

SHARE SKIPTON

England & Wales · Charity number 1204371

Details

Status Registered

Legal form CIO

Registered 2023-08-16

Register [View on the Charity Commission register](#)

Contact

Address 91 Raikes Road
Skipton
North Yorkshire
BD23 1LS

Phone 07378 508751

Email hello@shareskipton.org

Website <https://www.shareskipton.org>

Activities

Objects: (1) TO PROMOTE FOR THE PUBLIC BENEFIT IN SKIPTON AND THE SURROUNDING AREA THE PROTECTION AND PRESERVATION OF THE ENVIRONMENT BY WORKING FOR REDUCTIONS IN GREENHOUSE GAS EMISSIONS, RAW MATERIAL USE, AND MANUFACTURING WASTE THROUGH THE PROVISION AND SUPPORT OF COMMUNITY RESOURCE SHARING, RE-USE AND REPAIR INITIATIVES; AND (2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN SUSTAINABLE LIVING AND A CIRCULAR OR 'REGENERATIVE' ECONOMY IN SKIPTON AND THE SURROUNDING AREA THROUGH THE PROVISION OF COMMUNICATIONS, EVENTS AND INFORMATION.

Activities: Share Skipton aims to create a more sustainable, sharing Skipton by setting up and running a library of things, repair cafes and other initiatives promoting sharing and a circular economy. We are volunteer-led and rely on donations of things for our library. A library of things enables people to borrow useful items at low cost, which helps reduce consumption, waste, use of resources, and CO2.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Environment/conservation/heritage, Economic/community Development/employment

Geography

- Bradford City
- City Of York
- Lancashire
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£50,716	£52,071	-	-
2024-03-31	£22,172	£4,247	-	-

Trustees

Name	Role	Appointed
Angela Monaghan	Chair	2023-08-16
Fiona Protheroe		2023-08-16
Joanna Powell		2023-08-16
Lorna Winstanley		2023-08-16
Mary Elizabeth Dootson		2023-11-20
Paul Ideson		2025-09-10

SHARE SKIPTON

England & Wales - Charity number 1204371

Accounts



Trustees' Annual Report for the period from 1 April 2024 to 31 March 2025
Charity registration number: 1204371

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Summary of the purposes of the charity as set out in its governing document

The charitable objects of Share Skipton, as set out in its constitution, are:

- (1) To promote for the public benefit in Skipton and the surrounding area the protection and preservation of the environment by working for reductions in greenhouse gas emissions, raw material use, and manufacturing waste through the provision and support of community resource sharing, re-use and repair initiatives; and
- (2) to advance the education of the public in sustainable living and a circular or 'regenerative' economy in Skipton and the surrounding area through the provision of communications, events and information.

Summary of the main activities in relation to those purposes

Share Skipton's vision is to create a sharing, sustainable Skipton.

Our mission is to:

- establish and run a library of things, which lends items to our communities at an affordable cost.
- establish and run initiatives to share, repair and create.
- encourage and enable our communities to share resources, reduce waste, repair and reuse more, and promote a circular economy.

Our values are built around three themes:

- environment – reducing waste and tackling climate change
- equality and inclusion – enabling everyone to access the things they need
- community – creating a stronger, kinder, more sustainable Skipton

Share Skipton is committed to acting ethically wherever possible.

In planning its activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Main achievements during this period

Library of things start-up

Share Skipton's key achievement during this period has been the establishment and running of a library of things.



A library of things is a place where people can borrow a wide range of useful items for short periods of time. They give people access to the things they need whilst saving money, saving on storage, and reducing the use of resources, waste and CO2 emissions that go with the production and consumption of new things.

Through donating, sharing and volunteering, they can promote a greater sense of community, and they can help raise awareness of the costs of overconsumption and the benefits of a circular economy. So, libraries of things are good for individuals, good for communities and good for the planet.

In early April 2024, we signed a lease with North Yorkshire Council on shop premises in Skipton town centre (which includes a storeroom, garage and parking), and, in return for a 3-year rent-free period, undertook an extensive programme of refurbishment. This included a complete rewire of the property, plus new heating, ceilings, windows, doors, flooring, and CCTV, and full re-decoration. This improved the energy efficiency of the building as well as brought the property up to the standard required to operate. The refurbishment was

completed on time and on budget by the end of June, and the shop was then fitted out ready for the library of things to open.



The cost of the refurbishment programme was met by a Shared Prosperity Fund grant from North Yorkshire Council under the Community Climate Action programme.

In early May 2024, we started accepting donations of things for the library from members of the public. There was a fantastic response, and by late July we had received over 100 useful items.

On 1 June, we began recruiting volunteers to run the library of things and again had an excellent response. Volunteer roles available included librarian, technician, PAT tester, and communications support. Our volunteers came together for our first ever volunteer gathering on 20 July.

Behind the scenes, our Development Officer and trustees were busy drawing up plans and establishing operating systems. We chose the specialist provider myTurn for our online lending platform, drew up policies and procedures, checked and tested all our items, and populated the online inventory.

Thanks to the hard work and commitment of our amazing volunteers, the Share Skipton library of things first opened for borrowing on 27 July 2024. During the first 6 weeks, we recruited 91 members, completed 43 loans, and received 230+ donated items into the library.



Our first ever customer with volunteer librarian, Tina, and Development Officer, Sam

For the first few months we opened for 2 sessions a week, extending to 3 sessions a week from December 2024 (a total of 8 hours a week).

Volunteers

Volunteers are the heart and soul of Share Skipton, and we simply couldn't operate without them. As well as providing vital people power, they connect us with our communities and help spread the Share Skipton message. We are hugely grateful to all the volunteers who have given their time, expertise and enthusiasm to support the development of Share Skipton and the library of things.



During 2024/25, volunteers were active in a range of roles, including website design and development, communications and social media support, and as librarians, technicians, PAT testers, and trustees.

All potential volunteers are interviewed and two references are taken up. On appointment, volunteers sign a Volunteer Agreement and then receive 1:1 induction and training. PAT Testers undertake an online course sponsored by ROSPA, followed by detailed induction and training.

There must be a minimum of 2 volunteers on each shift in the library and we usually have 3 or 4. DIY Technicians and PAT Testers work flexibly throughout the week. Communications Support volunteers also work flexibly from home, meeting bi-monthly online.

We have produced a Volunteer Handbook, which is shared with all our volunteers. We communicate regularly with, and seek feedback from, all our volunteers through our WhatsApp groups and in person. We also hold regular events to thank our volunteers and seek feedback.



By the end of this period, we had 24 active volunteers.

Staff

Setting up and running a library of things from scratch is a challenging and time-consuming task, so the trustees decided to seek funding to employ a part-time Development Officer, and were delighted and grateful to receive funding from Beyondly to support our start-up costs. This enabled the appointment of Sam Healey during 2024 for a period of 12 months, who played a vital role in helping the trustees get the library of things off the ground.

In March 2025, we recruited a Volunteer Coordinator, Morgan Spicer, for 16 hours a week, with generous grant funding from the Two Ridings Community Foundation. This development recognised the importance of recruiting, training, and supporting volunteers to delivering our mission and vision.

In March 2025, we were thrilled to hear that we had been successful in our bid for 3 years' core funding from the National Lottery Community Fund, which enabled us to start recruitment for a part-time (21 hours a week) Project Coordinator.

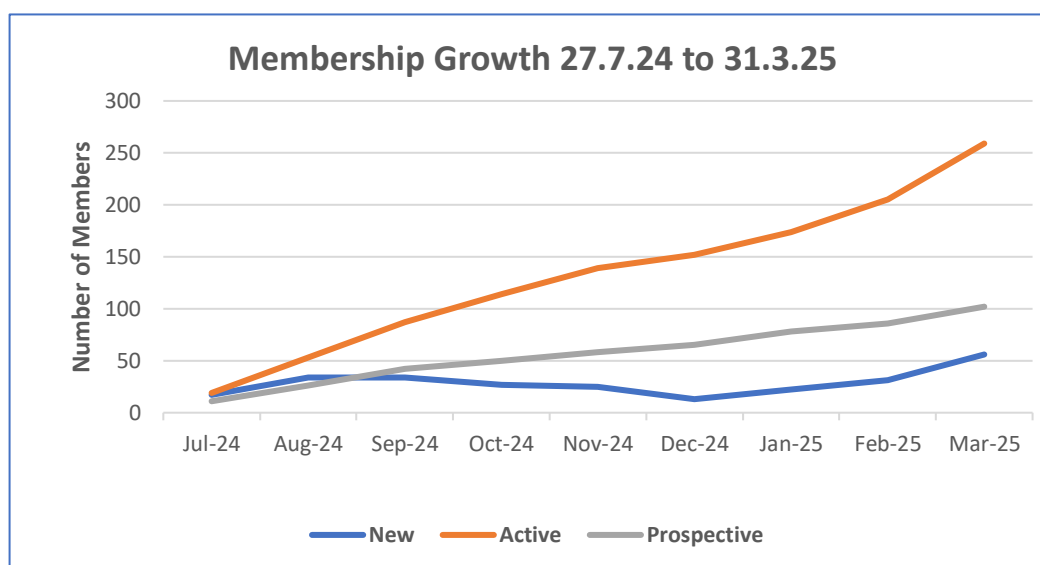
Membership

We have 3 tiers of membership: standard (£10 a year), concession (£5 a year) and supporter (£15-50 a year). Concession members receive a 50% discount on the advertised borrowing fees. To encourage borrowing, all members receive borrowing credits on their account on joining.

Share Skipton WHAT YOU PAY FOR MEMBERSHIP & BORROWING			
Membership Type:	Concession (I do not feel I can afford standard membership)	Standard (I feel I can afford standard membership)	Supporter (I can afford and would like to support more)
Annual Price:	£5	£10	£15-50+
Borrowing Cost:	50% off stated fees	Stated fees	Stated fees
What you get:	50% off borrowing fees - Access to 500+ items, including 130+ free items £3 credit on account on purchase and at renewal	- Access to 500+ items, including 130+ free items £3 credit on account on purchase and at renewal	- Access to 500+ items, including 130+ free items £3 credit on account on purchase and at renewal per each £10 annual fee (e.g. £9 credit if you pay £30 a year) - Support concession memberships
YOU CHOOSE YOUR MEMBERSHIP - BASED ON WHAT YOU FEEL YOU CAN AFFORD			

We opened our membership on 27 July 2024, the same day as we opened the library of things. By 31 March 2025, we had 259 active members (those who had paid to be borrowing members), and 102 prospective members (those who had registered as members but not yet paid). The breakdown of active members between the 3 membership categories was:

- Standard membership – 80%
- Concession membership – 10%
- Supporter membership – 10%



Inventory

The people of Skipton and surrounding areas have responded very generously to our request for donations of items for the library of things. By the time we opened our doors in July 2024, we had over 100 items, and by the end of this period, we had uploaded 515 donated items to our inventory. Here are some of our amazing donors:

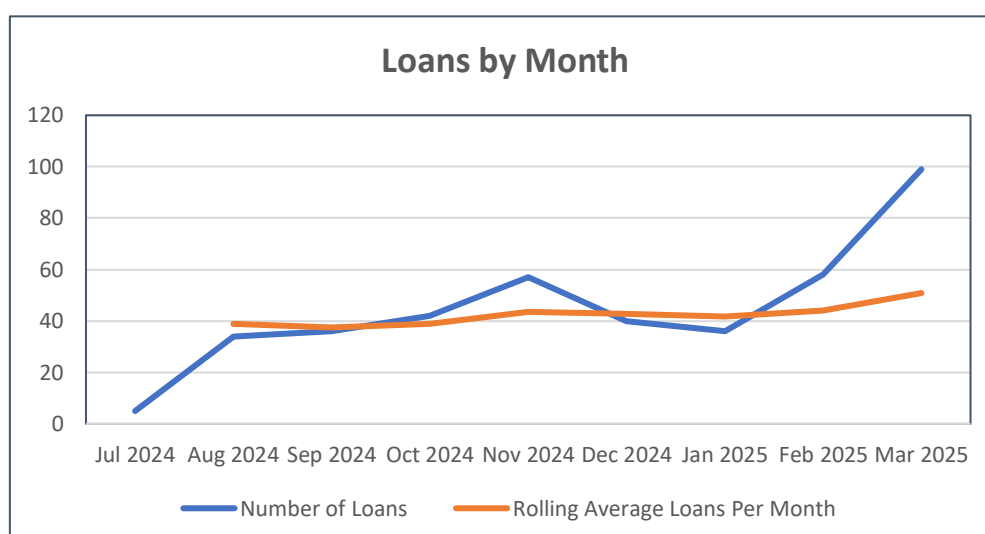


In addition, we have purchased 4 new items using grant funding – a thermal imaging camera, a dehumidifier, a carpet cleaner, and a pizza oven.

Some items were removed from the inventory during this period for a range of reasons, including being damaged/broken, faulty and irreparable, or surplus to requirements. All items removed were disposed of responsibly and recycled where possible. No items were lost or stolen.

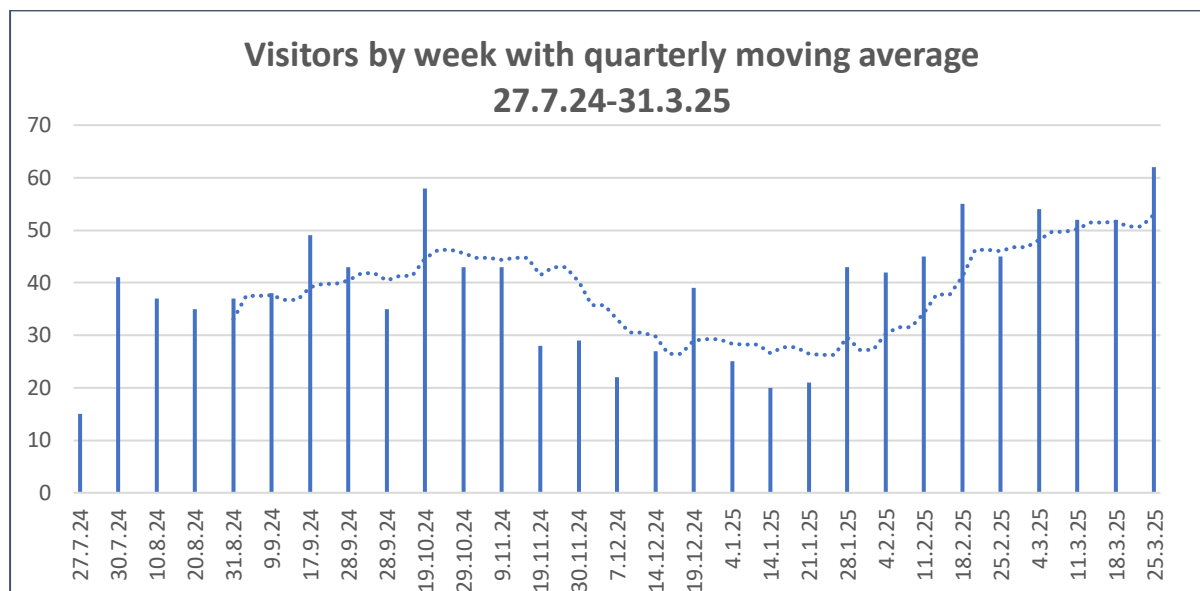
Loans

The number of loans completed each month has increased gradually, increasing from 39 in August 2024 to 51 in March 2025, as shown in the chart below. The total number of loans made during this period was 407.



Visitor numbers

From our opening day on 27 July 2024 to 31 March 2025, we welcomed a total of 1,135 visitors to the library of things. Numbers fluctuated from session to session and week to week, but by the end of the period were gradually increasing.



Communications and engagement

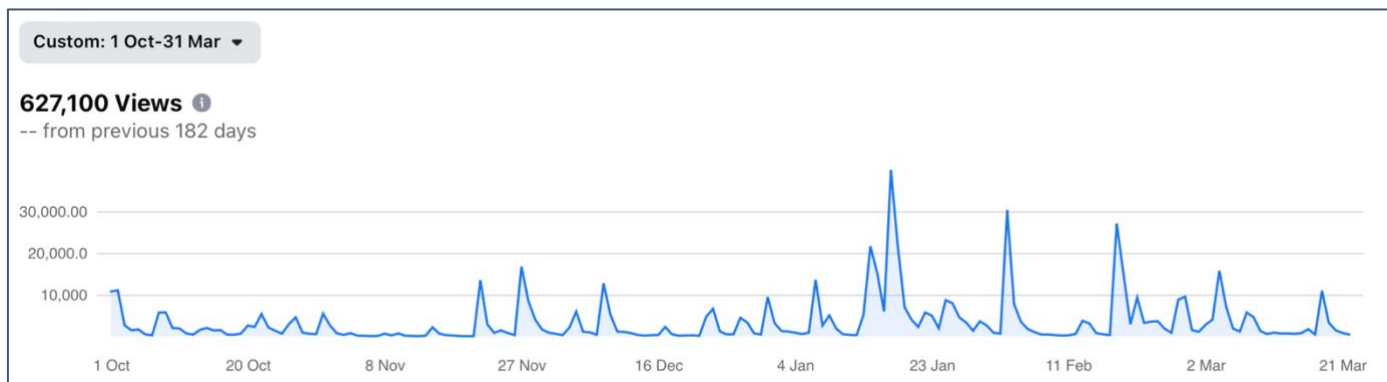
Throughout the period, we have developed our website, established a strong social media presence, built positive links with the local media, run information stalls, produced newsletters for our subscribers, delivered talks, and developed valuable relationships with a wide range of local, regional and national organisations.



Craven Herald, 12.9.24

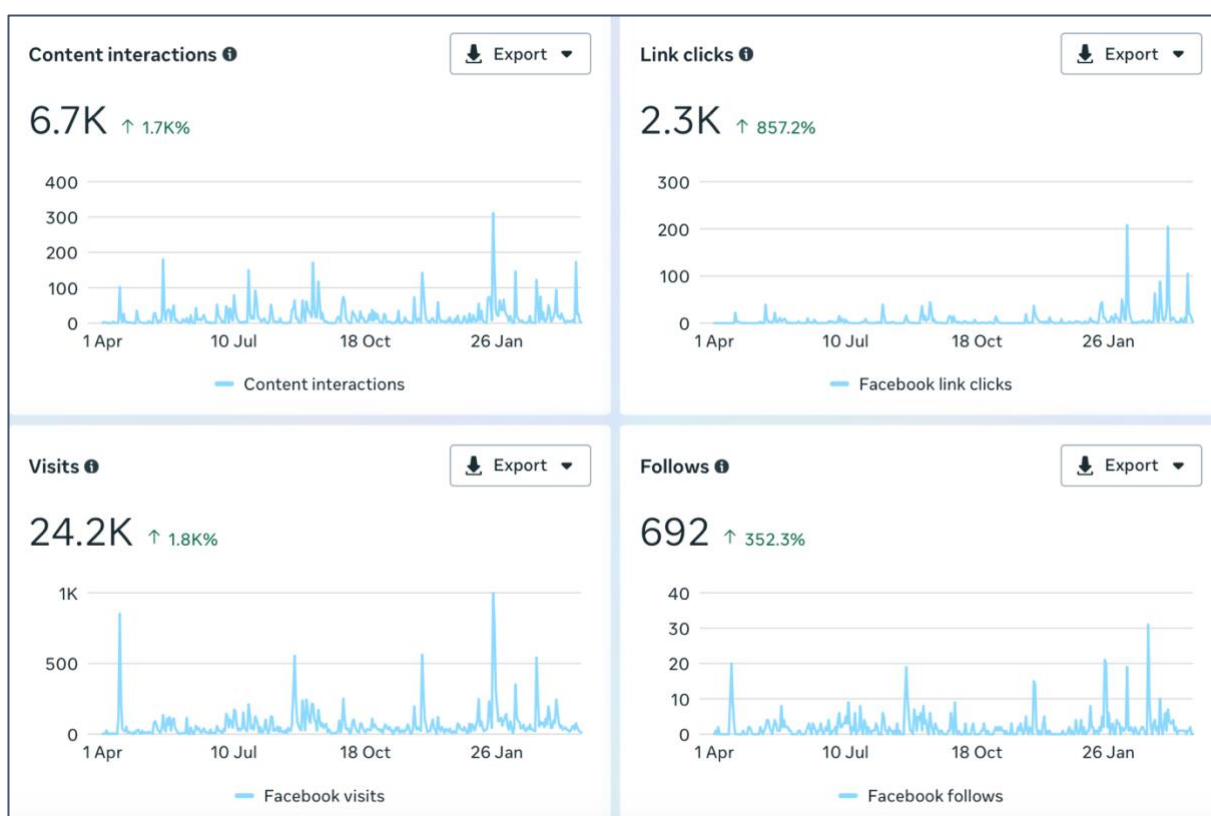
On 7 September, around 50 invited guests attended the Official Launch of the library of things, where Skipton Town Mayor, Cllr Claire Nash, cut the ribbon.

Our main social media platform is Facebook. In the period 1 October 2024 to 31 March 2025, we had 627,100 views on Facebook (data for whole period not available).



Views on Facebook 1.10.24 to 31.3.25

The chart below shows the other key activity metrics for our Facebook page over the period 1 April 2024 to 31 March 2025:



Key Facebook metrics 1.4.24 to 31.3.25

Over 2024/25, we have:

- had 7 articles published in the local paper, the Craven Herald
- sent out 8 email newsletters. At 31 March 2025, we had 259 email subscribers.
- received 24,000 visitors to our website, a 5,000% increase on the previous year.



Craven Herald 27.3.25



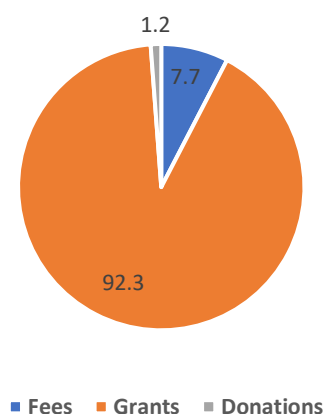
Review of the charity's financial position at the end of the period

This period, our total income was £50,716 and expenditure £52,071. 7.7% of our income was generated through membership and borrowing fees, and 92.3% came from grants and donations.

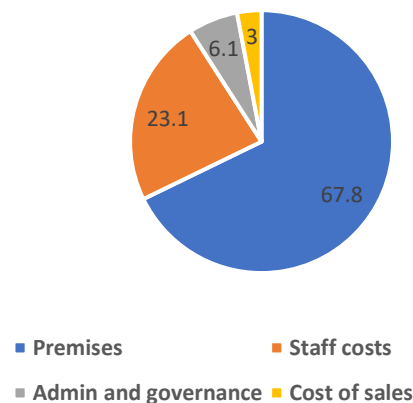
Key areas of expenditure:

- 67.8% on premises.
- 23.1% for staff costs.
- 6.1% for on insurance, legal, administration and governance costs.
- 3.0% on cost of sales

Source of Funds as % of Total Income



Expenditure Type as % of Total Expenditure



Premises expenses include £35,283 of refurbishment works to rented premises at 48 Newmarket Street. These improvements were funded by restricted grants and, as the property is leased rather than owned, no fixed asset has been recognised.

At the end of the period, Share Skipton was in a stable financial position. The balance sheet showed total cash funds of £16,570, including £4,270 unrestricted funds, and funding had been secured to support core running costs for the next 3 years.

Reserves policy

Reserves are that part of a charity's unrestricted funds that is freely available to spend on any of the charity's purposes. Share Skipton maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work.
- to provide a level of funding for unexpected opportunities.
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income.

The board of trustees will review the above criteria with reference to Share Skipton's strategy and Annual Plan and determine the target level of free reserves to meet these. The Board of Trustees will at times designate funds from free reserves for significant project costs or replacement of major assets.

At 31 March 2025, Share Skipton had £4,270 of unrestricted reserves.

Principal Sources of Funds

The trustees recognise that, if we are to remain financially accessible to our whole community, the library of things cannot be funded by membership and borrowing fees alone. Therefore, grants, donations, and in-kind support are necessary in order for us to operate and grow.

The table below shows restricted fund movements this period:

Fund	£ Opening Balance	£ Income	£ Expenditure	£ Closing Balance
Beyondly	17,739	-	17,032.19	707
North Yorkshire Council SPF Grant	-	34,224	34,218	6
Skipton Town Council	-	1,999	347	1,652
Two Ridings Community Foundation	-	10,000	64	9,936



Craven Herald 30.1.25

Share Skipton would like to acknowledge and thank the following for their generous funding and in-kind support over this period:

- Beyondly – grant to support start-up and running costs for 12 months.
- North Yorkshire Council UK Shared Prosperity Fund (Community Climate Action Programme) – grant for the refurbishment of our premises, and revenue funding for our start-up running costs.
- Skipton Town Council – grant for library running costs and volunteer support.
- Two Ridings Community Foundation – grant to recruit a Volunteer Coordinator for 12 months.
- North Yorkshire Council – rent-free premises, in return for refurbishment, and 100% business rates relief.
- Skipton Rotary – donation for general purposes
- myTurn – free subscription to the myTurn lending platform
- All our volunteers and trustees for generously donating their time and expertise
- All our donors for generously donating items for the library of thing



In March 2025, we were excited to hear that we had been successful in our bid to the National Lottery Community Fund, who agreed to provide funding of £117,398 for our core costs for 3 years from April 2025.

Going Concern

The trustees have not identified any material uncertainties which in their view cast a significant doubt over the going concern of the charity, and therefore continue to adopt the going concern basis of preparation for these financial statements.

Structure, governance and management

Share Skipton is constituted as a Charitable Incorporated Organisation (CIO) whose only voting members are its charity trustees ('Foundation' model constitution), and is governed by a Constitution adopted 16 August 2023.

Trustees are recruited openly from within our volunteers and local community. The first charity trustees were recruited for a range of terms from 2-4 years; subsequent trustees are appointed for a term of 3 years. Trustees may be reappointed for up to 3 consecutive terms. Share Skipton had 5 trustees throughout this period:

Mary Dootson (Treasurer)
Angela Monaghan (Chair)
Joanna Powell (Vice Chair)
Fiona Protheroe (Secretary)
Lorna Winstanley

During this period, Share Skipton had one part-time member of staff who was accountable to a named trustee.

Principal risks

The trustees have adopted a risk management policy and procedure. The key risks and mitigations for this period were set out in the business plan, as follows:

	Risk	Mitigation
1.	That we will not gain local acceptance and support	a. Build awareness and recognition locally through effective communications and engagement plan, with diverse range of channels. b. Provide opportunities for feedback. c. Recruit expert social media support.
2.	That we will fail to secure the income (fees, grants and donations) required to operate successfully.	a. Research varied library of things pricing models and seek to optimise membership and fee income, whilst maintaining access for all. b. Research grant giving bodies aligned to our mission and draw up shortlist of priority targets. c. Train trustees in fundraising.

		d. Build partnerships with supportive local businesses. e. Develop positive relationships with funders and communicate with them effectively.
3.	That we will not recruit and/or retain sufficient volunteers to operate successfully.	a. Build awareness and recognition locally through an effective communications and engagement plan, with diverse range of channels. b. Create a culture that people want to be part of - fun, lively, colourful, engaging, inclusive. c. Create strong volunteer offer with effective recruitment, induction, training, support, communication and expenses. d. Ensure key policies and procedures are in place, including: volunteering; recruitment; equality, diversity and inclusion; safeguarding; health and safety

Reference and Administrative details

Registered charity number: 1204371

Library of Things address: 48 Newmarket Street, Skipton BD23 2JB

Correspondence address: 91 Raikes Road, Skipton BD23 1LS

Bank: The Co-operative Bank, PO Box 101, 1 Balloon Street, Manchester M60 4EP

Legal advisors: Keystone Law

Insurance brokers: Keegan and Pennykid

Website: www.shareskipton.org

Email: hello@shareskipton.org

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees.

Signature:		
Full name:	Angela Monaghan	Mary Dootson
Position:	Chair	Treasurer
Date:	17.11.2025	17/11/2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Share Skipton

1204371

Receipts and payments accounts

CC16a

For the period
from

01/04/2024

To

31/03/2025

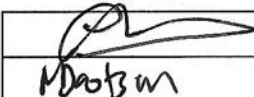
Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	608		-	608	-
Grants	-	46,223	-	46,223	-
Library Income	3,884	-	-	3,884	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,493	46,223	-	50,716	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,493	46,223	-	50,716	-
A3 Payments					
Charitable Activities	-		-	-	-
Cost of sales	-	1,583	-	1,583	-
Wages	-	11,054	-	11,054	-
Staff expenses	-	996	-	996	-
Insurance	-	924	-	924	-
Premises expenses	-	35,283	-	35,283	-
Legal costs	-	1,125	-	1,125	-
Administration	409	662	-	1,071	-
	-	-	-	-	-
Governance	-	35	-	35	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	409	51,661	-	52,071	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	409	51,661	-	52,071	-
Net of receipts/(payments)	4,084	5,438	-	1,355	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	186	17,739	-	17,925	-
Cash funds this year end	4,270	12,301	-	16,570	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Petty Cash	23		-
	Bank Account	4,120	12,301	-
	Stripe GBP	127	-	-
	Total cash funds	4,270	12,301	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Angela Monaghan	17.11.2025
	Mary Dootson	17/11/2025

**Independent Examiner's Report to the Trustees of Share Skipton CIO Charities
Commission Number 1204371**

I report on the accounts of Share Skipton CIO for the year ended 31st March 2025, which comprise the Receipts and Payments Accounts, Trustees Report and related notes.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008 and these accounts are presented in Receipts and Payments format as per charities commission CC16A guidance.

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011.
- follow the procedures laid down in the Charity Commission's Independent Examination Directions; and
- state whether any particular matters have come to my attention for disclosure.

Independent examiner's report – basis.

My examination was carried out in accordance with the Charity Commission's directions for an independent examination, which includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit and therefore I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements:
 - a. to keep proper accounting records in accordance with section 130 of the Charities Act 2011; and

- b. to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2011 have not been met; or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner Name: Emma Stewart

Relevant qualification: AAT (Association of Accounting Technicians)

Registration Number: 20375790

Address: THEMS Freelance Consulting, 62 Nursery Avenue, Ormskirk, L392DZ

Date: Nov 18 2025

Signature:



SHARE SKIPTON

England & Wales - Charity number 1204371

Accounts

Share Skipton Trustees' Annual Report 2023/24

This report covers the period from Share Skipton's registration as a charity on 16 August 2023 to 31 March 2024.

Objectives and Activities

Share Skipton is a Charitable Incorporated Organisation (CIO) with registered charity number 1204371

Charitable Objects

The charitable objects of Share Skipton, as set out in its constitution, are:

- (1) To promote for the public benefit in Skipton and the surrounding area the protection and preservation of the environment by working for reductions in greenhouse gas emissions, raw material use, and manufacturing waste through the provision and support of community resource sharing, re-use and repair initiatives; and
- (2) to advance the education of the public in sustainable living and a circular or 'regenerative' economy in Skipton and the surrounding area through the provision of communications, events and information.

Vision, Mission and Values

Share Skipton's vision is to create a sharing, sustainable Skipton.

Our mission is to:

- establish and run a library of things, which lends items to our communities at an affordable cost.
- establish and run initiatives to share, repair and create.
- encourage and enable our communities to share resources, reduce waste, repair and reuse more, and promote a circular economy.

Our values are built around three themes:

- environment – reducing waste and tackling climate change
- equality and inclusion – enabling everyone to access the things they need
- community – creating a stronger, kinder, more sustainable Skipton

Share Skipton is committed to acting ethically wherever possible.

'Library of things' idea is mooted

AN idea to set up a "library of things" in Skipton has received an enthusiastic response, with a steering group set up to establish what people would like to borrow – and what they could donate.

Almost 30 people turned up to an initial meeting to hear the experiences of Leeds-based group Buy Nowt LS6 and their scheme which sees people borrowing rather than buying a variety of household items, tools, musical instruments, sewing machines and much, much more.

Those at the meeting, held in Craven District Council's offices in Belle Vue Square, put forward what items they would like to borrow, if a similar scheme was set up in Skipton, and what they could donate to the library.

A steering group is now in the process of being set up. Anyone interested in getting involved can email skipton-lot@gmail.com

Background

Share Skipton was born following a public meeting held on 30 January 2023, organised by a local resident with support from the (then) Craven District Council Climate Emergency Officer. Members of the local community were invited to the meeting via social media and email networks, and 27 people attended. Those at the meeting gave an enthusiastic response to the idea of setting up a library of things in Skipton, which was supported by positive comments on social media.

A number of people present at the public meeting volunteered to be part of a steering group. At its first meeting, on 20 February 2023, the steering group agreed a charitable constitution, appointed officers, and decided to adopt the name **Share Skipton**, which would potentially enable a range of sharing initiatives to be developed over time, in addition to the library of things.

Later that year, the trustees decided to convert the small charity into a Charitable Incorporated Organisation (CIO), which was registered by the Charity Commission on 16 August 2023.

Library of Things

Share Skipton's main activity during this period has been the development of a library of things, to serve the communities of Skipton and surrounding areas.

A library of things is a place where people can borrow a wide range of items for short periods. They give people access to the things they need whilst saving money, saving on storage, and reducing the use of resources, waste and CO2 emissions that go with the production and consumption of new things.

Through donating, sharing and volunteering, they can promote a greater sense of community, and they can help raise awareness of the costs of overconsumption and the benefits of a circular economy. So, libraries of things are good for individuals, good for communities and good for the planet.

The first library of things established in the UK was Share Frome in 2015. There are now over 60 across the UK and many more globally. In addition, there are many other sharing projects such as tool libraries, toy libraries, and repair cafes. It is a thriving and growing movement.



Main Activities Undertaken for the Public Benefit in Pursuit of the Objectives

To develop and establish a library of things during this period, we have:

- registered the charity as a charitable incorporated organisation (CIO).
- opened a bank account.
- recruited and trained a board of trustees.
- carried out research into setting up a library of things and repair café.
- developed a logo, brand guidelines and website.
- engaged with our local communities.
- carried out fundraising.
- conducted a recruitment process.
- developed and established appropriate governance arrangements.
- searched for suitable premises.

In planning its activities, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Volunteers

Most of the activity during this period has been carried out by volunteers who have contributed as steering group members, trustees, in brand and website development, and communications support.

Share Skipton is hugely grateful to all the volunteers who have given their time, expertise and enthusiasm to support the development of Share Skipton and the library of things.

Achievements and Performance

Governance

Successfully registering Share Skipton as a CIO enabled us to open a bank account. This was an important step forward as it enabled us to start fundraising.

We also developed and approved a raft of policies and procedures to enable us to operate legally and safely (see Structure, Governance and Management below).

Communications and Engagement

Our first grant of £250 from i2Comply enabled us to purchase design software and a website domain (shareskipton.org), which in turn enabled our highly skilled volunteer, Anna Hillyard, to develop our logo, brand guidelines and website. This, combined with our social media presence, created a fantastic platform for us to engage with our local communities, raise awareness, and build support.

Over the summer of 2023, we designed and carried out a community survey to raise awareness within our local communities and also to gather data on opinions and attitudes around libraries of things, including views on borrowing, lending, donating, sharing, volunteering. We promoted the survey at a range of community events and locations, including Environment Day, Skipton Pride, Skipton Eco Day, and in Skipton library.



We received over 140 responses, and people told us they think a Skipton library of things is a great idea. Here's some of the data from that survey:

- 100% of those responding were positive about a Skipton library of things.
- 58% said they would be interested in volunteering.
- 70% said they would be willing to make a financial donation to make it happen.
- 75% asked us to keep in touch.
- Over 120 different items were mentioned as things people would be interested in borrowing. The most popular items included carpet cleaner, pressure washer, ladders, and drill.
- Dozens of different items were potentially offered for donation or loan to the library of things.
- 64% thought they might borrow every couple of months or more, and 33% once or twice a year. Only 2% thought they would never borrow.
- 85% expressed interest in repair cafes, 72% in skill-sharing workshops, and 57% in produce-sharing. And there were other suggestions made too, such as an electric car club, toy library, makerspace and a sharing festival.

We have steadily increased our digital communications and engagement with our local communities. At the end of March, we had around 350 followers on Facebook and 180 on Instagram, and around 130 subscribers to our email newsletters.

Fundraising

In September 2023, we learnt we had been successful with our funding bid to the Beyondly Fund for Change and received £20,667 to support our first-year start-up costs for the library of things.

This enabled us to start a recruitment process for a Development Officer and enter into negotiations for premises.

We were also successful in securing a £700 North Yorkshire Council Locality Grant (via Cllr David Noland) to cover our insurance costs, and a further £400 Locality Grant (via Cllr Andy Solloway) to purchase two items for the library.

Recruitment of a Development Officer

We carried out a recruitment process over the end of 2023/start of 2024, and on 23 January 2024 were joined by Sam Healey, our part-time Development Officer. This increased our development capacity and helped us move more quickly with our start-up plans.



Premises

After several months of negotiations, we were finally successful in securing the lease on premises at 48 Newmarket Street, Skipton. This former charity shop, owned by North Yorkshire Council, provides us with a shop, storeroom, garage for storage and private parking. However, the premises were in poor condition and requiring refurbishment, which we agreed to undertake in return for a rent-free period.

Heads of terms were agreed on a 5-year lease with a 3-year break clause, and we started fundraising for funds to undertake the refurbishment works.

Our achievements during this period laid the foundations for Share Skipton to open a library of things in the summer of 2024.

Structure, Governance and Management

Charity Trusts

Share Skipton is governed by a constitution, which was adopted on 16 August 2023.

It is constituted as a Charitable Incorporated Organisation (CIO), whose only voting members are its charity trustees ('Foundation' model constitution).

Trustees

The minimum number of trustees is 3 and the maximum is 12. Individuals must be aged at least 16 to be appointed as a trustee.

Apart from the first charity trustees, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.



The first charity trustees appointed on 16 August 2023 were:

- Angela Monaghan (Chair) for 4 years
- Fiona Protheroe (Secretary) for 4 years
- Joanna Powell for 3 years
- Lorna Winstanley for 3 years
- Melanie Fryer for 2 years (resigned 31 January 2024)
- Clare Danek for 2 years (resigned 31 March 2024)

Appointment terms for the first trustees were varied to avoid all trustees retiring at the same time.

Further appointments:

- Mary Dootson (Treasurer) was appointed as a trustee on 20 November 2023

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO. On appointment, trustees are given a copy of the constitution, Charity Commission guidance on being a trustee, access to trustee training by Community First Yorkshire, and an induction to the role from the Chair.

Policies and Procedures

During this period, Share Skipton developed and adopted the following policies and procedures:

- Conflicts of Interest Policy
- Data Protection Policy
- Disciplinary Procedure
- Employee Expenses Policy
- Equality, Diversity and Inclusion Policy
- Financial Procedures
- Grievance Procedure
- Health and Safety at Work Policy
- Privacy Notice
- Recruitment Policy
- Risk Management Policy and Procedure
- Safeguarding Policy
- Sickness Absence Policy and Procedure
- Staff Handbook
- Volunteer Policy



Risk Management

The trustees have adopted a risk management policy and procedure. The key risks and mitigations for this period were set out in the business plan, as follows:

	Risk	Mitigation
1.	That we will not gain local acceptance and support	a. Build awareness and recognition locally through effective communications and engagement plan, with diverse range of channels. b. Provide opportunities for feedback. c. Recruit expert social media support.
2.	That we will fail to secure the income (fees, grants and donations) required to operate successfully.	a. Research varied library of things pricing models and seek to optimise membership and fee income, whilst maintaining access for all. b. Research grant giving bodies aligned to our mission and draw up shortlist of priority targets. c. Train trustees in fundraising. d. Build partnerships with supportive local businesses. e. Develop positive relationships with funders and communicate with them effectively.
3.	That we will not recruit and/or retain sufficient volunteers to operate successfully.	a. Build awareness and recognition locally through effective communications and engagement plan, with diverse range of channels. b. Create a culture that people want to be part of - fun, lively, colourful, engaging, inclusive. c. Create strong volunteer offer with effective recruitment, induction, training, support, communication and expenses. d. Ensure key policies and procedures are in place, including: volunteering; recruitment; equality, diversity and inclusion; safeguarding; health and safety
4.	That we will be unable to find and secure suitable premises at an affordable cost.	a. Research vacant commercial and public sector premises in Skipton and make relevant organisations aware of our needs, including North Yorkshire Council. b. Discuss sharing premises with potential partner organisations in Skipton, including SELFA (Ings School) and Skipton Step Into Action. c. Identify specialist/expert advice and support.

Staff

Share Skipton employees one part-time (16 hours per week) member of staff:

- Sam Healey – Development Officer

Sam was appointed on a 12-month contract from 23 January 2024.

Financial review

Annual Accounts

In the period 1.4.2023 to 31.3.2024, Share Skipton received income of £22,172 and spent £4,247, leaving a cash balance at the end of the period of £17,925.

The main source of funds was a grant of £20,667 from Beyondly under their Fund for Change programme, which was given to support Share Skipton's first 12-months' running costs and the start-up of a library of things. This enabled us to recruit a part-time Development Officer (16 hours a week) from January 2024, secure a lease on suitable premises for the library of things, create our brand, design our website, develop policies and procedures, and promote our work. By the end of the period, we were in a strong position to move towards opening a library of things.

We also received two locality grants totalling £1,100 from North Yorkshire Council, to fund our insurance costs and purchase two items for the library of things, and a donation of £250 from i2Comply.

Share Skipton wishes to thank all the organisations and individuals who have supported the organisation financially during this period.

Reserves Policy

Share Skipton maintains free unrestricted reserves:

- to provide a level of working capital that protects the continuity of our core work.
- to provide a level of funding for unexpected opportunities.
- to provide cover for risks such as unforeseen expenditure or unanticipated loss of income.

The board of trustees will review the above criteria with reference to Share Skipton's strategy and Annual Plan and determine the target level of free reserves to meet these. The board of trustees will at times designate funds from free reserves for significant project costs or replacement of major assets.

At the end of the period, Share Skipton was holding reserves of £17,925.

Going Concern

The trustees have prepared forecasts of income and expenditure for the period to 31st March 2025 which shows that they have sufficient reserves to be able to continue for the foreseeable future. Furthermore, the trustees have not identified any material uncertainties which in their view cast a significant doubt over the going concern of the charity, and therefore continue to adopt the going concern basis of preparation for these financial statements.

Future Plans

Share Skipton's main priority for the forthcoming period is to open, grow and develop the library of things. Other plans include setting up repair cafes, promoting borrowing, reuse and

repair, and exploring the development of other sharing initiatives for Skipton and surrounding areas.

To do this, Share Skipton will need to:

- refurbish and fit out the premises identified.
- recruit, train and support a large group of volunteers to act as librarians, DIY technicians, PAT testers, digital technicians, and communications and marketing support.
- launch our website and build a strong brand.
- develop our marketing and communications, including social media.
- attract donations of things for the library.
- recruit members and persuade people to 'borrow not buy'.
- build partnerships with other organisations.
- raise funds.

Most of this work will be carried out by volunteers, but the charity plans to continue to employ a Development Officer to assist the trustees.

Reference and Administrative Details

Contact Details

- **Business Address:**
91 Raikes Road, Skipton BD23 1LS
- **Library of Things:**
48 Newmarket Street, Skipton BD23 2JB
- **Website:** www.shareskipton.org
- **Email:** hello@shareskipton.org

Bank

The Co-operative Bank, PO Box 101, 1 Balloon Street, Manchester M60 4EP

Declaration

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees.

Signature:		
Full name:	Angela Monaghan	Mary Dootson
Position:	Chair	Treasurer
Date:	5 November 2024	5 November 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Share Skipton

1204371

Receipts and payments accounts

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For the period from	01/04/2023	To	31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	405		-	405	-
Grants	-	21,767	-	21,767	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	405	21,767	-	22,172	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	405	21,767	-	22,172	-
A3 Payments					
Charitable Activities	-		-	-	-
Library items	-	469	-	469	-
Wages	-	2,531	-	2,531	-
Insurance	-	699	-	699	-
Admin	169	294	-	463	-
	-	-	-	-	-
Governance	50	35	-	85	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	219	4,028	-	4,247	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	219	4,028	-	4,247	-
Net of receipts/(payments)	186	17,739	-	17,925	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	186	17,739	-	17,925	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	65	17,739	-
		-	-	-
		-	-	-
	Total cash funds	186	17,739	# -
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Angela Monaghan		
		Mary Dootson		