shed • A31 Social Prescribers Network • Alton Santa <p>Transparency and trustworthiness are inherent in our grant awards because all payments for goods and services are made directly to the provider, not to the beneficiary/recipient.</p> <p>For example, when an applicant needs items of furniture, we contact the manager of Resurrection Furniture (a parish-based charity) to see if they can quality used items that are suitable; the items are then discounted or free.</p>
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this reporting period, we awarded 57 grants, 52 to individuals and 5 to other local charities. The total of all grants awarded during the reporting period was £22,423.33.</p> <p>All of the charity's beneficiaries requested our help because they had no other source of help. As set forth in the summary immediately below, we help people obtain crucial goods and services.</p> <p>We are able to respond quickly to requests.</p> <p>We work closely with social prescribers; school leaders; agencies/charities that support children, young people and vulnerable families; area churches; and the local food bank. The work of the charity has helped to strengthen community bonds and demonstrate kindness, caring and support for others.</p> <p>On 24th June 2024, the Trustees held a Launch Event, attended by Town, District and County Councillors, Clergy, Youth Charities and Organisation, Service Organisation Leaders, Community Charity Leaders, Citizens Advice Staff, Social Prescribers, School Pastoral and Safeguarding Leads. Fifty people, many with several "hats" in the community attended. Some have initiated direct referrals and applications since then. Everyone who attended is in a position to signpost to us and many have done so, as reported anecdotally.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>See above.</p> <p>We are achieving our charitable objectives, but know that many people are in need of assistance. Our efforts are ongoing to make people aware of the charity and its objectives.</p>
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Performance of fundraising activities against objectives set	Para 1.41	Obtaining grants to support our charitable activities has become increasingly difficult.
Investment performance against objectives	Para 1.41	Not applicable.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a good financial position at the end of the reporting period, with funding sources sufficient to meet the expected demand into the next reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves and therefore do not have a reserves policy. Unspent/unallocated funds await distribution to future beneficiaries.
Amount of reserves held	Para 1.22	None. Balance at the end of the reporting period is not held as reserves; these funds will be awarded in the form of goods and services to future beneficiaries.
Reasons for holding zero reserves	Para 1.22	We have no expenses that require a reserve.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity will continue as a going concern as long as we are able to secure funding in the form of grants and donations. We are the local designated charity into 2027 from the Church of England parish, and we receive donations from local service organisations, charities, and community groups.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As noted above, our sources of funds include a grant from Hampshire County Council (for which we applied successfully),
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		and donations from local groups, service organisations, churches and individuals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	The greatest risk facing the charity is a lack of funding.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Per our Constitution: 10. Appointment of charity trustees (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Katie Ward joined as a new trustee on 16 th September 2024, after serving as minute secretary/support admin from the founding of the charity. Formal induction was not required.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As a Foundation CIO with six trustees, organisational structure is flat, with decisions made by simple majority with active participation of all trustees. No wider network other than informal engagement with key figures in the community.

Relationship with any related parties	Para 1.51	Not applicable.
Other		

Reference and Administrative Details

Charity name	Alton and District Community Relief Foundation
Other name the charity uses	ADCRF or "The Relief Foundation"
Registered charity number	1204493
Charity's principal address	Harvest Church, Alton Maltings Maltings Close Alton GU34 1DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Moira Baker		Full year	N/A
2	Lisa Hillan	Secretary/CC Contact	Full year	
3	Andrew Lawrence	Chair	Full year	
4	David Millard		Full year	
5	Paul Susans	Treasurer	Full year	
6	Katie Ward		From 16 th September 2024	

Corporate trustees – names of the directors at the date the report was approved: **not applicable**

Name of trustees holding title to property belonging to the charity: **not applicable**

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		
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Name of chief executive or names of senior staff members (Optional information): N/A

Exemptions from disclosure: N/A



Other optional information: N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signatures

	
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Full Names

ANDREW LAWRENCE	Lisa L. Hillan
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Positions

CHAIR	Trustee, Return Preparer
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30th January 2026

Date		Transaction Description	ADCRF Reference*	Grant		Banking Fees	Other Expenses		Interest Income	Donation Income	Grant Income
01-Apr-24	**	<i>*ADCRF references date from official CIO status</i>									
10-Apr-24		Enix Ltd (webhosting)					7.80				
15-Apr-24		Monthly Account Fee				5.00					
16-Apr-24	1	Mike Frost Carpets, flooring	WG240214	600.00							
18-Apr-24	2	Argos (household items)	HCB1	345.00							
23-Apr-24	3	Currys (washer, microwave)	LD20	444.00							
02-May-24	4	Hi-Tech Heating, gas cooker installation	TR240306	139.56							
02-May-24	5	John Lewis (child car seat)	TS3	249.99							
10-May-24	6	8th Alton Scouts (reg'd charity), subs, supplies for low income children	Grp	600.00							
15-May-24		Monthly Account Fee				5.00					
21-May-24	7	Bushy Leaze Family Support (reg'd charity), young parents group	BL5	600.00							
22-May-24	8	Sainsbury's	MO7a	250.00							
22-May-24		household essentials	MO7b	250.00							
22-May-24		for Ukrainians	MO7c	100.00							
22-May-24	9	Sainsbury's, household essentials	SD8a	100.00							
22-May-24		for family with terminally	SD8b	250.00							
22-May-24		ill child	SD8c	250.00							
23-May-24	10	Sainsbury's, vouchers for household essentials	A1	250.00							
28-May-24	11	HCC FBO Bushy Leaze (reg'd charity), children's group play area		600.00							
03-Jun-24	12	Lunex Technology/Velobike, mobility scooter	TR4	550.00							
14-Jun-24	13	Argos, vouchers for household essentials	B2	183.95							
17-Jun-24		Monthly Account Fee				5.00					
20-Jun-24		Instaprint--Launch Flyers					41.19				
26-Jun-24		Interest						7.14			
03-Jul-24	14	Currys, washer	MP11	424.00							
04-Jul-24	15	Mike Frost Carpets, carpet/skip hire	LK12	410.00							
08-Jul-24		Balance of Funds held FBO ADCRF by The Grain House								6225.44	

10-Jul-24	16	B&Q, corner sofa	MW15	495.00					
15-Jul-24		Monthly Account Fee			5.00				
16-Jul-24		Wildly Upbeat Printers--banner				110.00			
30-Jul-24	17	National Tyre Service, tyre	IC16	74.00					
05-Aug-24		ICO Registration				40.00			
08-Aug-24		Alton Town Council, bus shelter poster x2 weeks				60.00			
15-Aug-24		Monthly Account Fee			5.00				
27-Aug-24	18	Autodoc AG, van repairs	RP22a	170.55					
28-Aug-24		GSF, van repairs	RP22b	315.39					
28-Aug-24		Merityre [£652.42 total]	RP22c	166.48					
28-Aug-24	19	Amazon Princi, mattress	JP19	207.99					
02-Sep-24	20	Currys, washer	SC23	454.00					
02-Sep-24	21	Currys, washer	LD39	443.99					
04-Sep-24	22	Dunelm, dbl bed and mattress	AS24a	367.95					
04-Sep-24		Currys, electric cooker	AS24b	344.00					
16-Sep-24		Monthly Account Fee			5.00				
19-Sep-24	23	Dementia-Friendly Alton (reg'd charity), kitchen equipment	KM10	600.00					
26-Sep-24		Interest					7.28		
30-Sep-24		HCC							10000.00
01-Oct-24	24	Currys, washer	DD27	339.00					
01-Oct-24	25	Gosw, dble mattress + covers	SS26	155.96					
03-Oct-24	26	Currys, washer	SC30	454.00					
04-Oct-24	27	Red Driving School, driving lessons	JT13	477.97					
15-Oct-24		Monthly Account Fee			5.00				
16-Oct-24	28	DVLA Driver Online	BO17a	34.00					
17-Oct-24	29	Currys, washer	CB32	429.00					
29-Oct-24	30	Argos	NH33a	150.00					
29-Oct-24		Sainsbury's	NH33b	150.00					
29-Oct-24	31	Top Floor, flooring	AW28	600.00					
07-Nov-24		DVSA	BO17b	62.00					
07-Nov-24	32	Mattress for child	VS26	204.95					
08-Nov-24	33	Double bed, mattress	JT35	520.24					

13-Jan-25		HCC								6000.00
14-Jan-25		Argos rug, bathroom storage unit, roller blinds, chest of drawers	SW42b	299.00						
14-Jan-25	50	Argos, white goods	AC48a	233.40						
14-Jan-25		Argos, household essential	AC48b	46.90						
15-Jan-25		Monthly Account Fee			5.00					
15-Jan-25	51	ACA, room hire Andy's Man Club (reg's charity)	AMC46	600.00						
15-Jan-25	52	Argos, household essential	D4	155.95						
20-Jan-25		HCC								1500.00
22-Jan-25		Red Rose Driving, lessons	BO17c	336.00						
24-Jan-25	53	Eggar's School (YR11 theatre trip)	MB53	30.00		3.00				
05-Feb-25	54	Sainsbury's vouchers for Almshouses	JC54a	100.00						
05-Feb-25		resident previously homeless	JC54b	200.00						
05-Feb-25	55	Argos, household essential	E5	75.95						
07-Feb-25		Red Rose Driving [partial refund]	BO17d	-252.00						
17-Feb-25	56	Monthly Account Fee	EA40		5.00					
21-Feb-25	57	Resurrection Furniture	CA57a	320.00						
03-Mar-25		Currys, washer-dryer (cost split with Lions)	CA57b	209.00						
07-Mar-25		Red Driving School. Lessons	BO17e	383.09						
17-Mar-25		Monthly Account Fee			5.00					
26-Mar-25		Interest						8.93		
		57 Grants		22423.33	60.00	321.99		32.36	6898.31	17500.00

** Number of grants awarded 1Apr24--1Mar25

Grants

381.99

24430.67

Expenses

Income

Other Charities:

- 8th Alton Scouts 600
- Bushy Leaze 600
- Bushy Leaze 600
- Dementia-Friendly Alton 600
- Andy's Man Club 600
- 3000**

All other grant recipients are individuals

ALTON AND DISTRICT COMMUNITY RELIEF FOUNDATION

England & Wales - Charity number 1204493

Accounts



Trustees' Annual Report for the period

From 29 August 2023 **Period start date** **To** 31 March 2024 **Period end date**

Charity name: Alton and District Community Relief Foundation

Charity registration number: 1204493

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<ol style="list-style-type: none"> 1. The relief of poverty in Alton and surrounding Alton Rural catchment including the villages of Bentley, Beech, Bentworth, Binsted, Blacknest, East Worldham, Holybourne, Kingsley, Chawton, Selborne, Farringdon, Newton Valence, Blackmoor, Oakhanger, Froyle, Four Marks, Medstead, Ropley, Lasham and Shalden. 2. Where possible, collaborate with other local charities, service organisations and funding sources, to avoid duplication, and to promote joined-up response to maximise impact and good practice to support those in need. 3. Provide aid and assistance to individuals and households primarily, as well as to groups and organisations whose beneficiaries meet these charitable objects.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity's main activities include:</p> <ul style="list-style-type: none"> • Awarding grants up to £600 for people in need, via a referrer (usually a social prescriber, school leader, youth worker, etc.) awarded in the form of goods and services with payment directly to the provider of the goods/services. • Fundraising: grant writing and applying for grants, seeking donations. • Community engagement and signposting to share information about the charity to make people—especially referrers—aware of the charity's purpose and objectives.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Yes, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<p>Awarding grants to support people in need is our core activity. Our grant-making policy enables us to achieve this objective.</p> <ul style="list-style-type: none"> • £600/year per applicant. This includes all costs and expenses, including VAT.

		<ul style="list-style-type: none"> • To increase each year on 31st March to match cost-of-living increases. • Referral required. No self-referrals. • Referrer to remain in charge of the referral, including liaising directly with the beneficiary, through to the conclusion of the application process and coordination/receipt of any and all goods/services • Request must be specific with estimated itemised costs. • Financial information required for each person in the household. • Grants in excess of the maximum amount may be awarded up to the maximum amount. If possible, supplemental funding may come through other/outside sources, but this is not guaranteed. • In the event of any conflict of interest—or the appearance of a conflict—a conflicted trustee shall abstain from voting on the grant application. • Payment for approved goods/services are always made directly to the provider of the goods/services. No funds are given directly to the beneficiary. The only exception to this is in the form of gift cards in an approved amount; for example, Sainsbury's.
Policy on social investment including program related investment	Para 1.38	Not applicable. Social investment does not form a material part of our charitable activities.
Contribution made by volunteers	Para 1.38	<p>Minimal contribution; the work of the charity is completed by the trustees.</p> <p>Contributions by two nontrustee volunteers during this reporting period involved admin support by one person who subsequently became a trustee and by another person who assisted in the delivery of items purchased for a grant beneficiary.</p>
Other: Context of CIO Formation		<p>The Alton and District Community Relief Foundation (ADCRF) CIO was established to continue the work of "The Alton and District Community Resilience Fund" created during Covid. The Resilience Fund operated under the umbrella of the Alton Town Council (ATC).</p> <p>Between June 2020 and December 2022, the Resilience Fund received 132 applications for 202 items/services, and funded 172 of these requests for a total of £39,326.75. This included £13,200 awarded in Sainsbury's vouchers to arriving Ukrainians in 45 households arriving after the invasion on 24th February 2022. Refugees from other countries have also received ADCRF support.</p> <p>The admin and reporting demands on ATC staff to support the work of the Resilience Fund prompted the decision to conclude operation under the ATC's umbrella. A needs analysis in the community, coupled with the high demand for financial assistance through the Resilience Fund, supported our decision to form a CIO and continue this important work.</p>

The involvement of representatives of key community groups and charities, along with a referral-based application process, enhances ADCRF's efficiency and effectiveness with helpful signposting and joined-up thinking and action.

ADCRF Trustees are people of influence in the community, involved with or connected to:

- Alton Lions
- Harvest Church
- The Parish of the Resurrection
- East Hants Citizen's Advice Bureau
- Alton Food Bank
- Alton Community Cupboard
- Alton Community Exchange (community network)
- Bushy Leaze Children's and Families' Centre
- The King's Arms Youth Project
- Resurrection Trading (dba Resurrection Furniture)
- Primary/Secondary School Governance
- ABF Charitable Trust
- The Thomas Geales Almshouses (Alton United Charities)
- The East Hampshire Local Children's Partnership
- Alton Rotary
- Andy's Man Club
- Alton Men's Shed
- A31 Social Prescribers Network
- Alton Santa

Transparency and trustworthiness are inherent in our grant awards because all payments for goods and services are made directly to the provider, not to the beneficiary/recipient.

For example, when an applicant needs items of furniture, we contact the manager of Resurrection Furniture (a parish-based charity) to see if they can quality used items that are suitable; the items are then discounted or free.

Between 1st January 2023 and 29th August 2023, the Resilience Fund volunteers carried on awarding grants under the umbrella of the Alton Lions whilst we formed ADCRF as a CIO and put in place resources (website and email accounts), processes, policies, procedures, and opened a CAF bank account. As President of the Alton Lions, ADCRF Trustee Moira Baker obtained a grant of £10000 from Hampshire County's Connect4Communities Fund. Those funds were held by the Alton Lions whilst we were applying for an account with CAF, at which point the funds remaining after funding ADCRF grant awards during that time were transferred £1000 at a time, pursuant to financial safeguards set by the Lions' bank.

Similarly, The Grain House Trust (GHT), the parent charity of Harvest Church in Alton, held a donation of £7500 and funded some of the ADCRF grant awards, until our CAF account opened.

We have not included in this report information about ADCRF grant awards made before 29th August 2023, but wanted to explain the history and context of ADCRF formation and actions.

Grant awards made by Alton Lions and GHT on behalf of ADCRF, using ADCRF ring-fenced funds during this reporting period, have been reported already and separately by those charities. We include those grants, however, in the list below because the decision to award the grants were made after 29th August 2023.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this reporting period, we awarded 18 grants, 17 to individuals and 1 to another local charity. The funds for first 12 grants (totalling £4757) were disbursed on our behalf by The Grain House Trust and the Alton Lions, using funds allocated for ADCRF use, whilst our CAF banking access was established. The other 6 grants (£2886.09) were disbursed by ADCRF through our CAF account. The total of all grants awarded during the reporting period was £7643.09. See Summary of Grant Awards below.</p> <p>All of the charity's beneficiaries requested our help because they had no other source of help. As set forth in the summary immediately below, we help people obtain crucial goods and services.</p> <p>We are able to respond quickly to requests.</p> <p>We work closely with social prescribers; school leaders; agencies/charities that support children, young people and vulnerable families; area churches; and the local food bank. The work of the charity has helped to strengthen community bonds and demonstrate kindness, caring and support for others.</p> <p>In February-March 2024, we began planning a large community-wide launch event in June 2024 to increase our profile and inform prospective referrers about us. We shall report on the Launch Event next year's Trustees' Report.</p>

Summary of Grant Awards

Date	Payor	For Benefit Of	Items	Amount	
07-Oct-23	Lions	LE	Washer/Microwave	373.99	
11-Oct-23	Lions	ZL (Part A)	Small items	35.99	
11-Oct-23	Lions	ZL (Part B)	Wardrobe	210.95	
11-Oct-23	Lions	ZL (Part C)	Doorbell w/camera	59.99	
06-Nov-23	GHT	KZ (Part A)	Furniture Collection/Delivery	165	
13-Nov-23	GHT	KZ (Part B)	Furniture	144	
30-Nov-23	Lions	KZ	Fridge/freezer	414	
01-Dec-23	Lions	LM	Wheelchair	600	
18-Dec-23	GHT	EE	Curtains	120	
18-Dec-23	GHT	CH	Cooker	454	
20-Dec-23	Lions	SD	Transport/Furniture	305.08	
02-Jan-24	Lions	Bushy Leaze*	Family Support Programme	600	
12-Jan-24	Lions	HT	Tumble Dryer/Hoover	528.99	
02-Jan-24	Lions	CH	Cooker	471.01	
06-Feb-24	GHT	RM	Bed	274	
		GHR = Grain House Trust	Lions = Alton Lions	Subtotal	4757
			Payments by GHT/Lions were made with funds ring fenced for ADCRF		
20-Mar-24	ADCRF	DR**	Cooker + Fridge Freezer	818	
21-Mar-24	ADCRF	KG (Part A)	Portable Heater and Lead	41.99	
21-Mar-24	ADCRF	JD**	Carpet Cleaner, Bed, Tablet	615.1	

21-Mar-24	ADCRF	LG	Tumble Dryer	334
22-Mar-24	ADCRF	KG (Part B)	Baby Gates and Dehumidifier	359
25-Mar-24	ADCRF	M Family	Tumble Dryer	364
27-Mar-24	ADCRF	LM	Washer	354
			Subtotal	2886.09

*Bushy Leaze is a registered charity; all other grant recipients are individuals

7643.09

**Whilst these payments exceeded our stated maximum, we wanted to ensure help was possible. Since this time, we have firmed up our policy to find other organisations/donors who can make up the difference when a grant exceeds our stated limit.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	See above. We are achieving our charitable objectives, but know that many people are in need of assistance. Our efforts are ongoing to make people aware of the charity and its objectives.
Performance of fundraising activities against objectives set	Para 1.41	So far, our fundraising activities have succeeded in securing funding sufficient to meet our charitable objectives. We have received a Connect4Communities (Hampshire County Council) grant and donations from community groups, churches and individuals.
Investment performance against objectives	Para 1.41	Not applicable.
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a strong financial position at the end of the reporting period, with funding sources sufficient to meet the expected demand into the next reporting period.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not hold reserves and therefore do not have a reserves policy. Unspent/unallocated funds await distribution to future beneficiaries.
Amount of reserves held	Para 1.22	None. Balance at the end of the reporting period is not held as reserves; these funds will be awarded in the form of goods and services to future beneficiaries.
Reasons for holding zero reserves	Para 1.22	We have no expenses that require a reserve.
Details of fund materially in deficit	Para 1.24	Not applicable.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The charity will continue as a going concern as long as we are able to secure funding in the form of grants and donations.</p> <p>We have been successful with all of our grant requests so far, we are the local designated charity into 2027 from the Church of England parish, and we receive donations from local service organisations, charities, and community groups.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	As noted above, our sources of funds include a grant from Hampshire County Council (for which we applied successfully), and donations from local groups, service organisations, churches and individuals.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	The greatest risk facing the charity is a lack of funding. For this reason, we have secured grants and donations sufficient to carry us through the next few years.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g., unincorporated association, CIO)	Para 1.25	Foundation CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Per our Constitution: 10. Appointment of charity trustees <ul style="list-style-type: none"> (1) Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. (2) In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Still informal; no new trustees during this reporting period (all trustees are founding trustees)
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As a Foundation CIO with five founding trustees, organisational structure is flat, with decisions made by simple majority with active participation of all trustees. No wider network other than informal engagement with key figures in the community.
Relationship with any related parties	Para 1.51	Not applicable.
Other		

Reference and Administrative Details

Charity name	Alton and District Community Relief Foundation
Other name the charity uses	ADCRF or "The Relief Foundation"
Registered charity number	1204493
Charity's principal address	Harvest Church, Alton Maltings Maltings Close Alton GU34 1DT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Moira Baker		Full year	N/A
2	Lisa Hillan	Secretary/CC Contact	Full year	
3	Andrew Lawrence	Chair	Full year	
4	David Millard		Full year	
5	Paul Susans	Treasurer	Full year	

Corporate trustees – names of the directors at the date the report was approved: **not applicable**

Name of trustees holding title to property belonging to the charity: **not applicable**

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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N/A		
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Name of chief executive or names of senior staff members (Optional information): N/A



Exemptions from disclosure: N/A

Other optional information: N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Andrew Lawrence	Lisa Hillan
Position	Chair	Secretary

Date: 28th January 2025

Date	Source	Description
29-Aug-23		Charitable Status Conferred; CAF bank account not yet open
14-Dec-23	Grain House Trust	Donation to ADCRF
15-Dec-23	CAF	Monthly Account Fee
20-Dec-23	Alton Lions	Donation (<i>Cooker purchase</i>)
21-Dec-23	Alton Lions	Donation to ADCRF
27-Dec-23	CAF	Interest
27-Dec-23	Alton Lions	Donations to ADCRF (2 x £1000)
28-Dec-23	Alton Lions	Donation to ADCRF
02-Jan-24	Alton Lions	Donation to ADCRF
03-Jan-24	Alton Lions	Donation to ADCRF
08-Jan-24	Alton Lions	Donations to ADCRF (2 x £1000)
09-Jan-24	Alton Lions	Donation to ADCRF
11-Jan-24	Alton Lions	Donation to ADCRF
15-Jan-24	CAF	Monthly Account Fee
17-Jan-24	Alton Lions	Donation to ADCRF
18-Jan-24	Alton Lions	Donation to ADCRF
19-Jan-24	Alton Lions	Donation to ADCRF (<i>Cooker purchase</i>)
15-Feb-24	CAF	Monthly Account Fee
15-Mar-24	CAF	Monthly Account Fee
20-Mar-24	Currys	Cooker and Fridge-Freezer for DR
21-Mar-24	Argos	Carpet, Cleaner, Bed, Tablet for JD
21-Mar-24	Argos	Portable Heater and Lead for KG (Part A)
21-Mar-24	Currys	Tumble Dryer for Laura Gadd
22-Mar-24	Amazon	Baby Gates and Dehumidifier for KG (Part B)
25-Mar-24	Currys	Tumble Dryer for Masiwa family
26-Mar-24	CAF	Interest
27-Mar-24	Currys	Washer for LM

Bold = payment for a specific applicant, rather than transfer of seed/grant money from GHT/Lions

Reference	Debit	Credit
	0.00	0.00
		7500.00
	5.00	
		305.08
		1000.00
		0.53
		2000.00
		1000.00
		1000.00
		2000.00
		400.00
		1000.00
	5.00	
		1000.00
		1000.00
		471.01
	5.00	
	5.00	
	818.00	
	615.10	
	41.99	
	334.00	
	359.76	
	364.00	
		9.08
	354.00	0.00
	2906.85	19685.70

19685.7 Credits

2906.85 Debits

16778.85 Balance as of 31 March 2024