
ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE FINANCIAL YEAR APRIL 2023 – MARCH 2024



SHARe
KNOWSLEY

*Support and help for asylum seekers and
refugees*

CHARITY NUMBER:1204302

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Reference and administration information

Charity Registered Number	1204302
Registered Office	The Old Schoolhouse, St Johns Road, Huyton. L36 0UX
Manager	Margaret Roche
Telephone	07842185100
Email:	<u>admin@shareknowsley.org.uk</u> margaret.roche@shareknowsley.org.uk
Banker	Lloyds Bank

Structure, Governance & Management

SHARE KNOWSLEY's structure changed when we applied for and were applied for and were granted status as a Charitable Incorporated Institution in August 2023.

Given that this new structure replaced the former structure and constitution of SHARE KNOWSLEY, operating as an unincorporated charitable organisation, the decision was made that there would be a transition period with the 'two charities' operating side by side until the end of the financial year at the end of March 2024.

Responsibility for the operation and strategic development of SHARE KNOWSLEY in accordance with its mission statement and its constitution, rests with the CEO in conjunction with the Board of Trustees.

The trustees who have served since the foundation of the CIO, this past year were:

- David Monaghan
- David Barker (Resigned March 2024)
- Karen Gornall (Resigned Jan 2024)
- Dominic Smith (Resigned September 2023)
- Vladimir Yaretskiy (Resigned February 2024)
- Ghazaleh Zarrabi-Kashani
- David Derefaka (appointed Jan 2024)
- Ann Henders (appointed Jan 2024)

The trustees are committed to ensuring that Share Knowsley carries out its purposes responsibly. They bring with them, particular skills and experience which are of benefit to the charity, and they consider and comply with the principles set out in the Charity Commission's Governance Code when carrying out their duties.

This year, trustee meetings have been held bi-monthly to review the financial position, the progress of the charity, and monitor its performance. We have continued to grow in response to increasing demand, so we can continue to achieve the organisation's charitable purposes, as stated below:

"THE RELIEF OF NEED AMONGST REFUGEES AND ASYLUM SEEKERS PRIMARILY BUT NOT EXCLUSIVELY IN THE BOROUGH OF KNOWSLEY WHO ARE IN CONDITIONS OF HARDSHIP OR DISTRESS THROUGH THE PROVISION OF EMOTIONAL, ECONOMIC AND PRACTICAL SUPPORT TO PROMOTE THE INTEGRATION AND INCLUSION TO THE LOCAL COMMUNITY AND RAISE AWARENESS ABOUT THE ISSUES RELATING TO REFUGEES AND THOSE SEEKING ASYLUM.."

New trustees are recruited and appointed in accordance with the guidelines set out in the Constitution. Consideration is given to the needs of the organisation and the skills needed by the trustees to best serve SHARE Knowsley. To reflect the composition of our beneficiaries and gain greater insight into the needs of our beneficiaries, how we can best meet these needs, and make informed decisions, the board has recruited an additional trustee who has lived experience of the asylum process and was a former client. We aim to recruit additional board members who have lived experience of the asylum process or of being a refugee.

During the year, four of our trustees, Karen Gornall, Vladimir Yaretskiy, David Barker and Dominic Smith resigned for personal reasons. We would like to take this opportunity to thank them for their years of service, hard work and dedication.

After some setbacks encountered with the registration process, obtaining a new bank account and dealing with some staffing issues, midst a sudden surge in demand, the decision was made that the transition process would be completed in March 2024, at the end of the financial year.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Public Benefit

The Trustees have considered the Charity Commission guidance regarding public benefit and are satisfied that the activities of the Charity, as described, meet the necessary criteria.

Risk analysis

The Trustees have identified the major risks to which the Charity is exposed. The Trustees consider that they have taken such action and put in place policies, procedures and controls which will mitigate the identified risks and assist in maintaining the future financial viability of the Charity.

Remuneration of Trustees

During the year none of the Trustees of the Charity received remuneration for the provision of their position as trustee to the Charity.

Statement of Trustees' responsibilities

The Trustees are required to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its results for that period (based on Receipts and Payments). In preparing those Financial Statements the Trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- Prepare the Financial Statements on a going concern basis unless it is inappropriate to assume that the Charity will continue in business.

The Trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy and at any time, the financial position of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Transactions and financial position

The results for the period ended 31st March 2024 are shown below. Accounts have been prepared on a receipts and payments basis rather than an accruals basis, as permitted under the Charity SORP 2015 relating to smaller charities. Given that the decision was made for SHARE KNOWSLEY, 1204302, as a new CIO to become fully operational at the beginning of April 2024, with all assets from SHARE KNOWSLEY, charity number 1179562, being transferred at the start of April 2024, there is minimal activity to report on and minimal

transactions to report. There was a transfer of funds of £1000 in January from the original charity so that there were sufficient funds to pay for the recruitment of new staff whose contract would be with SHARE KNOWSLEY, CIO, Charity Number 1204302 in April. Having informed some of our regular donors of the forthcoming change, some donations were received during this accounting period. The only expenditure that was made was the payment for job advertisements for the new posts that would begin in April 2024.

Reserves Policy

The trustees agreed that 3 months operational costs should be held in reserves. As activities are more established and the Charity grows, we will be able to determine a regular cost base upon which we can set our target reserves level in order to ensure ongoing sustainability.

Investment Policy

The Trustees are responsible for the investment of any surplus funds of the Charity. As such funds may be required for immediate use, the Trustees continue to review various interest bearing, instant access deposit accounts in which to place such monies.

Vision, Aims and Values

Vision

To support asylum seekers and refugees living in Knowsley so that they feel welcome, safe, valued and are able to positively build their lives in a community where everyone's rights are recognised and respected.

We want them to thrive, not just survive and become valued members of our community where diversity is celebrated.

Aims

- To make new arrivals feel welcome and valued in our community
- To support asylum seekers to access all they are entitled to
- To empower them to make informed choices as they begin to rebuild their lives here in the U.K.
- To support people to integrate into their local community and encourage the celebration of diversity.

Values

- Dignity – We recognise that we have a common shared humanity and believe everyone should be given their dignity and treated with respect
- Inclusion -We are committed to equality and treat everyone fairly
- Compassion – we were formed to give people the support they need at a very difficult time in their lives
- Empowerment – we strive to equip people with the necessary knowledge and skills to access all they are entitled, fostering greater levels of confidence and independence.
- Collaboration– we encourage partnerships and supportive networks between individuals, teams and organisations
- Integrity – We always act in the best interests of the people we work with
- Flexible – in a changing, unpredictable world we aim to respond and adapt to be the best we can.

Our Work and Developments

Given that the decision was made for SHARE KNOWSLEY, 1204302, as a new CIO to become fully operational at the beginning of April 2024, there is no activity to report on.

Statement of Financial Activities (including Summary income and expenditure account)

For the period from 10th August 2023 to 31st March 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name SHARE KNOWSLEY	No (if any) 1204302
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Receipts and payments accounts

CC16a

For the period from	Period start date 08/10/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
From Share Knowsley 1179562	1,000	-	-	1,000	-
Donations	1,340	-	-	1,340	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	2,340	-	-	2,340	-
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	2,340	-	-	2,340	-
A3 Payments					
Total Jobs advert	478	-	-	478	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	478	-	-	478	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	478	-	-	478	-
Net of receipts/(payments)	1,862	-	-	1,862	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,862	-	-	1,862	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	none	-	-	-
		-	-	-
		1,862	-	-
	Total cash funds	1,862	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	none	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	none		Cost (optional) -	Current value (optional) -
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	none		Cost (optional) -	Current value (optional) -
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	none		Amount due (optional) -	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature

ophelia
W. N. H.

Print Name

ANN HENDERS
DAVID MONAGHAN

Date of approval

30/10/24
30/10/24

Notes to the accounts

The results for the period ended 31st March 2024 are shown below. Accounts have been prepared on a receipts and payments basis rather than an accruals basis, as permitted under the Charity SORP 2015 relating to smaller charities. Given that the decision was made for SHARE KNOWSLEY, 1204302, as a new CIO to become fully operational at the beginning of April 2024, with all assets from SHARE KNOWSLEY, charity number 1179562, being transferred at the start of April 2024, there is minimal activity to report on and minimal transactions to report. There was a transfer of funds of £1000 in January from the original charity so that there were sufficient funds to pay for the recruitment of new staff whose contract would be with SHARE KNOWSLEY, CIO, Charity Number 1204302 in April. Having informed some of our regular donors of the forthcoming change, some donations were received during this accounting period. The only expenditure that was made was the payment for job advertisements for the new posts that would begin in April 2024.