

## Statement of Trustees responsibilities.

The Trustees are responsible for preparing the annual report and the financial statements in accordance with the applicable law and United Kingdom Standards (United Kingdom generally Accepted accounting practice).

Law applicable to Charities in England and Wales, requires the trustees to prepare financial statements for each financial year. Which give a true and fair view of the Charity and of the incoming resources and the application of resources of the Charity for that year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in operation.

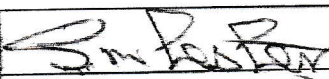
The trustees have formed a management committee within the organisation which meets each month to administrate the work of the Charity and are elected at the Annual General Meeting. Minutes of these meetings are kept on file.

The members are kept informed of activities throughout the year by publication of the minutes of the monthly committee meetings and to ordinary general meetings.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Lester	Stephen Hickman
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date 22 - 6 - 25



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> September 2023 Period start date, to 31<sup>st</sup> August 2024 Period end date

Charity name: Radio Hillingdon

Charity registration number: 1204015

## Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	The relief of sickness, poor health and old age amongst people living in Hillingdon and the surrounding area by providing a local broadcasting service for hospitals, residential care homes and similar institutions, and for patients receiving community care, (2) the advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in Hillingdon and the surrounding area.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The Charity continues to provide a local broadcasting service from it's base in the Hillingdon Hospital. We continue to visit the patients of the hospital to collect music requests and dedications. We also continue to fund-raise in the local community by providing music and announcements at functions held by schools, churches and other organisations in the borough of Hillingdon. Also quiz nights held in pubs, bucket collections in local supermarkets and tombola's within the Hospital.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	The Trustees have adopted the provisions of the statements of recommended practice (SORP) in preparing this annual report and the financial statement of the charity.

## Additional information

Contribution made by volunteers	The volunteer membership of the Charity pays an annual subscription to the Charity, which is set at the Annual General Meeting.
---------------------------------	---

805190



## Structure, Governance and Management

Type of governing document	Constitution 18 <sup>th</sup> July 2023
How is the charity constituted?	Charitable Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are elected by the volunteer membership annually at the Annual General Meeting.

### Additional information

Relationship with any related parties	The Charity works closely with the Hillingdon Hospital NHS Trusts Voluntary Services Manager. We adopt the Trusts policies on Occupational Health, Infection Control, DBS checking and The Trusts Voluntary Services Policy.
---------------------------------------	--

### Reference and Administrative details

Charity name	Radio Hillingdon
Other name the charity uses	Formerly Hospital Radio Hillingdon (264132)
Registered charity number	1204015
Charity's principal address	The Hillingdon Hospital, Pield Heath Road, Hillingdon, Uxbridge. UB8 3NN

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Stephen Hickman	Chairman	Entire year	N/A
Jeff Brown	Station Director	Entire year	N/A
Sheila Frederick	Secretary	Entire year	N/A
Graham Lester	Treasurer	Entire year	N/A
George Reed	Committee Member	Entire year	N/A
Keith Hotston	Committee Member	Entire year	N/A
Savi Arora	Committee Member	Entire year	N/A

## Statement of Trustees responsibilities.

The Trustees are responsible for preparing the annual report and the financial statements in accordance with the applicable law and United Kingdom Standards (United Kingdom generally Accepted accounting practice).

Law applicable to Charities in England and Wales, requires the trustees to prepare financial statements for each financial year. Which give a true and fair view of the Charity and of the incoming resources and the application of resources of the Charity for that year. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in operation.


The trustees have formed a management committee within the organisation which meets each month to administrate the work of the Charity and are elected at the Annual General Meeting. Minutes of these meetings are kept on file.

The members are kept informed of activities throughout the year by publication of the minutes of the monthly committee meetings and to ordinary general meetings.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Graham Lester	Stephen Hickman
Position (eg Secretary, Chair, etc)	Treasurer	Chairman

Date 22-6-25