



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 3rd August 2023 To 31 March 2024

Charity name: The Dementia Care Hub

Charity registration number: 1204216

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	For the public benefit to relieve the needs of persons living with dementia, their families and carers, by providing emotional and practical support through our community hubs.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Total number of Members attending: 65 care partners and 54 people living with dementia across 2 hubs. In addition, supporting approximately 240 people affected by dementia through e-mail and telephone enquiries, each year.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes. In setting up the charity during this year, the Trustees have reviewed and implemented the guidance issued regarding Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A as we don't award grants.
Policy on social investment including program related investment	Para 1.38	N/A we have no funds invested so there is no social investing.
Contribution made by volunteers	Para 1.38	The 32 volunteers supporting 8 sessions across the 4 sites contribute between 2 and 5 hours each per week providing over 5,000 voluntary hours . The Trustees and advisors attended 7 online

		<p>meetings and 2 further meetings in person providing over 150 voluntary hours.</p> <p>Additionally the Trustees have provided significant time on activities such as policy documentation, strategy, financial planning and reports.</p>
Other		Not applicable

Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<p>The charity was formed in August 2023. The charity then offered 4 sessions per week supporting families living with dementia via its Totton and Calmore hubs. We launched a new hub in August for families living in Fareham and a further hub in Portchester in January 2024.</p> <p>We were successful in a National Lottery application to open a new hub in the Waterside area which will launch July 2024.</p> <p>Membership for The Dementia Care Hub has doubled in the last year and enquiries have increased including people from outside of Hampshire wanting to engage with our service.</p> <p>Members quotes:</p> <p>Seeing dad laugh again, sing again, engage in so many activities & form so many new friendships has been a turning point for us as a family in learning to live with dementia in a positive way (Tanya – daughter)</p> <p>I had nothing until I found you, I just wish I had found you earlier. (June – wife)</p> <p>I don't feel as though I am doing this alone anymore (Phil – husband)</p> <p>The Dementia Care Hub Fareham provides great support for me and an enjoyable time for Stuart, whose mood and cognition always seem improved after attending the well-being session (Judi – wife)</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>When we became a Charity we had 2 objectives:</p> <ol style="list-style-type: none">1. To increase the number of hubs from 2 to 5 by 2025. We now have Totton, Calmore, Fareham and Portchester. We are launching Waterside in July 2024 and are in talks to open a Portsmouth Hub by January 20252. To maintain the bank balance at given levels each month – achieved bank balance targets in 7 of the 9 months monitored. The 2 months where we didn't achieve the target were discussed, action was taken to address the financial deficit by eliminating costs and improving donations and revenue.
Performance of fundraising activities against objectives set	Para 1.41	<p>We are on target to meet our objective which is to have 5 fully functioning hubs in Hampshire by 2025 which enables fundraising in multiple areas.</p> <p>We exceeded our fundraising target by over 200%</p>
Investment performance against objectives	Para 1.41	N/A as no investments
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The Charity has performed better than the financial plan stated.</p> <p>This was because more grants were applied for and the success rate was greater than planned.</p> <p>Tight control of the bank account has been maintained to ensure the CIO's financial viability during the initial year of operation.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves were £28,929 versus budgeted forecast of £27,000. These will be retained in order to fund further growth and to meet our objectives of opening a further 2 hubs within the next 18 months. Our Reserves Policy calls for a minimum of £12,000 to ensure the charity is funded for 3 months.
Amount of reserves held	Para 1.22	£28,929
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>The accounts show that there is no concern regarding the ability of the charity to remain a going concern.</p> <p>There is tight control of the budgets and prudent financial action has been taken when needed.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Membership Fees of £12.00 per calendar month per member</p> <p>Wellbeing Fees of £70 per calendar month per member</p> <p>£24,000 local fundraising.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>The money is held within a designated Charity bank account.</p> <p>While the charity continues to have an amount that covers the operation of the charity for 3 months there will be no specific investment policies implemented.</p>
A description of the principal risks facing the charity	Para 1.46	<p>The following are the principal risks facing the charity:</p> <ul style="list-style-type: none"> • Lack of revenue streams to support growth in personnel • Volunteers to support the charity's objectives. • Awareness and access, particularly in rural areas
Other		N/A

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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO Foundation Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p>The current Trustees have been selected via personal recommendation, or in the case of specific skills being required through LinkedIn postings.</p> <p>It is the Trustee body who can appoint Trustees.</p> <p>All applications are reviewed for suitability with shortlisted candidates interviewed. Those being considered for a role are then invited to attend a Trustee meeting as an observer to see firsthand the operation of the charity and board. The Trustees will then vote on whether the candidate Trustee should be asked to formally join.</p> <p>The Trustee body and advisory board has the following skills:</p> <ul style="list-style-type: none"> • Legal • Financial • Marketing • IT/Commercial • HR • Clinical Care Specialist <p>in support of the CIO and the CEO.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees are inducted into the charity via a personal meeting with the CEO and/or Chair of Trustees. They are required to attend the volunteer induction program and are invited to attend one or more sessions at their local hub.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Charity is led by the CEO who has the following members of staff reporting to them: Totton & Calmore Hub Manager Fareham & Portchester Hub Manager</p> <p>The Chair of Trustees and other Trustees work alongside the CEO as required, and based on their skill set, in support of delivering the charitable aims.</p>
Relationship with any related parties	Para 1.51	N/A

Other		N/A
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Reference and Administrative details

Charity name	The Dementia Care Hub
Other name the charity uses	TDCH
Registered charity number	1204216
Charity's principal address	Southcote, Southampton Road, Cadnam, Hampshire, SO40 2NF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Simon Brimble	Chair	Since 3 Aug 2023	
2	Sarah Wheeler-Osman		Since 3 Aug 2023	
3	Virginia Hodge		Since 3 Aug 2023	
4	Fiona Chaabane		Since 12 March 2024	
5	Natasha Allan		Since 18 March 2024	
6	Rick Glover		Since 18 March 2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Business	Chris Spackman	
Financial	Steven Lynes	
Carer	Rob Wood	

Name of chief executive or names of senior staff members (Optional information)

Dr Kellyn Lee CEO

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

		
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Full name(s)

Simon Brimble	
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Position (eg Secretary,
Chair, etc)

Chair	
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Date

23-7-24

The Dementia Care Hub
Registered Charity Number 1204216
Receipts and payments accounts

for the 8 months ended 31 March 2024

Receipts and payments

	Unrestricted funds £	Restricted funds £	Total funds £
Receipts			
Membership fees	5,805	-	5,805
Wellbeing group	27,597	-	27,597
Companionship	1,712	-	1,712
Donations	20,473	430	20,903
Grants	-	41,279	41,279
Money transferred from Dementia Care Hub Community Association	9,241	-	9,241
Total receipts	64,828	41,709	106,538
Payments			
Salaries and other staff costs	27,753	9,280	37,034
Rental of hall	4,189	2,034	6,223
Activities costs - including food	2,116	1,085	3,200
Office Costs	915	-	915
Insurance	820	-	820
Professional Fees	76	-	76
Subscriptions	30	-	30
Total payments	35,899	12,399	48,298
Net of receipts/(payments)	28,929	29,310	58,239
Transfers between funds	-	-	-
Cash funds last year end	-	-	-
Cash funds this year end	28,929	29,310	58,239

Statement of assets and liabilities at the end of the period

	Unrestricted funds £	Restricted funds £
Cash funds		
	28,929	29,310
Total cash funds	28,929	29,310
(agree balances with receipts and payments account(s))		
	Unrestricted funds £	Restricted funds £
Amounts owing to the charity and other monetary assets	-	-
Investment assets		
	Fund to which asset belongs	Cost Current value
		- -
		- -
Assets retained for the charity's own use		
	Fund to which asset belongs	Cost Current value
		- -
		- -
Liabilities		
	Fund to which liability relates	Amount due When due
		- -

Signed by one or two trustees on behalf of all the trustees

 Signature

Print Name

Simon Brimble

Date of approval

23-Jul-24

U Hodge

VIRGINIA HODGE 25/7/24

Independent Examiner's Report

Report to the Trustees of The Dementia Care Hub

Charity no: 1204216

on the accounts for the 8 months ended 31 March 2024
set out on page 2

I report to the trustees on my examination of the accounts of the charity for the 8 months ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



M R Cooper FCA
Welbeck
29 Welbeck Avenue
Southampton SO17 1ST

Date: 5 August 2024