



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	31	August	2023		31	March	2024

Section A Reference and administration details

Charity name

Memory Club Uk

Other names charity is known by

Memory Club @ Water Eaton Church centre

Registered charity number (if any)

1204339

Charity's principal address

Unit R1C/ 1-9 Barton Road

C/O My Homecare

Bucks Business Park, Milton keynes

Postcode

MK2 3HU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Diane Broadbent	n/a		
2	Richard Evans	n/a		
3	Dominique Forbes -Wright	n/a		
4	Elaine Forbes	n/a		
5	Olive Sturridge	n/a		
6				
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15				
16				
17				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
None		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Charitable Incorporated Organisation
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by the members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

- Policies are in place for Memory Club.
 - Safeguarding of adults
 - Health and safety
 - First Aid
- New volunteers will be inducted
- Annual updates for volunteers
- Memory Club has one exclusive venue but will work with other friends within the same field to support the cause. Referrals from Social prescribers; Admiral nurses; MK Carers (Milton Keynes Council) amongst those whom we are also connected with.
- The risks associated with the Charity are discussed and are risk assessed and updated annually or when required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Memory Club UK has been set up to offer a safe social space for those who are living with a cognitive impairment; namely those living with early to mid - stage dementia. Memory Club UK supports a diverse, equal and inclusive environment to all regardless of age, disability, gender, race, religion, belief and sexual orientation or transgender. Another important objective of the club is for carers of those living with a cognitive impairment of a dementia related condition to have connections with others experiencing similar effects, which also creates a shared/supported environment.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The purpose and objectives, to provide a volunteer led, stimulating environment to keep members occupied and engaged. The activities are varied and include, puzzles, quizzes, games, arts and crafts to promote cognitive function with an element of reminiscence. The importance of music and gentle movement to help with memory is also an important focus and part of the club's ethos. On occasion visiting bodies may attend to support the sessions – to promote the benefits of dancing/singing for example.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Volunteer contribution is consistent and there is always enough support to ensure a safe environment for the sessions.

Summary of the main achievements of the charity during the year

The main achievements for the Memory Club during the year have been the maintenance and the continuum of support both from the members who use the club alongside the support of the volunteers to ensure the sessions continue to be successful.

Memory Club UK currently hold a 2.5 hr session each fortnight. In the year 31st August 2023 – March 31st 2024 the charity held 15 planned Sessions during this period. Each session well planned with information to guide and promote the value of the sessions.

On average the session has been used by 10-14 members each time. The sessions are supported by 7-10 volunteers.

The Charity has been attracting more interest.

Referrals are made by word of mouth and from the Healthcare system via the local Admiral Nurses/Social prescribers and the Care support groups such as MK Carers funded by the local council.

The scope to offer more sessions has been explored and will aim to be a development this coming year along with developing a website to raise awareness further.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity has minimal reserves, the reserves are to aid with the contribution to promote Memory Club UK by way of a website which will serve to inform and raise awareness of the Charity's vision and cause.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity relies exclusively on donations each time the members attend.
The intention is to apply for funding to help to extend the days offered for Memory Club to explore more meaningful activities.

Fundraising is part of the plan of the Charity's vision for the coming year.

Memory Club UK has been fortunate to have received a local grant in January 2023 for a pantomime trip which was a lovely reminiscent experience for those who attended.

Section F

Other optional information

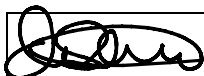
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Olive Sturridge

Position (eg Secretary, Chair, etc)

Chair

Date

27/01/2025

Petty Cash Record

g amount	£383.55
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Date	Detail	Cash out	Cash in	Balance	Signed
19-05-2023	Money in from memory club	£	£60	£443.55	AD
	Water Eaton church rent	£180	£	£263.55	AD
	Receipts from Olive memory club	£48.28	£	£215.27	AD
20/06/2023	Money in from memory club		£60	£275.27	OS
	Receipts from Olive memory club	£40.39		£234.88	OS
19/07/2023	Money in from memory club		£160.00	£394.88	OS
	Receipts from Olive memory club	£55.47	£	£339.41	OS
12/09/2023	Money in from memory club		£90	£429.41	OS
	Receipts from Olive memory club	£59.59	£	£369.82	OS
25/09/2023	Rent for Memory club hall hire	£120.00	£	£249.82	OS
25/09/2023	Receipts from Olive memory club	£13.75	£	£236.07	OS
16/10/2023	Receipts from Olive memory club	£12.80	£	£223.27	OS
16/10/2023	Money in from memory club	£	£45.00	£268.27	OS
07/11/2023	Money in from memory club	£	£150.00	418.27	OS
07/11/2023	Receipts from Olive memory club	£35.24	£	£383.03	OS
04/12/2023	Rent for Memory club hall hire (July-Sep)	£180.00	£	£203.03	OS
04/12/2023	Money in from memory club		£115	£318.03	OS
11/12/2023	Mclub receipts	£50.90	£	£267.13	OS
11/12/2023	Money in from memory club	£	£60.00	£327.13	OS
11/12/2023	Donations	£	£60.00	£387.13	OS
11/12/2023	Raffle	£	£52.00	£439.13	OS
11/12/2023	vounteer panto fee	£	£80.00	£519.13	OS
11/12/2023	Receipts for Party Mclub	£202.29	£	£316.84	OS
29/12/2023	Water Eaton Church rent	£180.00	£	£136.84	OS
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	
		£	£	£	

£1,178.71 £932

End Balance £136.84

Checked and signed by

OS

Date	Detail	Cash out	Cash in	Balance	Signed
06/01/2024	petty cash b/f	£		£136.84	OS
06/01/2024	Pantomime	£253.15		-£116.31	OS
08/01/2024	Mclub in (08/01)		£50.00	-£66.31	OS
08/01/2024	Refreshments	£11.25	£	-£77.56	OS
08/01/2024	Refreshments	£4.50	£	-£82.06	OS
08/01/2024	Refreshments/reciept book	£2.00	£	-£84.06	OS
08/01/2024	ping pong balls	£16.74	£	-£100.80	OS
22/01/2024	Refreshments	£3.50	£	-£104.30	OS
22/01/2024	Mclub in (22/01)		£50.00	-£54.30	OS
05/02/2024	Refreshments/crafts	£17.09	£	-£71.39	OS
08/02/2024	MKCommunity Foundation Grant	£	£600.00	£528.61	OS
18/02/2024	Crafts	£10.00	£	£518.61	OS
18/02/2024	Refreshments	£10.50	£	£508.11	OS
18/02/2024	Mclub in (06/02)donations	£	£55.00	£563.81	OS
19/02/2024	Mclub in (19/02) donations	£	£50	£613.11	OS
18/03/2024	Refreshments	£23.92	£	£589.19	OS
18/03/2024	Compost activity	£4.99	£	£584.20	OS
18/03/2024	Easter bunny	£6.00	£	£578.20	OS
18/03/2024	Tumbler cups	£2.37	£	£575.83	OS
18/03/2024	Refreshments	£6.75	£	£569.08	OS
18/03/2024	Mclub in (04/03)donations	£	£55	£624.08	OS
18/03/2024	Mclub in (18/03)donations	£	50	£674.08	OS
18/03/2024	Refreshments	1.75	£	£672.33	OS
23/03/2024	Easter crafts	£33.64	£	£638.69	OS
23/03/2024	Refreshments	£2.55	£	£636.14	OS
23/03/2024	Refreshments	£2.50	£	£633.64	OS
23/03/2024	Refreshments	£2.80	£	£630.84	OS
24/03/2024	Easter Eggs	£75.97	£	£554.87	OS
24/03/2024	Refreshments	£4.95	£	£549.92	OS
25/03/2024	Mclub in (25/03)donations		£45.00	£594.92	OS
29/03/2024	Water Eaton Church centre Rent (paid 26/4)	£180.00	£	£414.92	OS

£676.92 £955.00

End Balance

£414.92