

West Kilburn Baptist Church

Report and Accounts

Period 21 July 2023 to 31 December 2024

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

WEST KILBURN BAPTIST CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE PERIOD ENDED 31 DECEMBER 2024

ADDRESS FOR CORRESPONDENCE	Carlton Vale London NW6 5DA
GOVERNING DOCUMENT	CIO Association registered July 2023
CHARITY REGISTRATION NUMBER	1204067
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Nikolaos Arkas Jeffrey Green Stephen Palframan Raymond Sims
CUSTODIAN TRUSTEES	London Baptist Property Board
BANKERS	Barclays Bank UK PLC Unity Trust Bank plc
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Trustees report for the period ended 31/12/2024

Church Revitalisation

Steve Palframan was appointed as Pastor 1st July 2023 and continues to lead the church revitalisation along with the other leaders of the church; Ray Sims, Nick Arkas and Jeff Green.

One significant step forward in the church revitalisation has been the partnership with Redeemer Queen's Park [RQP]. RQP have been meeting locally for a few years but are without a building or a pastor. At the end of 2024 RQP agreed to fold into WKBC to move the work of the gospel forward in the community. That project was completed Easter 2025.

Freehold Purchase

After years of negotiation, the purchase of the freehold of the Church building and land from Brent Council has been agreed. This was paid for by a legacy given for that purpose and was completed in April 2025.

Rear Hall Refurbishment and future project

The refurbishment of the rear hall was completed December 2024 and included a replacement roof with new roof lights, structural repair to the rear wall and replastering internally. This work was conducted by a local contractor and the project led by Ray Sims who did the design work and managed the build.

Review of activities

The church has continued to gather for corporate worship at 11am on Sunday mornings. Over the year, these services have grown, and we have on occasion had to use the balcony for additional seating.

With the exception of August, we have also met at 6pm on Sunday evenings for a more informal service, with opportunities for corporate prayer, discussion and asking questions. In April we ran Speak Life's 3-2-1 Course and had a number of guests, especially young people joining us.

We have met for prayer on Wednesday evenings both online and in person. During these times, as well as praying together we have worked through a number of books (12 Things God Cannot Do, Compelling Community, Gentle and Lowly). We have also included times of prayer for the persecuted church using resources from Open Doors.

Youth work and Sunday School in 2024 is coordinated by our Youth Worker. They have successfully run a Halloween alternative party and a Christmas party, both of which were very well attended. The Youth work has seen an increase in numbers and interest, particularly the younger age group.

Friday 'Time for Tots' group continues to serve the toddlers, parents and carers of the area providing an informal friendly space for activity and conversation.

In June we ran a "Church Vision Day" hosted by a church in St Albans. A good proportion of the church were able to go away together for the Saturday and consider what it means to be a church and ideas for future ministries. We were especially grateful to a team from Sterling Park Baptist Church, VA USA for helping us with the practicalities of the day.

Christmas outreach was also really fruitful. We had a good number of families visiting for the Nativity Service and then a full house for the Carols by Candlelight. We also had a lot of family visitors for the Christmas Day service.

In planning the activities, the trustees have applied the guidance on public benefit issued by the Charity Commission.

Goals for 2025

The overall goal of the Church remains to reach people with the good news of Jesus Christ and care for, disciple and encourage believers to walk faithfully with the Lord.

We are excited that working with RQP provides more people resources to move forward with that work and we hope to see the church grow in number and in depth over the year.

The fabric of the Church building constantly requires attention and priorities to be set. The maintenance project for 2025 will be the refurbishment of the toilet and lobby area adjacent to the rear hall.

Reserves Policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £34,000 (which equates to approximately 6 months of staff salaries) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £532,200, which includes £500,000 for the purpose of purchasing the freehold.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

R Sims

R Sims (Aug 21, 2025 11:41:37 GMT+1)

Raymond Sims

Date: Aug 21, 2025

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
WEST KILBURN BAPTIST CHURCH

I report to the trustees on my examination of the accounts of West Kilburn Baptist Church ('the charity') for the period ended 31 December 2024 on pages 6 to 9 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J. Young
J. Young (Aug 21, 2025 10:11:15 GMT+1)

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Aug 21, 2025

WEST KILBURN BAPTIST CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE PERIOD ENDED 31 DECEMBER 2024

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2024	Total 2023
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		50,884	-	520	51,404	46,860
Gift aid receipts		12,486	-	-	12,486	7,144
Other grants		10,762	-	-	10,762	2,981
Rental income		14,170	-	-	14,170	7,832
Interest		7,938	-	-	7,938	6,147
Other		50	-	-	50	290
Total receipts		<u>96,290</u>	<u>-</u>	<u>520</u>	<u>96,810</u>	<u>71,254</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	198,170	-	35	198,205	87,807
Grants paid in relation to charitable activities undertaken by others	3	5,479	-	641	6,120	7,071
Total payments		<u>203,648</u>	<u>-</u>	<u>676</u>	<u>204,324</u>	<u>94,878</u>
Net of receipts / (payments) before transfers		(107,358)	-	(156)	(107,514)	(23,623)
Transfers between funds	5	47,096	(47,096)	-	-	-
Net movement in funds		<u>(60,262)</u>	<u>(47,096)</u>	<u>(156)</u>	<u>(107,514)</u>	<u>(23,623)</u>
Cash funds as at last year end		92,492	547,096	191	639,778	663,402
Cash funds at this year end	A	<u>32,230</u>	<u>500,000</u>	<u>35</u>	<u>532,265</u>	<u>639,778</u>

The notes on pages 8 - 9 form part of these accounts.

WEST KILBURN BAPTIST CHURCH
STATEMENT OF ASSETS AND LIABILITIES
AS AT THE PERIOD ENDED 31 DECEMBER 2024

	Unrestricted Funds		Restricted funds	Total 2024	Total 2023
	General funds £	Designated funds £	£	£	£
A Cash funds					
Cash at bank with immediate access	2,896	-	35	2,932	4,681
Deposit - instant access	29,333	400,000	-	429,333	635,097
Deposit - 12 month fixed term	-	100,000	-	100,000	-
	32,230	500,000	35	532,265	639,778
B Other monetary assets					
Gift aid due to charity	9,770	-	-	9,770	9,700
	9,770	-	-	9,770	9,700
C Liabilities					
Falling due within one year:					
Retention fees	2,200	-	-	2,200	-
PAYE/NIC due	-	-	-	-	2,195
NEST pension due	105	-	-	105	266
Fee for accounts preparation and examination	1,260	-	-	1,260	924
	3,565	-	-	3,565	3,386
D Assets retained for charity's own use					
			Fund to which asset belongs	Value 2024 £	Value 2023 £
Church building (built in 1865 - freehold purchased 2025)			General	930,768	859,773
Church fixtures, fittings and equipment			General	71,596	66,135
Manse (freehold)			General	527,295	414,377
				1,529,659	1,340,285

The charity trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The holding trustees of the church building and the manse are the London Baptist Property Board.

E Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf

by *R Sims* date Aug 21, 2025
R Sims (Aug 21, 2025 11:41:37 GMT+1)
Raymond Sims

The notes on pages 8 - 9 form part of these accounts.

WEST KILBURN BAPTIST CHURCH
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2024

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

		<u>Unrestricted Funds</u>		Restricted Funds £	Total 2024 £	Total 2023 £
		General funds £	Designated funds £			
2 Payments in relation to charitable activities undertaken directly						
Employment costs	Note 4	63,273	-	-	63,273	35,557
Property costs:						
Manse utilities and insurance	Note 4	4,327	-	-	4,327	5,132
Church utilities, ground rent and insurance		5,377	-	-	5,377	3,791
Maintenance and equipment (church and manse)		2,469	-	-	2,469	12,551
Hall roof refurbishment		102,047	-	-	102,047	-
Ministry and other costs		5,026	-	35	5,061	12,508
Admin and support services		5,165	-	-	5,165	3,054
Governance, legal and professional fees		10,486	-	-	10,486	15,214
		<u>198,170</u>	<u>-</u>	<u>35</u>	<u>198,205</u>	<u>87,807</u>

3 Grants paid in relation to charitable activities undertaken by others

Organisations:					
SIM International		-	-	-	900
Organisations < £1,000		2,043	-	121	2,175
Individuals		3,436	-	520	3,996
		<u>5,479</u>	<u>-</u>	<u>641</u>	<u>7,071</u>

4 Transactions with related parties

S Palframan served as a church leader and was paid £41,970 [2023: £19,343] including employer pension contributions, for serving in that capacity, not for serving as a trustee.

In addition the charity incurred expenditure in respect of the provision of accommodation (which is customary for ministers) to S Palframan, who is a trustee, so that they could better perform their duties.

WEST KILBURN BAPTIST CHURCH
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 31 DECEMBER 2024

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	92,492	96,290	(203,648)	47,096	32,230
Designated funds					
Longer-term projects	547,096	-	-	(47,096)	500,000
	<u>639,587</u>	<u>96,290</u>	<u>(203,648)</u>	<u>-</u>	<u>532,229</u>
Restricted funds					
Mission Fund	-	520	(520)	-	-
Donnington Evangelical Church	121	-	(121)	-	-
Lunches	71	-	(35)	-	36
	<u>191</u>	<u>520</u>	<u>(676)</u>	<u>-</u>	<u>35</u>
Total funds	<u>639,778</u>	<u>96,810</u>	<u>(204,324)</u>	<u>-</u>	<u>532,265</u>

The designated fund for longer-term projects includes funds which had been set aside for renovation to manse and chapel, redecoration, and employment. Most of the work was undertaken during 2024 and the remaining £500,000 is for purchase of a freehold.

The Mission Fund relates to gifts donated for the purpose of supporting missionaries in Kenya.

Funds restricted for Donnington Evangelical Church relate to a church that we wanted to support; they serve their community well by running a food bank and Youth work.

Church lunches were held each Sunday after the morning service for all members and friends who attended the service that day and donations were given to support this outreach and fellowship activity.

6 Change of legal form

On 21st March 2024, West Kilburn Baptist Church [excepted trust] transferred its cash funds and its activities to West Kilburn Baptist Church [CIO]. The accounts for 2024 are a merger of the activities of the previously unregistered trust and the new CIO; the comparative figures relate to the unregistered trust only.