

CHARITY NUMBER: 1204488

**DRAMAHE
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31st August 2024**



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/23 to 31/08//24

Charity name: **Drama HE**

Charity registration number: **1204488**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The object of the CIO is to advance education in Drama, Theatre, Performing Arts and related disciplines in higher education (Referred to here as "the dramatic arts") for the benefit of the public, in particular but not exclusively by:-</p> <ul style="list-style-type: none">a) Promoting the study and teaching of the dramatic artsb) Providing advice and guidance on good practice within the study and teaching of the dramatic artsc) Producing and publishing scholarly works and journalsd) Providing study and research grants and bursaries and publicly disseminating the results of any research producede) Providing fora for promoting research and scholarly debate on the study and teaching of the dramatic artsf) Organising and supporting, and funding academic meetings, workshops, exhibitions, and other eventsg) Providing advice to other organisations and bodies on matters that directly relate to the study and teaching of the dramatic arts.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>DramaHE seeks to advance education in drama, theatre, performing arts and related disciplines in Higher Education (referred to here as 'the dramatic arts') for the benefit of the public, in particular but not exclusively by:</p> <ul style="list-style-type: none">a) Promoting the study and teaching of the dramatic arts

		<p>b) Providing advice and guidance on good practice within the study and teaching of the dramatic arts</p> <p>c) Producing and publishing scholarly works and journals</p> <p>d) Providing study and research grants and bursaries and publicly disseminating the results of any research produced</p> <p>e) Providing fora for promoting research and scholarly debate on the study and teaching of the dramatic arts</p> <p>f) Organising and supporting, and funding academic meetings, workshops, exhibitions, and other events</p> <p>g) Providing advice to other organisations and bodies on matters that directly relate to the study and teaching of the dramatic arts</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes all our charitable activities are undertaken to further our charitable purposes for the public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In 2023-2024 DramaHE awarded £4789 in scholarships to PGR students in support of their research activity. DramaHE hosted 2 key events for its membership: a symposium on Knowledge Exchange in November 2023, at Wimbledon College of Arts, and contributed £2216.62 to its annual conference, 'Essential not Optional: Celebrating the Creative Arts in Higher Education', ran with The University of Lincoln, in June 2024.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The trustees' policy in relation to reserves is to ensure that in the event of a significant reduction in income the trustees could at least maintain the regular payments to cover any creditors</p> <p>The free reserves of the charity are currently £28109</p> <p>The cash funds of the charity at 5 April 2024 have decreased by £7465</p> <p>Total payments to have decreased by £16195 over the previous year.</p> <p>The income of the charity has increased during the year by £7040</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The trustees' policy in relation to reserves is to ensure that in the event of a significant reduction in income the trustees could at least maintain the regular payments to cover any creditors
Amount of reserves held	Para 1.22	£28109
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		Constitution
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are members of the DramaHE Executive Board and can be appointed only by the membership of DramaHE.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	DramaHE
Other name the charity uses	N/A
Registered charity number	1204488
Charity's principal address	c/o The Treasurer The University of Wales trinity Saint David 1 Westferry Circus London EH14 4HA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr T Cruickshank	Treasurer		
2	Dr V.Ladon De Guevara	Co-Chair	From 27/06/24	
3	Dr R N Dean	Secretary	Trustee from 11/11/23 – Appointed Secretary 27/06/24	
4	M Hunter	Co-Chair	From 27/06/24	
5	Dr G Odom	Secretary	01/09/23 – 27/06/24	
6	Professor K Igweonu	Chair	01/09/23 – 27/06/24	
7	Professor D Barnett		11/11/23 – 27/06/24	
8	Dr L Peacock		11/11/23 – 21/02/24	
9	Dr K Low		From 11/11/23	
10	Dr J Parslow		From 11/11/23	
11	Dr C Bartlett		From 11/11/23	
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	TRACY CRUICKSHANK	Victor Ladron de Guevara
Position (eg Secretary, Chair, etc)	TREASURER	Co- Chair
Date	28 May 2025	30 May 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Drama HE

1204488

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/09/2023

To



Period end date
31/08/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Members Subs	14,000	-	-	14,000	7,340
DTEA Income	380	-	-	380	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	14,380	-	-	14,380	7,340
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	14,380	-	-	14,380	7,340
A3 Payments					
DTEA	402	-	-	402	-
Website/Compute Costs	8,558	-	-	8,558	13,555
Specialist Projects					6,000
Sundry					227
Branding					4,800
Bank Charges	133	-	-	133	-
Administration Fees Cygnul	3,286	-	-	3,286	3,156
Audit & Accountancy	780	-	-	780	720
Executive & Event Expenses	1,350	-	-	1,350	2,491
Conference Eaxpenses	2,216	-	-	2,216	5,372
Scholarship Fees	5,120	-	-	5,120	1,719
	-	-	-	-	-
Sub total	21,845	-	-	21,845	38,040
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	21,845	-	-	21,845	38,040
Net of receipts/(payments)	- 7,465	-	-	- 7,465	- 30,700
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,574	-	-	35,574	-
Cash funds this year end	28,109	-	-	28,109	- 30,700

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	28,109	-	-
		-	-	-
		-	-	-
	Total cash funds	28,109	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
	 	TRACY CRACKSMAN Victor Ladron de Guevara	28.5.25 30.05.25