



## **Trustees' Annual Report for the period**

**From: 14<sup>th</sup> August 2023 To 31<sup>st</sup> December 2024**

**Charity name: St. Mary's Centre Community Hall**

**Charity registration number: 1204335**

### **Objectives and Activities**

To further or benefit the residents of Clitheroe and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of a community centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

Our main purpose is to provide a Community Hall for the use of all local residents, impartially, in order to improve their 'condition of life' – their physical, emotional, educational, creative, spiritual, social and personal wellbeing. As such, we take bookings for a wide variety of activities either as 'one-offs' such as family celebrations, concerts, school performances and dance shows or regular hires, such as Line Dancing, Jujitsu, Uniformed organisations, Badminton, Tai Chi, Drama Classes etc. We encourage feedback from the local community and our regular user, Clitheroe Parish Church Operatic and Dramatic Society and Dramatic Society's production of "Sister Act" last year was sold out and a huge success, with rave reviews.

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit, 'Charities and Public Benefit'.

## **Achievements and Performance**

This year we have installed solar panels to lower the carbon footprint of the centre, also to give greater protection and flexibility of power sources. 45 solar panels have been installed on the south facing roof of the centre, and battery storage has been installed to store excess and sell back to the energy companies.

We have also increased the number of users accessing our facilities, providing a focal point for local residents to come together for a variety of activities: social, educational, physical, creative and emotional, which continue to meet the particular needs of different generations of families thereby enhancing their wellbeing and the quality of their lives.

## **Financial Review**

### **INCOME AND EXPENDITURE**

**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**FOR**

**ST MARY'S CENTRE**

**ST. MARY'S CENTRE**  
**BALANCE SHEET**  
**YEAR ENDED 31ST DECEMBER 2024**

	2024	2023
	£	£
<b>Fixed Assets</b>		
Fixtures and Fittings	694	867
Plant and Machinery	<u>5171</u>	<u>6084</u>
	5865	6951
<b>Current Assets</b>		
Debtors	1246	1776
Cash at Bank	14041	16161
Cash in Hand (Petty Cash and Bar Float)	<u>625</u>	<u>393</u>
	<u>15912</u>	<u>18330</u>
Creditors		
Amounts falling due within one year	<u>-2057</u>	<u>-2005</u>
Net current assets	<u>13855</u>	<u>16325</u>
Total assets less current liabilities	<u><u>19720</u></u>	<u><u>23276</u></u>

**ST. MARY'S CENTRE**  
**INCOME AND EXPENDITURE REPORT**  
**YEAR ENDED 31ST DECEMBER 2024**

INCOME	2024	2023
	£	£
Bar Sales	7427	8634
Hall Hire	21732	20181
Church Groups Hire	11736	9843
Ribble Valley FM	1200	1200
Sundry Income	24	5
Grant Income	16630	654
Miscellaneous (T/F Trustee Account)	<u>16838</u>	<u>21390</u>
	<b>75587</b>	<b>61907</b>
EXPENSES		
Bar Expenditure	3107	3822
Rates & Water	886	820
Insurance	4869	4635
Heat and Light	12961	15219
Telephone	288	558
Postage, Stationary & Advertising	19	296
Caretaker	12522	8990
Licensing	987	1021
Repairs and Renewals	33157	32137
Bank Charges	132	142
Legal Expenses/Professional Fees	654	0
Cleaning Materials/Cleaner Payment	2973	3796
Training	0	0
Sundries	19	222
Depreciation	1537	1291
Office Administration	3149	3172
Accountancy	0	36
	<u><b>77260</b></u>	<u><b>76157</b></u>
Net income/(expenditure) for the year	<u><b>-1673</b></u>	<u><b>-14250</b></u>
Total funds brought forward	<u><b>23275</b></u>	<u><b>37525</b></u>
Total funds carried forward	<u><b>21602</b></u>	<u><b>23275</b></u>

**INCOME AND EXPENDITURE**

**FOR THE YEAR END 31ST DECEMBER 2024**

**ST MARY'S CENTRE**

.....

**CLIENT APPROVAL CERTIFICATE**

I approve the income and expenditure report and confirm that I have made available all relevant records and information for their preparation.

Signed.....*Kangfa Chen*.....Position.....*Treasurer*.....Date.....*27/5/2025*.....

**INDEPENDENT EXAMINER**

I confirm that I have checked the accounts for the above and agree that they are true and accurate.

Signed.....*Karin M Wilson*.....Name.....*Karin M Wilson*.....  
Address.....*8 Castle Court Colne BB8 7RD*.....  
Date.....*27 May 2025*.....

## **Structure, Governance and Management**

Type of governing document: Constitution

How is the charity constituted: CIO

As part of the constitution, apart from the first charity trustees, every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

## **Reference and Administrative details**

Charity Name: St. Mary's Centre Community Hall

Other name the charity uses: St. Mary's Centre

Registered charity number: 1204335

Charity's principal address: Church Street, Clitheroe, BB7 2DG

### **Names of the charity trustees who manage the charity:**


	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lesley Haworth			N/A
2	Merle Allen			N/A
3	Gillian Hacking		6 <sup>th</sup> June 2024	N/A

## **Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
---	--

Full name(s)

Lesley Haworth	
----------------	--

Position (eg Secretary, Chair, etc)

Chair	
-------	--

Date

10 <sup>th</sup> July 2025
----------------------------