

Brampton Foodbank

Annual Report

1 February 2023 to 31 March 2024

Registered Charity Number 1204340

Trustees' report for the period ended 31 March 2024

Registered Charity Number 1204340

LEGAL AND ADMINISTRATION INFORMATION

CHARITY TRUSTEES

*Susan Aglionby
Robert Allan
Angela Findon
Elizabeth Furneaux
Jennifer Harvey
Michael Kane (chair)
Gary Mitchell
Philip Nichols
Ann Oswin
Brian Pease*

REGISTERED OFFICE

*Brampton Community Centre
Union Lane
Brampton
CA8 1BX*

BANKERS

National Westminster Bank

INDEPENDENT EXAMINER

*Rob Hope
36 Jubilee Road
Whitehaven*

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document

The organisation was formed in February 2023 and granted charitable status as a Charitable Incorporated Organisation on 14 August 2023 and with the charity number 1204340.

The charity is governed by a constitution which was adopted on 1st February 2023.

Related Parties

Brampton Foodbank is an independent organisation. It works in collaboration with referral agencies, local churches, local schools, the NHS and other organisations which provide support into the community.

Trustee Selection Method

Trustees are appointed by the existing charity trustees for a 3-year term. The number of trustees shall be not less than 3 and no more than 13.

Risk Review

The trustees have conducted a review of the major risks to which the charity is exposed and systems have been established to mitigate those risks. These procedures are periodically reviewed to ensure they still meet the needs of the Charity.

Serious Incident

During the year ended 31 March 2024 no serious incident arose within the Charity that could significantly harm its work, beneficiaries or reputation.

OBJECTIVES AND ACTIVITIES

The relief of financial hardship amongst people in the rural communities' east of the city of Carlisle, and the surrounding area in such ways as the trustees from time-to-time think fit, in particular but not exclusively by:

- A) Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations working to prevent or relieve poverty.
- B) Such other means, including (but not limited to) the provision of support or signposting to relevant information and other advisory services.

CHAIR REPORT

TRUSTEES

We began to operate the Foodbank in February 2023 with 10 trustees. Part way through the year, James Burke felt he was overcommitted and need to retire from the group. We owe James a great debt because he was one of those most responsible for our set up and initial ability to deliver food to those in need.

Phil Nichols joined us part way through the year and has taken on the role of treasurer very successfully.

My personal thanks to all the trustees for their contribution to the organisation and for the many stimulating discussions about our direction and response to the world outside. In particular, I would like to thank Beth for negotiating our agreement with Fare Share and to Jenny for picking up the onerous role of Secretary and for being a constant source of support.

We need to amend the constitution to reflect the changes in the trust board.

There remain three vacancies on the Trust Board if there are suitable candidates.

VOLUNTEERS

I would also like to record my thanks to all of our volunteers who have worked tirelessly to maintain the support we provide into the community. We recently had a campaign to find new volunteers and five or six addition people have begun to support us.

CLIENTS

The demand for emergency food has grown over the course of the year and a chart is included showing the number of days of food provided by month. As always, this chart includes food provided to adults, children and family pets. The average over the whole 14 month period is 287 days of food per month and this can be equated to the money spent on food during the reporting period. Also included on the chart is the average for the latest 9 months of the period where demand suddenly jumped and has since remained high. The average over this reduced period was 370 days of food per month and this will have implications for the forecast spend in the coming year if the demand is maintained. It would mean an increase of 30% spend per month over the period average and needs to be taken into account in applications for grant monies.

GRANTS AND DONATIONS

Over the course of the year we have been supported by numerous organisations and individuals. In particular, the Community Centre have supported us both financially and emotionally, there has been significant financial support from the Lottery Fund, the Friends of Brampton Hospital, the Community Fund, the Cumberland Building Society, Oak Tree Animal Sanctuary and Cumberland Council. In addition, local businesses, community groups, political

organisations and numerous individuals have provided financial support as well as food donations.

I would like to reference William Howard School and King Moor School who have both been involved in donating food to us and in providing volunteer support which is both welcome and enthusiastic.

RISKS TO THE OPERATION IN THE COMING YEAR

Our ability to offer support into the community in the coming year has risk associated with it and the list below needs to be addressed. It cannot be a comprehensive list, there are risks that we are not aware of but those listed have a significant impact on the plans for the coming year some of which are intended to mitigate the risk

- We cannot repeat the level of grant support we got last year*
- We don't maintain contact with the referral agencies which artificially shrinks the demand for support*
- We cannot repeat the public support we got last year*
- The demand for support in the community increases significantly*
- We lose volunteers for some reason that means we cannot function*
- The community centre is unable to provide premises and support as has occurred this past year*

PLANS FOR THE YEAR 2024-25

Looking ahead, to mitigate the risks to our operation and to improve the support we provide into the community there are a number of initiatives we would like to pursue, subject to available finance.

- 1. The accommodation we have in the Community Centre has enabled us to develop a purpose-built foodbank and warehousing for the reception and distribution of emergency food. We would like to make some minor adjustments to the way we are set up and because of our push towards fresh food we feel an additional refrigerator would offer more flexibility. Our current refrigeration and freezing equipment is usually full to overflowing. The adjustments and additions can be accommodated within our existing financing. We are working with the community centre management to put the changes into place.*
- 2. It is imperative that we try to obtain funds to pay the rent on the foodbank. This is an immediate priority*
- 3. We need to make application for grants for food, household products and as mentioned above for rent. There is less need than in the previous year for equipment and set up costs. This is an immediate priority.*
- 4. The media sub group have come up with a plan to make us more visible in the community and that will involve getting out to the public and to local businesses. The cost of this initiative is covered by our current funding.*
- 5. Other, larger, foodbanks call the referral agencies into their operation at regular intervals to update them and to make sure the connections into the agencies are up to date. We are not in a position to do this so we plan to target individual referral agencies and make sure all of their staff are aware of our presence. This approach will involve visits,*

meetings and quarterly bulletins. The costs are identified in our current budgets. We need to establish a working group to execute the plan.

6. *Completion of our application to join CAF is a necessary precursor to the public outreach.*

Finally, thank you again to my fellow Trustees, to our advisers and to our volunteers for managing and operating the organisation and its development over the last year.

Mikel Kane, Chair of Trustees

TREASURER REPORT

FINANCIAL REVIEW

The total receipts for during the 14 months amounted to £25,815 .

Payments for the period amounted to £18,329.

At the year end the total balance of funds was £7,486

RESERVES POLICY

The trustees aim to manage the finances so that there are 3 months of reserves in the unrestricted funds in order to meet our financial obligations- primarily the costs of food , premises and other overhead costs. Reserves at year end complied with that policy.

PLANS FOR THE FUTURE

See the Chair Report

RESPONSIBILITIES OF THE TRUSTEES

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees declare that they have approved the trustees' report on 30th May 2024

*Signed: Michael Kane
Chair of Trustees*



CHARITY COMMISSION
FOR ENGLAND AND WALES

BRAMPTON FOODBANK

1204340

Receipts and payments accounts

CC16a

For the period
from

01/01/2023

To

31/03/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations & Grants	8,015	17,800	-	25,815	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	8,015	17,800	-	25,815	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,015	17,800	-	25,815	-
A3 Payments					
Food	3,255	4,936	-	8,191	-
Equipment	925	1,498	-	2,423	-
Volunteer Expenses	90	406	-	496	-
Rent, Heating & Lighting	598	6,500	-	6,559	-
Marketing	-	325	-	325	-
Volunteer Training	-	72	-	72	-
Governance	-	-	-	-	-
Miscellaneous	88	255	-	263	-
	-	-	-	-	-
Sub total	4,337	13,992	-	18,329	-
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	4,337	13,992	-	18,329	-
Net of receipts/(payments)	3,678	3,808	-	7,486	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	3,678	3,808	-	7,486	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	3,678	3,808	-
		-	-	-
		-	-	-
	Total cash funds	3,678	3,808	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Report to the trustees/
members of

BRAMPTON FOODBANK

On accounts for the
fourteenth months
ended

31st March 2024

Charity no
(if any)

1204340

Set out on pages

Attached

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

R Hope

Date:

08/07/24

Name:

Rob Hope

Relevant professional
qualification(s) or body
(if any):

RCA

Address:

36 JUBILEE ROAD

WHITEHAVEN

CUMBRIA

CA28 6XT