

# BATTLE MUSEUM OF LOCAL HISTORY

Battle Museum of Local History Trust

Registered Charity No. 1204264

The Almonry High Street Battle East Sussex TN33 0EA

## ANNUAL REPORT FOR FY2023/24

- 1 This is the first Annual Report for the Battle Museum of Local History Trust. It covers the period 8 August 2023 to 31 March 2024.
- 1.1 The Battle Museum of Local History Trust (BMOLHT), was registered by the Charities Commission on 8 August 2023, as a Charitable Incorporated Organisation (CIO).
- 1.2 The CIO had been initiated to supersede the activities of the Battle and District Historical Society Museum Trust (B&DHSMT), an unincorporated charity that had been registered in 1967, and to take over care and use of its assets.
- 1.4 The two Trusts operated in parallel from 23 August 2023, whilst registrations and financial accounts were transferred from one organisation to the other. Each Trust had a separate bank account, B&DHSMT with Barclays Bank plc., and BMOLHT with The Co-operative Bank plc.
- 1.5 B&DHSMT's building lease was assigned to BMOLHT on 21 December 2023.
- 1.5 Ownership of the Museum's collection and sundry property was received from B&DHSMT by a Deed of Gift dated 28 December 2023.
- 1.7 Transfer of the Museum's activities from B&DHSMT to BMOLHT was completed by 31 March 2024, B&DHSMT's residual funds being passed to BMOLHT.

## 2 Financial Report

- 2.1 Whilst the two Trusts operated in parallel from August 2023, B&DHSMT's accounts for the period of this report were as income to and expenditure from the Co-operative Bank account.
- 1.7 When transfer of the Museum's activities from B&DHSMT to BMOLHT was completed, B&DHSMT's residual funds including the Reserve Charities Deposit Fund Account, were passed to BMOLHT.
- 2.5 The Trustees are grateful to Roy Holland of Holland Harper, for auditing the accounts at no cost to the Museum.

## 3 The Museum Open Season 2023

- 3.1 BMOLHT's open season ran from 23 August to 27 October, in parallel with B&DHSMT.

- 3.2 The Museum opened five days a week, Monday to Friday, until the end of October, income from shop sales and donations being credited to BMOLHT's bank account for that period.
- 3.3 At the season's end there was a pool of twenty eight gallery stewards and a further seven volunteers giving other support services.
- 3.4 The Trustees record their appreciation and thanks to the volunteers.
- 4 Accreditation by the Arts Council for England AN 1054**
- 4.1 The Arts Council for England has a backlog in its accreditation process for Museums. When that backlog is cleared, it is proposed to seek the Museum's ACE re-accreditation.
- 5 1066 Country Marketing**
- 5.1 B&DHSMT's membership of 1066 Country Marketing for inclusion of the Museum in pamphleting and on-line publicity has been transferred to BMOLHT.

Stephen Gray Hon Secretary, for the Trustees

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**Battle Museum of Local History**

**Accounts for the year ended**

**31st March 2024**

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**Accounts for the  
Year to 31st March 2024**

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**Battle Museum of Local History  
Receipts and Payments Account  
Year to 31st March 2024**

	2023/24			2022/23		
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
<b>Operating Account</b>						
<b>Receipts</b>						
Visitor Receipts - Boxes	4,010.50		4,010.50	1,307.85		1,307.85
Donations - Terminal	1,607.00		1,607.00	506.00		506.00
Donations	110.00		110.00	150.00		150.00
Gift Aid	1,436.88		1,436.88	519.21		519.21
School Parties	0.00		0.00	0.00		0.00
Members (Friends)	277.82		277.82	307.00		307.00
Grants : Rother Annual	600.00		600.00	600.00		600.00
Covid support	0.00		0.00	0.00		0.00
Royal Pavilion	0.00		0.00	0.00		0.00
Interest - COIF Deposit Account	3,675.68		3,675.68	1,539.55		1,539.55
Bequests	0.00			12,449.95		12,449.95
Walk	0.00			50.00		50.00
Other	50.00		50.00	0.00		0.00
	11,767.88	0.00	11,767.88	17,429.56	0.00	17,429.56
<b>Payments</b>						
Electricity	5,946.30		5,946.30	3,854.77		3,854.77
Water	154.87		154.87	52.85		52.85
Security and Fire	472.80		472.80	1,017.60		1,017.60
Insurance	1,440.60		1,440.60	1,345.02		1,345.02
Rent & Rates	0.00		0.00	5.00		5.00
Repairs and Renewals	332.49		332.49	693.09		693.09
Telephone	651.56		651.56	415.74		415.74
Postage	7.75		7.75	0.00		0.00
Stationery & Inks	128.77		128.77	105.00		105.00
Collection Management	679.01		679.01	358.00		358.00
Computer & IT	423.85		423.85	1,333.30		1,333.30
Card Machine Charges	410.16		410.16	299.13		299.13
Legal fees re Lease	7,178.59		7,178.59	1,740.00		1,740.00
Publicity & Marketing	1,131.65		1,131.65	791.50		791.50
Miscellaneous	680.35		680.35	726.56		726.56
Events & Donations	0.00		0.00	0.00		0.00
Subscriptions	102.00		102.00	212.90		212.90
Travel Expenses	89.15		89.15	0.00		0.00
New alarm system	2,966.97		2,966.97	0.00		0.00
Costs re New Ventilation System	0.00		0.00	2,997.40	1,400.00	4,397.40
	22,796.87	0.00	22,796.87	15,947.86	1,400.00	17,347.86
<b>Surplus/- deficit</b>	-11,028.99	0.00	-11,028.99	1,481.70	-1,400.00	81.70
<b>Shop Trading Account</b>						
<b>Receipts</b>						
Sales	4,709.68	0.00	4,709.68	2,350.60	0.00	2,350.60
<b>Cost of sales</b>						
Opening stock	3,092.90		3,092.90	3,737.08	0.00	3,737.08
Purchases	2,778.47		2,778.47	801.24	0.00	801.24
Closing stock	-3,359.77		-3,359.77	-3,092.90	0.00	-3,092.90
	2,511.60	0.00	2,511.60	1,445.42	0.00	1,445.42
<b>Direct selling costs</b>						
Card machine	267.68		267.68	290.31	0.00	290.31
Shop maintenance	113.79		113.79	97.30	0.00	97.30
	381.47	0.00	381.47	387.61	0.00	387.61
<b>Net surplus</b>	1,816.61	0.00	1,816.61	517.57	0.00	517.57
	38.57%		38.57%	22.02%		22.02%

**Battle Museum of Local History**  
**Statement of Assets and Liabilities**  
**At 31st March 2024**

	<b>2024</b>		<b>2023</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Assets</b>				
Bank balances				
COIF Charities Deposit Fund		71,140.19		77,464.51
Barclays Current Account	1,114.55		6,640.60	
Co-op Current Account	<u>2,371.12</u>	3,485.67	<u>0.00</u>	6,640.60
		<u>74,625.86</u>		<u>84,105.11</u>
Shop stock at cost		3,359.77		3,092.90
		<u>77,985.63</u>		<u>87,198.01</u>
<b>Financed by:</b>				
Accumulated Fund at 1st April 2023				
Museum Operating Fund Balance	48,604.01		48,004.74	
Wilton Bequest Balance	<u>38,594.00</u>	87,198.01	<u>38,594.00</u>	86,598.74
Add surpluses for 2023/2024:				
Shop Trading	1,816.61		517.57	
Museum Operating Account	<u>-11,028.99</u>	-9,212.38	<u>81.70</u>	599.27
		<u>77,985.63</u>		<u>87,198.01</u>
<b>Restricted Funds</b>				
Balance at 1st April 2023	0.00		1,400.00	
Royal Pavilion grant re ventilation system improvements	0.00		0.00	
Expenditure re ventilation system improvements	<u>0.00</u>		<u>-1,400.00</u>	
Balance at 31st March 2024		0.00		0.00
<b>Unrestricted Funds</b>		77,985.63		87,198.01
<b>Total Funds</b>		<u>77,985.63</u>		<u>87,198.01</u>

Accounts approved by



Stephen Gray  
 (Secretary)

Date of approval      30 October 2024  
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**1 Accounting policies**

These accounts are prepared on a receipts and payments (rather than accruals) basis.

The income and expenditure shown therefore reflects the cash/bank receipts and payments during the period.



<b>Battle Museum of Local History</b> <b>Independent Examiner's Report to the Trustees of Battle Musuem of Local History</b> <b>For the year to 31st March 2024</b>
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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31st March 2024, which are set out on pages 1 to 3.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's report**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

R M Holland FCA BSc (Econ)

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