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Registered Charity Number: 1204388

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Trustees' Annual Report

For the year ended 1st July 2025

1. Reference and Administrative Details

Charity Name: Ellis Lake Foundation

Registered Charity Number: 1204388

Registered Address: 47 Augusta Court, Hadrian Park, Wallsend, NE28 9QZ

Telephone: 07447 944924

Email: info@ellislakefoundation.co.uk

Website: www.ellislakefoundation.co.uk

Just Giving: <https://www.justgiving.com/ellislakefoundation>

Trustees during the period:

- Andrew Lake (Chair)
- Tracy Lake
- Verity Heads

2. Structure, Governance and Management

The Ellis Lake Foundation is a registered charity, constituted as a charitable trust and governed by its trust deed dated.

Trustees are appointed in accordance with the charity's governing document and meet regularly to oversee the management and strategic direction of the charity.

3. Objectives and Activities

The charity's objective is to support families of children receiving hospital care by providing hygiene and comfort packs to parents and carers during difficult times.

This service aims to alleviate some of the immediate practical challenges faced by families, ensuring they can focus on caring for their child.



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All activities are carried out in line with the Charity Commission's guidance on public benefit.

4. Achievements and Performance

In the reporting period, the Ellis Lake Foundation has made significant progress, including:

- Expanding the number of hospitals supported from one to three, including the addition of extra wards.
- Providing hygiene packs containing essential items to hundreds of parents staying overnight or for prolonged periods at their child's bedside.
- Continuing to raise awareness of the challenges faced by parents with children in hospital care.

These activities have had a direct and positive impact on the well-being of families during distressing periods.

5. Financial Review

Total income for the period amounted to £5,561, raised through community fundraising, online donations, and events.

Funds were used to purchase hygiene items, packaging, and to support logistical costs in delivering the packs.

The charity operates a prudent reserves policy, aiming to hold sufficient funds to cover at least three months of activity costs, ensuring continuity of support.

6. Plans for Future Periods

In the coming year, the Ellis Lake Foundation plans to:

- Expand support to additional hospitals and wards.
- Develop partnerships with local businesses to support the donation of hygiene items.
- Increase fundraising efforts to ensure sustainability and growth of the service.
- Recruit additional volunteers to help with fundraising, packing, and logistics.



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- Seek to appoint additional trustees to strengthen governance and bring diverse skills and experience to the Board.

7. Declaration

Approved by the trustees and signed on their behalf by:

Andrew Lake
Chair of Trustees

The Ellis Lake Foundation
Independent Annual Report and Accounts Audit
For the year ended 1st July 2025

TR Dixon & Co Ltd
Chartered Certified Accountants
Statutory Auditors
Bermuda House
1A Dinsdale Place
Newcastle upon Tyne
NE2 1BD

We have audited the Annual Report and Accounts for the year ended 1st July 2025, which have been prepared from the accounting records, information and explanations provided to us by Andrew Lake on behalf of the Ellis Lake Foundation.

Respective responsibilities of Ellis Lake Foundation and Independent Auditor

The Ellis Lake Foundation are responsible for keeping proper, complete accounting records and for the preparation of the Annual Report and Accounts for the year ended 1st July 2025.

It is our responsibility to form an independent opinion, based on our audit, on the Annual Report and Accounts for the year ended 1st July 2025 and to report our opinion to The Charity Commission, to the fullest extent permitted by law, we do not accept or assume any liability to anyone other than The Charity Commission, for this report, or for the opinions we have formed.

An audit involves obtaining evidence about the amounts in the statement sufficient to give reasonable assurance that it is free from material misstatement, whether caused by fraud or error. If we become aware of any apparent material misstatements or inconsistencies, we consider the implications for our report.

Basis of opinion

We planned and performed our independent audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the Annual Report and Accounts for the year ended 1st July 2025 show a true and fair summary of the accounting records relating to Ellis Lake Foundation and is sufficiently supported by accounts, receipts and other documents which have been made available to us.

We are not required to express an opinion on the adequacy of any future expenditure.

We include appendix A, B and C as evidence of the verification of figures provided.

Opinion

In our opinion, the Annual Report and Accounts for the year ended 1st July 2025

- i) have been prepared in accordance with the accounting records, information and explanations provided to us, and
- ii) is sufficiently supported by accounts, receipts, and other documents.
- iii) is correctly stated and free of material error.



Jennifer O'Toole FCCA Ba (Hons)
(Senior Statutory Auditor)

TR Dixon & Co Ltd
Chartered Certified Accountants
Statutory Auditors
Bermuda House
1A Dinsdale Place
Newcastle upon Tyne
NE2 1BD

Date: 26th March 2026