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Registered Charity Number: 1204388

[lk
.uk](http://ellislakefoundation.co.uk)

Trustees' Annual Report

For the year ended [Insert Year End Date]

1. Reference and Administrative Details

Charity Name: Ellis Lake Foundation

Registered Charity Number: 1204388

Registered Address: 47 Augusta Court, Hadrian Park, Wallsend, NE28 9QZ

Telephone: 07447 944924

Email: info@ellislakefoundation.co.uk

Website: www.ellislakefoundation.co.uk

Just Giving: <https://www.justgiving.com/ellislakefoundation>

Trustees during the period:

- Andrew Lake (Chair)
- Tracy Lake
- Verity Heads

2. Structure, Governance and Management

The Ellis Lake Foundation is a registered charity, constituted as a charitable trust and governed by its trust deed dated.

Trustees are appointed in accordance with the charity's governing document and meet regularly to oversee the management and strategic direction of the charity.

3. Objectives and Activities

The charity's objective is to support families of children receiving hospital care by providing hygiene and comfort packs to parents and carers during difficult times.

This service aims to alleviate some of the immediate practical challenges faced by families, ensuring they can focus on caring for their child.



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All activities are carried out in line with the Charity Commission's guidance on public benefit.

4. Achievements and Performance

In the reporting period, the Ellis Lake Foundation has made significant progress, including:

- Expanding the number of hospitals supported from one to three, including the addition of extra wards.
- Providing hygiene packs containing essential items to hundreds of parents staying overnight or for prolonged periods at their child's bedside.
- Continuing to raise awareness of the challenges faced by parents with children in hospital care.

These activities have had a direct and positive impact on the well-being of families during distressing periods.

5. Financial Review

Total income for the period amounted to £11,003, raised through community fundraising, online donations, and events.

Funds were used to purchase hygiene items, packaging, and to support logistical costs in delivering the packs.

The charity operates a prudent reserves policy, aiming to hold sufficient funds to cover at least three months of activity costs, ensuring continuity of support.

6. Plans for Future Periods

In the coming year, the Ellis Lake Foundation plans to:

- Expand support to additional hospitals and wards.
- Develop partnerships with local businesses to support the donation of hygiene items.
- Increase fundraising efforts to ensure sustainability and growth of the service.
- Recruit additional volunteers to help with fundraising, packing, and logistics.
- Seek to appoint additional trustees to strengthen governance and bring diverse skills and experience to the Board.



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7. Declaration

Approved by the trustees and signed on their behalf by:

Andrew Lake
Chair of Trustees

Ellis Lake Foundation

Year end 1st July 2024

Income

Accounts for the year ended 1st July 2024

Donations	7570
Bank Interest	147
Other Events	2120
Ticket Sales	685
Total Income	<u>10522</u>

Expenditure

Accounts for the year ended 1st July 2024

Direct Activity	1539
Advertising	38
Branding	148
Food and Drink	107
Other	1320
Performer	320
Merchandise	295
Bank Charges	13
Total	3780
Total Expenses	<u>3780</u>
Bank	<u>6742</u>