



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **26/07/2023** Period start date To **05/04/2024** Period end date

Charity name: **Saint Madoc of Ferns Community Group**

Charity registration number: **1204104**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The preservation for the public benefit of St Madoc of Ferns Church (St Madoc's), a medieval church and site of local and historic interest, thereby helping to ensure the continued use of the church as a place of worship, and to educate the public in its history and heritage.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To enable public access to the church for the Havens community and visitors. Educate and inform people about the history of St Madoc, the church and about the area. Promote visits to, and the use of the building, for historical education, recitals, art, or other related purposes.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the trustees were involved in the process to draft and agree the Group's constitution and application for charitable status. The Charity Commission guidance was regarded in the creation of these documents and the continued management of the Charity.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
Contribution made by volunteers	Para 1.38	The charity is managed and operated by volunteers. In addition to the trustees, we have around 42 active volunteers who have helped with fund-raising, events, and publicity. Several of our members have agreed to act as sponsors. We expect to increase the number of volunteers and their active participation once we re-open the building.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity requires a lease for St Madoc's from the Church in Wales to achieve its objectives, which is taking considerable time to negotiate. In preparation we focussed on upskilling ourselves and engaging with the community:</p> <ul style="list-style-type: none"> • Coached by the Plunkett Foundation in business plans, community engagement, grant funding, and project planning. • Held fund-raising events and engaged with local community groups and individuals. • As part of feasibility planning, we commissioned building surveys to establish the extent of work required and costs. • Launched our membership scheme and prepared for our first AGM. • Briefly re-opened the church as part of Cadw Open Doors, where we could tell the history of St Madoc and the church.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity is in a reasonably strong financial position at this time. A feasibility / set-up grant has met the cost of professional advice and delays to the lease have deferred operating costs and allowed time for additional fund-raising.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There was no reserves policy during the initial financial period. All funds for the charity are held within the charity's bank account.
Amount of reserves held	Para 1.22	No reserves were held during the period.
Reasons for holding zero reserves	Para 1.22	Funds during the set-up period of the charity were relatively low. There were no operating costs or potential liabilities sufficient to justify holding a separate reserve. A reserves policy has since been agreed and will be enacted once a lease has been signed.
Details of fund materially in deficit	Para 1.24	The charity has sufficient funds.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The charity is a going concern. Risks are identified and managed (see below for main risks).

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The operating costs (mainly insurance and electricity) will be covered by fund-raising and member contributions. Capital improvements will require grant-funding.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable.
A description of the principal risks facing the charity	Para 1.46	The risk register is reviewed quarterly, but the main risks are: <ul style="list-style-type: none"> • Failure to obtain capital funding for repairs and improvements. • Whether fund raising will generate enough income to cover increasing operating costs. • Succession planning - converting supporters into members and members into trustees.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Constitution StMFCCG The Constitution AssocModel v2 00
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO - ASSOCIATION Registered 26 Jul 2023
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	For this financial period the charity was governed by the initial trustees. From the first AGM (held in May 2024), up to 12 trustees can be elected by members of the Community Group. There is an ex-officio trustee position for The Rural Dean of Roose LMA of the Church in Wales, but this has not been taken up yet (potential conflict of interest until lease agreed). A majority of trustees can appoint a member as an interim trustee until the next AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	We have not yet formalised the induction and training process, although a SharePoint site for trustees contains the constitution, procedures, business plan and accounts, minutes of meetings and details of previous events.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The charity has a simple structure of trustees and (voting) members with additional supporters who have not yet become members. We have received advice and funding from the Plunkett Foundation / Benefact Trust and help from the Pembrokeshire Association of Voluntary Services. Our community impact assessment identified many local organisations who we can work with (e.g. VC Gallery) or where we choose not to compete (e.g. village halls).
Relationship with any related parties	Para 1.51	We have no formal relationships with related parties. We have an association with the Havens History Group and work closely with the Church in Wales (prospective landlord) and the Local Ministry Area (responsible for the graveyard and occasional use of building).
Other		

Reference and Administrative details

Charity name	Saint Madoc of Ferns Community Group
Other name the charity uses	
Registered charity number	1204104
Charity's principal address	The Willows, Hafan Lydan, Hwlfordd, SA62 3JP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gareth Morgan	Chair		
2	Nicola Morton	Treasurer		
3	Alison Gibby	Secretary		
4	Christine Link			
5	Iain Tweedale			
6	Sally Morgan			
7	Richard Baker		26/07/23 – 05/04/24	
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11				
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Gareth David Morgan	Nicola Morton
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	26/01/2025	



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Charity Name	No (if any)
St Madoc of Ferns Community Group	1204104

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Receipts and payments accounts

For the period from	Period start date	To	Period end date
	7/26/2023		4/5/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior to charity registration
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations & Sponsorship	4,928	-	-	4,928	164
Fundraising events	1,522	-	-	1,522	1,343
Members subscriptions	36	-	-	36	-
Merchandise sales	69	-	-	69	8
Grant from Benefact Trust (restricted)	-	-	-	-	5,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	6,555	-	-	6,555	6,515
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	6,555	-	-	6,555	6,515
A3 Payments					
Cost of fundraising events	361	-	-	361	-
Hall hire	110	-	-	110	-
Surveys	-	940	-	940	144
Maintenance	20	-	-	20	-
Printing for community engagement	-	170	-	170	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	491	1,110	-	1,601	144
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	491	1,110	-	1,601	144
Net of receipts/(payments)	6,064	- 1,110	-	4,954	6,371
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	6,064	- 1,110	-	4,954	6,371

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	TOTAL FUNDS to nearest £
B1 Cash funds	Opening balance	1,515	4,856	6,371
	Closing balance	7,579	3,746	11,325
	This Period	6,064	- 1,110	4,954
	Total cash funds for period	6,064	- 1,110	4,954
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	