



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	10	08	2023		05	04	2024

Section A Reference and administration details

Charity name	HERE NORTH EAST
Other names charity is known by	HERE NE
Registered charity number (if any)	1204319
Charity's principal address	Trinity Community Association High Street, Gateshead Tyne and Wear Postcode NE8 1EP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Jordan Mullard	Co-Chair		
2	Kona Padmaja Rao	Co-Chair		
3	Degna Stone	Secretary		
4	Maya Iza Duncanson	Treasurer	From 15 July 2023 until December 2023	
5	Bernard Musesengwe		From 10 November 2023	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Bank	Lloyds Bank plc	25 Gresham Street, London, EC2V 7HN

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution adopted 10 th August 2023
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed or reappointed annually at the Annual General Meeting held in Appointed by the Board Members in July 2023

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Membership is open to any individual who is interested in furthering the purpose of HERE North East.</p> <p>The trustees oversee the day to day running of the charity. The trustees seek the views of members in deciding the activities to be run.</p> <p>Being a new CIO we organised a capacity building workshop and delivery for members prior to our first AGM.</p> <p>All trustees give their time voluntarily and received no remuneration or other benefits.</p>

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To promote equality and diversity for the public benefit by raising awareness of the contributions and history of Global Majority people in the North East of England.
- To promote racial harmony and wellbeing for the public benefit by working towards the elimination of racial discrimination.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

HERE North East CIO was established as a cultural hub and resource centre to promote equality and diversity for the public benefit. The existing archival materials are a fundamental core of this cultural hub and their continued care and accessibility are essential to our vision and strategy. Our collection is the first of its kind in the region and currently includes hard and digital archival materials and oral histories of several key local Global Majority organisations.

Due to a Trustee member stepping down after our first AGM, and the limited capacity of setting up the new CIO off the ground, there has been a halt in activities.

We submitted for a Resilience Grant to the National Archives in January 2024 but it was unsuccessful.

We advertised for an admin worker and a recruitment interview was carried out in December 2023, but no candidate was appointable.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are grateful to the Board Members who have met to try to get the charity moving but with limited capacity in distributing workload, we have not been able to move far.

Summary of the main achievements of the charity during the year

First AGM: The first AGM was a success in launching the new charity and interested parties came to the venue where the event was held. Catering was provided and a hosting activity

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a draft reserve policy in place. This is to protect enough funds in the charity for three months.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principle sources of funding came for the seed funding from the four Universities – Newcastle etc each contributing £2,500 except Northumbria £2,550

The funding has allowed us:

- * to hold a public AGM
- * appoint a consultant for business planning
- * undertake business planning
- * remunerate participants attending the AGM

Section F

Other optional information

Future Plans

The coming year will see continued efforts to recruit more members and have an admin worker to support the day to day running of the charity. There is also a plan to hire a research and development associate to support the charity's business plan and scope suitable funding sources.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jordan and Maya (?)	
Position (eg Secretary, Chair, etc)	Chair and Treasurer	
Date		